CITY OF SUSANVILLE
66 North Lassen Street ◆ Susanville CA
Kathie Garnier, Mayor
Joseph Franco, Mayor pro tem
Mendy Schuster * Kevin Stafford * Brian R. Wilson

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ◆ City Council Chambers
April 4, 2018 – 6:00 p.m.

Call meeting to order
Roll call of Councilmembers present

Next Resolution No. 18-5497
Next Ordinance No. 18-1014

1 **APPROVAL OF AGENDA**: (Additions and/or Deletions)

2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.

3 **CLOSED SESSION**:

A PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957
1 City Administrator
2 City Planner
3 Approved Position List

B CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6
1 Agency Negotiator: Dan Newton
Bargaining Unit: SPOA

C CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code Section §54956.8
1 Property: APN # 107-280-09
Agency Negotiator: Dan Newton, Interim City Administrator
Negotiating Parties: City of Susanville/Sierra Pacific Industries
Under Negotiation: Purchase of Land

D CONFERENCE WITH LEGAL COUNCIL – EXISTING LITIGATION – Pursuant to paragraph (1) of subdivision (d) of Section 54956.9 of the California Government Code regarding two cases

4 **RETURN TO OPEN SESSION**: (recess if necessary)

- *Reconvene in open session at 7:00 p.m.*
- *Pledge of allegiance*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Moment of Silence or Thought for the Day: Mayor Kathie Garnier*
- *Proclamations, awards or presentations by the City Council:*
  - **Child Abuse Prevention Proclamation**

5 **BUSINESS FROM THE FLOOR**:
Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

6 **CONSENT CALENDAR**:
All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

A Approve minutes from the City Council's February 7 and 21, 2018 meetings

B Receive and file minutes from the joint Lassen County Board of Supervisors and Susanville City Council special meeting of January 23, 2018

C Approve vendor warrants numbered 200645 through 200866 for a total of $495,710.70 including $100,887.63 in payroll warrants

D Approve **Resolution Number 18-5488** authorizing Mayor to execute an Agreement for Professional Services between Full Spectrum, Inc. and the City of Susanville for the purpose of Full Spectrum, Inc. providing ongoing consulting assistance related to Public Works Department's Supervisory Control and Data Acquisition (SCADA) System

E Approve **Resolution No. 18-5491** approving the purchase of APN# 107-090-15 from Sierra Pacific Industries and authorizing Interim City Administrator to sign contract documents

F Approve appointment of Airport Commissioner

7 **PUBLIC HEARINGS**: No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS**:
Commission/Committee Reports:

9 **NEW BUSINESS**:

A Consider **Resolution No. 18-5494** approving annual Lassen Family Services Walk a Mile in Their Shoes event, authorizing fee waiver request and authorizing street closure

B Consider Sponsorship and Fee Waiver Request for 29th Annual Susan River Junior Fishing Derby: April 21, 2018

C Consider Fee Waiver Request for Lassen County Chamber of Commerce Annual Main Cruise Classic Car Show N' Shine on June 30, 2018 and authorizing sale of alcoholic beverages

D Consider **Resolution Number 18-5487** that that authorizes the following 1) City Council to accept and award Project No. 17-01, 2012 STIP Pavement Project 'FC' in the City of Susanville to the lowest responsible bidder; 2) Interim City Administrator Acting to execute a contract for $1,463,197.00 once bonds and insurance are provided; and 3) Acting Director of Public Works to issue a Notice To Proceed and execute related contract change orders up to 10% of the value of the base bid; and 4) Finance Manger to create a budget for the project based on available STIP funds

E Consider **Resolution Number 18-5489:** 1) awarding Full Spectrum Inc., Nephi, UT the bid for a SCADA system software upgrade; and 2) authorizing the Interim City Administrator to execute a contract with Full Spectrum Inc. based on that bid

F Consider **Resolution No. 18-5490** authorizing the City Administrator to sign the Frontier Services agreement, and the equipment purchase, installation, and maintenance agreement for both the Susanville Police Department, and Susanville Fire Department

G Consider **Resolution No. 18-5492** approving establishment of Revenue and Expense budget for FEMA Projects

H Consider **Resolution No. 18-5495** authorizing the execution of a professional services agreement with Dyer Engineering Consultants for preparation of construction documents for the Cady Springs Pump Station and Pipeline

I Consider **Resolution No. 18-5496** approving contract with Dutra Construction for the abatement of 250 N. Spring Street and authorizing Mayor to sign contract

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY**: No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION**:

Call meeting to order; roll call of Directors present

A Scheduled matters:

- Consider **Resolution EC-18-209** authorizing Chairperson to execute an easement for ingress and egress granting access to affected property owners utilizing a portion of Peak Road through a City owned parcel

12 **CONTINUING BUSINESS**:

13 **CITY ADMINISTRATOR'S REPORTS**:

A Police Department Update

14 **COUNCIL ITEMS**:

A AB1234 travel reports:

15 **ADJOURNMENT**:

- ***The next regular City Council meeting will be held on April 18, 2018 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for April 4, 2018 in the areas designated on March 30, 2018.

Gwenna MacDonald, City Clerk

AGENDA ITEM NO. 6A

Reviewed by: ___ Interim City Administrator
___ City Attorney

__X__ Motion Only
____ Public Hearing
____ Resolution
____ Ordinance
____ Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: April 4, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's February 7 and 21, 2018 meetings

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's February 7 and 21, 2018 meetings.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's February 7 and 21, 2018 meetings.

ATTACHMENTS: Minutes: February 7, 2018
February 21, 2018

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
February 7, 2018– 6:00 p.m.

Meeting was called to order at 6:00 p.m. by Mayor Garnier.

Roll call of Councilmembers present: Brian Wilson, Kevin Stafford, Mendy Schuster, Mayor pro tem Franco and Kathie Garnier.

Staff present: Dan Newton, Interim City Administrator; Jessica Ryan, City Attorney and Gwenna MacDonald, City Clerk.

1 **APPROVAL OF AGENDA**:
Motion by Mayor pro tem Franco, second by Councilmember Stafford, to approve the agenda as submitted; motion carried unanimously. Ayes: Stafford, Franco, Wilson, Schuster and Garnier.

2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS**: None.

3 **CLOSED SESSION**: At 6:03 p.m. the Council entered into Closed Session to discuss the following:

A CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6

1 Agency Negotiator: Dan Newton
Bargaining Unit: SPOA
2 Agency Negotiator: Dan Newton
Bargaining Unit: Professional/Technical

B PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957
1 Police Chief
2 City Administrator

C CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code §54956.8

Property: APN 107-090-15
Agency Negotiator: Dan Newton, Interim City Administrator
Negotiating Parties: City of Susanville/Sierra Pacific Industries
Under Negotiation: Potential Purchase of Land

D Conference with Legal Counsel for Anticipated Litigation pursuant to Government Code section 54956.9(b) regarding one case

4 **RETURN TO OPEN SESSION**:
At 7:05 the City Council reconvened in Open Session.

Staff present: Dan Newton, Interim City Administrator; Jessica Ryan, City Attorney; James Moore, Fire Chief; Dan Gibbs, Acting Public Works Director; Kelley Merritt, Acting Police Chief; Deborah Savage, Finance Manager; Quincy McCourt, Project Manager and Gwenna MacDonald, City Clerk.

Mr. Newton reported that prior to Closed Session, the City Council approved the agenda as submitted, and the Council provided direction but there was no reportable action.

Councilmember Schuster provided the Thought of the Day.

5 **BUSINESS FROM THE FLOOR**:

Gary Bridges spoke to the Council in opposition to the proposed Sales Tax measure. He suggested imposing a $5.00 per room tax to be dedicated to law enforcement in order to take advantage of the increase in summer visitors. He stated that the Police Department is doing a good job with what they have, but that the City needs to hire more officers.

Ron Wood requested the City Council present a proclamation in honor of Welcome Home Vietnam Veterans Day on March 31st. He talked about the activities of the VFW and invited those in attendance to participate in the pancake breakfast that raises funding for various community activities.

Monte Stout spoke against the proposed tax measure, and suggested renegotiating the City's contract with CalPers.

Starlyn Claire stated she is not supportive of a potential tax increase and expressed concern that the resulting funding if a sales tax increase is imposed would not be spent on law enforcement.

6 **CONSENT CALENDAR**:

A Approve minutes from the City Council's December 20, 2017 meeting

B Approve vendor warrants numbered 200279 through 200474 for a total of $561,961.31 including $104,592.21 in payroll warrants

C Approve **Resolution No. 18-5479** approving 2018 Intern Scope of Work

D Approve **Resolution No. 18-5472** approving and authorizing the City Administrator to execute agreements for auditing services with Badawi & Associates for the fiscal year 2017-2018

Councilmember Schuster requested the removal of Item 6B for separate consideration.

Councilmember Wilson requested the removal of Item 6C for separate consideration.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Item 6A and 6D; motion carried. Ayes: Franco, Schuster, Wilson, Stafford and Garnier.

Motion by Councilmember Wilson, second by Councilmember Stafford, to approve Item 6B; motion carried. Ayes: Wilson, Stafford, Franco and Garnier. Abstain: Schuster.

Councilmember Wilson requested that staff discuss various benefits of the Intern program.

Mr. Newton explained that the City has been utilizing interns to conduct a door-to-door income survey. The work is funded through the Community Development Block Grant program, and will identify areas and neighborhoods that meet the low-income criteria needed to qualify for other types of CDBG-funded community improvements. Through the use of interns the City has been able to complete a lot of the work in-house that would otherwise need to be conducted through a consultant. As the City is able to obtain funding for other projects, the interns would be used for work that would be one hundred percent reimbursable through the grants.

Mayor pro tem Franco asked if the interns were local people and how the City went about recruitment.

Mr. McCourt responded that the City placed advertisements in the newspaper, interviewed candidates and they have been local college-aged people. The program has been very successful and he anticipates continued use of interns for various CDBG-funded projects.

Councilmember Schuster suggested that the door-to-door workers wear a tee-shirt or some other identifying uniform, since the badge that they carried to identify them as a City employee were not readily visible.

Motion by Councilmember Stafford, second by Mayor pro tem Franco, to approve Item 6C; motion carried unanimously. Ayes: Stafford, Franco, Wilson, Schuster and Garnier.

7 **PUBLIC HEARINGS**: No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** Commission/Committee reports: none

9 **NEW BUSINESS:**

9A Approve Resolution No. 18-5480 supporting Susanville Community Garden Mr. Newton explained that the City has been contacted by a group of community volunteers who are dedicated to the concept of a community garden. The intent is to link as many groups to support the project and a significant amount of research has gone into selecting the proposed location which is the old Susanville Orchard property. Donations have been made for labor and seeds, and the volunteers are requesting support from the City to provide power, water, approved access to the property, in addition to marketing support through the City's website, and staff time at approximately 60 hours per year. Mr. Newton referred to the attachments which depicted the location of the property and an estimate of costs for the support. The volunteers would provide the City with quarterly updates, and would be looking for staff support to approve items such as potential outside funding sources, volunteer labor, modification of the existing structure/land, education syllabi review, feedback on plot layout for vegetables and approval to make ready for or potentially sell at the Farmer's Market.

Mayor Garnier asked who would be responsible for providing oversight for the project.

Mr. McCourt responded that the volunteer group would appoint a manager who would be working to facilitate the project with City staff.

Mayor pro tem Franco asked if they would be using existing fencing and if there would be any sort of fee charged for the use of the plots.

Mr. McCourt responded that labor and materials to construct a 7 foot fence would be solicited through donations, and there has been discussion of various scenarios regarding use of the plots for educational purposes, or through the use of fees.

Councilmember Stafford asked if the neighbors have been notified and if there was any feedback.

Mr. McCourt replied that volunteers had gone door to door to discuss the project and invite the neighbors to the meeting, and while some were not home, the feedback was positive.

The Council discussed general issues related to vandalism, emergency access to the site, and various options to locate a gate to provide a second access and opportunities for increased parking.

Seth Anderson spoke in support of the community garden project. As a volunteer, he stated that it was important to bring back community pride and keep Susanville from becoming a pass-through town. One way is to encourage people to become engaged in a community project, and it provides a platform for young people to learn how to grow their own food. Through the supervision and guidance of subject matter experts, it has the potential to provide opportunities for people to learn about becoming a Farmers Market vendor. The high school has an FFA program which focuses heavily on livestock, and very little on gardening.

Mayor pro tem Franco expressed his support of the concept, adding that long-term planning should include focus on the Susan River corridor. The community garden is a positive thing for the City and involving as many groups as possible will help it be a success.

Councilmember Schuster shared her concern with safety due to the close proximity to the Little League Park.

Dawn Miller, stated that she owns a rental property in the area, and that the property owners were not all notified, since the person going door-to-door only talked about the project with whomever was at the house at the time. In her case, it was her tenant and she would not have otherwise known about the project at all, if her tenant had not informed her. She was upset by the potential for increased traffic and parking availability.

David Teeter explained that he was the volunteer who went door to door and discussed the project with the adjacent neighbors. He added that improved effort would be made to include the property owners in future discussions, and not just the tenants.

Mr. Newton explained that because the project is located on City property, that the City is exempt from laws that would apply through the Zoning Code. The laws include public notice requirements, hearings before the Planning Commission, and if the Council is concerned then staff does have the opportunity to conduct additional research and outreach regarding the project. The volunteers were anxious to move the project forward to have everything in place for the 2018 spring growing season.

The Council discussed issues related to parking and the potential for increased vagrancy in the area as well as the benefits of more activity and community involvement from the participants and supporters of the project.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Resolution No. 18-5480; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Stafford and Garnier.

9B Consider Resolution No. 18-5471 approving mid-year 2017/2018 budget Ms. Savage explained that each year the City adopts a budget in June based on projections and data received from Lassen County and the State of California. Expenses are based on funding operations and establishing priorities through discussions and meetings with Department Heads and the City Council. The budget is reviewed at mid-year and adjustments made based upon current revenue allocations from the County and State. The mid-year 2017/2018 budget shows an increase in interest income due to higher than anticipated LAIF investment rates. Ms. Savage reviewed the increase in expenditures and requested direction to increase the Police Department budget to fund the purchase of a new police vehicle which would be paid through the mitigation and traffic safety funds.

Councilmember Wilson asked if there were plans to rent the house at 606 Nevada Street.

Mr. Newton explained that it is currently vacant, and with staffing changes it is anticipated that it will be utilized for transitional housing for incoming City employees.

Councilmember Schuster requested that the monthly finance reports include information that would identify the changes in the budget rather than waiting for the mid-year data so that Council could be better prepared.

Motion by Mayor pro tem Franco, second by Councilmember Stafford to approve Resolution No. 18-5471 and to move forward with the purchase of the police department vehicle; motion carried. Ayes: Franco, Stafford, Wilson, Schuster and Garnier.

9C Consider impact of increasing CalPERS liability Mr. Newton provided an update regarding the CalPERS liability and the resulting future fiscal impact to the City. He explained that the information provided is based on the City's Annual Valuation reports as of June 30, 2016, as provided by CalPERS. He reviewed the history of actions as follows:

- 2002 - City changed their retirement plans for Miscellaneous and Safety members to a higher level of benefits formula, 3% @ 60 (Misc) and 3% @ 50 (Safety). This new benefit formula was provided retroactively to all active members within the City's plan (SB 400, 1999). With the upgrade of this plan, the value of the assets held by CalPERS was less than what was required to fund the retirements of all the active participants. This caused the City to have an unfunded liability side fund for both plans.
- 2003 - City was placed in a risk pool (California Government Code 20840, 20841, 20842 required public agencies with less than 100 employees to participate) with other agencies that offered the same level of benefits.
- 2012 - Pension reform introduced new miscellaneous and safety benefit formulas for all new hires effective January 2013. CalPERS reduces the discount rate from 7.75% to 7.5%,
- 2013 - City issued $4,907,000 in debt for a refunding loan with Umpqua Bank to pay off the side funds for the Miscellaneous and Safety plans.
- 2016 – CalPERS reduces the discount rate from 7.5% to 7%.

Mr. Newton explained that the City is facing substantial increases in CalPERS payments to fund current and future retirement benefits. The payments for unfunded liability is expected to increase by approximately 181 percent in the next ten years. The greatest impact will be to the General Fund. Each year CalPERS releases to each member their actuarial valuations that set the employer costs. Employer costs are set as a percentage of payroll. This employer percentage included normal costs for current payroll plus a percentage for the unfunded liability attributed to our plan. Beginning in 2015-2016, all CalPERS agencies began paying the normal costs through a percentage of payroll and had a separate lump sum payment for their unfunded liabilities. These unfunded liabilities increase each year because the amount of money collected by the normal contributions that needs to be invested for future benefits is not enough and has not been for years.

Mr. Newton explained that the unfunded liability represents the amount by which invested pension assets need to increase in order to earn enough to eventually pay for all the future pensions that have been promised. Most of the City's unfunded liabilities represent paying the retroactive benefits that were provided to active members who have since retired. Mr. Newton reviewed the following accrued liabilities

based upon the June 30, 2016 information, noting that the number of active members or current employees is less than the total number of members and beneficiaries receiving payments:

Legacy Plan Accrued Liabilities

Miscellaneous - $19,391,009		
Active Members	24	$ 4,165,211
Transferred Members	13	$ 1,427,888
Terminated Members	21	$ 943,540
Members and Beneficiaries receiving payments	61	$12,854,370
Safety - $23,901,111		
Active Members	13	$ 3,485,370
Transferred Members	25	$ 2,286,718
Terminated Members	7	$ 301,871
Members and Beneficiaries receiving payments	59	$17,827,152

Mr. Newton explained that the accrued liabilities are what is required to cover current and future benefit payments. The unfunded liability is the difference between the City's accrued liabilities and the market value of the assets held by CalPERS.

Miscellaneous	$ 19,391,009 accrued liability
Subtract	$ 14,574,133 market value of assets
Equals	$ 4,816,009 in unfunded liability
Safety	$ 23,901,111 accrued liability
Subtract	$ 17,666,511 market value of assets
Equals	$ 6,234,600 in unfunded liability

Mr. Newton concluded by stating that Staff is currently in contact with our CalPERS Actuarial and will continue to bring updated information forward as it is received. The annual valuation is released in September/October and so the City will not receive June 2017 information until October of 2018.

Councilmember Wilson commented that this is the first time he has seen the information presented in such detail that extends out into the future, and it is disappointing that it was not available during the discussions that the City had regarding the community pool.

Pat Holley remarked that he follows the stock market, and the numbers will be modified since CalPERS will certainly make more than 7 percent on the investments.

9D Consider Local Sales and Use Tax/Transactional Use Tax increase Mr. Newton explained that City staff has been working with Lassen County staff to develop a sales tax measure to be voted on by Lassen County voters at the June 2018 election. The proposed measure would create a tax that the City and County would share through a separate agreement. At the January 23, 2018 joint meeting of the City and County, several members of the public expressed that they would not be supportive of a general tax, but that they would support a special tax dedicated to law enforcement. A special tax requires the agency to identify what the sales tax will be used for. Based on the attached PERS analysis, a 75% - 25% split between public safety and general expenses will provide for the City to meet its PERS obligations and

provide additional capacity for increased public safety services and increased general fund services. The City anticipates receiving $966,000 in additional revenue. Mr. Newton turned the floor over to Lassen County CAO, Richard Egan.

Mr. Egan reviewed information that had been presented to the Lassen County Board of Supervisors regarding various options for developing a joint sales tax measure to be considered at the June 5, 2018 election. Options A, B, C and D provide for a sales tax percentage ranging from one-half to three-quarters of one-percent, for a general versus special tax as well as various options for developing a sharing methodology with the City. Mr. Egan discussed the merits of each option and the intent of the County to include an advisory measure on the ballot. An advisory measure would pose the question to the public regarding the desired uses of the additional revenue that would be generated by the sales tax to identify the level of the support that the community has to dedicate the additional funding to law enforcement and law-enforcement related services.

Mr. Egan reviewed the Revenue Summary which estimated the benefit of a county-wide tax measure imposing a .75 percent increase. The current allocation is 41.21 percent for unincorporated Lassen County, and 58.79 percent to the City. The proposed allocation would increase the City's allocation on the existing tax, and new revenue generated by the ballot measure would go to the County. If the ballot measure designates any of the new revenue to be allocated to the City, that qualifies it as a special tax, according to information received from the State Board of Equalization. To that end, the new proposed allocation would be 7.46 percent of the existing tax to be distributed to unincorporated Lassen County, and 92.54 percent to the City. Based upon the proposed increase, this would result in additional revenue to the City of approximately $998,002, and $1,219,780 to the County, or 55 percent increase and 45 percent increase, accordingly.

Mr. Egan concluded his presentation by explaining that this proposal creates a unique relationship that is not commonly found throughout the State. On the advice of the attorneys who are working on the measure, it is the most straight forward approach to adjust the allocation of the existing tax, and dedicate all of the additional tax to the County in order to avoid the situation where the measure has to be a special tax versus a general tax.

Mayor pro tem Franco asked when the final date would be to make a decision on moving forward, and stated that it was very important to remain transparent through the entire process.

Mr. Egan responded that the County is going to consider and vote on the item at the Board of Supervisors meeting scheduled for February 13th. The purpose of having the advisory measure is to identify the level of public support for various programs and uses for the additional revenue. It would be very clear that the advisory measure, regardless of outcome, is a non-binding measure.

Mayor Garnier cautioned that it was important to not make promises or cause there to be an expectation with the public that the funds are guaranteed to be spent on a specific purpose.

Mayor pro tem Franco stated that there were many programs that are important to the City, such as the K-9 Program or improving the technology used at the Police Department, and he stated that the City and County working together to find solutions to the long-term problems that both agencies face is a step in the right direction.

Mayor Garnier asked Ms. Savage what percentage of the general fund is spent on public safety.

Ms. Savage responded that approximately 72 to 76 percent of the general fund budget is dedicated to public safety.

Mayor Garnier commented that the City already expends a large portion of the available general fund budget on law enforcement, and that in the big picture, with the upcoming CalPERS liability, $900,000 is not going to stretch as far as it might seem. She cautioned that it was important for the City to not make promises regarding expenditures for the City, should the tax measure pass.

David Teeter spoke regarding the ballot measure, and added that public awareness is very important and getting voters to support it at the election will require a lot of public outreach and education.

Councilmember Schuster stated that she was in favor of increasing sales in lieu of just increasing the sales tax. It would accomplish the same end goal, and benefit local businesses as well as benefiting the City. A focus on Economic Development is more important than ever.

Mayor pro tem Franco commented that the public has made it very clear in the past six months to one year that public safety is their priority. The Council has members of the public speaking at most meetings regarding public safety, and the Council has a responsibility to respond and be proactive regarding their concerns, and he recognizes that the Police Department cannot do it alone, but this would be a start.

It was the consensus of the City Council for staff to continue working with Lassen County Staff to develop the MOU for tax sharing.

9E Consider Resolution No. 18-5478 authorizing Interim City Administrator to purchase natural gas Mr. Newton explained that the City is operating under a natural gas purchasing agreement with IGI Resources which expires on June 30, 2018. Under the agreement, monthly volumes are purchased at a fixed cost, and any additional volumes are purchased on a daily market or swing cost. Futures prices for natural gas have dropped below $3.00 per decatherm, and approval of the resolution would authorize the Interim City Administrator to purchase natural gas on the futures market between 3 to 5 years, for a cost of $3.00 or less per decatherm.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Resolution No. 18-5478; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Stafford and Garnier

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS: No business.

13 CITY ADMINISTRATOR'S REPORTS:

13A Public Works Department Update Mr. Gibbs reviewed accomplishments, projects in progress and ongoing tasks and responsibilities for the Engineering, Streets, Natural Gas and Water Divisions of the Public Works Department.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

- League of CA Cities 2018 New Mayor and Councilmembers Academy

Councilmember Schuster discussed her experiences while attending the League of California Cities Academy on January 17 – 19, 2018, discussing highlights from the conference that she characterized as a good learning opportunity.

15 ADJOURNMENT:

At 10:03 p.m. Mayor Garnier called for a five minute recess prior to reconvening in Closed Session.

The Council adjourned Closed Session and reconvened in Open Session. Mr. Newton announced that no reportable action had been taken.

At 10:48 p.m. the City Council reconvened in Open Session.

The meeting was adjourned at 10:50 p.m.

_____
Kathie Garnier, Mayor

Respectfully submitted by

_____ *Approved on:* _____
Gwenna MacDonald, City Clerk

SUSANVILLE CITY COUNCIL
Special Meeting Minutes
February 21, 2018– 3:30 p.m.

Meeting was called to order at 3:30 p.m. by Mayor Garnier.

Roll call of Councilmembers present: Kevin Stafford, Mayor pro tem Franco, Mendy Schuster and Kathie Garnier. Absent: Brian Wilson.

Staff present: Dan Newton, Interim City Administrator; Jessica Ryan, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF THE AGENDA:
Motion by Councilmember Stafford, second by Mayor pro tem Franco, to approve the agenda as submitted; motion carried. Ayes: Stafford, Franco, Schuster and Garnier. Absent: Wilson.

2 PUBLIC COMMENT: No comments.

3 CLOSED SESSION: At 3:33 p.m. the Council considered the following:
3A PUBLIC EMPLOYMENT - pursuant to Government Code section 54957: City Administrator Recruitment

At 6:02 p.m. the City Council reconvened in open session.

Mr. Newton announced that direction was given in closed, but no reportable action was taken.

4 SCHEDULED MATTERS: No business.

5 ADJOURNMENT:

The meeting was adjourned at 6:05 p.m.

_____
Kathie Garnier, Mayor

Respectfully submitted by

_____
Gwenna MacDonald, City Clerk

Approved on: _____

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
February 21, 2018– 6:00 p.m.

Meeting was called to order at 6:06 p.m. by Mayor Garnier.

Roll call of Councilmembers present: Kevin Stafford, Mayor pro tem Franco, Mendy Schuster and Kathie Garnier. Absent: Wilson.

Staff present: Dan Newton, Interim City Administrator; Jessica Ryan, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:
Motion by Mayor pro tem Franco, second by Councilmember Stafford, to approve the agenda as submitted; motion carried. Ayes: Stafford, Franco, and Garnier. Absent: Wilson.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: None.

3 CLOSED SESSION: At 6:07 p.m. the Council entered into Closed Session to discuss the following:

A PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957
1 City Administrator
2 Police Chief Recruitment
3 Approved Position List

B CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6
1 Agency Negotiator: Dan Newton
Bargaining Unit: SPOA

C CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code Section §54956.8

Property:	APN 101-050-53-11
Agency Negotiator:	Dan Newton, Interim City Administrator
Negotiating Parties:	City of Susanville/Various
Under Negotiation:	Potential Easement

4 RETURN TO OPEN SESSION:
At 7:00 the City Council reconvened in Open Session.

Staff present: Dan Newton, Interim City Administrator; Jessica Ryan, City Attorney; James Moore, Fire Chief; Dan Gibbs, Acting Public Works Director; Kelley Merritt, Acting Police Chief; Deborah Savage, Finance Manager; Quincy McCourt, Project Manager and Gwenna MacDonald, City Clerk.

Mr. Newton reported that prior to Closed Session, the City Council approved the agenda as submitted. The Council met in Closed Session, and there was no reportable action taken. At the conclusion of Open Session, the Council will be reconvening in Closed Session.

Ms. Savage offered the Thought of the Day.

5 **BUSINESS FROM THE FLOOR**:

Linda Alberico spoke regarding the installation of a memorial bench at Roop's Fort in honor of Zella Mae Miles.

Elizabeth Norton addressed the Council regarding plans for the old SPI Mill site and future commercial development at the site. She also commended the Council on the recent joint meeting of the City and County, which she attended and gained an improved understanding of the budget issues facing both agencies.

6 **CONSENT CALENDAR**:

A Approve minutes from the City Council's January 3, 17, 19 and 22, 2018 meetings

B Approve **Resolution No. 18-5473** authorizing Mayor to execute the 2018 Loan Agreement with the national museum of the US Air Force for Phantom Jet F-4C on static display at Susanville Municipal Airport

C Approve **Resolution No. 18-5474** authoring Mayor to execute Annual Certificate of Materiel Status for the UH-1 Huey Helicopter located at the Susanville Municipal Airport

D Approve **Resolution No. 18-5475** authorizing Mayor to execute Annual Certification of Army Materiel Status for the GPF M1917/18 Series Gun located at Memorial Park

E Approve **Resolution No. 18-5481** authorizing the purchase of a 2018 SSV Dodge 1500 Police Truck

F Approve **Resolution No. 18-5483** approving Amendment #2 to the Agreement with the Honey Lake Valley Recreation Authority for Administrative, Management and Operational Services

Councilmember Schuster requested the removal of Item 6A from consideration, as minutes from January 17, 2018 were not included in the packet.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Consent Calendar Items 6B through 6F; motion carried. Ayes: Franco, Schuster, Stafford and Garnier. Absent: Wilson.

7 **PUBLIC HEARINGS**: No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** Commission/Committee reports: none

9 **NEW BUSINESS:**

9A Consider Resolution No. 18-5445 approving the acceptance of the CalOES Grant and budget amendments to fund its operations and authorizing the City/Interim City Administrator or designee to execute all related contracts Mr. McCourt explained that the City applied for a grant through the CalOES Hazard Mitigation Program which provides the funding to complete a Commodities Flow Study and an Area Response Plan that enables first responders to be better prepared in the event of an emergency. The grant application was fully funded in the amount of $60,000 to conduct the study, plan preparation, and staff time. The grant is 100% reimbursable and requires no matching funds from the City of Susanville. City Council authorization is needed to accept the grant, authorize the finance division to amend the budget, and to authorize the Interim City Administrator/City Administrator or designee to sign any related contract documents.

Motion by Councilmember Stafford, second by Mayor pro tem Franco, to approve Resolution No. 18-5445; motion carried. Ayes: Stafford, Franco, Schuster and Garnier. Absent: Wilson.

9B Consider Resolution No. 18-5460 authorizing agreement with Bench Craft Company and authorizing the Interim City Administrator to sign the agreement Mr. Newton stated that the Council considered the agreement with Bench Craft Company in December 2017 and requested additional information. A former Manager at the Diamond Mountain Golf Course entered into three agreements in total with Bench Craft to provide benches and tee signs for the course. A display sign/course layout board was also added that included ball washers and free score cards. In exchange for providing these items, Bench Craft would place advertisements on these items for businesses wanting to advertise at the course. The City does not receive any revenue from the advertising.

Bench Craft is interested in entering into a single agreement with the City for the items currently at the course, which includes 18 benches, 18 ball washers, 18 tee signs, 1 rules and regulations sign, 1 display board and the scorecards. There is no charge to the City for these supplies and Bench Craft is responsible for maintaining the items.

It was the consensus of the City Council that the agreement should not automatically renew after the five year period.

Councilmember Schuster indicated that she has received positive feedback from people who frequent the golf course regarding these items.

Motion by Mayor pro tem Franco, second by Councilmember Schuster to approve Resolution No. 18-5460 with an amendment to remove the automatic renewal as stipulated in the agreement; motion carried. Ayes: Franco, Schuster, Stafford and Garnier. Absent: Wilson.

9C Consider Resolution No. 18-5482 authorizing the Interim City Administrator to execute agreement authorizing transfer of expiring FAA Entitlement Funding to Palo Alto Airport Mr. McCourt explained that staff was notified by the FAA of fiscal year 2015 Entitlement Funding in the amount of $1,649 that will expire as of May 1, 2018. The FAA supports airports transferring expiring funds to neighboring airports and staff has requested assistance from the FAA in locating airports that could utilize the funding. The City has been notified that the Palo Alto Airport has a need for additional support, and the FAA has assisted with the draft transfer agreement process. The Palo Alto airport has an immediate need for the funding, and it is against FAA regulations to just bank the additional funds.

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to approve Resolution No. 18-5482; motion carried. Ayes: Franco, Stafford, Schuster and Garnier. Absent: Wilson.

9D Consider approval of Volunteer Shift Coverage Policy for Susanville Fire Department Chief Moore reported that the Volunteer program at the Fire Department has been in place for almost 20 years, as the department utilizes volunteer labor to backfill shifts at the Department. This increases the daily staffing available for emergencies and special projects. The current policy provides for the volunteer to be compensated $25 for a 24 hour shift, and this amount has not increased in the time that the program has been in place. Staff is proposing to change the policy to implement a three tier program, which would compensate the volunteer at $25, $50, or $75 for the 24 hour shift, depending on qualification and rank held within the department. The fire department volunteer program has been beneficial to the department and the community, and is covered in the existing budget.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve the policy; motion carried. Ayes: Franco, Schuster, Stafford and Garnier. Absent: Wilson.

9E Consider request to install a metal bench near Roop's Fort in honor of Zella Mae Miles Mr. McCourt explained that staff has been contacted by a group of local volunteers and friends of Zella Mae Miles who wish to donate and install a memorial bench in her honor. Zella Mae was the great granddaughter of Susanville founder Issac Roop, and her recent passing has affected the entire community. The volunteers are proposing to install the bench at Roop's Fort, with the final location to be coordinated with and approved by the Susanville Park Superintendent. Mr. McCourt referred to a diagram included in the packet which indicated the proposed location which would be adjacent to the Fort and the museum. The bench would be a metal bench with some type of memorial placard affixed to the back.

Councilmember Schuster asked if anyone had been in contact with her family to see if they have a preference for where they would like to see the bench, and she requested that the placard identify that she is the great granddaughter of Issac Roop.

Mayor Garnier asked to be contacted if any additional donations were needed.

Motion by Councilmember Stafford, second by Mayor pro tem Franco, to approve the installation of the bench and direction to staff to work with the volunteers to coordinate the project; motion carried. Ayes: Stafford, Franco, Schuster and Garnier. Absent: Wilson.

9F Consider Ordinance No. 18-1013 imposing a transaction and use tax to be administered by the California Department of Tax and Fee Administration: Waive first reading and introduce Mr. Newton explained that the City of Susanville has been in negotiations with Lassen County to develop a sales tax sharing agreement. While City and County staff have been working together and negotiations are progressing, there have not been any final documents produced or agreed upon to date. The City Council directed staff to prepare a separate ballot measure as a contingency in the event that the County and City were unable to come to an agreement for a joint measure. Both the City Council and the Board of Supervisors have provided direction to their respective staffs to continue to work toward a tax sharing agreement. At this time, the City must proceed with an ordinance if the City Council desires to have the option of placing a City measure on the June 5, 2018 ballot. An ordinance requires two meetings for adoption; one to introduce the ordinance, and approval at a subsequent meeting for adoption. The second reading and adoption must occur at the March 7, 2018 meeting in order to place it on the ballot. The estimated revenue from the proposed ordinance is consistent with what has been proposed in recent weeks through discussions with County staff and would result in a one half percent sales tax in the form of a district and transaction use tax.

Richard Egan, Lassen County CAO, explained that at this time, the agreement between the City and County is under review by special counsel, who are coming up with the language for the distribution of tax. The Board of Supervisors took a second action and the measure will be on the ballot, with the intention to work with the City to arrive at an agreement prior to the June election date.

Councilmember Schuster asked if the measure were to gain voter approval, how long would it be before the City would begin to see the additional revenue.

Mr. Egan responded that the measure would be effective July 1st for the 2018/2019 budget.

Councilmember Schuster asked if the measure passes if the additional revenue would be utilized to stabilize the existing public safety services, or if there would be additional funding to hire more officers.

Mr. Newton responded that in evaluating the budget and anticipated additional revenue, it was expected that there would be funding available for additional services, whether that be equipment, officers, or programs is possible but has not been discussed in great detail. The ballot measure is for a general tax so it will be the decision of the City Council as to how it wants to prioritize the spending. The County is going to have an advisory measure on the ballot to address the question of public priorities.

Mayor Garnier commented that even with an advisory measure, the ballot measure is for a general tax and the City has to be careful to not promise or give an impression that the additional revenue would be committed to any specific purpose.

Mr. Egan agreed that the advisory measure is non-binding, and that the County and City cannot jeopardize the status of the measure by creating a special tax when it is a general tax.

An unnamed member of the public commented that a sales tax will not pass with the voters unless they are assured that it will be spent on public safety.

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to waive the first reading and introduce Ordinance No. 18-1013; motion carried. Ayes: Franco, Stafford, Schuster and Garnier. Absent: Wilson.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY**: No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION**: No business.

12 **CONTINUING BUSINESS**: No business.

13 **CITY ADMINISTRATOR'S REPORTS**:

13A **Meeting Schedule discussion – March 2018** Mr. Newton explained that the City Council has scheduled three special meetings in March to conduct appeal hearings. The meetings will be held from 9:00 a.m. to 12:00 p.m. and 3:00 to 6:00 p.m. on March 19, 20, and 21, 2018. The City Council's regular meeting is scheduled for March 21, beginning with closed session at 6:00 p.m. It is anticipated that due to the potential duration of the special meeting of March 21st, it may be prudent to consider alternatives to holding the regular meeting of March 21st, whether it be rescheduling as a special meeting, or postponing business until the meeting of April 4th.

It was the consensus of the City Council to postpone the discussion until the meeting of March 7th when Councilmember Wilson would be in attendance to discuss his availability and preference.

14 **COUNCIL ITEMS**:

14A **AB1234 travel reports**:

15 **ADJOURNMENT**:

At 8:01 p.m. Mayor Garnier called for a five minute recess before reconvening in Closed Session.

The Council reconvened in Closed Session at 8:06 p.m.

The City Council recessed Closed at 9:17 p.m.

The announcement out of Closed was that no reportable action was taken.

The meeting was adjourned at 9:18 p.m.

_____

Kathie Garnier, Mayor

Respectfully submitted by

_____

Gwenna MacDonald, City Clerk

Approved on: _____

AGENDA ITEM NO. 6B

Reviewed by: ___ Interim City Administrator
____ City Attorney

__X__ Motion Only
____ Public Hearing
____ Resolution
____ Ordinance
____ Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: April 4, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the Lassen County Board of Supervisors and City Council's January 23, 2018 special meeting

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the joint special meeting of the Lassen County Board of Supervisors and Susanville City Council held at Jensen Hall on January 23, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and accept minutes of the Lassen County Board of Supervisors and Susanville City Council held at Jensen Hall on January 23, 2018.

ATTACHMENTS: Minutes: January 23, 2018

Lassen County

Meeting Minutes

Board of Supervisors Special Meeting

LASSEN COUNTY SUPERVISORS:
DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER; DISTRICT 3 - JEFF HEMPHILL - VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, January 23, 2018 | **1:00 PM** | **Lassen County Fairgrounds, Jensen Hall, 195 Russell Ave, Susanville, CA 96130**

****TO BE HELD CONCURRENTLY WITH A SPECIAL MEETING OF THE CITY COUNCIL FOR THE CITY OF SUSANVILLE****

1:03 P.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns, Deputy Clerk of the Board Michele Yderraga. Members of the Susanville City Council: Mayor Kathie Garnier, Mayor Pro Tem Joe Franco, Councilmember Mendy Schuster, Councilmember Kevin Stafford and Councilmember Brian Wilson.

Present: 5 - Jeff Hemphill, Tom Hammond, Aaron Albaugh, Chris Gallagher and David Teeter

Excuse: 0

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Albaugh, seconded by Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Hammond, Albaugh, Gallagher and Teeter

Mayor Garnier requested approval of the Susanville City Council's agenda. It was approved by their board.

3. PUBLIC COMMENT

SPEAKERS:

Chris Cole: Discussed possible sales tax increase and county transparency.
Gary Bridges: Discussed safety in Lassen County, law enforcement and the possible sales tax increase.
Captain Kevin Jones: Briefly discussed possible sales tax increase.
Dava Montgomery: Discussed possible sales tax increase.

SALES TAX

SUBJECT: Discussion on the subject of a transactions and use (sales) tax revenue measure for county voter approval.
FISCAL IMPACT: County voter approval of any increase in the local transaction and use tax rate, known as the sales tax, of 0.50% would generate about $1,431,503, annually, in additional revenue to the county's general fund.
ACTION REQUESTED: 1) Receive report from the County Administrative Officer and Interim City Manager; and 2) discussion; and 3) possible direction to staff.

CAO Egan gave a detailed presentation on a possible ballot measure pertaining to sales tax, the county's spending plan and expenditures. Interim City Administrator Dan Newton discussed the concerns the city is facing the next few years and gave a brief breakdown of the city's General Fund revenue for Fiscal Years 2004 - 2017. Extensive discussion was held.

SPEAKERS: Joseph Turner, Gary Bridges, Mayor Kathie Garnier, Mayor Pro Tem Joe Franco, Councilmember Kevin Stafford, Councilmember Brian Wilson, Councilmember Mendy Schuster.

Supervisor Albaugh was absent from 1:55 p.m. - 1:56 p.m.
Supervisor Hemphill was absent from 1:59 p.m. - 2:01 p.m.
CAO Egan was absent from 2:02 a.m. - 2:05 a.m.

COMMERCIAL CANNABIS ACTIVITIES IN THE CITY AND COUNTY

SUBJECT: Commercial Cannabis Activities and Medicinal and Adult Use Cannabis Regulation and Safety Act (MAUCRSA).
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Receive report from County Administrative Officer and Interim City Manager; and 2) discussion; and 3) provide direction to staff.

CAO Egan gave a status report on Lassen County's current position on cannabis and a brief overview of Ordinance No. 2017-004. Interim City Administrator Newton gave a brief status report on the city's current position on cannabis. Discussion was held.

SPEAKERS: District Representative for Congressman Doug LaMalfa Shane Starr, Randy Bach, Darren Hagata, Taylor Hagata, Joseph Turner, Tom Wasson and Mayor Kathie Garnier.

ADJOURNMENT

There being no further business, the meeting is adjourned at 2:35 p.m.

_____

Chairman of the Board of Supervisors

Date: _____

ATTEST:

_____

Michele Yderraga, Deputy Clerk of the Board

AGENDA ITEM NO. 6C

Reviewed by: ___ Interim City Administrator
___ City Attorney

_X_ Motion only
___ Public Hearing
___ Resolution
___ Ordinance
___ Information

Submitted by: Deborah Savage, Finance Manager

Action Date: March 7, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Warrants dated February 17, 2018 through March 23, 2018 numbered 200645 through 200866.

FISCAL IMPACT: Accounts Payable vendor warrants totaling $ 394,823.07 plus $ 100,887.63 in payroll warrants, for a total of $495,710.70.

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:
Transmittal checks included
[Report].Check Number = 760-763, 200646-200651

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
02/23/2018	CDPT	02/27/2018	760	CITY OF SUSANVILLE PAYRL T	1	Social Security Pay Period: 2/23/	7650-2203-1	6,346.60-
02/23/2018	CDPT	02/27/2018	760	CITY OF SUSANVILLE PAYRL T	1	Social Security Pay Period: 2/23/	7650-2203-1	6,346.60-
02/23/2018	CDPT	02/27/2018	760	CITY OF SUSANVILLE PAYRL T	1	Medicare Pay Period: 2/23/2018	7650-2203-1	2,059.39-
02/23/2018	CDPT	02/27/2018	760	CITY OF SUSANVILLE PAYRL T	1	Medicare Pay Period: 2/23/2018	7650-2203-1	2,059.39-
02/23/2018	CDPT	02/27/2018	760	CITY OF SUSANVILLE PAYRL T	1	Federal Withholding Tax Pay Peri	7650-2203-1	11,872.98-
01/12/2018	CDPT	02/27/2018	761	EMPLOYMENT DEV. DEPT PI	6	UI QTR ENDING 12/31/2017	7630-411-40-	3,496.00-
02/23/2018	CDPT	02/27/2018	761	EMPLOYMENT DEV. DEPT PI	6	State Witholding Tax Pay Period:	7650-2203-1	4,033.56-
02/23/2018	CDPT	02/27/2018	762	EMPLOYMENT DEV DEPT SDI	7	State Disability Tax Pay Period: 2	7650-2203-1	1,294.51-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - Municipal Pay Period: 2/2	7650-2203-1	2,849.81-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - Municipal Pay Period: 2/2	7650-2203-1	5,182.97-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - Police Pay Period: 2/23/2	7650-2203-1	1,309.54-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - Police Pay Period: 2/23/2	7650-2203-1	1,560.25-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - Fire Pay Period: 2/23/201	7650-2203-1	678.91-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - Fire Pay Period: 2/23/201	7650-2203-1	1,527.61-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS Misc Pay and Report Pay	7650-2203-1	68.84-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS Fire Pay and Report Pay P	7650-2203-1	92.63-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - Municipal AB 340 Pay Pe	7650-2203-1	1,744.84-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - Municipal AB 340 Pay Pe	7650-2203-1	1,823.87-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - POLICE AB 340 Pay Peri	7650-2203-1	1,966.76-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - POLICE AB 340 Pay Peri	7650-2203-1	2,050.55-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - Fire AB 340 Pay Period:	7650-2203-1	782.67-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - Fire AB 340 Pay Period:	7650-2203-1	816.02-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	Survivor's Benefits Pay Period: 2/	7650-2203-1	13.00-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - Municipal Benefit Pay Pe	7650-2203-1	332.60-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - Fire Benefit Pay Period:	7650-2203-1	984.92-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	PERS - Police Benefit Pay Period	7650-2203-1	1,309.54-
02/23/2018	CDPT	02/27/2018	763	P.E.R.S.	8	Adjust for final check	7650-2203-1	153.97
02/23/2018	CDPT	02/27/2018	200646	CA STATE DISBURSEMENT UNI	37	Case #2000	7650-2203-0	69.23-
02/23/2018	CDPT	02/27/2018	200647	NATIONWIDE RETIREMENT SO	5	00284077 Pebsco Pay Period: 2/	7650-2203-0	600.00-
02/23/2018	CDPT	02/27/2018	200648	NEVADA STATE TREASURER	44	REM ID 876772300A Garnishme	7650-2203-0	2.00-
02/23/2018	CDPT	02/27/2018	200649	STATE COLLECTION & DISBUR	43	REM ID 876772300A Child Supp	7650-2203-0	406.15-
02/23/2018	CDPT	02/27/2018	200650	VALIC	4	Valic Pay Period: 2/23/2018	7650-2203-0	1,578.08-
02/23/2018	CDPT	02/27/2018	200651	VANTAGEPOINT TRANS. AGEN	3	457 DEFERRED COMPENSATIO	7650-2203-0	150.00-
Grand Totals:			33					65,255.85-

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/01/2018	200653	2	A-1 CHEMICAL INC	SUPPLIES-PARK	6049523	1	1000-452-20-46	SUPPLIES-GENERAL	437.06	437.06
Total 6049523:										437.06	437.06
03/18	03/01/2018	200654	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	635863707	1	7620-430-10-44	LINEN SERVICE	28.64	28.64
Total 635863707:										28.64	28.64
03/18	03/01/2018	200654	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	635863708	1	7401-430-62-44	LINEN SERVICES	49.44	49.44
Total 635863708:										49.44	49.44
03/18	03/01/2018	200654	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	635863709	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 635863709:										47.82	47.82
03/18	03/01/2018	200654	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	635863710	1	7110-430-42-44	LINEN SERVICE	68.62	68.62
Total 635863710:										68.62	68.62
03/18	03/01/2018	200654	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	635877795	1	7620-430-10-44	LINEN SERVICE	27.75	27.75
Total 635877795:										27.75	27.75
03/18	03/01/2018	200654	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	635877796	1	7401-430-62-44	LINEN SERVICES	69.42	69.42
Total 635877796:										69.42	69.42
03/18	03/01/2018	200654	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	635877797	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 635877797:										47.82	47.82
03/18	03/01/2018	200654	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	635877798	1	7110-430-42-44	LINEN SERVICE	38.65	38.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 635877798:										38.65	38.65
03/18	03/01/2018	200655	9257		REFUND WATER DEPOSIT	105084500111	1	7110-2228-000	DEPOSITS-CUSTOMER	48.94	48.94
Total 105084500111:										48.94	48.94
03/18	03/01/2018	200656	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	022618	1	8402-413-30-45	COMMUNICATIONS	67.19	67.19
03/18	03/01/2018	200656	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	022618	2	8402-413-30-46	SUPPLIES-GENERAL	20.00	20.00
03/18	03/01/2018	200656	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	022618	3	8402-413-30-43	LAFCO EXEC. OFFICE SVC	892.50	892.50
03/18	03/01/2018	200656	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	022618	4	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	2,932.50	2,932.50
Total 022618:										3,912.19	3,912.19
03/18	03/01/2018	200656	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	022618.	1	8402-413-30-45	PRINTING AND BINDING	31.10	31.10
03/18	03/01/2018	200656	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	022618.	2	8402-413-30-46	POSTAGE	14.45	14.45
03/18	03/01/2018	200656	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	022618.	3	8402-413-30-45	COMMUNICATIONS	67.73	67.73
03/18	03/01/2018	200656	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	022618.	4	8402-413-30-46	SUPPLIES-GENERAL	67.90	67.90
03/18	03/01/2018	200656	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	022618.	5	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,782.50	2,782.50
03/18	03/01/2018	200656	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	022618.	6	8402-413-30-43	LAFCO BROWN ACT COMPLIAN	500.00	500.00
03/18	03/01/2018	200656	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	022618.	7	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	1,785.00	1,785.00
03/18	03/01/2018	200656	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	022618.	8	8402-413-30-43	TECHNICAL SVCS	340.00	340.00
Total 022618.:										5,588.68	5,588.68
03/18	03/01/2018	200657	7020		REIM DMV COMMERCIAL LICE	022118	1	2007-431-20-48	TAXES, FEES, PERMIT AND CH	76.00	76.00
Total 022118:										76.00	76.00
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES-PW	405385	1	7620-430-10-46	SUPPLIES-GENERAL	8.58	8.58
Total 405385:										8.58	8.58
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	405546	1	1000-452-20-46	SUPPLIES-GENERAL	.89	.89
Total 405546:										.89	.89
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES- GAS	405605	1	7401-430-62-46	SUPPLIES-GENERAL	13.50	13.50

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Total 405605:										13.50	13.50
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES- GAS	405640	1	7401-430-62-46	SUPPLIES-GENERAL	4.29	4.29
Total 405640:										4.29	4.29
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES- L.L FLOOD	405843	1	1003-452-20-46	SUPPLIES GENERAL	144.79	144.79
Total 405843:										144.79	144.79
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES	405924	1	1000-417-10-46	SUPPLIES-GENERAL	3.82	3.82
Total 405924:										3.82	3.82
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	405925	1	1000-417-10-44	FACILITY - REPAIR & MAINTEN	.76	.76
Total 405925:										.76	.76
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES- STREETS	405955	1	2007-431-20-46	SUPPLIES-GENERAL	8.58	8.58
Total 405955:										8.58	8.58
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	405973	1	2007-431-20-46	SUPPLIES-GENERAL	8.58	8.58
Total 405973:										8.58	8.58
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES- GAS	406009	1	7401-430-62-46	SUPPLIES-GENERAL	44.38	44.38
Total 406009:										44.38	44.38
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES- STREETS	406036	1	2007-431-20-46	SUPPLIES-GENERAL	3.86	3.86
Total 406036:										3.86	3.86
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES- STREETS	406046	1	2007-431-20-46	SUPPLIES-GENERAL	5.78	5.78
Total 406046:										5.78	5.78

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	406073	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	36.44	36.44
Total 406073:										36.44	36.44
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES- GAS	406135	1	7401-430-62-46	SUPPLIES-GENERAL	89.32	89.32
Total 406135:										89.32	89.32
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	406369	1	1000-452-21-46	SUPPLIES-GENERAL	20.73	20.73
Total 406369:										20.73	20.73
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES- STREETS	406417	1	2007-431-20-46	SUPPLIES-GENERAL	13.47	13.47
Total 406417:										13.47	13.47
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES- GAS	406434	1	7401-430-62-46	SUPPLIES-GENERAL	21.45	21.45
Total 406434:										21.45	21.45
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES-GAS	406437	1	7401-430-62-46	SUPPLIES-GENERAL	47.19	47.19
Total 406437:										47.19	47.19
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	406473	1	2007-431-20-46	SUPPLIES-GENERAL	109.23	109.23
Total 406473:										109.23	109.23
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	406681	1	2007-431-20-46	SUPPLIES-GENERAL	13.86	13.86
Total 406681:										13.86	13.86
03/18	03/01/2018	200658	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	406685	1	2007-431-20-46	SUPPLIES-GENERAL	1.73	1.73
Total 406685:										1.73	1.73
03/18	03/01/2018	200659	8591		REIM OFFICE SUPPLIES	022018	1	1000-422-10-43	VOLUNTEERS	22.40	22.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 022018:										22.40	22.40
03/18	03/01/2018	200660	9260		REFUND WATER DEPOSIT	10304000014	1	7110-2228-000	DEPOSITS-CUSTOMER	39.10	39.10
03/18	03/01/2018	200660	9260		REFUND GAS DEPOSIT.	10304000014	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10304000014:										239.10	239.10
03/18	03/01/2018	200661	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPSNCERPL 020118..	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCPSNCERPL 020118..:										40.67	40.67
03/18	03/01/2018	200662	98	CALIFORNIA ASSOCIATI	ANNUAL LTD PREMIUM 10/18	SUSFF20172911120010	1	7630-411-40-45	INSUR.FIRE SALARY PROTECTI	269.50	269.50
03/18	03/01/2018	200662	98	CALIFORNIA ASSOCIATI	ANNUAL LTD PREMIUM 10/18	SUSFF20172911120010	2	7630-411-40-45	INSUR.FIRE SALARY PROTECTI	73.50-	73.50-
Total SUSFF20172911120010:										196.00	196.00
03/18	03/01/2018	200663	9142		24 HOUR SHIFT COVERAGE	021218	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 021218:										25.00	25.00
03/18	03/01/2018	200663	9142		24 HOUR SHIFT	022018	1	1000-422-10-43	VOLUNTEERS	50.00	50.00
Total 022018:										50.00	50.00
03/18	03/01/2018	200664	8804		WOODSTOVE REBATE	022018	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 022018:										1,500.00	1,500.00
03/18	03/01/2018	200665	148	COMPUTER LOGISTICS	EMAIL HOSTING	70031.	1	1000-417-10-43	TECHNICAL SVCS	30.00	30.00
03/18	03/01/2018	200665	148	COMPUTER LOGISTICS	EMAIL HOSTING	70031.	2	1000-417-10-43	TECHNICAL SVCS	145.20	145.20
03/18	03/01/2018	200665	148	COMPUTER LOGISTICS	IPHONE SUPPORT	70031.	3	1000-417-10-43	TECHNICAL SVCS	58.00	58.00
03/18	03/01/2018	200665	148	COMPUTER LOGISTICS	EMAIL HOSTING-PD	70031.	4	1000-421-10-43	TECHNICAL SVCS	63.00	63.00
03/18	03/01/2018	200665	148	COMPUTER LOGISTICS	EMAIL HOSTING-PD	70031.	5	1000-421-10-43	TECHNICAL SVCS	13.20	13.20
03/18	03/01/2018	200665	148	COMPUTER LOGISTICS	EMAIL HOSTING-PW	70031.	6	7620-430-10-43	TECHNICAL SVCS	12.00	12.00
03/18	03/01/2018	200665	148	COMPUTER LOGISTICS	EMAIL HOSTING-PW	70031.	7	7620-430-10-47	SOFTWARE	92.40	92.40
03/18	03/01/2018	200665	148	COMPUTER LOGISTICS	IPHONE SUPPORT-PW	70031.	8	7620-430-10-43	TECHNICAL SVCS	72.50	72.50
03/18	03/01/2018	200665	148	COMPUTER LOGISTICS	EMAIL HOSTING-FD	70031.	9	1000-422-10-43	TECHNICAL SVCS	21.00	21.00
03/18	03/01/2018	200665	148	COMPUTER LOGISTICS	EMAIL HOSTING-FD	70031.	10	1000-422-10-43	TECHNICAL SVCS	26.40	26.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/01/2018	200665	148	COMPUTER LOGISTICS	IPHONE SUPPORT-FD	70031	11	1000-422-10-43	TECHNICAL SVCS	14.50	14.50
Total 70031:										548.20	548.20
03/18	03/01/2018	200666	156	CREATIVE FORMS & CO	ENVELOPES-GAS	116204	1	7401-430-62-46	SUPPLIES-GENERAL	609.59	609.59
03/18	03/01/2018	200666	156	CREATIVE FORMS & CO	ENVELOPES-WATER	116204	2	7110-430-42-46	SUPPLIES-GENERAL	609.60	609.60
Total 116204:										1,219.19	1,219.19
03/18	03/01/2018	200667	194	DIAMOND SAW SHOP IN	SUPPLIES -FLOOD MEM. PARK	16024	1	1003-452-20-44	REPAIR AND MAINTENANCE MI	258.17	258.17
Total 16024:										258.17	258.17
03/18	03/01/2018	200667	194	DIAMOND SAW SHOP IN	SUPPLIES -PARKS	16029	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	64.19	64.19
Total 16029:										64.19	64.19
03/18	03/01/2018	200667	194	DIAMOND SAW SHOP IN	SUPPLIES -PARKS	16040	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	233.09	233.09
Total 16040:										233.09	233.09
03/18	03/01/2018	200667	194	DIAMOND SAW SHOP IN	TRIMMERS PARTS-STREETS	16041	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	611.22	611.22
Total 16041:										611.22	611.22
03/18	03/01/2018	200668	9073		REFUND GAS DEPOSIT	10520130020	1	7401-2228-000	DEPOSITS-CUSTOMER	143.17	143.17
Total 10520130020:										143.17	143.17
03/18	03/01/2018	200669	219	ED STAUB & SONS PETR	266.08 GAL PROPANE -AIRPOR	0350540	1	7201-430-81-46	PROPANE	478.30	478.30
Total 0350540:										478.30	478.30
03/18	03/01/2018	200669	219	ED STAUB & SONS PETR	5000 GAL UNLEADED	1419680	1	1000-1410-001	INVENTORIES-GASOLINE	12,764.47	12,764.47
Total 1419680:										12,764.47	12,764.47
03/18	03/01/2018	200670	241	FEATHER PUBLISHING C	RECEIPT FORMS-PD	1390181	1	1000-421-10-45	PRINTING AND BINDING	200.00	200.00
03/18	03/01/2018	200670	241	FEATHER PUBLISHING C	RECEIPT FORMS-PD	1390181	2	1000-421-10-46	BOOKS AND PERIODICALS	476.35	476.35

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Total 1390181:										676.35	676.35
03/18	03/01/2018	200670	241	FEATHER PUBLISHING C	HOMEOWNERSHIP PROGRAM	1390742	1	2016-463-70-45	ADVERTISING	206.40	206.40
Total 1390742:										206.40	206.40
03/18	03/01/2018	200670	241	FEATHER PUBLISHING C	NOTICE OF ELECTION	7826	1	1000-414-10-45	ADVERTISING	36.75	36.75
Total 7826:										36.75	36.75
03/18	03/01/2018	200671	9136		REFUND COMMUNITY CENTER	022118	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
Total 022118:										50.00	50.00
03/18	03/01/2018	200672	1033	FGL ENVIRONMENTAL	WEEKLY ANALYSIS	870698A	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00
Total 870698A:										117.00	117.00
03/18	03/01/2018	200672	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	870804A	1	7110-430-42-43	TECHNICAL SVCS	95.00	95.00
Total 870804A:										95.00	95.00
03/18	03/01/2018	200672	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	870815A	1	7110-430-42-43	TECHNICAL SVCS	147.00	147.00
Total 870815A:										147.00	147.00
03/18	03/01/2018	200673	247	FINANCIAL CREDIT NET	COLLECTION COSTS-GAS	022118	1	7401-430-62-48	BAD DEBT EXPENSE	35.86	35.86
03/18	03/01/2018	200673	247	FINANCIAL CREDIT NET	COLLECTION COSTS -WATER	022118	2	7110-430-42-48	BAD DEBT EXPENSE	35.86	35.86
Total 022118:										71.72	71.72
03/18	03/01/2018	200674	8846	FIRENET LASSEN	DISPATCHING SERVICES 2017	SUS201701	1	1000-422-10-45	DISPATCH CONTRACT	15,113.00	15,113.00
Total SUS201701:										15,113.00	15,113.00
03/18	03/01/2018	200675	257	FOREST OFFICE EQUIP	COPY PAPER- PW	882	1	7620-430-10-46	SUPPLIES-GENERAL	272.36	272.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 882:										272.36	272.36
03/18	03/01/2018	200676	265	FRONTIER	257-0315 AWOS AIRPORT	0315 021518	1	7201-430-81-45	COMMUNICATIONS	.18	.18
Total 0315 021518:										.18	.18
03/18	03/01/2018	200676	265	FRONTIER	257-1045 P/W ENGINEERING	1045 021518	1	7620-430-10-45	COMMUNICATIONS	.14	.14
Total 1045 021518:										.14	.14
03/18	03/01/2018	200676	265	FRONTIER	257-1182 NAT GAS TELEMETRY	1182 020118	1	7401-430-62-45	COMMUNICATIONS	38.18	38.18
Total 1182 020118:										38.18	38.18
03/18	03/01/2018	200676	265	FRONTIER	252-1182 SCADA - WATER	1182 021018	1	7110-430-42-45	COMMUNICATIONS	338.18	338.18
Total 1182 021018:										338.18	338.18
03/18	03/01/2018	200676	265	FRONTIER	257-2845 U/B ROLL OVER	2845 021518	1	7620-430-10-45	COMMUNICATIONS	.04	.04
Total 2845 021518:										.04	.04
03/18	03/01/2018	200676	265	FRONTIER	257-3292 MUSEUM	3292 021018	1	1000-451-80-45	COMMUNICATION	116.92	116.92
Total 3292 021018:										116.92	116.92
03/18	03/01/2018	200676	265	FRONTIER	252-4247 LASSEN CO AIR POLL	4247 021018	1	7620-430-11-45	COMMUNICATIONS	171.97	171.97
Total 4247 021018:										171.97	171.97
03/18	03/01/2018	200676	265	FRONTIER	257-4725-FAX	4725 021518	1	1000-417-10-45	COMMUNICATIONS	44.23	44.23
03/18	03/01/2018	200676	265	FRONTIER	257-4725-FAX	4725 021518	2	1000-419-10-45	COMMUNICATIONS	44.22	44.22
Total 4725 021518:										88.45	88.45
03/18	03/01/2018	200676	265	FRONTIER	257-5152 FIRE	5152 021018	1	1000-422-10-45	COMMUNICATIONS	503.93	503.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 5152 021018:										503.93	503.93
03/18	03/01/2018	200676	265	FRONTIER	257-5603 POLICE	5603 021018	1	1000-421-10-45	COMMUNICATIONS	899.79	899.79
Total 5603 021018:										899.79	899.79
03/18	03/01/2018	200677	298	HAT CREEK CONSTRUC	BASE ROCK- MEM. PARK FLOO	S075063	1	1003-452-20-46	SUPPLIES GENERAL	467.60	467.60
Total S075063:										467.60	467.60
03/18	03/01/2018	200677	298	HAT CREEK CONSTRUC	BASE ROCK- MEM. PARK FLOO	S075070	1	1003-452-20-46	SUPPLIES GENERAL	433.07	433.07
Total S075070:										433.07	433.07
03/18	03/01/2018	200678	1075	INDEPENDENT ELECTRI	METER PARTS-GAS	S103616193.001	1	7401-430-62-44	REPAIR AND MAINTENANCE-F	403.12	403.12
Total S103616193.001:										403.12	403.12
03/18	03/01/2018	200679	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S103013	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	42.71	42.71
Total S103013:										42.71	42.71
03/18	03/01/2018	200680	338	JACKSON'S SERVICE CE	FUEL- PARKS	013118	1	1000-452-20-46	GASOLINE	16.61	16.61
Total 013118:										16.61	16.61
03/18	03/01/2018	200680	338	JACKSON'S SERVICE CE	FUEL- MEM. PARK FLOOD	021318	1	1003-452-20-46	SUPPLIES GENERAL	18.17	18.17
Total 021318:										18.17	18.17
03/18	03/01/2018	200681	9250		REIM FOR TRAINING	020918	1	1000-422-10-43	PROFESSIONAL SVCS	300.00	300.00
Total 020918:										300.00	300.00
03/18	03/01/2018	200682	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415-S2270342.001	1	7401-430-62-46	SUPPLIES-GENERAL	246.60	246.60
Total 415-S2270342.001:										246.60	246.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/01/2018	200682	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415-S2271620.001	1	7401-430-62-46	SUPPLIES-GENERAL	134.56	134.56
Total 415-S2271620.001:										134.56	134.56
03/18	03/01/2018	200682	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415-S2271751.001	1	7401-430-62-46	SUPPLIES-GENERAL	158.70	158.70
Total 415-S2271751.001:										158.70	158.70
03/18	03/01/2018	200683	1143	/	REFUND WATER OVERPAYME	10113000000	1	9999-1001-001	CASH CLEARING - UTILITIES	1,710.59	1,710.59
Total 10113000000:										1,710.59	1,710.59
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	295592	1	1000-452-20-44	VEHICLE - REPAIR & MAINTEN	17.54	17.54
Total 295592:										17.54	17.54
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	295598	1	1000-452-20-44	VEHICLE - REPAIR & MAINTEN	14.35	14.35
Total 295598:										14.35	14.35
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	295890	1	1000-452-20-44	VEHICLE - REPAIR & MAINTEN	31.04	31.04
Total 295890:										31.04	31.04
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	296150	1	1000-452-20-47	MACHINERY AND EQUIPMENT	367.91	367.91
Total 296150:										367.91	367.91
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	296210	1	7401-430-62-46	SUPPLIES-GENERAL	13.10	13.10
Total 296210:										13.10	13.10
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES- STREETS	296363	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	31.72	31.72
Total 296363:										31.72	31.72
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	296374	1	1000-452-20-47	MACHINERY AND EQUIPMENT	116.51	116.51

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 296374:										116.51	116.51
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES-FD	296387	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	44.47	44.47
Total 296387:										44.47	44.47
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	296571	1	7401-430-62-46	SUPPLIES-GENERAL	12.96	12.96
Total 296571:										12.96	12.96
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	296628	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	25.39	25.39
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	296628	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	45.64	45.64
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	296628	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	23.67	23.67
Total 296628:										94.70	94.70
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	296671	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	4.03	4.03
Total 296671:										4.03	4.03
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES- STREETS	296673	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	26.74	26.74
Total 296673:										26.74	26.74
03/18	03/01/2018	200684	411	LASSEN MOTOR PARTS	SUPPLIES- STREETS	296719	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	31.72	31.72
Total 296719:										31.72	31.72
03/18	03/01/2018	200685	412	LASSEN REGIONAL SOLI	DUMP FEES- L.L. FLOOD	57402	1	1003-452-20-44	REPAIR AND MAINTENANCE MI	3.69	3.69
Total 57402:										3.69	3.69
03/18	03/01/2018	200685	412	LASSEN REGIONAL SOLI	DUMP FEES- MEM. PARK FLOO	58075	1	1003-452-20-44	REPAIR AND MAINTENANCE MI	4.14	4.14
Total 58075:										4.14	4.14
03/18	03/01/2018	200685	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	59239	1	2007-431-20-44	DISPOSAL	20.00	20.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 59239:										20.00	20.00
03/18	03/01/2018	200685	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	59258	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 59258:										20.00	20.00
03/18	03/01/2018	200685	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	59267	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 59267:										20.00	20.00
03/18	03/01/2018	200685	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	59272	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 59272:										20.00	20.00
03/18	03/01/2018	200685	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	59278	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 59278:										20.00	20.00
03/18	03/01/2018	200685	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	59279	1	2007-431-20-44	DISPOSAL	40.00	40.00
Total 59279:										40.00	40.00
03/18	03/01/2018	200686	431	LEXIPOL LLC	3/18 - 2/19 MANUAL UPDATE SU	23446	1	1000-422-10-48	DUES AND MEMBERSHIPS	1,417.68	1,417.68
03/18	03/01/2018	200686	431	LEXIPOL LLC	3/18 - 2/19 MANUAL UPDATE SU	23446	2	1000-1430-105	PREPAID - OTHER	2,835.32	2,835.32
Total 23446:										4,253.00	4,253.00
03/18	03/01/2018	200687	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 021618	1	1000-452-30-46	ELECTRICITY	21.31	21.31
Total 10262 021618:										21.31	21.31
03/18	03/01/2018	200687	437	LMUD	SKYLINE DR WELL 4-WATER	29931 021218	1	7110-430-42-46	ELECTRICITY	31.19	31.19
Total 29931 021218:										31.19	31.19
03/18	03/01/2018	200687	437	LMUD	472-105 JOHNSTONVILLE WAT	350161 021618	1	7112-430-42-46	ELECTRICITY	203.51	203.51

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 350161 021618:										203.51	203.51
03/18	03/01/2018	200687	437	LMUD	115 N WEATHERLOW ST-MUSE	43866 020618	1	1000-451-80-46	ELECTRICITY	60.10	60.10
Total 43866 020618:										60.10	60.10
03/18	03/01/2018	200687	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 021218	1	7110-430-42-46	ELECTRICITY	27.71	27.71
Total 44298 021218:										27.71	27.71
03/18	03/01/2018	200687	437	LMUD	PAIUTE LN SCADA-WATER	44316 021218	1	7110-430-42-46	ELECTRICITY	25.81	25.81
Total 44316 021218:										25.81	25.81
03/18	03/01/2018	200687	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 021218	1	7110-430-42-46	ELECTRICITY	58.94	58.94
Total 45542 021218:										58.94	58.94
03/18	03/01/2018	200687	437	LMUD	WELL #3-WATER	4559 021618	1	7110-430-42-46	ELECTRICITY	59.35	59.35
Total 4559 021618:										59.35	59.35
03/18	03/01/2018	200688	6959		REIM TRAVEL EXPENSE	021318	1	1000-413-20-45	TRAVEL	519.29	519.29
Total 021318:										519.29	519.29
03/18	03/01/2018	200689	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2494716	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	80.92	80.92
Total 2494716:										80.92	80.92
03/18	03/01/2018	200689	546	PAYLESS BUILDING SUP	SUPPLIES- MEMORIAL PARK	2494720	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	2,239.88	2,239.88
Total 2494720:										2,239.88	2,239.88
03/18	03/01/2018	200689	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2494753	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	158.47	158.47
Total 2494753:										158.47	158.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/01/2018	200689	546	PAYLESS BUILDING SUP	SUPPLIES- L.L FLOOD	2494863	1	1003-452-20-44	REPAIR AND MAINTENANCE MI	32.12	32.12
Total 2494863:										32.12	32.12
03/18	03/01/2018	200689	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2494930	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	32.12	32.12
Total 2494930:										32.12	32.12
03/18	03/01/2018	200690	9261	PLUMAS COUNTY SHERI	REIM HAZ MAT TRAINING 11/29	022118	1	1000-422-29-45	TRAINING	11,601.29	11,601.29
Total 022118:										11,601.29	11,601.29
03/18	03/01/2018	200691	572	QUILL CORPORATION	OFFICE SUPPLIES	4670844	1	1000-415-10-46	SUPPLIES-GENERAL	175.17	175.17
Total 4670844:										175.17	175.17
03/18	03/01/2018	200691	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	467112	1	1000-422-10-46	SUPPLIES-GENERAL	33.98	33.98
Total 467112:										33.98	33.98
03/18	03/01/2018	200691	572	QUILL CORPORATION	OFFICE SUPPLIES	4709723	1	1000-415-10-46	SUPPLIES-GENERAL	88.36	88.36
Total 4709723:										88.36	88.36
03/18	03/01/2018	200691	572	QUILL CORPORATION	OFFICE SUPPLIES	4714706	1	1000-415-10-46	SUPPLIES-GENERAL	119.34	119.34
Total 4714706:										119.34	119.34
03/18	03/01/2018	200691	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	4743985	1	7620-430-10-46	SUPPLIES-GENERAL	22.51	22.51
Total 4743985:										22.51	22.51
03/18	03/01/2018	200691	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	4745117	1	7620-430-10-46	SUPPLIES-GENERAL	22.50	22.50
Total 4745117:										22.50	22.50
03/18	03/01/2018	200691	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	4786477	1	7620-430-10-46	SUPPLIES-GENERAL	10.92	10.92

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 4786477:										10.92	10.92
03/18	03/01/2018	200691	572	QUILL CORPORATION	OFFICE SUPPLIES	4900333	1	1000-415-10-46	SUPPLIES-GENERAL	60.69	60.69
Total 4900333:										60.69	60.69
03/18	03/01/2018	200691	572	QUILL CORPORATION	OFFICE SUPPLIES CREDIT	CM419412	1	1000-415-10-46	SUPPLIES-GENERAL	88.36-	88.36-
Total CM419412:										88.36-	88.36-
03/18	03/01/2018	200691	572	QUILL CORPORATION	OFFICE SUPPLIES CREDIT	CM4519412	1	1000-415-10-46	SUPPLIES-GENERAL	130.83-	130.83-
Total CM4519412:										130.83-	130.83-
03/18	03/01/2018	200691	572	QUILL CORPORATION	OFFICE SUPPLIES CREDIT	CM4671122	1	1000-415-10-46	SUPPLIES-GENERAL	25.41-	25.41-
Total CM4671122:										25.41-	25.41-
03/18	03/01/2018	200692	1040	R & R PRODUCTS INC	SUPPLIES- GC	CD2199700	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	407.14	407.14
Total CD2199700:										407.14	407.14
03/18	03/01/2018	200693	1296	RENTAL GUYS	CHIPPER- MEM. PARK FLOOD	648826-5	1	1003-452-20-44	REPAIR AND MAINTENANCE MI	222.43	222.43
Total 648826-5:										222.43	222.43
03/18	03/01/2018	200693	1296	RENTAL GUYS	LOADER- L.L FLOOD	6492315	1	1003-452-20-44	REPAIR AND MAINTENANCE MI	1,830.17	1,830.17
Total 6492315:										1,830.17	1,830.17
03/18	03/01/2018	200694	8673	S.T. RHOADES CONSTR	REHAB SC3 PROJECT NO 16-02	16-20-08	1	2007-431-33-44	CONSTRUCTION SERVICES	5,824.40	5,824.40
Total 16-20-08:										5,824.40	5,824.40
03/18	03/01/2018	200695	1368	SCHMIDT EQUIP. REPAI	RPR & MAINT #380- PW	3110	1	7201-430-81-44	REPAIR AND MAINTENANCE-MI	1,500.00	1,500.00
03/18	03/01/2018	200695	1368	SCHMIDT EQUIP. REPAI	RPR & MAINT #380-PW	3110	2	7201-430-81-44	REPAIR AND MAINTENANCE-F	225.48	225.48

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 3110:										1,725.48	1,725.48
03/18	03/01/2018	200695	1368	SCHMIDT EQUIP. REPAI	RPR & MAINT-GC	3126	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	106.44	106.44
Total 3126:										106.44	106.44
03/18	03/01/2018	200696	1379	SENSIT TECHNOLOGIES	SUPPLIES-GAS	0252011	1	7401-430-62-46	SUPPLIES-GENERAL	317.99	317.99
Total 0252011:										317.99	317.99
03/18	03/01/2018	200696	1379	SENSIT TECHNOLOGIES	RPR & MAINT-GAS	0252532	1	7401-430-62-44	REPAIR AND MAINTENANCE-MI	149.00	149.00
Total 0252532:										149.00	149.00
03/18	03/01/2018	200697	9258		REFUND GAS DEPOSIT	10431200023	1	7401-2228-000	DEPOSITS-CUSTOMER	147.78	147.78
Total 10431200023:										147.78	147.78
03/18	03/01/2018	200698	1082	SIERRA CASCADE AGGR	SUPPLIES- PW	6146	1	7620-430-10-46	SUPPLIES-GENERAL	488.01	488.01
Total 6146:										488.01	488.01
03/18	03/01/2018	200699	1076	SIERRA COFFEE AND BE	BOTTLED WATER-PW	49244	1	7620-430-10-46	SUPPLIES-GENERAL	13.80	13.80
Total 49244:										13.80	13.80
03/18	03/01/2018	200699	1076	SIERRA COFFEE AND BE	BOTTLED WATER	49245	1	1000-417-10-46	SUPPLIES-GENERAL	13.80	13.80
Total 49245:										13.80	13.80
03/18	03/01/2018	200700	1270	SILVER STATE BARRICA	SUPPLIES-STREETS	97662	1	2007-431-20-46	SUPPLIES-GENERAL	1,839.00	1,839.00
Total 97662:										1,839.00	1,839.00
03/18	03/01/2018	200701	9256	SKILLPATH/NST SEMINA	TRAINING- GAS	11710424	1	7401-430-62-45	TRAVEL	149.00	149.00
Total 11710424:										149.00	149.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/01/2018	200701	9256	SKILLPATH/NST SEMINA	TRAINING- STREETS	11710425	1	7620-430-10-45	TRAVEL	149.00	149.00
Total 11710425:										149.00	149.00
03/18	03/01/2018	200701	9256	SKILLPATH/NST SEMINA	TRAINING- WATER	11710426	1	7110-430-42-45	TRAVEL	149.00	149.00
Total 11710426:										149.00	149.00
03/18	03/01/2018	200702	9259		RETURN DEPOSIT 336 LIMONE	022618	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	8,907.00	8,907.00
Total 022618:										8,907.00	8,907.00
03/18	03/01/2018	200703	1265	SUSANVILLE PAINT CEN	SUPPLIES- L.L. FLOOD	36444	1	1003-452-20-44	REPAIR AND MAINTENANCE MI	221.48	221.48
Total 36444:										221.48	221.48
03/18	03/01/2018	200703	1265	SUSANVILLE PAINT CEN	SUPPLIES-PARKS	36471	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	965.88	965.88
Total 36471:										965.88	965.88
03/18	03/01/2018	200703	1265	SUSANVILLE PAINT CEN	SUPPLIES-PARKS	36548	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	627.22	627.22
Total 36548:										627.22	627.22
03/18	03/01/2018	200703	1265	SUSANVILLE PAINT CEN	SUPPLIES-L.L.FLOOD	36591	1	1003-452-20-44	REPAIR AND MAINTENANCE MI	530.53	530.53
Total 36591:										530.53	530.53
03/18	03/01/2018	200703	1265	SUSANVILLE PAINT CEN	SUPPLIES-PARKS	36607	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	33.46	33.46
Total 36607:										33.46	33.46
03/18	03/01/2018	200703	1265	SUSANVILLE PAINT CEN	SUPPLIES	36608	1	1000-417-10-44	FACILITY - REPAIR & MAINTEN	31.10	31.10
Total 36608:										31.10	31.10
03/18	03/01/2018	200704	712	TNS TRUCKING CO	SUPPLIES-WATER	3144	1	7110-430-42-46	SUPPLIES-GENERAL	198.68	198.68

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 3144:										198.68	198.68
03/18	03/01/2018	200705	749	VERIZON WIRELESS	CELLULAR PHONES - FIRE	9800833288	1	1000-422-10-45	COMMUNICATIONS	266.07	266.07
Total 9800833288:										266.07	266.07
03/18	03/01/2018	200706	1398	WAGE WORKS INC	MONTHLY ADMIN FEE 12/17	INV477743	1	8403-2239-002	SECTION 125 - CITY	27.42	27.42
Total INV477743:										27.42	27.42
03/18	03/01/2018	200706	1398	WAGE WORKS INC	MONTHLY ADMIN FEE 12/17	INV477751	1	8403-2239-002	SECTION 125 - CITY	72.58	72.58
Total INV477751:										72.58	72.58
03/18	03/01/2018	200707	770	WESTERN NEVADA SUP	SUPPLIES- GAS	607333033	1	7401-430-62-46	SUPPLIES-GENERAL	10.00	10.00
Total 607333033:										10.00	10.00
03/18	03/01/2018	200707	770	WESTERN NEVADA SUP	SUPPLIES- WATER	67312966	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	184.26	184.26
Total 67312966:										184.26	184.26
03/18	03/01/2018	200707	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67315125	1	7401-430-62-46	SUPPLIES-GENERAL	56.82	56.82
Total 67315125:										56.82	56.82
03/18	03/01/2018	200707	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67324215	1	7401-430-62-46	SUPPLIES-GENERAL	125.25	125.25
Total 67324215:										125.25	125.25
03/18	03/01/2018	200707	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67325934	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	180.45	180.45
Total 67325934:										180.45	180.45
03/18	03/01/2018	200708	8878	WOOD RODGERS, INC.	PROFESSIONAL SERVICES 1/3	115196	1	2007-431-37-43	TECHNICAL SERVICES	381.98	381.98
Total 115196:										381.98	381.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/01/2018	200708	8878	WOOD RODGERS, INC.	PROFESSIONAL SERVICES 1/3	115197	1	2007-431-36-43	TECHNICAL SERVICES	381.98	381.98
	Total 115197:									381.98	381.98
	Grand Totals:									99,693.62	99,693.62

Report Criteria:
Report type: GL detail
Check.Voided = False

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/06/2018	200709	61		TR EX ALTURAS 3/7/18-3/8/18	030118	1	7110-430-42-45	TRAVEL	76.50	76.50
Total 030118:										76.50	76.50
Grand Totals:										76.50	76.50

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/08/2018	200710	21	AIRGAS USA, LLC	CHLORINE- WATER	907335798	1	7110-430-42-46	SUPPLIES-GENERAL	367.76	367.76
03/18	03/08/2018	200710	21	AIRGAS USA, LLC	CHLORINE- STREET	907335798	2	2007-431-20-46	SUPPLIES-GENERAL	220.82	220.82
Total 907335798:										588.58	588.58
03/18	03/08/2018	200711	9267		WOODSTOVE REBATE	030618	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 030618:										1,500.00	1,500.00
03/18	03/08/2018	200712	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	635892092	1	7620-430-10-44	LINEN SERVICE	27.75	27.75
Total 635892092:										27.75	27.75
03/18	03/08/2018	200712	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	635892093	1	7401-430-62-44	LINEN SERVICES	49.44	49.44
Total 635892093:										49.44	49.44
03/18	03/08/2018	200712	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	635892094	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 635892094:										47.82	47.82
03/18	03/08/2018	200712	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	635892095	1	7110-430-42-44	LINEN SERVICE	38.65	38.65
Total 635892095:										38.65	38.65
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	392478	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	57.63-	57.63-
Total 392478:										57.63-	57.63-
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	406452	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	2.87	2.87
Total 406452:										2.87	2.87
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES- L.L. PARK	406501	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	39.39	39.39

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 406501:										39.39	39.39
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	406531	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	60.77	60.77
Total 406531:										60.77	60.77
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	406533 022218	1	1000-452-20-44	VEHICLE - REPAIR & MAINTEN	2.11	2.11
Total 406533 022218:										2.11	2.11
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES-FD	406771	1	1000-422-10-46	SUPPLIES-JANITORIAL	32.12	32.12
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES- FD	406771	2	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	20.37	20.37
Total 406771:										52.49	52.49
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES-GC	406825	1	7530-451-52-46	SUPPLIES-GENERAL	7.71	7.71
Total 406825:										7.71	7.71
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES- GAS	406871	1	7401-430-62-46	SUPPLIES-GENERAL	1.34	1.34
Total 406871:										1.34	1.34
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES- WATER	406902	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	14.47	14.47
Total 406902:										14.47	14.47
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	406957	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	109.16	109.16
Total 406957:										109.16	109.16
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	406979	1	2007-431-20-46	SUPPLIES-GENERAL	17.15	17.15
Total 406979:										17.15	17.15
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES- FD	407001	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	31.83	31.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 407001:										31.83	31.83
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES- FD	407067	1	1000-422-10-46	SUPPLIES-GENERAL	113.89	113.89
Total 407067:										113.89	113.89
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES-FD	407151	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	20.06	20.06
Total 407151:										20.06	20.06
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES-GAS	407299	1	7401-430-62-46	SUPPLIES-GENERAL	4.82	4.82
Total 407299:										4.82	4.82
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES- FD	407313	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	62.84	62.84
03/18	03/08/2018	200713	76	BILLINGTON ACE HARD	SUPPLIES- FD	407313	2	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	76.38	76.38
Total 407313:										139.22	139.22
03/18	03/08/2018	200714	9142		24 HOUR SHIFT	030518	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 030518:										25.00	25.00
03/18	03/08/2018	200715	9262		REFUND WATER DEPOSIT	10422770008	1	7110-2228-000	DEPOSITS-CUSTOMER	71.19	71.19
Total 10422770008:										71.19	71.19
03/18	03/08/2018	200716	148	COMPUTER LOGISTICS	MONTHLY SERVICES 25 HOUR	71002	1	1000-417-10-43	TECHNICAL SVCS	220.00	220.00
Total 71002:										220.00	220.00
03/18	03/08/2018	200716	148	COMPUTER LOGISTICS	ANTI- VIRUS BARRACUSA 400	71011	1	1000-417-10-43	TECHNICAL SVCS	100.00	100.00
Total 71011:										100.00	100.00
03/18	03/08/2018	200717	174	DATEMA, STEVEN K.	AIRPORT MANAGER 03/2018	030518	1	7201-430-81-43	TECHNICAL SVCS	1,938.43	1,938.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 030518:										1,938.43	1,938.43
03/18	03/08/2018	200718	241	FEATHER PUBLISHING C	EMPLOYMENT AD GOLF COUR	1400278	1	1000-416-10-45	ADVERTISING	91.00	91.00
Total 1400278:										91.00	91.00
03/18	03/08/2018	200718	241	FEATHER PUBLISHING C	EMPLOYMENT AD GOLF COUR	1402062	1	1000-416-10-45	ADVERTISING	91.00	91.00
Total 1402062:										91.00	91.00
03/18	03/08/2018	200718	241	FEATHER PUBLISHING C	EMPLOYMENT AD GAS TECH III	1402063	1	1000-416-10-45	ADVERTISING	154.80	154.80
Total 1402063:										154.80	154.80
03/18	03/08/2018	200718	241	FEATHER PUBLISHING C	EMPLOYMENT AD GAS TECH III	1402142	1	1000-416-10-45	ADVERTISING	154.80	154.80
Total 1402142:										154.80	154.80
03/18	03/08/2018	200718	241	FEATHER PUBLISHING C	EMPLOYMENT AD DIAMOND B	1402142.	1	1000-416-10-45	ADVERTISING	90.30	90.30
Total 1402142.:										90.30	90.30
03/18	03/08/2018	200718	241	FEATHER PUBLISHING C	EMPLOYMENT AD DIAMOND B	1403844	1	1000-416-10-45	ADVERTISING	90.30	90.30
Total 1403844:										90.30	90.30
03/18	03/08/2018	200718	241	FEATHER PUBLISHING C	EMPLOYMENT AD GOLF COUR	1405664	1	1000-416-10-45	ADVERTISING	116.10	116.10
Total 1405664:										116.10	116.10
03/18	03/08/2018	200718	241	FEATHER PUBLISHING C	YELLOW PAGES ADVERTISEM	146738	1	7530-451-52-45	ADVERTISING	55.00	55.00
Total 146738:										55.00	55.00
03/18	03/08/2018	200719	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	871058A	1	7110-430-42-43	TECHNICAL SVCS	95.00	95.00
Total 871058A:										95.00	95.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/08/2018	200719	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	871299A	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00
Total 871299A:										117.00	117.00
03/18	03/08/2018	200720	257	FOREST OFFICE EQUIP	OFFICE SUPPLIES	11523	1	1000-415-10-46	SUPPLIES-GENERAL	37.54	37.54
Total 11523:										37.54	37.54
03/18	03/08/2018	200720	257	FOREST OFFICE EQUIP	KYOCERA COPIER -PW	AR1326	1	7620-430-10-43	TECHNICAL SVCS	823.52	823.52
Total AR1326:										823.52	823.52
03/18	03/08/2018	200720	257	FOREST OFFICE EQUIP	MAINT.CONTRACT FOLD MACH	AR1327	1	7401-430-62-43	TECHNICAL SVCS	43.22	43.22
03/18	03/08/2018	200720	257	FOREST OFFICE EQUIP	MAINT.CONTRACT FOLD MACH	AR1327	2	7110-430-42-44	REPAIR AND MAINTENANCE-MI	43.22	43.22
Total AR1327:										86.44	86.44
03/18	03/08/2018	200721	9264		TR EX MEDFORD OR 3/11/18-3/	030818	1	1000-421-10-45	TRAINING	178.50	178.50
Total 030818:										178.50	178.50
03/18	03/08/2018	200722	265	FRONTIER	257-1056-PW SHOP	1056 022018	1	7620-430-10-45	COMMUNICATIONS	49.67	49.67
Total 1056 022018:										49.67	49.67
03/18	03/08/2018	200722	265	FRONTIER	257-1057-FAX PW	1057 022018	1	7620-430-10-45	COMMUNICATIONS	168.73	168.73
Total 1057 022018:										168.73	168.73
03/18	03/08/2018	200722	265	FRONTIER	257-7236-PW	7236 022018	1	7620-430-10-45	COMMUNICATIONS	202.97	202.97
Total 7236 022018:										202.97	202.97
03/18	03/08/2018	200722	265	FRONTIER	257-7237-GAS	7237 022018	1	7620-430-10-45	COMMUNICATIONS	66.48	66.48
Total 7237 022018:										66.48	66.48
03/18	03/08/2018	200723	9266		CARL MOYER GRANT	030518	1	8405-430-10-48	GRANTS	35,000.00	35,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 030518:										35,000.00	35,000.00
03/18	03/08/2018	200724	1148	GREATAMERICA FINANC	COPIER LEASE-PW	22219014	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	363.93	363.93
Total 22219014:										363.93	363.93
03/18	03/08/2018	200725	288		REIMBURSE HEALTH INS	030618	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	81.64	81.64
Total 030618:										81.64	81.64
03/18	03/08/2018	200726	9263		REFUND WATER DEPOSIT	10234600024	1	7110-2228-000	DEPOSITS-CUSTOMER	61.40	61.40
Total 10234600024:										61.40	61.40
03/18	03/08/2018	200727	1075	INDEPENDENT ELECTRI	SERVICE CHARGE-GAS	S102580838001	1	7401-430-62-46	SUPPLIES-GENERAL	1.00	1.00
Total S102580838001:										1.00	1.00
03/18	03/08/2018	200727	1075	INDEPENDENT ELECTRI	FUSION EQUIP. AND STOCK RE	S103598107.002	1	7401-430-62-46	SUPPLIES-GENERAL	4,119.61	4,119.61
Total S103598107.002:										4,119.61	4,119.61
03/18	03/08/2018	200728	332	INTERSTATE GAS SERVI	GAS CONSULTING SVC 8/17-1/1	7021409	1	7401-430-62-43	TECHNICAL SVCS	2,400.00	2,400.00
Total 7021409:										2,400.00	2,400.00
03/18	03/08/2018	200729	1362	IRON MOUNTAIN INFO. M	SHREDDING-PD	PVB4913	1	1000-421-10-43	PROFESSIONAL SVCS	59.89	59.89
Total PVB4913:										59.89	59.89
03/18	03/08/2018	200730	338	JACKSON'S SERVICE CE	VEHICLE RPR #72-GAS	42668	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	142.50	142.50
Total 42668:										142.50	142.50
03/18	03/08/2018	200731	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415S2274611.001	1	7401-430-62-46	SUPPLIES-GENERAL	159.20	159.20
Total 415S2274611.001:										159.20	159.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/08/2018	200731	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415S2274879.001	1	7401-430-62-46	SUPPLIES-GENERAL	163.73	163.73
Total 415S2274879.001:										163.73	163.73
03/18	03/08/2018	200731	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415S22749869.001	1	7401-430-62-46	SUPPLIES-GENERAL	89.87	89.87
Total 415S22749869.001:										89.87	89.87
03/18	03/08/2018	200732	1350	JONES & MAYER	PROFESSIONAL SERVICES	85844	1	1000-412-10-43	PROFESSIONAL SVCS	688.50	688.50
Total 85844:										688.50	688.50
03/18	03/08/2018	200733	362	KAUFFMAN, BILL	CUSTODIAL SVCS	753143	1	1000-417-10-44	CUSTODIAL	650.00	650.00
Total 753143:										650.00	650.00
03/18	03/08/2018	200733	362	KAUFFMAN, BILL	CUSTODIAL SVCS-PW	753144	1	7620-430-10-44	CUSTODIAL	250.00	250.00
Total 753144:										250.00	250.00
03/18	03/08/2018	200734	372	KRONICK. MOSKOVITZ	PROFESSIONAL SERVICES 1/2	289680	1	1000-412-10-43	PROFESSIONAL SVCS	28,872.08	28,872.08
Total 289680:										28,872.08	28,872.08
03/18	03/08/2018	200735	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	296594	1	1000-452-20-44	VEHICLE - REPAIR & MAINTEN	25.90	25.90
Total 296594:										25.90	25.90
03/18	03/08/2018	200735	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	296674	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	6.92	6.92
Total 296674:										6.92	6.92
03/18	03/08/2018	200735	411	LASSEN MOTOR PARTS	SUPPLIES-SNOW	297030	1	2006-431-25-46	SUPPLIE - GENERAL	199.49	199.49
Total 297030:										199.49	199.49
03/18	03/08/2018	200735	411	LASSEN MOTOR PARTS	SUPPLIES-SNOW	297035	1	2006-431-25-46	SUPPLIE - GENERAL	3.67-	3.67-

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 297035:										3.67-	3.67-
03/18	03/08/2018	200735	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	297052	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	5.53	5.53
Total 297052:										5.53	5.53
03/18	03/08/2018	200735	411	LASSEN MOTOR PARTS	SUPPLIES- PW	297078	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	86.62	86.62
Total 297078:										86.62	86.62
03/18	03/08/2018	200736	1102	LASSEN PC	BACKUP LICENSE-FIRE	21523	1	1000-422-10-43	TECHNICAL SVCS	53.99	53.99
Total 21523:										53.99	53.99
03/18	03/08/2018	200737	412	LASSEN REGIONAL SOLI	DUMP FEES- L.L. FLOOD	59230	1	1003-452-20-44	REPAIR AND MAINTENANCE MI	83.39	83.39
Total 59230:										83.39	83.39
03/18	03/08/2018	200738	432	LEXIS NEXIS	CONTRACT 02/18	3091370003	1	1000-412-10-48	DUES AND MEMBERSHIPS	221.00	221.00
Total 3091370003:										221.00	221.00
03/18	03/08/2018	200739	433	LEXIS NEXIS MATTHEW	AIR POLLUTION CONTROL EBO	690414	1	7620-430-11-46	BOOKS AND PERIODICALS	45.04	45.04
Total 690414:										45.04	45.04
03/18	03/08/2018	200740	437	LMUD	AIRPORT VASI LIGHTS	10108 022318	1	7201-430-81-46	ELECTRICITY	100.00	100.00
Total 10108 022318:										100.00	100.00
03/18	03/08/2018	200740	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 022318	1	7530-451-52-46	ELECTRICITY	33.95	33.95
Total 122907 022318:										33.95	33.95
03/18	03/08/2018	200740	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 022318	1	7530-451-52-46	ELECTRICITY	20.00	20.00
Total 122929 022318:										20.00	20.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/08/2018	200740	437	LMUD	GOLF COURSE PUMP HOUSE	132052	1	7530-451-52-46	ELECTRICITY	39.04	39.04
Total 132052:										39.04	39.04
03/18	03/08/2018	200740	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 022318	1	7530-451-52-46	ELECTRICITY	130.42	130.42
Total 144281 022318:										130.42	130.42
03/18	03/08/2018	200740	437	LMUD	1505 MAIN ST	2876 022318	1	1000-422-10-46	ELECTRICITY	1,042.84	1,042.84
Total 2876 022318:										1,042.84	1,042.84
03/18	03/08/2018	200740	437	LMUD	LITTLE LEAGUE AREA LIGHTS-	3522 022318	1	1000-452-20-46	ELECTRICITY	33.77	33.77
Total 3522 022318:										33.77	33.77
03/18	03/08/2018	200740	437	LMUD	N WEATHERLOW ST-TENNIS C	3651 022318	1	1000-452-20-46	ELECTRICITY	145.14	145.14
Total 3651 022318:										145.14	145.14
03/18	03/08/2018	200740	437	LMUD	MAIN & ALEXANDER SIGNAL-S	49496 022318	1	2007-431-60-46	ELECTRICITY	158.02	158.02
Total 49496 022318:										158.02	158.02
03/18	03/08/2018	200740	437	LMUD	MAIN & FAIRFIELD-STREETS	49497 022318	1	2007-431-60-46	ELECTRICITY	121.21	121.21
Total 49497 022318:										121.21	121.21
03/18	03/08/2018	200740	437	LMUD	MAIN & JOHNSTNVLE SIGNAL-	49498 022318	1	2007-431-60-46	ELECTRICITY	143.34	143.34
Total 49498 022318:										143.34	143.34
03/18	03/08/2018	200740	437	LMUD	RIVERSIDE & MAIN LIGHTS-ST	49499 022318	1	2007-431-60-46	ELECTRICITY	242.51	242.51
Total 49499 022318:										242.51	242.51
03/18	03/08/2018	200740	437	LMUD	AIRPORT LOT 5	51908 022318	1	7201-430-81-46	ELECTRICITY	89.89	89.89

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 51908 022318:										89.89	89.89
03/18	03/08/2018	200740	437	LMUD	AIRPORT HANGER 6	54333 022318	1	7201-430-81-46	ELECTRICITY	20.00	20.00
Total 54333 022318:										20.00	20.00
03/18	03/08/2018	200740	437	LMUD	925 SIERRA RD SPORTS CTR	60453 022318	1	1000-452-20-46	ELECTRICITY	20.29	20.29
Total 60453 022318:										20.29	20.29
03/18	03/08/2018	200740	437	LMUD	AIRPORT OFFICE	7146 022318	1	7201-430-81-46	ELECTRICITY	566.44	566.44
Total 7146 022318:										566.44	566.44
03/18	03/08/2018	200740	437	LMUD	AIRPORT GAS PUMP	7154 022318	1	7201-430-81-46	ELECTRICITY	28.73	28.73
Total 7154 022318:										28.73	28.73
03/18	03/08/2018	200740	437	LMUD	GOLF COURSE CLUB HOUSE	7394 022318	1	7530-451-52-46	ELECTRICITY	87.16	87.16
Total 7394 022318:										87.16	87.16
03/18	03/08/2018	200740	437	LMUD	GOLF COURSE CART BARN 2	7400 022318	1	7530-451-52-46	ELECTRICITY	28.00	28.00
Total 7400 022318:										28.00	28.00
03/18	03/08/2018	200740	437	LMUD	WELL #1-WATER	7714 022318	1	7110-430-42-46	ELECTRICITY	143.94	143.94
Total 7714 022318:										143.94	143.94
03/18	03/08/2018	200740	437	LMUD	1801 MAIN ST	8314 022318	1	1000-421-10-46	ELECTRICITY	1,153.26	1,153.26
Total 8314 022318:										1,153.26	1,153.26
03/18	03/08/2018	200740	437	LMUD	GOLF COURSE BARN 1 & 3	9312 022318	1	7530-451-52-46	ELECTRICITY	20.15	20.15
Total 9312 022318:										20.15	20.15

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/08/2018	200741	452	MARTIN SECURITY SYST	470-895 CIRCLE DR PROSHOP	036210	1	7530-451-52-43	TECHNICAL SERVICES	40.00	40.00
Total 036210:										40.00	40.00
03/18	03/08/2018	200741	452	MARTIN SECURITY SYST	60 N LASSEN SECURITY	036368	1	1000-417-10-43	TECHNICAL SVCS	83.00	83.00
Total 036368:										83.00	83.00
03/18	03/08/2018	200742	1463	MILLER CLEANING SERV	CUSTODIAL SERVICES-PD	MCS2171	1	1000-421-10-44	CUSTODIAL	360.00	360.00
Total MCS2171:										360.00	360.00
03/18	03/08/2018	200742	1463	MILLER CLEANING SERV	CUSTODIAL SERVICES-PD	MCS2205	1	1000-421-10-44	CUSTODIAL	360.00	360.00
Total MCS2205:										360.00	360.00
03/18	03/08/2018	200743	1182	NORTHERN CALIFORNIA	GLOVES-WATER	500567	1	7110-430-42-46	SUPPLIES-GENERAL	51.37	51.37
03/18	03/08/2018	200743	1182	NORTHERN CALIFORNIA	GLOVES-GAS	500567	2	7401-430-62-46	SUPPLIES-GENERAL	51.38	51.38
03/18	03/08/2018	200743	1182	NORTHERN CALIFORNIA	GLOVES- STREETS	500567	3	2007-431-20-46	SUPPLIES-GENERAL	51.37	51.37
Total 500567:										154.12	154.12
03/18	03/08/2018	200744	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	842776	1	7401-430-62-43	TECHNICAL SVCS	44.70	44.70
03/18	03/08/2018	200744	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	842776	2	7110-430-42-43	TECHNICAL SVCS	44.70	44.70
Total 842776:										89.40	89.40
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES-PW	2494689	1	7620-430-10-46	SUPPLIES-GENERAL	19.52	19.52
Total 2494689:										19.52	19.52
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES-WATER	2494705	1	7110-430-42-46	SUPPLIES-GENERAL	4.92	4.92
Total 2494705:										4.92	4.92
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES-PW	2494729	1	7620-430-10-46	SUPPLIES-GENERAL	1.14	1.14
Total 2494729:										1.14	1.14

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES-PW	2494748	1	7620-430-10-46	SUPPLIES-GENERAL	1.88	1.88
Total 2494748:										1.88	1.88
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES-STREETS	2494907	1	2007-431-20-46	SUPPLIES-GENERAL	14.64	14.64
Total 2494907:										14.64	14.64
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495017	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	3,154.28	3,154.28
Total 2495017:										3,154.28	3,154.28
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES- MEMORIAL PARK	2495027	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	13.94	13.94
Total 2495027:										13.94	13.94
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495059	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	122.73	122.73
Total 2495059:										122.73	122.73
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495060	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	105.95	105.95
Total 2495060:										105.95	105.95
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495103	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	5.85	5.85
Total 2495103:										5.85	5.85
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495131	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	1,320.08	1,320.08
Total 2495131:										1,320.08	1,320.08
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495158	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	454.64	454.64
Total 2495158:										454.64	454.64
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495159	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	53.70	53.70

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2495159:										53.70	53.70
03/18	03/08/2018	200745	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495181	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	113.75	113.75
Total 2495181:										113.75	113.75
03/18	03/08/2018	200746	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT 3/	58020 022818	1	1000-417-10-45	COMMUNICATIONS	840.00	840.00
Total 58020 022818:										840.00	840.00
03/18	03/08/2018	200747	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	5060225	1	7620-430-10-46	SUPPLIES-GENERAL	34.45	34.45
Total 5060225:										34.45	34.45
03/18	03/08/2018	200747	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	5099898	1	7620-430-10-46	SUPPLIES-GENERAL	193.08	193.08
Total 5099898:										193.08	193.08
03/18	03/08/2018	200747	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	5169459	1	7620-430-10-46	SUPPLIES-GENERAL	79.33	79.33
Total 5169459:										79.33	79.33
03/18	03/08/2018	200748	9265		REFUND WATER DEPOSIT	10234450012	1	7110-2228-000	DEPOSITS-CUSTOMER	18.63	18.63
Total 10234450012:										18.63	18.63
03/18	03/08/2018	200749	1040	R & R PRODUCTS INC	SUPPLIES- GC	CD2205177	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	568.64	568.64
Total CD2205177:										568.64	568.64
03/18	03/08/2018	200750	582	RAY MORGAN CO INC	BASE RATE CHARGE-FIRE	1957838	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	32.09	32.09
Total 1957838:										32.09	32.09
03/18	03/08/2018	200751	1379	SENSIT TECHNOLOGIES	RPR & MAINT.- GAS	0252861	1	7401-430-62-44	REPAIR AND MAINTENANCE-MI	353.85	353.85
Total 0252861:										353.85	353.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/08/2018	200752	1470	SIEMENS, MARK	PROFESSIONAL SERVICES	48	1	1000-412-10-43	PROFESSIONAL SVCS	1,574.62	1,574.62
Total 48:										1,574.62	1,574.62
03/18	03/08/2018	200753	1076	SIERRA COFFEE AND BE	BOTTLED WATER-PW	49324	1	7620-430-10-46	SUPPLIES-GENERAL	20.15	20.15
Total 49324:										20.15	20.15
03/18	03/08/2018	200753	1076	SIERRA COFFEE AND BE	BOTTLED WATER	49325	1	1000-417-10-46	SUPPLIES-GENERAL	27.40	27.40
Total 49325:										27.40	27.40
03/18	03/08/2018	200754	8219		REFUND GAS DEPOSIT	10299910100	1	7401-2228-000	DEPOSITS-CUSTOMER	14.35	14.35
Total 10299910100:										14.35	14.35
03/18	03/08/2018	200755	1265	SUSANVILLE PAINT CEN	SUPPLIES- PARKS	36695	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	136.20	136.20
Total 36695:										136.20	136.20
03/18	03/08/2018	200755	1265	SUSANVILLE PAINT CEN	SUPPLIES-PARKS	36700	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	275.51	275.51
Total 36700:										275.51	275.51
03/18	03/08/2018	200755	1265	SUSANVILLE PAINT CEN	SUPPLIES- PARKS	36739	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	149.11	149.11
Total 36739:										149.11	149.11
03/18	03/08/2018	200756	677	SUSANVILLE SANITARY	606 NEVADA	1274 030118	1	1000-417-10-44	SEWER	47.00	47.00
Total 1274 030118:										47.00	47.00
03/18	03/08/2018	200756	677	SUSANVILLE SANITARY	66 N LASSEN	1276 030118	1	1000-417-10-44	SEWER	104.00	104.00
Total 1276 030118:										104.00	104.00
03/18	03/08/2018	200756	677	SUSANVILLE SANITARY	115 N WEATHERLOW	1448 030118	1	1000-451-80-44	SEWER	52.00	52.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1448 030118:										52.00	52.00
03/18	03/08/2018	200756	677	SUSANVILLE SANITARY	65 N WEATHERLOW - ROOPS F	1449 030118	1	1000-452-20-44	SEWER	104.00	104.00
Total 1449 030118:										104.00	104.00
03/18	03/08/2018	200756	677	SUSANVILLE SANITARY	1505 MAIN	2064 030118	1	1000-422-10-44	SEWER	52.00	52.00
Total 2064 030118:										52.00	52.00
03/18	03/08/2018	200756	677	SUSANVILLE SANITARY	720 SOUTH ST	3203 030118	1	7620-430-10-44	SEWER	45.00	45.00
Total 3203 030118:										45.00	45.00
03/18	03/08/2018	200756	677	SUSANVILLE SANITARY	1850 RIVER ST	3667 030118	1	1000-452-20-44	SEWER	52.00	52.00
Total 3667 030118:										52.00	52.00
03/18	03/08/2018	200756	677	SUSANVILLE SANITARY	1600 RIVERSIDE DR	3668 030118	1	1000-452-20-44	SEWER	66.70	66.70
Total 3668 030118:										66.70	66.70
03/18	03/08/2018	200756	677	SUSANVILLE SANITARY	1200 NORTH ST	3669 030118	1	1000-452-20-44	SEWER	52.00	52.00
Total 3669 030118:										52.00	52.00
03/18	03/08/2018	200757	686	SUSANVILLE TRUCK & A	REPAIRS & MAINT. -FD	1726	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	45.00	45.00
Total 1726:										45.00	45.00
03/18	03/08/2018	200758	696	TECH SERVICES	MONTHLY MAINT. FEE TO ASS	1744	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1744:										575.00	575.00
03/18	03/08/2018	200759	744	UPTOWN UNIFORMS	UNIFORMS-BUILDING	11846	1	1000-424-20-46	SUPPLIES-GENERAL	186.44	186.44
Total 11846:										186.44	186.44

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/08/2018	200760	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67335262	1	7110-430-42-46	SUPPLIES-GENERAL	69.82	69.82
Total 67335262:										69.82	69.82
03/18	03/08/2018	200760	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67335369	1	7401-430-62-46	SUPPLIES-GENERAL	113.58	113.58
Total 67335369:										113.58	113.58
03/18	03/08/2018	200760	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67339021	1	7110-430-42-46	SUPPLIES-GENERAL	90.32	90.32
Total 67339021:										90.32	90.32
03/18	03/08/2018	200760	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67340836	1	7110-430-42-46	SUPPLIES-GENERAL	9.32	9.32
Total 67340836:										9.32	9.32
03/18	03/08/2018	200760	770	WESTERN NEVADA SUP	SUPPLIES- WATER	67347450	1	7110-430-42-46	SUPPLIES-GENERAL	81.04	81.04
Total 67347450:										81.04	81.04
03/18	03/08/2018	200761	1198	WESTWOOD SANITATIO	TRAILER UNIT 2/8/18-2/14/18-L.	A53328	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	166.24	166.24
Total A53328:										166.24	166.24
03/18	03/08/2018	200762	1378	ZITO MEDIA	CABLE-FD	356225062 022718	1	1000-422-10-45	COMMUNICATIONS	46.84	46.84
Total 356225062 022718:										46.84	46.84
Grand Totals:										98,780.57	98,780.57

Report Criteria:
Report type: GL detail
Check.Voided = False

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/09/2018	200763	728	U S POSTMASTER	UB BILLING GAS	030918	1	7401-430-62-46	POSTAGE	94.46	94.46
03/18	03/09/2018	200763	728	U S POSTMASTER	UB BILLING WATER	030918	2	7110-430-42-46	POSTAGE	183.38	183.38
Total 030918:										277.84	277.84
Grand Totals:										277.84	277.84

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/15/2018	200780	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9951950432	1	7401-430-62-46	SUPPLIES-GENERAL	44.80	44.80
03/18	03/15/2018	200780	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9951950432	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	92.78	92.78
03/18	03/15/2018	200780	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9951950432	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	72.03	72.03
03/18	03/15/2018	200780	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9951950432	4	7110-430-42-46	SUPPLIES-GENERAL	50.96	50.96
03/18	03/15/2018	200780	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9951950432	5	7110-430-42-44	REPAIR AND MAINTENANCE-V	123.31	123.31
Total 9951950432:										383.88	383.88
03/18	03/15/2018	200781	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	635906189	1	7620-430-10-44	LINEN SERVICE	181.48	181.48
Total 635906189:										181.48	181.48
03/18	03/15/2018	200781	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	635906190	1	7401-430-62-44	LINEN SERVICES	49.44	49.44
Total 635906190:										49.44	49.44
03/18	03/15/2018	200781	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	635906191	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 635906191:										47.82	47.82
03/18	03/15/2018	200781	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	635906192	1	7110-430-42-44	LINEN SERVICE	38.65	38.65
Total 635906192:										38.65	38.65
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-GAS	1113 022518	1	7401-430-62-46	SUPPLIES-GENERAL	82.84	82.84
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-WATER	1113 022518	2	7110-430-42-46	SUPPLIES-GENERAL	55.00	55.00
03/18	03/15/2018	200782	884	BANK OF AMERICA	RPR & MAINT-WATER	1113 022518	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	342.91	342.91
03/18	03/15/2018	200782	884	BANK OF AMERICA	DUES & MEMBERSHIP-PW	1113 022518	4	7620-430-10-48	DUES AND MEMBERSHIPS	200.00	200.00
03/18	03/15/2018	200782	884	BANK OF AMERICA	TRAVEL EXPENSE-WATER	1113 022518	5	7110-430-42-45	TRAVEL	426.00	426.00
Total 1113 022518:										1,106.75	1,106.75
03/18	03/15/2018	200782	884	BANK OF AMERICA	POSTAGE-PD	1352 022518	1	1000-421-10-46	POSTAGE	14.78	14.78
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-PD	1352 022518	2	1000-421-10-46	SUPPLIES-GENERAL	409.56	409.56

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1352 022518:										424.34	424.34
03/18	03/15/2018	200782	884	BANK OF AMERICA	POSTAGE-PD	2754 022518	1	1000-421-10-46	POSTAGE	72.91	72.91
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-PD	2754 022518	2	1000-421-10-46	SUPPLIES-GENERAL	84.27	84.27
03/18	03/15/2018	200782	884	BANK OF AMERICA	SAFETY SUPPLIES-PD	2754 022518	3	1000-421-10-46	SUPPLIES-SAFETY ITEMS	951.61	951.61
03/18	03/15/2018	200782	884	BANK OF AMERICA	FUEL-PD	2754 022518	4	1000-421-10-46	GASOLINE	45.10	45.10
03/18	03/15/2018	200782	884	BANK OF AMERICA	INVEST. SUPPLIES-PD	2754 022518	5	1000-421-10-45	INVESTIGATIVE FUNDS	19.29	19.29
Total 2754 022518:										1,173.18	1,173.18
03/18	03/15/2018	200782	884	BANK OF AMERICA	TRAINING-PD	2896 022518	1	1000-421-10-45	TRAINING	298.75-	298.75-
Total 2896 022518:										298.75-	298.75-
03/18	03/15/2018	200782	884	BANK OF AMERICA	FUEL-PD	3110 022518	1	1000-421-10-46	GASOLINE	56.07	56.07
Total 3110 022518:										56.07	56.07
03/18	03/15/2018	200782	884	BANK OF AMERICA	FEES	3996 022518	1	1000-415-10-48	TAXES, FEES, PERMITS & CHA	252.84	252.84
Total 3996 022518:										252.84	252.84
03/18	03/15/2018	200782	884	BANK OF AMERICA	ADVERTISING	4028 022518	1	1000-416-10-45	ADVERTISING	165.50	165.50
03/18	03/15/2018	200782	884	BANK OF AMERICA	CITY HALL PHONES	4028 022518	2	1000-417-10-45	COMMUNICATIONS	553.80	553.80
Total 4028 022518:										719.30	719.30
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-STREETS	4342 022518	1	2007-431-20-46	SUPPLIES-GENERAL	42.86	42.86
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-STREETS	4342 022518	2	2007-431-20-46	SUPPLIES-SMALL TOOLS	24.66	24.66
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-PW	4342 022518	3	7620-430-10-46	SUPPLIES-GENERAL	100.21	100.21
Total 4342 022518:										167.73	167.73
03/18	03/15/2018	200782	884	BANK OF AMERICA	TRAVEL EXPENSE- BUILDING	4728 022518	1	1000-424-20-45	TRAVEL	225.00-	225.00-
Total 4728 022518:										225.00-	225.00-
03/18	03/15/2018	200782	884	BANK OF AMERICA	WEB BUILDER-AP	5203 022518	1	7620-430-11-48	DUES AND MEMBERSHIPS	22.95	22.95

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 5203 022518:										22.95	22.95
03/18	03/15/2018	200782	884	BANK OF AMERICA	JANITORIAL SUPPLIES	6579 022518	1	1000-417-10-46	SUPPLIES-JANITORIAL	17.13	17.13
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES	6579 022518	2	1000-417-10-46	SUPPLIES-GENERAL	104.91	104.91
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES	6579 022518	3	1000-411-10-46	SUPPLIES-GENERAL	225.13	225.13
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-GC	6579 022518	4	7530-451-52-46	SUPPLIES-GENERAL	58.29	58.29
03/18	03/15/2018	200782	884	BANK OF AMERICA	TRAVEL EXPENSE	6579 022518	5	1000-411-40-45	TRAVEL	298.58	298.58
03/18	03/15/2018	200782	884	BANK OF AMERICA	TECHNICAL SERVICES	6579 022518	6	1000-417-10-43	TECHNICAL SVCS	277.75	277.75
03/18	03/15/2018	200782	884	BANK OF AMERICA	PAUL BUNYAN CONNECTIVITY	6579 022518	7	2007-431-26-41	REGULAR EMPLOYEES	158.67	158.67
Total 6579 022518:										1,140.46	1,140.46
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-FD	6670 022518	1	1000-422-10-46	SUPPLIES-GENERAL	438.78	438.78
Total 6670 022518:										438.78	438.78
03/18	03/15/2018	200782	884	BANK OF AMERICA	POSTAGE-GAS	7045 022518	1	7401-430-62-46	POSTAGE	90.30	90.30
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-STREETS	7045 022518	2	2007-431-20-46	SUPPLIES-GENERAL	290.60	290.60
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-WATER	7045 022518	3	7110-430-42-46	SUPPLIES-GENERAL	290.60	290.60
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-GAS	7045 022518	4	7401-430-62-46	SUPPLIES-GENERAL	291.12	291.12
03/18	03/15/2018	200782	884	BANK OF AMERICA	SOFTWARE SUPPORT-PW	7045 022518	5	7620-430-10-47	SOFTWARE	157.99	157.99
03/18	03/15/2018	200782	884	BANK OF AMERICA	POSTAGE-STREETS	7045 022518	6	2007-431-20-46	POSTAGE	9.87	9.87
03/18	03/15/2018	200782	884	BANK OF AMERICA	DUES & MEMBERSHIP-PW	7045 022518	7	7620-430-10-48	DUES AND MEMBERSHIPS	62.89	62.89
Total 7045 022518:										1,193.37	1,193.37
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-GAS	7575 022518	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	37.53	37.53
03/18	03/15/2018	200782	884	BANK OF AMERICA	PROFESSIONAL SERVICES- GA	7575 022518	2	7401-430-62-43	PROFESSIONAL SVCS	395.00	395.00
03/18	03/15/2018	200782	884	BANK OF AMERICA	RPR & MAINT-GAS	7575 022518	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	264.34	264.34
03/18	03/15/2018	200782	884	BANK OF AMERICA	BOOKS & PERIODICALS-GAS	7575 022518	4	7401-430-62-46	BOOKS AND PERIODICALS	210.00	210.00
03/18	03/15/2018	200782	884	BANK OF AMERICA	SUPPLIES-GAS	7575 022518	5	7401-430-62-46	SUPPLIES-GENERAL	289.50	289.50
Total 7575 022518:										1,196.37	1,196.37
03/18	03/15/2018	200782	884	BANK OF AMERICA	SPECIAL OPS-PD	8955 022518	1	1000-421-10-48	SPECIAL OPERATIONS	90.52	90.52
03/18	03/15/2018	200782	884	BANK OF AMERICA	LOCKSMITH-PD	8955 022518	2	1000-421-10-45	LOCKSMITHING SERVICES	41.90	41.90
03/18	03/15/2018	200782	884	BANK OF AMERICA	INVEST. SUPPLIES-PD	8955 022518	3	1000-421-10-45	INVESTIGATIVE FUNDS	26.58	26.58

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 8955 022518:										159.00	159.00
03/18	03/15/2018	200782	884	BANK OF AMERICA	TRAINING-PD	9536 022518	1	1000-421-10-45	TRAINING	750.00-	750.00-
03/18	03/15/2018	200782	884	BANK OF AMERICA	TRAINING-PD	9536 022518	2	1000-421-10-45	TRAINING	101.60	101.60
Total 9536 022518:										648.40-	648.40-
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	406820	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	18.96	18.96
Total 406820:										18.96	18.96
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	406917	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	8.68	8.68
Total 406917:										8.68	8.68
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	406923	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	2.90-	2.90-
Total 406923:										2.90-	2.90-
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	407016	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	91.51	91.51
Total 407016:										91.51	91.51
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	407022	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	48.25	48.25
Total 407022:										48.25	48.25
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	407282	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	83.93	83.93
Total 407282:										83.93	83.93
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	407350	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	44.38	44.38
Total 407350:										44.38	44.38
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES- STREETS	407365	1	2007-431-20-46	SUPPLIES-GENERAL	4.82	4.82

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	Total 407365:									4.82	4.82
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-GAS	407367	1	7401-430-62-46	SUPPLIES-GENERAL	115.59	115.59
	Total 407367:									115.59	115.59
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-WATER	407410	1	7110-430-42-46	SUPPLIES-GENERAL	11.56	11.56
	Total 407410:									11.56	11.56
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	407412	1	1000-452-30-44	REPAIR AND MAINTENANCE MI	12.53	12.53
	Total 407412:									12.53	12.53
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	407425	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	20.26	20.26
	Total 407425:									20.26	20.26
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	407432	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	29.79	29.79
	Total 407432:									29.79	29.79
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	407470	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	136.68	136.68
	Total 407470:									136.68	136.68
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	407474	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	5.78	5.78
	Total 407474:									5.78	5.78
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES- FIRE	407533	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	21.10	21.10
	Total 407533:									21.10	21.10
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-PW	407559	1	7620-430-10-46	SUPPLIES-GENERAL	15.76	15.76
	Total 407559:									15.76	15.76

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-FIRE	407568	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	8.94	8.94
Total 407568:										8.94	8.94
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	407571	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	9.48	9.48
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	407571	2	1000-452-20-44	MISC - REPAIR & MAINTENANC	1.57	1.57
Total 407571:										11.05	11.05
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	407596	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	44.29	44.29
Total 407596:										44.29	44.29
03/18	03/15/2018	200783	76	BILLINGTON ACE HARD	SUPPLIES- FIRE	407751	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	9.22	9.22
Total 407751:										9.22	9.22
03/18	03/15/2018	200784	91	BUTTE COLLEGE	CRISIS INTERVENTION- PD	A16095	1	1000-421-10-45	TRAINING	560.00	560.00
Total A16095:										560.00	560.00
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLC600MAINST 030318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLC600MAINST 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCBETSMEMOR 030318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCBETSMEMOR 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 030318	1	2007-431-20-44	DISPOSAL	20.41	20.41
Total PLCBOFA 030318:										20.41	20.41
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLERDNT 03031	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCBUEHLERDNT 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDIAMONDMTN 03031	1	2007-431-20-44	DISPOSAL	40.67	40.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCDIAMONDMTN 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLCELKSLODGE 030318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCELKSLODGE 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTYMILL 030318	1	2007-431-20-44	DISPOSAL	20.41	20.41
Total PLCFROSTYMILL 030318:										20.41	20.41
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOUT 03031	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCGROCERYOUT 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HAIR H	PLCHAIRHUNTER 030318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCHAIRHUNTER 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN1 030318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCHOTELLSN1 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBUILD 030318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCKNOCHBUILD 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LITTLE I	PLCLITTLEITAL 030318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCLITTLEITAL 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LV CHA	PLCLVCHARTR 030318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCLVCHARTR 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSNP 030318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCMTLASSNP 030318:										40.67	40.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERPL 030318	1	2007-431-20-44	DISPOSAL	41.28	41.28
Total PLCPANCERPL 030318:										41.28	41.28
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERPL 030318.	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCPANCERPL 030318.:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLR 030318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCSIERRAJWLR 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHTR 030318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCSIERRATHTR 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLEREAL 030318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCSVILLEREAL 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPTOWNPARK 03031	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCUPTOWNPARK 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - U S PO	PLCUSPOSTAL 030318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCUSPOSTAL 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMARTBUS 03031	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCWALMARTBUS 030318:										40.67	40.67
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	110 NORTH ST	SVL110NORTHST 030318	1	1000-452-20-44	DISPOSAL	252.28	252.28
Total SVL110NORTHST 030318:										252.28	252.28
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	925 SIERRA ST-PW	SVL15 030318	1	7620-430-10-44	DISPOSAL	172.48	172.48

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Total SVL15 030318:										172.48	172.48
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	SVL1505MAIN 030118	1	1000-422-10-44	DISPOSAL	172.48	172.48
Total SVL1505MAIN 030118:										172.48	172.48
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 030318	1	1000-417-10-44	DISPOSAL	172.48	172.48
Total SVL2 030318:										172.48	172.48
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	SVL470895CIRDR 03318	1	7530-451-52-44	DISPOSAL	207.59	207.59
Total SVL470895CIRDR 03318:										207.59	207.59
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST	SVL5 030318	1	1000-452-20-44	DISPOSAL	207.59	207.59
Total SVL5 030318:										207.59	207.59
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	720 SOUTH ST SHOP-PW	SVL8 030318	1	7620-430-10-44	DISPOSAL	172.48	172.48
Total SVL8 030318:										172.48	172.48
03/18	03/15/2018	200785	1307	C&S WASTE SOLUTIONS	RIVER ST	SVLRIVERST 030318	1	1000-452-20-44	DISPOSAL	335.33	335.33
Total SVLRIVERST 030318:										335.33	335.33
03/18	03/15/2018	200786	815	CALIFORNIA RURAL WAT	CRWA DUES 5/18-5/19	030918	1	7110-430-42-48	DUES AND MEMBERSHIPS	206.66	206.66
03/18	03/15/2018	200786	815	CALIFORNIA RURAL WAT	CRWA DUES 5/18-5/19	030918	2	7110-1430-105	PRE-PAID OTHER	1,033.34	1,033.34
Total 030918:										1,240.00	1,240.00
03/18	03/15/2018	200787	131	CHICAGO TITLE COMPA	PURCHASE SPI PARCEL RIVER	031418	1	1000-417-10-48	TAXES, FEES, PERMITS & CHA	847.03	847.03
03/18	03/15/2018	200787	131	CHICAGO TITLE COMPA	PURCHASE SPI PARCEL RIVER	031418	2	2013-452-10-43	PROFESSIONAL SVCS	6,000.00	6,000.00
Total 031418:										6,847.03	6,847.03
03/18	03/15/2018	200788	184	DEPARTMENT OF JUSTI	FINGERPRINTS - APPS	288909	1	1000-416-10-45	FINGERPRINTING SERVICES	32.00	32.00

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Total 288909:										32.00	32.00
03/18	03/15/2018	200789	194	DIAMOND SAW SHOP IN	SUPPLIES- FIRE	16061	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	8.07	8.07
Total 16061:										8.07	8.07
03/18	03/15/2018	200790	1260	DIRECTV INC	CABLE-PD	33668087147	1	1000-421-10-45	COMMUNICATIONS	46.49	46.49
Total 33668087147:										46.49	46.49
03/18	03/15/2018	200791	1503	DSA SACRAMENTO REGI	COMPLIANCE CHECK FOR STI	030918	1	2007-431-20-48	TAXES, FEES, PERMIT AND CH	3,415.00	3,415.00
Total 030918:										3,415.00	3,415.00
03/18	03/15/2018	200792	1503	DSA SACRAMENTO REGI	COMPLIANCE CHECK FOR STI	030918.	1	2007-431-20-48	TAXES, FEES, PERMIT AND CH	3,097.50	3,097.50
Total 030918.:										3,097.50	3,097.50
03/18	03/15/2018	200793	8890		24 HOUR SHIFT	031218	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 031218:										25.00	25.00
03/18	03/15/2018	200794	1538	DYER ENGINEERING CO	STORM WATER RESOURCES P	3125	1	8406-413-20-43	PROFESSIONAL SERVICES	12,340.00	12,340.00
Total 3125:										12,340.00	12,340.00
03/18	03/15/2018	200794	1538	DYER ENGINEERING CO	STORM WATER RESOURCES P	3159	1	8406-413-20-43	PROFESSIONAL SERVICES	15,684.50	15,684.50
Total 3159:										15,684.50	15,684.50
03/18	03/15/2018	200795	219	ED STAUB & SONS PETR	203.60 GAL PROPANE- GC	S38238	1	7530-451-52-46	PROPANE	340.65	340.65
Total S38238:										340.65	340.65
03/18	03/15/2018	200795	219	ED STAUB & SONS PETR	218.80 GAL PROPANE- GC	S38779	1	7530-451-52-46	PROPANE	366.08	366.08
Total S38779:										366.08	366.08

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03/18	03/15/2018	200796	1484	EDGES ELECTRICAL GR	REPAIR & MAINT	S4264265.001	1	1000-417-10-44	FACILITY - REPAIR & MAINTEN	293.41	293.41
Total S4264265.001:										293.41	293.41
03/18	03/15/2018	200796	1484	EDGES ELECTRICAL GR	SUPPLIES	S4271202.001	1	7530-451-52-44	REPAIR & MAINT - BUILDING	22.65	22.65
Total S4271202.001:										22.65	22.65
03/18	03/15/2018	200796	1484	EDGES ELECTRICAL GR	SUPPLIES-PARKS	S4305635.001	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	227.09	227.09
Total S4305635.001:										227.09	227.09
03/18	03/15/2018	200796	1484	EDGES ELECTRICAL GR	SUPPLIES- PARKS	S4305647.001	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	438.70	438.70
Total S4305647.001:										438.70	438.70
03/18	03/15/2018	200797	238	FASTENAL COMPANY	SUPPLIES-GAS	CASUS77512	1	7401-430-62-46	SUPPLIES-GENERAL	1.06	1.06
Total CASUS77512:										1.06	1.06
03/18	03/15/2018	200798	241	FEATHER PUBLISHING C	ADVERTISEMENT-STREETS	030618	1	2007-431-20-48	TAXES, FEES, PERMIT AND CH	1,957.20	1,957.20
Total 030618:										1,957.20	1,957.20
03/18	03/15/2018	200798	241	FEATHER PUBLISHING C	ADVERTISEMENT-POOL	1401646	1	1000-452-23-45	ADVERTISING	188.00	188.00
Total 1401646:										188.00	188.00
03/18	03/15/2018	200798	241	FEATHER PUBLISHING C	ADVERTISEMENT-POOL	1403411	1	1000-452-23-45	ADVERTISING	70.50	70.50
Total 1403411:										70.50	70.50
03/18	03/15/2018	200799	257	FOREST OFFICE EQUIP	PAPER-PW	11517	1	7620-430-10-46	SUPPLIES-GENERAL	151.19	151.19
Total 11517:										151.19	151.19
03/18	03/15/2018	200800	265	FRONTIER	257-1033-PARKS	1033 030518	1	1000-452-20-45	COMMUNICATIONS	234.22	234.22

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Total 1033 030518:										234.22	234.22
03/18	03/15/2018	200800	265	FRONTIER	257-1041 ADMIN-PW	1041 030518	1	7620-430-10-45	COMMUNICATIONS	306.75	306.75
Total 1041 030518:										306.75	306.75
03/18	03/15/2018	200800	265	FRONTIER	257-1051 P/W-STREETS	1051 030518	1	7620-430-10-45	COMMUNICATIONS	40.44	40.44
Total 1051 030518:										40.44	40.44
03/18	03/15/2018	200800	265	FRONTIER	257-2520 GOLF COURSE	2520 030118	1	7530-451-52-45	COMMUNICATIONS	318.01	318.01
Total 2520 030118:										318.01	318.01
03/18	03/15/2018	200800	265	FRONTIER	257-2960 HVAC/ELEVATOR LIN	2960 030518	1	1000-417-10-45	COMMUNICATIONS	66.76	66.76
Total 2960 030518:										66.76	66.76
03/18	03/15/2018	200800	265	FRONTIER	257-7098 NATURAL GAS	7098 030118	1	7401-430-62-45	COMMUNICATIONS	81.98	81.98
Total 7098 030118:										81.98	81.98
03/18	03/15/2018	200801	9269		REFUND WATER DEPOSIT	10305300008	1	7110-2228-000	DEPOSITS-CUSTOMER	21.15	21.15
Total 10305300008:										21.15	21.15
03/18	03/15/2018	200802	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S103340	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	18.52	18.52
Total S103340:										18.52	18.52
03/18	03/15/2018	200803	391	LASSEN CO CHAMBER O	HOME & GARDEN SHOW 2018	030918	1	7110-430-42-45	ADVERTISING	37.50	37.50
03/18	03/15/2018	200803	391	LASSEN CO CHAMBER O	HOME & GARDEN SHOW 2018	030918	2	7401-430-62-45	ADVERTISING	37.50	37.50
Total 030918:										75.00	75.00
03/18	03/15/2018	200804	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	297318	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	123.01	123.01

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Total 297318:										123.01	123.01
03/18	03/15/2018	200804	411	LASSEN MOTOR PARTS	SUPPLIES- STREETS	297336	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	180.00	180.00
Total 297336:										180.00	180.00
03/18	03/15/2018	200804	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	297498	1	7401-430-62-46	SUPPLIES-GENERAL	15.00	15.00
Total 297498:										15.00	15.00
03/18	03/15/2018	200805	413	LASSEN TIRE	2 TIRES MOUNTS- STREETS	4843	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	1,653.88	1,653.88
Total 4843:										1,653.88	1,653.88
03/18	03/15/2018	200806	9270		REFUND GAS DEPOSIT	10322150003	1	7401-2228-000	DEPOSITS-CUSTOMER	94.44	94.44
Total 10322150003:										94.44	94.44
03/18	03/15/2018	200807	437	LMUD	STREET LIGHTS	14039 030618	1	2007-431-60-46	ELECTRICITY	190.13	190.13
Total 14039 030618:										190.13	190.13
03/18	03/15/2018	200807	437	LMUD	STREET LIGHTS	14041 030618	1	2007-431-60-46	ELECTRICITY	3,528.33	3,528.33
Total 14041 030618:										3,528.33	3,528.33
03/18	03/15/2018	200807	437	LMUD	SOUTH ST - PW OFFICE	14590 022818	1	7620-430-10-46	ELECTRICITY	827.26	827.26
Total 14590 022818:										827.26	827.26
03/18	03/15/2018	200807	437	LMUD	SOUTH ST ROOSEVELT AREA	1744 022818	1	1000-452-20-46	ELECTRICITY	8.44	8.44
Total 1744 022818:										8.44	8.44
03/18	03/15/2018	200807	437	LMUD	RIVERSIDE PARK LIGHTS	1999 022818	1	1000-452-20-46	ELECTRICITY	34.83	34.83
Total 1999 022818:										34.83	34.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/15/2018	200807	437	LMUD	S GAY ST-STREETS	24323 030618	1	2007-431-60-46	ELECTRICITY	42.23	42.23
Total 24323 030618:										42.23	42.23
03/18	03/15/2018	200807	437	LMUD	66 N LASSEN ST	2466 030618	1	1000-417-10-46	ELECTRICITY	620.67	620.67
Total 2466 030618:										620.67	620.67
03/18	03/15/2018	200807	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 030618	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 24661 030618:										20.00	20.00
03/18	03/15/2018	200807	437	LMUD	STREET LIGHTS	2467 030618	1	2007-431-60-46	ELECTRICITY	1,556.57	1,556.57
Total 2467 030618:										1,556.57	1,556.57
03/18	03/15/2018	200807	437	LMUD	CADY SPRINGS	26784 022818	1	7110-430-42-46	ELECTRICITY	37.43	37.43
Total 26784 022818:										37.43	37.43
03/18	03/15/2018	200807	437	LMUD	65 N WEATHERLOW ST-COMM	2865 030618	1	1000-452-20-46	ELECTRICITY	42.82	42.82
Total 2865 030618:										42.82	42.82
03/18	03/15/2018	200807	437	LMUD	65 N WEATHERLOW ST-MUSEU	2866 030618	1	1000-451-80-46	ELECTRICITY	21.31	21.31
Total 2866 030618:										21.31	21.31
03/18	03/15/2018	200807	437	LMUD	65 N WEATHERLOW ST-COMM	2867 030618	1	1000-452-20-46	ELECTRICITY	49.50	49.50
Total 2867 030618:										49.50	49.50
03/18	03/15/2018	200807	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 030618	1	1000-452-20-46	ELECTRICITY	20.73	20.73
Total 2870 030618:										20.73	20.73
03/18	03/15/2018	200807	437	LMUD	NORTH ST BASEBALL PARK M	2873 030618	1	1000-452-20-46	ELECTRICITY	30.46	30.46

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2873 030618:										30.46	30.46
03/18	03/15/2018	200807	437	LMUD	HARRIS DR & HWY 36-WATER	30658 030618	1	7110-430-42-46	ELECTRICITY	147.86	147.86
Total 30658 030618:										147.86	147.86
03/18	03/15/2018	200807	437	LMUD	RICHMOND RD BRIDGE	35094 022818	1	2007-431-60-46	ELECTRICITY	244.23	244.23
Total 35094 022818:										244.23	244.23
03/18	03/15/2018	200807	437	LMUD	720 SOUTH EMULSION TANK-P	38646 022818	1	7620-430-10-46	ELECTRICITY	120.98	120.98
Total 38646 022818:										120.98	120.98
03/18	03/15/2018	200807	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 030618	1	2007-431-60-46	ELECTRICITY	215.07	215.07
Total 43511 030618:										215.07	215.07
03/18	03/15/2018	200807	437	LMUD	N PINE & COOK - SCADA-WATE	44153 030618	1	7110-430-42-46	ELECTRICITY	25.67	25.67
Total 44153 030618:										25.67	25.67
03/18	03/15/2018	200807	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 030618	1	2007-431-60-46	ELECTRICITY	58.49	58.49
Total 49500 030618:										58.49	58.49
03/18	03/15/2018	200807	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 030618	1	2007-431-60-46	ELECTRICITY	146.98	146.98
Total 49501 030618:										146.98	146.98
03/18	03/15/2018	200807	437	LMUD	SPRING RIDGE BOOSTER-WAT	55754 022818	1	7110-430-42-46	ELECTRICITY	262.20	262.20
Total 55754 022818:										262.20	262.20
03/18	03/15/2018	200807	437	LMUD	606 NEVADA ST	58209 030618	1	1000-417-10-46	ELECTRICITY	22.61	22.61
Total 58209 030618:										22.61	22.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/15/2018	200807	437	LMUD	NORTH ST PARK LIGHTS-MEM	9283 030618	1	1000-452-20-46	ELECTRICITY	153.67	153.67
Total 9283 030618:										153.67	153.67
03/18	03/15/2018	200807	437	LMUD	GEO PUMP #1	9297 030618	1	7301-430-52-46	ELECTRICITY	1,264.02	1,264.02
Total 9297 030618:										1,264.02	1,264.02
03/18	03/15/2018	200807	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 030618	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 94811 030618:										20.00	20.00
03/18	03/15/2018	200807	437	LMUD	RIVERSIDE PARK LIGHTS	9501 022818	1	1000-452-20-46	ELECTRICITY	128.25	128.25
Total 9501 022818:										128.25	128.25
03/18	03/15/2018	200807	437	LMUD	GEO PUMP #2	9503 022818	1	7301-430-52-46	ELECTRICITY	92.94	92.94
Total 9503 022818:										92.94	92.94
03/18	03/15/2018	200807	437	LMUD	HOSPITAL LN-GEO	9963 022818	1	7301-430-52-46	ELECTRICITY	21.31	21.31
Total 9963 022818:										21.31	21.31
03/18	03/15/2018	200808	8500		COMMUNITY CENTER FEE	031218	1	1000-452-20-36	RENT-COMMUNITY CENTER	70.00	70.00
03/18	03/15/2018	200808	8500		COMMUNITY CENTER DEPOSIT	031218	2	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
Total 031218:										120.00	120.00
03/18	03/15/2018	200809	452	MARTIN SECURITY SYST	720 SOUTH ST SECURITY- PW	036201	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00
Total 036201:										40.00	40.00
03/18	03/15/2018	200810	1057		RETURN ENCROACHMENT DE	031218	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	3,000.00	3,000.00
Total 031218:										3,000.00	3,000.00
03/18	03/15/2018	200811	481	MISSION LINEN & UNIFO	JANITORIAL SUPPLIES	506945075	1	1000-417-10-46	SUPPLIES-JANITORIAL	259.55	259.55

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 506945075:										259.55	259.55
03/18	03/15/2018	200812	1124		24 HOUR SHIFT	031218	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 031218:										25.00	25.00
03/18	03/15/2018	200813	1182	NORTHERN CALIFORNIA	GLOVES-STREETS	503180	1	2007-431-20-46	SUPPLIES-GENERAL	181.80	181.80
03/18	03/15/2018	200813	1182	NORTHERN CALIFORNIA	GLOVES-GAS	503180	2	7401-430-62-46	SUPPLIES-GENERAL	181.81	181.81
03/18	03/15/2018	200813	1182	NORTHERN CALIFORNIA	GLOVES-WATER	503180	3	7110-430-42-46	SUPPLIES-GENERAL	181.81	181.81
Total 503180:										545.42	545.42
03/18	03/15/2018	200814	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495314	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	87.29	87.29
Total 2495314:										87.29	87.29
03/18	03/15/2018	200814	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495335	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	116.11	116.11
Total 2495335:										116.11	116.11
03/18	03/15/2018	200815	556	PITNEY BOWES	MONTHLY MAINT POSTAGE MA	1006073026	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	242.45	242.45
Total 1006073026:										242.45	242.45
03/18	03/15/2018	200815	556	PITNEY BOWES	LEASE 10/19/17-1/18/18	310829555	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	1,116.49	1,116.49
Total 310829555:										1,116.49	1,116.49
03/18	03/15/2018	200816	563	POULSEN WELDING SHO	REPAIRS-PARKS	2477	1	1000-452-20-44	VEHICLE - REPAIR & MAINTEN	248.49	248.49
03/18	03/15/2018	200816	563	POULSEN WELDING SHO	REPAIRS-PARKS	2477	2	1000-452-20-44	FACILITY - REPAIR & MAINTEN	298.49	298.49
Total 2477:										546.98	546.98
03/18	03/15/2018	200816	563	POULSEN WELDING SHO	SUPPLIES- STREETS	2478	1	2007-431-20-46	SUPPLIES-GENERAL	159.70	159.70
Total 2478:										159.70	159.70
03/18	03/15/2018	200817	572	QUILL CORPORATION	OFFICE SUPPLIES	5205959	1	1000-417-10-46	SUPPLIES-GENERAL	50.38	50.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 5205959:										50.38	50.38
03/18	03/15/2018	200818	9272	REED'S PLUMBING	RPR & MAINT-FIRE	952556	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	425.00	425.00
Total 952556:										425.00	425.00
03/18	03/15/2018	200819	9271		REFUND WATER DEPOSIT	10412300012	1	7110-2228-000	DEPOSITS-CUSTOMER	17.39	17.39
Total 10412300012:										17.39	17.39
03/18	03/15/2018	200820	1296	RENTAL GUYS	SUPPLIES- PARKS	651746-5	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	43.15	43.15
Total 651746-5:										43.15	43.15
03/18	03/15/2018	200821	592	REYNOLDS & RAYMOND	REPAIR #72-GAS	13231	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	572.64	572.64
Total 13231:										572.64	572.64
03/18	03/15/2018	200822	9240		WOODSTOVE REBATE	012918	1	8404-430-12-48	GRANTS	1,486.23	1,486.23
Total 012918:										1,486.23	1,486.23
03/18	03/15/2018	200823	7592		REFUND COMMUNITY CENTER	031318	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
Total 031318:										50.00	50.00
03/18	03/15/2018	200824	628	SCORE	OVERPAYMENT WORK COMP T	031418	1	1000-422-10-41	REGULAR EMPLOYEES	217.82	217.82
Total 031418:										217.82	217.82
03/18	03/15/2018	200825	872	SLAKEY BROTHERS INC.	SUPPLIES-GAS	8047040100	1	7401-430-62-46	SUPPLIES-GENERAL	175.05	175.05
Total 8047040100:										175.05	175.05
03/18	03/15/2018	200826	1265	SUSANVILLE PAINT CEN	SUPPLIES-PARKS	36844	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	47.79	47.79
Total 36844:										47.79	47.79

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/15/2018	200827	9273		CARL MOYER GRANT	031318	1	8405-430-10-48	GRANTS	29,562.00	29,562.00
Total 031318:										29,562.00	29,562.00
03/18	03/15/2018	200828	9241	U.S. SAWS INC	VALVE EXERCISER	I89997	1	7110-430-43-47	MACHINERY AND EQUIPMENT	5,434.95	5,434.95
Total I89997:										5,434.95	5,434.95
03/18	03/15/2018	200829	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9802646128	1	7620-430-11-45	COMMUNICATIONS	54.30	54.30
03/18	03/15/2018	200829	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9802646128	2	1000-424-20-45	COMMUNICATIONS	28.76	28.76
03/18	03/15/2018	200829	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9802646128	3	1000-452-20-45	COMMUNICATIONS	68.26	68.26
03/18	03/15/2018	200829	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9802646128	4	7620-430-10-45	COMMUNICATIONS	285.36	285.36
Total 9802646128:										436.68	436.68
03/18	03/15/2018	200829	749	VERIZON WIRELESS	CELLULAR PHONES - FIRE	9802646464	1	1000-422-10-45	COMMUNICATIONS	265.93	265.93
Total 9802646464:										265.93	265.93
03/18	03/15/2018	200830	5037		WOODSTOVE REBATE	030918	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 030918:										1,500.00	1,500.00
03/18	03/15/2018	200831	770	WESTERN NEVADA SUP	SUPPLIES- WATER	67352627	1	7110-430-42-46	SUPPLIES-GENERAL	144.94	144.94
Total 67352627:										144.94	144.94
03/18	03/15/2018	200832	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COU	A53398	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A53398:										98.66	98.66
03/18	03/15/2018	200832	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	A53404	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A53404:										98.66	98.66
03/18	03/15/2018	200832	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COU	A53409	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A53409:										98.66	98.66

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/15/2018	200832	1198	WESTWOOD SANITATIO	PORTABLE TOILET - RIVERSID	A53412	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	197.32	197.32
	Total A53412:									197.32	197.32
03/18	03/15/2018	200833	1402	ZAENGLES FURNITURE	SUPPLIES-PARKS	26355	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	125.54	125.54
	Total 26355:									125.54	125.54
	Grand Totals:									118,712.03	118,712.03

Report Criteria:
Report type: GL detail
Check.Voided = False

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/16/2018	200834	728	U S POSTMASTER	UB BILLING GAS	031618	1	7401-430-62-46	POSTAGE	403.14	403.14
03/18	03/16/2018	200834	728	U S POSTMASTER	UB BILLING WATER	031618	2	7110-430-42-46	POSTAGE	782.58	782.58
Total 031618:										1,185.72	1,185.72
Grand Totals:										1,185.72	1,185.72

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/21/2018	200835	40	AMPS ELECTRIC	REPAIRS-PD	2497	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	719.82	719.82
Total 2497:										719.82	719.82
03/18	03/21/2018	200836	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	635920382	1	7620-430-10-44	LINEN SERVICE	110.53	110.53
Total 635920382:										110.53	110.53
03/18	03/21/2018	200836	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	635920383	1	7401-430-62-44	LINEN SERVICES	49.44	49.44
Total 635920383:										49.44	49.44
03/18	03/21/2018	200836	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	635920384	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 635920384:										47.82	47.82
03/18	03/21/2018	200836	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	635920385	1	7110-430-42-44	LINEN SERVICE	58.63	58.63
Total 635920385:										58.63	58.63
03/18	03/21/2018	200837	1070	AT&T MOBILITY	WIRELESS PHONES-PD	287277908661X0228201	1	1000-421-10-45	COMMUNICATIONS	278.54	278.54
Total 287277908661X0228201:										278.54	278.54
03/18	03/21/2018	200838	9278		REIM DMV FEES CLASS B	031918	1	1000-422-10-43	PROFESSIONAL SVCS	76.00	76.00
Total 031918:										76.00	76.00
03/18	03/21/2018	200839	927	BAXTER AUTO PARTS IN	SUPPLES-FD	320193955	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	12.47	12.47
Total 320193955:										12.47	12.47
03/18	03/21/2018	200840	76	BILLINGTON ACE HARD	SUPPLIES- GAS	407802	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	9.24	9.24

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 407802:										9.24	9.24
03/18	03/21/2018	200840	76	BILLINGTON ACE HARD	SUPPLIES- GAS	407890	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	40.52	40.52
Total 407890:										40.52	40.52
03/18	03/21/2018	200840	76	BILLINGTON ACE HARD	SUPPLIES- FD	407940	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	22.19	22.19
Total 407940:										22.19	22.19
03/18	03/21/2018	200840	76	BILLINGTON ACE HARD	SUPPLIES- WATER	408111	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	15.29	15.29
03/18	03/21/2018	200840	76	BILLINGTON ACE HARD	SUPPLIES- WATER	408111	2	7110-430-42-46	SUPPLIES-GENERAL	6.89	6.89
Total 408111:										22.18	22.18
03/18	03/21/2018	200840	76	BILLINGTON ACE HARD	SUPPLIES- FIRE	408121	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	23.90	23.90
Total 408121:										23.90	23.90
03/18	03/21/2018	200840	76	BILLINGTON ACE HARD	SUPPLIES- FD	408207	1	1000-422-10-46	SUPPLIES-GENERAL	3.45	3.45
Total 408207:										3.45	3.45
03/18	03/21/2018	200840	76	BILLINGTON ACE HARD	SUPPLIES- FD	408300	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	5.59	5.59
Total 408300:										5.59	5.59
03/18	03/21/2018	200841	1307	C&S WASTE SOLUTIONS	1801 MAIN ST-PD	SVL7 030318	1	1000-421-10-44	DISPOSAL	103.80	103.80
Total SVL7 030318:										103.80	103.80
03/18	03/21/2018	200842	9142		24 HOUR SHIFT COVERAGE	031418	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 031418:										25.00	25.00
03/18	03/21/2018	200843	219	ED STAUB & SONS PETR	43.40 GAL PROPANE- GC	S43621	1	7530-451-52-46	PROPANE	72.61	72.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total S43621:										72.61	72.61
03/18	03/21/2018	200844	1484	EDGES ELECTRICAL GR	SUPPLIES-FD	S4306191.001	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	562.74	562.74
Total S4306191.001:										562.74	562.74
03/18	03/21/2018	200845	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-JO	871447A	1	7112-430-42-43	TECHNICAL SERVICES	28.00	28.00
Total 871447A:										28.00	28.00
03/18	03/21/2018	200845	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	8714484	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00
Total 8714484:										117.00	117.00
03/18	03/21/2018	200846	265	FRONTIER	257-1000 DSL SERVICE	1000 030518	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
03/18	03/21/2018	200846	265	FRONTIER	257-1000 GAS - DEBIT MACHIN	1000 030518	2	7401-430-62-45	COMMUNICATIONS	24.15	24.15
03/18	03/21/2018	200846	265	FRONTIER	257-1000 WATER - DEBIT MACH	1000 030518	3	7110-430-42-45	COMMUNICATIONS	24.15	24.15
03/18	03/21/2018	200846	265	FRONTIER	257-1000 ADMIN FAX	1000 030518	4	1000-413-20-45	COMMUNICATIONS	1.10	1.10
03/18	03/21/2018	200846	265	FRONTIER	257-1000 CITY CLERK FAX	1000 030518	5	1000-411-40-45	COMMUNICATIONS	1.10	1.10
03/18	03/21/2018	200846	265	FRONTIER	257-1000 ADMIN	1000 030518	6	1000-413-20-45	COMMUNICATIONS	3.43	3.43
03/18	03/21/2018	200846	265	FRONTIER	257-1000 CITY CLERK	1000 030518	7	1000-411-40-45	COMMUNICATIONS	2.65	2.65
03/18	03/21/2018	200846	265	FRONTIER	257-1000 FINANCE	1000 030518	8	1000-415-10-45	COMMUNICATIONS	2.65	2.65
03/18	03/21/2018	200846	265	FRONTIER	257-1000 COMM DEVELOPMEN	1000 030518	9	1000-419-10-45	COMMUNICATIONS	2.65	2.65
03/18	03/21/2018	200846	265	FRONTIER	257-1000 CITY HALL	1000 030518	10	1000-417-10-45	COMMUNICATIONS	244.72	244.72
Total 1000 030518:										451.60	451.60
03/18	03/21/2018	200846	265	FRONTIER	252-1182 SCADA - WATER	1182 031018	1	7110-430-42-45	COMMUNICATIONS	335.46	335.46
Total 1182 031018:										335.46	335.46
03/18	03/21/2018	200846	265	FRONTIER	257-1182 NAT GAS TELEMETRY	1182 031018.	1	7401-430-62-45	COMMUNICATIONS	38.28	38.28
Total 1182 031018.:										38.28	38.28
03/18	03/21/2018	200846	265	FRONTIER	257-3292 MUSEUM	3292 031018	1	1000-451-80-45	COMMUNICATION	117.40	117.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 3292 031018:										117.40	117.40
03/18	03/21/2018	200846	265	FRONTIER	252-4247 LASSEN CO AIR POLL	4247 031018	1	7620-430-11-45	COMMUNICATIONS	181.63	181.63
Total 4247 031018:										181.63	181.63
03/18	03/21/2018	200846	265	FRONTIER	257-5152 FIRE	5152 031018	1	1000-422-10-45	COMMUNICATIONS	514.38	514.38
Total 5152 031018:										514.38	514.38
03/18	03/21/2018	200847	7562		COMMUNITY CENTER DEPOSIT	031318	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
Total 031318:										50.00	50.00
03/18	03/21/2018	200848	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415-S2264543.002	1	7401-430-62-46	SUPPLIES-GENERAL	8.67	8.67
Total 415-S2264543.002:										8.67	8.67
03/18	03/21/2018	200848	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415-S2265138.002	1	7401-430-62-46	SUPPLIES-GENERAL	36.06	36.06
Total 415-S2265138.002:										36.06	36.06
03/18	03/21/2018	200848	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415-S2275646.001	1	7401-430-62-46	SUPPLIES-GENERAL	89.57	89.57
Total 415-S2275646.001:										89.57	89.57
03/18	03/21/2018	200848	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415-S2276840.001	1	7401-430-62-46	SUPPLIES-GENERAL	30.15	30.15
Total 415-S2276840.001:										30.15	30.15
03/18	03/21/2018	200849	1346	KENNETH KORVER M.D	PRE- EMPLOYMENT PHYSICAL	031418	1	1000-416-10-43	PROFESSIONAL SVCS	160.00	160.00
Total 031418:										160.00	160.00
03/18	03/21/2018	200850	411	LASSEN MOTOR PARTS	SUPPLIES- FIRE	295019	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	37.85	37.85
Total 295019:										37.85	37.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/18	03/21/2018	200850	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	297647	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	3.88	3.88
Total 297647:										3.88	3.88
03/18	03/21/2018	200850	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	297648	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	1.48	1.48
Total 297648:										1.48	1.48
03/18	03/21/2018	200850	411	LASSEN MOTOR PARTS	SUPPLIES- FIRE	297760	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	278.84	278.84
Total 297760:										278.84	278.84
03/18	03/21/2018	200851	413	LASSEN TIRE	1 TIRE MOUNT-PD	49732	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	169.55	169.55
Total 49732:										169.55	169.55
03/18	03/21/2018	200852	413	SUSANVILLE TOWING	TOW VEHICLE-PD	62770	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	125.00	125.00
Total 62770:										125.00	125.00
03/18	03/21/2018	200853	437	LMUD	SKYLINE DR WELL 4-WATER	29931 031218	1	7110-430-42-46	ELECTRICITY	35.84	35.84
Total 29931 031218:										35.84	35.84
03/18	03/21/2018	200853	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 031218	1	7110-430-42-46	ELECTRICITY	26.39	26.39
Total 44298 031218:										26.39	26.39
03/18	03/21/2018	200853	437	LMUD	PAIUTE LN SCADA-WATER	44316 031218	1	7110-430-42-46	ELECTRICITY	24.94	24.94
Total 44316 031218:										24.94	24.94
03/18	03/21/2018	200853	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 031218	1	7110-430-42-46	ELECTRICITY	52.54	52.54
Total 45542 031218:										52.54	52.54
03/18	03/21/2018	200854	9275		REFUND WATER DEPOSIT	10301000012	1	7110-2228-000	DEPOSITS-CUSTOMER	29.36	29.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10301000012:										29.36	29.36
03/18	03/21/2018	200855	572	QUILL CORPORATION	OFFICE SUPPLIES-WATER	5365417	1	7110-430-42-46	SUPPLIES-GENERAL	76.13	76.13
03/18	03/21/2018	200855	572	QUILL CORPORATION	OFFICE SUPPLIES-GAS	5365417	2	7401-430-62-46	SUPPLIES-GENERAL	76.14	76.14
Total 5365417:										152.27	152.27
03/18	03/21/2018	200855	572	QUILL CORPORATION	OFFICE SUPPLIES	5429603	1	1000-415-10-46	SUPPLIES-GENERAL	278.41	278.41
Total 5429603:										278.41	278.41
03/18	03/21/2018	200855	572	QUILL CORPORATION	OFFICE SUPPLIES	5429606	1	1000-415-10-46	SUPPLIES-GENERAL	56.80	56.80
Total 5429606:										56.80	56.80
03/18	03/21/2018	200855	572	QUILL CORPORATION	OFFICE SUPPLIES	5429607	1	1000-415-10-46	SUPPLIES-GENERAL	70.75	70.75
Total 5429607:										70.75	70.75
03/18	03/21/2018	200856	582	RAY MORGAN CO INC	BASE RATE CHARGE-PD	1968936	1	1000-421-10-44	RENT & LEASES EQUIP & VEHI	144.84	144.84
03/18	03/21/2018	200856	582	RAY MORGAN CO INC	BASE RATE CHARGE	1968936	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	289.66	289.66
Total 1968936:										434.50	434.50
03/18	03/21/2018	200857	9276		COMMUNITY CENTER DEPOSIT	031918	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
Total 031918:										50.00	50.00
03/18	03/21/2018	200858	9277		COMMUNITY CENTER DEPOSIT	031918	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
Total 031918:										50.00	50.00
03/18	03/21/2018	200859	1076	SIERRA COFFEE AND BE	BOTTLED WATER	49359	1	1000-417-10-46	SUPPLIES-GENERAL	21.75	21.75
Total 49359:										21.75	21.75
03/18	03/21/2018	200860	677	SUSANVILLE SANITARY	1801 MAIN	2121 030118	1	1000-421-10-44	SEWER	52.00	52.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2121 030118:										52.00	52.00
03/18	03/21/2018	200861	530	U.S. BANK EQUIPMENT F	COPIER - FIRE	352420418	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	321.92	321.92
Total 352420418:										321.92	321.92
03/18	03/21/2018	200862	9164		REFUND WATER DEPOSIT	10307870007	1	9999-1001-001	CASH CLEARING - UTILITIES	75.00	75.00
Total 10307870007:										75.00	75.00
03/18	03/21/2018	200863	770	WESTERN NEVADA SUP	SUPPLIES- WATER	67148339	1	7110-430-42-46	SUPPLIES-GENERAL	633.53	633.53
Total 67148339:										633.53	633.53
03/18	03/21/2018	200863	770	WESTERN NEVADA SUP	SUPPLIES-FD	67352166	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	192.11	192.11
Total 67352166:										192.11	192.11
03/18	03/21/2018	200863	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67352771	1	7110-430-42-46	SUPPLIES-GENERAL	5.90	5.90
Total 67352771:										5.90	5.90
03/18	03/21/2018	200863	770	WESTERN NEVADA SUP	SUPPLIES-FD	67353616	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	20.12	20.12
Total 67353616:										20.12	20.12
03/18	03/21/2018	200864	8878	WOOD RODGERS, INC.	PROFESSIONAL SERVICES 2/2	116013	1	2007-431-37-43	TECHNICAL SERVICES	1,078.16	1,078.16
Total 116013:										1,078.16	1,078.16
03/18	03/21/2018	200864	8878	WOOD RODGERS, INC.	PROFESSIONAL SERVICES 2/2	116014	1	2007-431-36-43	TECHNICAL SERVICES	1,230.24	1,230.24
Total 116014:										1,230.24	1,230.24
03/18	03/21/2018	200865	9274		COMMUNITY CENTER DEPOSIT	031318	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
03/18	03/21/2018	200865	9274		KEY RETUNED 5 DAYS LATE	031318	2	1000-2228-009	DEPOSITS-COMM CENTER RE	25.00-	25.00-

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 031318:										25.00	25.00
03/18	03/21/2018	200866	6345		TR EX FOLSOM CA 3/26-3/28	032018	1	1000-424-20-45	TRAVEL	112.00	112.00
Total 032018:										112.00	112.00
Grand Totals:										10,048.80	10,048.80

Report Criteria:
Report type: GL detail
Check.Voided = False

Report Criteria:
Report type: GL detail
Check.Check Number = 200652
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/18	02/28/2018	200652	728	U S POSTMASTER	UB BILLING GAS	022818	1	7401-430-62-46	POSTAGE	269.32	269.32
02/18	02/28/2018	200652	728	U S POSTMASTER	UB BILLING WATER	022818	2	7110-430-42-46	POSTAGE	522.82	522.82
Total 022818:										792.14	792.14
Grand Totals:										792.14	792.14

AGENDA ITEM NO. 6D

Reviewed by: ___ Interim City Administrator
_____ City Attorney

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted by: Daniel Gibbs, Acting Public Works Director

Action Date: April 4, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution Number 18-5488** authorizing Mayor to execute an Agreement for Professional Services between Full Spectrum, Inc. and the City of Susanville for the purpose of Full Spectrum, Inc. providing ongoing consulting assistance related to Public Works Department's Supervisory Control and Data Acquisition (SCADA) System.

PRESENTED BY: Daniel Gibbs, Acting Public Works Director

SUMMARY: The Public Works Department has been utilizing the services of Full Spectrum, Inc. since 2011 on an as needed basis to provide consulting assistance related to the SCADA System.

The new Agreement for Professional Services outlines a scope of services that Full Spectrum, Inc. shall provide the City. Full Spectrum, Inc. professional services are related primarily to Susanville's SCADA System. Services requested by the City may vary from time to time depending on specific needs, and may be redefined at any time by the Public Works Director. Monthly tasks may include, but are not limited to a) responding to routine phone inquiries; b) maintaining SCADA System; and 3) trouble shooting technical system problems.

FISCAL IMPACT: Full Spectrum, Inc. will be paid on an hourly basis at the rates outlined in the *2018 Full Spectrum Inc. Engineering Hourly/Cost Fee Schedule attached*. The contract term is 36 months or until terminated by either party. Monthly rates will vary depending on the services requested by the City each month. The agreement requires no monthly hourly minimum.

ACTION REQUESTED: Motion approving Resolution Number 18-5488 authorizing the Mayor to execute an Agreement for Professional Services between Full Spectrum, Inc. and the City of Susanville for the purpose of providing ongoing consulting assistance related to Public Works Department's Supervisory Control and Data Acquisition (SCADA) System.

ATTACHMENTS:
Resolution Number 18-5488
Full Spectrum, Inc. Agreement for Professional Services
Attachment A- 2018 Full Spectrum Inc. Engineering Hourly/ Cost Fee Schedule

RESOLUTION NUMBER 18-5488
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING MAYOR TO EXECUTE AGREEMENT FOR PROFESSIONAL SERVICES WITH FULL SPECTRUM, INC. FOR THE PURPOSE OF PROVIDING ONGOING CONSULTING ASSISTANCE RELATED TO PUBLIC WORKS DEPARTMENT'S SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM

WHEREAS, the Public Works Department is in need of continued professional services related primarily to Susanville's SCADA System; and

WHEREAS, the Public Works Department has determined that Full Spectrum, Inc. is the most qualified to provide the required services by the City; and

WHEREAS, the scope of services is defined by the Agreement for Professional Services for a period of 36 months or until terminated by either party.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that Mayor is herby authorized to execute Agreement for Professional Services with Full Spectrum, Inc. for the purpose of Full Spectrum, Inc. providing ongoing consulting assistance related to Public Works Department's Supervisory Control and Data Acquisition (SCADA) System.

APPROVED:_____
Kathie Garnier, Mayor

ATTEST:_____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 4th day of April, 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:_____
Jessica Ryan, City Attorney

AGREEMENT FOR CONSULTATIVE SERVICES

This Agreement sets forth the agreement and understanding between the City of Susanville and Full Spectrum, Inc. for purpose of Full Spectrum, Inc. providing ongoing consulting assistance related to Susanville's Supervisory Control and Data Acquisition (SCADA) System.

SCOPE OF SERVICES:
Full Spectrum, Inc. shall provide Susanville with consultative services related primarily to Susanville's SCADA System. Services requested by Susanville may vary from time to time depending on specific needs, and may be redefined at any time by the City Administrator. Monthly tasks may include, but are not limited to:

- Responding to routine phone inquiries
- Maintaining SCADA System
- Trouble shooting technical system problems

FEES:
Full Spectrum, Inc. fees are outlined in Attachment 'A' - "2018 Full Spectrum Inc. Engineering Hourly Cost Fee Schedule".

TERM:
This Agreement commences as of April 5, 2018, and shall continue for a term of 36 (thirty-six) months until terminated by either party, which termination may occur with or without cause on 10 days written notice. This Agreement supersedes all previous agreements between the parties hereto.

CONFIDENTIALITY:
Full Spectrum, Inc. and Susanville recognize and agree that during the term hereof, both will gain access to certain information critical to the ongoing business operations of each entity. Such may include, but not be limited to, customers, clients, and supplier identities, transportation arrangements and terms, and conditions of certain contractual arrangements relative to the above. Both parties to this Agreement specifically agree to keep any and all such information strictly confidential throughout the term defined hereunder and subsequent to the termination of this Agreement. Full Spectrum, Inc. and Susanville further agree not to utilize any such information to circumvent such ongoing business activities of each other, either directly and/or through third parties.

INDEPENDENT CONTRACTOR:
In performing under this Agreement, Full Spectrum, Inc. shall act at all times as an independent contractor. Full Spectrum, Inc. shall not make any commitment or incur any charge or expense in the name of Susanville.

Full Spectrum, Inc. expressly agrees, acknowledges, and stipulates that neither this Agreement nor the performance of its obligations or duties thereunder shall ever result in Full Spectrum, Inc., or anyone employed by Full Spectrum, Inc., being:

A. An employee, agent, servant or representative of Susanville; or
B. Entitled to any benefits from Susanville, including, without limitation, pension, profit sharing, accident insurance, or health, medical, life, or disability insurance benefits or coverage, to which employees of Susanville are entitled.

The sole and only compensation and/or benefit of any nature to which Full Spectrum, Inc. shall be entitled are the payments provided for herein. Susanville shall have no direction or control of Full Spectrum, Inc. or its employees and agents expect in the results to be obtained subject to Susanville's right to review/inspect the services. The actual performance and supervision of all services shall be by Full Spectrum, Inc., but the services shall meet the approval of Susanville.

SOCIAL SECURITY AND WAGE TAX LIABILITY/WORKER'S COMPENSATION INSURANCE:
Full Spectrum, Inc. agrees to pay timely and to accept exclusive liability for the payroll taxes, contributions for unemployment compensation insurance, old age benefits, social security, and any other payments now or hereafter imposed by the Government of the United States or by any state or political subdivision, thereof, which are measured by the wages, salaries or other remuneration paid to Full Spectrum, Inc.'s employees. Full Spectrum, Inc. agrees to indemnify Susanville and save it free and harmless from and against any and all taxes contributions, and/or payments imposed by law upon Full Spectrum, Inc. Full Spectrum, Inc. will at all times carry and provide worker's compensation insurance coverage for its employees.

ASSIGNMENTS AND SUBCONTRACTS:
This Agreement and all duties and obligations describe hereunder are personal in nature. Accordingly, Full Spectrum, Inc. shall not assign this Agreement or any portion thereof or subcontract to another party.

PAYMENT:
Full Spectrum, Inc. shall bill the City of Susanville on a monthly basis for work completed previously. The City of Susanville agrees to process bills for payment from Full Spectrum, Inc. within 30 days after receipt and approval.

CONTRACT INFORMATION:
Communication between Full Spectrum, Inc. and Susanville shall be directed to the address and contact information shown below. Formal communication and notices shall be written from. The Parties accept email as a communication tool.

City of Susanville	City of Susanville *Attn: Public Works Director* 720 South St. Susanville, CA 96130 Phone: 530-257-1040
Full Spectrum, Inc.	Full Spectrum, Inc. *Attn: Andrew Robinson* P.O. Box 358 Nephi, UT 84648 Phone: 435-623-4713 fullspec@juno.com

ATTORNEYS FEES:
In the event either party commences legal action in the courts or in arbitration to enforce or interpret any of the terms of this Agreement, the prevailing party in such action shall be entitled to an award of its reasonable attorney's fees and costs.

INDEMNITY:
Full Spectrum, Inc. shall defend, indemnify and hold harmless the City and all City employees and agents from all claims, liabilities and actions filed against them in the courts or in arbitration or otherwise, which result from Full Spectrum, Inc.'s work or actions hereunder. City shall defend, indemnify and hold harmless Full Spectrum, Inc., its employees and agents from all claims liabilities and actions filed against them in the courts or in arbitration or otherwise, which results from the City's actions hereunder.

If above conditions and terms meet with your approval please sign below.

Full Spectrum, Inc.

By: _____ Date: _____
Andrew Robinson,
Full Spectrum, Inc.

CITY OF SUSANVILLE:

By: _____ Date: _____
Kathy Garnier, Mayor
City of Susanville

ATTEST:

By: _____ Date: _____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

By: _____ Date: _____
City Attorney

2018 FULL SPECTRUM Inc. ENGINEERING

HOURLY/ COST FEE SCHEDULE

	Work Performed	Hourly Rate
	SCADA SERVICES	
S10	Scada System Technical Support	95
S11	Scada System Technical in the filed Support (Plus Travel)	95
S50	Scada System Design	105
	TECHNICAL SERVICES	
T10	Water, Gas, & Power Management/Plans	135
	ENGINEERING SERVICES Licensed PE (Utah, Idaho, Wyoming, Arizona, Nevada)	
E10	Engineering Services	145
E50	Engineering Services Requiring PE Stamp	165

REIMBURSABLE EXPENSE SCHEDULE

Expense	Rate	Mark-Up
Mileage	IRS Standard Rate	N/A
Per Diem Meals	$40 per day	N/A
Lodging	Actual Cost	10%
Outside Consultants (<$1K)	Actual Cost	10%
Outside Consultants(>$1K)	Actual Cost	8%
Equipment Purchases (<$1K)	Actual Cost	10%
Equipment Purchases (>$1K)	Actual Cost	8%
Other Expenses incurred	Actual Cost	10%

This Fee Schedule may change from time to time. Date 2/22/2018

AGENDA ITEM NO. 6E

Reviewed by: ___ Interim City Administrator
___ City Attorney

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted By: Heidi Whitlock, Assistant to the City Administrator

Action Date: April 4, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 18-5491**, approving the purchase of APN#107-090-15 from Sierra Pacific Industries and formalizing the authorization given to the Interim City Administrator to sign documents.

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: Staff was notified by a local realtor of the availability of a small parcel of land adjacent to Riverside Park. On February 7, 2018, the City Council directed staff to start the acquisition process and to bring back the item for once completed. Staff is requesting approval of Resolution No. 18-5491, approving the purchase of the parcel and formalizing the authorization given to the Interim City Administrator to sign all associated documents.

FISCAL IMPACT: Purchase price of $6,500, $7,347.03 total (purchase price and associated fees).

ACTION REQUESTED: Direction to staff.

ATTACHMENTS: Resolution No. 18-5491
Purchase Agreement

RESOLUTION NO. 18-5491
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AGREEING TO PURCHASE REAL PROPERTY; AND FORMALIZING THE AUTHORIZATION GIVEN TO THE INTERIM CITY ADMINISTRATOR TO SIGN RELATED CONTRACT DOCUMENTS

APN # 107-090-15, Riverside Drive, Susanville, CA

WHEREAS, the City Council of the City of Susanville having negotiated to purchase from Sierra Pacific Industries, the real property located known as APN # 107-090-15 on Riverside Drive, in the City of Susanville; and

WHEREAS, the City being duly authorized by law to purchase and acquire real property; and

WHEREAS, it appearing to be in the interest of public health, safety and welfare that the property be purchased; and

WHEREAS, Sierra Pacific Industries, having indicated a desire to sell the aforesaid property to the City of Susanville for the sum of Six Thousand Five Hundred and No/100 Dollars ($6,500.00) cash; and

WHEREAS, attached hereto as Exhibit 1 is that certain Purchase Agreement pertaining to the sale and purchase of said property, which document the City Council of the City of Susanville has reviewed and considered in its entirety;

NOW, THEREFORE, be it resolved, that the City Council of the City of Susanville hereby authorizes the purchase of the aforedescribed real property for the sum Six Thousand Five hundred and No/100 Dollars ($6,500.00) cash, and agrees to the terms and conditions of the attached agreement and formalizes the authorization given to the Interim City Administrator to sign same on behalf of the City of Susanville.

Dates: April 4, 2018

APPROVED:

_____
Kathie Garnier, Mayor

ATTEST:

_____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 18-5491 was adopted at a regular [adjourned] meeting of the City Council of the City of Susanville, held on the 4th day of April 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

_____
Jessica Ryan, City Attorney

CHICAGO TITLE COMPANY

CAR ACCEPTANCE INSTRUCTIONS

Chicago Title Company conducts escrow business under License No. 350 issued by the California Department of Insurance.

PURCHASE AGREEMENT AND JOINT ESCROW INSTRUCTIONS ARE HEREBY AMENDED AND/OR SUPPLEMENTED IN THE FOLLOWING PARTICULARS ONLY:

Bekki Fink, Branch Manager
Chicago Title Company
2940 Riverside Drive, Suite B
Susanville, CA 96130
Phone: (530)257-4161 Fax: (530)257-6390

Date: March 12, 2018
Escrow No.: FFHO-4271800095-BF
Property: Riverside Drive
Susanville, CA 96130

The instructions in this escrow are hereby modified, amended and/or supplemented in the following particulars only:

Acknowledgment: All parties (Sellers and Buyers) hereby acknowledge receipt of Escrow Holder's executed Acceptance, that all agreements, counter offers and any addendums have been deposited with Escrow Holder and that there are no other outstanding agreements, counter offers and/or addendums which effect the closing of this transaction. Chicago Title Company is relieved of any and all responsibility/liability and will be held harmless as it relates to said documents not deposited to escrow.

1. **Approval of Legal Description for Subject Property:** Seller(s) signature(s) on the conveying Grant Deed, and Buyer(s) approval of the Preliminary Report, shall be deemed as each party's approval of the legal description contained therein as the exact description for the subject property of this escrow and Escrow Holder may rely upon such approval in processing this transaction.

   SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

2. **Policy of Title Insurance:** A(n) CLTA Standard Coverage Policy 1990 (04-08-14) will be issued by Chicago Title Company at the close of escrow.

3. **Showing Title Vested In:** City of Susanville

4. **Free From Encumbrances Except:**

   A. Current general and special taxes for the fiscal year in which this escrow closes, and taxes for the ensuing year, if any, a lien ;

   B. The lien of supplemental taxes, if any, assessed pursuant to the provisions of Chapter 3.5 (commencing with Section 75) of the Revenue and Taxation Code of the State of California;

   C. Bonds and Assessments with no delinquent payments, if any;

   D. Covenants, conditions, restrictions, reservations, easements and rights of way now of record, if any;

   E. Exceptions numbered 1,2Paid, 3 & 4 inclusive as shown in your preliminary report.

5. **Prorations:**

   - County Taxes

6. **Purchase Price:** The purchase price for the subject property is **Six Thousand Five Hundred And No/100 Dollars ($6,500.00)**.

CAR ACCEPTANCE INSTRUCTIONS
(continued)

7. **Close of Escrow:** Close of escrow to be on or before **March 14, 2018**, or thereafter, unless revoked by written demand on you by the undersigned.

8. **Acceptance Date:** Parties agree that the acceptance date is deemed to be **February 14, 2018**.

9. **DOCS SIGNED IN COUNTERPART:** These instructions/documents are executed in counterpart to facilitate this transaction each of which so executed shall, irrespective of the date of its execution and delivery, be deemed an original, and these counterparts together constitute 1 and the same instrument.

10. **GOOD FUNDS - DISBURSE WHEN AVAILABLE:** Buyer and Seller authorize and instruct to record all documents required in this escrow when all the conditions of this escrow have been met and upon receipt and deposit of all funds necessary to consummate this transaction in the form of a cashier's check, teller's check or certified check regardless of whether the funds are available for disbursement in accordance with California Insurance Code 12413.1. Immediately upon availability of the deposited instrument, is instructed to disburse all funds in accordance with these instructions and/or the attached estimated closing statement.

11. **ONE PROCEEDS CHECK:** Seller proceeds will be disbursed in the form of one check payable to the order of all Sellers unless Escrow Holder is provided with written instructions from all Sellers to do otherwise. Such checks require the personal endorsement of all payees to be negotiable.

12. **NOTARY GUIDELINES:** The undersigned parties are herein made aware that Chicago Title Company requires that all documents that require a Notary be signed with an employee of Chicago Title Company, or signed with Bancserv (outside signing company), or signed with a Corporate approved notary. **PLEASE NOTE THERE ARE NO EXCEPTIONS TO THESE GUIDELINES AND IT IS STRONGLY RECOMMENDED THAT ARRANGEMENTS ARE MADE EARLY IN THE ORDER TO AVOID DELAYS IN CLOSING THE TRANSACTION.**

13. **SPECIAL RECORDING NOTICE:** In the event the documents in this escrow are recorded subsequent to the regular recording time of 8:00 a.m., Buyer and Seller are aware that funds may not or will not be available for disbursement for the payment of liens, proceeds or commission until the following business day and that no interest will be earned on such funds.

GENERAL INSTRUCTIONS

1. Seller is aware that interest on the existing loan(s) does not stop accruing at close of escrow, but continues until the actual day of receipt of the payoff by Lender.

   Seller is aware that interest will accrue through weekends or holidays.

   Seller is aware he/she/they are responsible for payment of all of such interest and will indemnify and hold Escrow Holder harmless in connection with the payment of such interest.

2. In accordance with Section 18662 of the Revenue and Taxation Code, a Buyer may be required to withhold an amount equal to 3 1/3 percent of the sales price or an alternative withholding amount certified by the Seller in the case of a disposition of California real property interest by either:

   a. A Seller who is an individual, trust, estate, or when the disbursement instructions authorize the proceeds to be sent to a financial intermediary of the Seller, OR

   b. A Corporate Seller that has no permanent place of business in California immediately after the transfer of title to the California property.

   The Buyer may become subject to penalty for failure to withhold an amount equal to the greater of Ten Percent (10 %) of the amount required to be withheld or Five Hundred and No/100 Dollars ($500.00).

CAR ACCEPTANCE INSTRUCTIONS
(continued)

However, notwithstanding any other provision included in the California statutes referenced above, no Buyer will be required to withhold any amount or be subject to penalty for failure to withhold if any of the following apply:

a. The sales price of the California real property conveyed does not exceed One Hundred Thousand and No/100 Dollars ($100,000.00).

b. The Seller executes a written certificate, under the penalty of perjury, certifying that the Seller is a corporation with a permanent place of business in California.

c. The Seller, who is an individual, trust, estate, or a corporation without a permanent place of business in California, executes a written certificate, under the penalty of perjury, of any of the following:

   i. The California real property being conveyed is the Seller's or Decedent's principal residence (within the meaning of Section 121 of the Internal Revenue Code).

   ii. The last use of the property being conveyed was use by the Transferor as the Transferor's principal residence (within the meaning of Section 121 of the Internal Revenue Code).

   iii. The California real property being conveyed is or will be exchanged for property of like kind (within the meaning of Section 1031 of the Internal Revenue Code), but only to the extent of the amount of gain not required to be recognized for California income tax purposes under Section 1031 of the Internal Revenue Code.

   iv. The California real property has been compulsorily or involuntarily converted (within the meaning of Section 1033 of the Internal Revenue Code) and that the Seller intends to acquire property similar or related in service or use so as to be eligible for nonrecognition of gain for California income tax purposes under Section 1033 of the Internal Revenue Code.

   v. The California real property transaction will result in a loss or net gain not required to be recognized for California income tax purposes.

The Seller is subject to penalty for knowingly filing a fraudulent certificate for the purpose of avoiding the withholding requirement.

THE PARTIES TO THIS TRANSACTION SHOULD SEEK THE PROFESSIONAL ADVICE AND COUNSEL OF AN ATTORNEY, ACCOUNTANT OR OTHER TAX SPECIALIST'S OPINION CONCERNING THE EFFECT OF THIS LAW ON THIS TRANSACTION AND SHOULD NOT ACT ON ANY STATEMENTS MADE OR OMITTED BY THE ESCROW OR CLOSING OFFICER.

3. The undersigned Buyer hands you herewith Preliminary Change of Ownership Report as provided for in Section 480.34 of the Revenue and Taxation Code, State of California which you are to cause to be filed concurrently with the Deed in our favor. If form is rejected by the County, a surcharge may be imposed by said County and is to be paid by buyer herein.

4. Checks to be issued at Close of Escrow: I/We the undersigned Buyer/Borrower/Seller hereby acknowledge that we are aware that Chicago Title Company will issue a check payable to the undersigned in payment of Seller's proceeds/Borrower's proceeds or Buyer's excess deposit refund. I/We further acknowledge and agree that said check will be presented to the bank for deposit as soon as possible after receipt, and collection and payment of the funds will only be done through the regular banking channels.

   In addition, in the event there are liens to be paid on the undersigned's behalf, we hereby also acknowledge that I/we will not use the pay-by-phone electronic system to pay/collect the funds as Chicago Title Company will not honor such payments. The parties herein agree to be responsible for any stop payment and reissue charges and/or losses that may be incurred in connection with any and all electronic debits to Chicago Title Company's Trust Accounts.

5. Facsimile Signature: Escrow Holder is hereby authorized and instructed that, in the event any party utilizes "facsimile" transmitted signed documents or instructions to Escrow Holder, you are to rely on the same for all escrow instruction purposes and the closing of escrow as if they bore original signatures.

CAR ACCEPTANCE INSTRUCTIONS
(continued)

6. Buyer acknowledges deposit of balance of funds to close escrow to be in the form of wire transfer, certified check, cashier's check or teller's check payable to Chicago Title Company pursuant to the "Deposit of Funds", Paragraph 1 contained in the General Provisions attached hereto and made a part hereof.

7. The undersigned hereby authorize and instruct Escrow Holder to charge each party to the escrow for their respective Federal Express and/or special mail handling/courier fees. Unless specified in writing by the undersigned, Escrow Holder is authorized to select special mail/delivery or courier service to be used.

All other terms and conditions remain the same.

GENERAL PROVISIONS

1. DEPOSIT OF FUNDS

The law dealing with the disbursement of funds requires that all funds be available for withdrawal as a matter of right by the title entity's escrow and/or sub escrow account prior to disbursement of any funds. Only cash or wire-transferred funds can be given immediate availability upon deposit. Cashier's checks, teller's checks and Certified checks may be available one business day after deposit. All other funds such as personal, corporate or partnership checks and drafts are subject to mandatory holding periods which may cause material delays in disbursement of funds in this escrow. In order to avoid delays, all fundings should be wire transferred. Outgoing wire transfers will not be authorized until confirmation of the respective incoming wire transfer or of availability of deposited checks.

Deposit of funds into general escrow trust account unless instructed otherwise. You may instruct Escrow Holder to deposit your funds into an interest bearing account by signing and returning the "Escrow Instructions - Interest Bearing Account". If you do not so instruct us, then all funds received in this escrow shall be deposited with other escrow funds in one or more general escrow trust accounts, which include both non-interest bearing demand accounts and other depository accounts of Escrow Holder, in any state or national bank or savings and loan association insured by the Federal Deposit Insurance Corporation (the "depository institutions") and may be transferred to any other such escrow trust accounts of Escrow Holder or one of its affiliates, either within or outside the State of California. A general escrow trust account is restricted and protected against claims by third parties and creditors of Escrow Holder and its affiliates.

Receipt of benefits by Escrow Holder and affiliates. The parties to this escrow acknowledge that the maintenance of such general escrow trust accounts with some depository institutions may result in Escrow Holder or its affiliates being provided with an array of bank services, accommodations or other benefits by the depository institution. Some or all of these benefits may be considered interest due you under California Insurance Code Section 12413.5. Escrow Holder or its affiliates also may elect to enter into other business transactions with or obtain loans for investment or other purposes from the depository institution. All such services, accommodations, and other benefits shall accrue to Escrow Holder or its affiliates and Escrow Holder shall have no obligation to account to the parties to this escrow for the value of such services, accommodations, interest or other benefits.

Said funds will not earn interest unless the instructions otherwise specifically state that funds shall be deposited in an interest-bearing account. All disbursements shall be made by check of Chicago Title Company. The principals to this escrow are hereby notified that the funds deposited herein are insured only to the limit provided by the Federal Deposit Insurance Corporation. Any instruction for bank wire will provide reasonable time or notice for Escrow Holder's compliance with such instruction. Escrow Holder's sole duty and responsibility shall be to place said wire transfer instructions with its wiring bank upon confirmation of (1) satisfaction of conditions precedent or (2) document recordation at close of escrow. Escrow Holder will NOT be held responsible for lost interest due to wire delays caused by any bank or the Federal Reserve System, and recommends that all parties make themselves aware of banking regulations with regard to placement of wires.

In the event there is insufficient time to place a wire upon any such confirmation or the wires have closed for the day, the parties agree to provide written instructions for an alternative method of disbursement. WITHOUT AN ALTERNATIVE DISBURSEMENT INSTRUCTION, FUNDS WILL BE HELD IN TRUST IN A NON-INTEREST BEARING ACCOUNT UNTIL THE NEXT OPPORTUNITY FOR WIRE PLACEMENT.

2. PRORATIONS AND ADJUSTMENTS

All prorations and/or adjustments called for in this escrow are to be made on the basis of a thirty (30) day month unless otherwise instructed in writing. You are to use information contained on last available tax statement, rental statement as provided by the Seller, beneficiary's statement and fire insurance policy delivered into escrow for the prorations provided for herein.

3. SUPPLEMENTAL TAXES

The within described property may be subject to supplemental real property taxes due to the change of ownership taking place through this escrow. Any supplemental real property taxes arising as a result of the transfer of the property to Buyer shall be the sole responsibility of Buyer and any supplemental real property taxes arising prior to the closing date shall be the sole responsibility of the Seller. TAX BILLS ISSUED AFTER CLOSE OF ESCROW SHALL BE HANDLED DIRECTLY BETWEEN BUYER AND SELLER.

4. UTILITIES/POSSESSION

Transfer of utilities and possession of the premises are to be settled by the parties directly and outside escrow.

5. PREPARATION AND RECORDATION OF INSTRUMENTS

Escrow Holder is authorized to prepare, obtain, record and deliver the necessary instruments to carry out the terms and conditions of this escrow and to order the policy of title insurance to be issued at close of escrow as called for in these instructions. Close of escrow shall mean the date instruments are recorded.

6. AUTHORIZATION TO FURNISH COPIES

You are authorized to furnish copies of these instructions, supplements, amendments, notices of cancellation and closing statements, to the Real Estate Broker(s) and Lender(s) named in this escrow.

GENERAL PROVISIONS
(continued)

7. RIGHT OF CANCELLATION

Any principal instructing you to cancel this escrow shall file notice of cancellation in your office in writing. You shall, within two (2) working days thereafter, deliver, one (1) copy of such notice to each of the other principals at the addresses stated in this escrow. UNLESS WRITTEN OBJECTION TO CANCELLATION IS FILED IN YOUR OFFICE BY A PRINCIPAL WITHIN TEN (10) DAYS AFTER DATE OF SUCH DELIVERY, YOU ARE AUTHORIZED TO COMPLY WITH SUCH NOTICE AND DEMAND PAYMENT OF YOUR CANCELLATION CHARGES. If written objection is filed, you are authorized to hold all money and instruments in this escrow and take no further action until otherwise directed, either by the principals' mutual written instructions, or by final order of a court of competent jurisdiction.

8. PERSONAL PROPERTY

No examination or insurance as to the amount or payment of personal property taxes is required unless specifically requested.

By signing these General Provisions, the parties to the escrow hereby acknowledge that they are indemnifying the Escrow Holder against any and all matters relating to any "Bulk Sales" requirements, and instruct Escrow Agent to proceed with the closing of escrow without any consideration of matter of any nature whatsoever regarding "Bulk Sales" being handled through escrow.

9. RIGHT OF RESIGNATION

Escrow Holder has the right to resign upon written notice delivered to the principals herein. If such right is exercised, all funds and documents shall be returned to the party who deposited them and Escrow Holder shall have no liability hereunder.

10. AUTHORIZATION TO EXECUTE ASSIGNMENT OF HAZARD INSURANCE POLICIES

Either Buyer, Seller and/or Lender may hand you the insurance agent's name and insurance policy information, and you are to execute, on behalf of the principals hereto, form assignments of interest in any insurance policy (other than title insurance) called for in this escrow, forward assignment and policy to the insurance agent, requesting that the insurer consent to such transfer and/or attach a loss payable clause and/or such other endorsements as may be required, and forward such policy(s) to the principals entitled thereto. It is not your responsibility to verify the information handed you or the assignability of said insurance. Your sole duty is to forward said request to insurance agent at close of escrow.

Further, there shall be no responsibility upon the part of Escrow Holder to renew hazard insurance policy(s) upon expiration or otherwise keep it in force either during or subsequent to the close of escrow. Cancellation of any existing hazard insurance policies is to be handled directly by the principals, and outside of escrow.

11. ACTION IN INTERPLEADER

The principals hereto expressly agree that you, as Escrow Holder, have the absolute right at your election to file an action in interpleader requiring the principals to answer and litigate their several claims and rights among themselves and you are authorized to deposit with the clerk of the court all documents and funds held in this escrow. In the event such action is filed, the principals jointly and severally agree to pay your cancellation charges and costs, expenses and reasonable attorney's fees which you are required to expend or incur in such interpleader action, the amount thereof to be fixed and judgment therefore to be rendered by the court. Upon the filing of such action, you shall thereupon be fully released and discharged from all obligations imposed by the terms of this escrow or otherwise.

12. TERMINATION OF AGENCY OBLIGATION

If there is no action taken on this escrow within six (6) months after the "time limit date" as set forth in the escrow instructions or written extension thereof, your agency obligation shall terminate at your option and all documents, monies or other items held by you shall be returned to the parties depositing same. In the event of cancellation of this escrow, whether it be at the request of any of the principals or otherwise, the fees and charges due Chicago Title Company, including expenditures incurred and/or authorized shall be borne equally by the parties hereto (unless otherwise agreed to specifically).

13. CONFLICTING INSTRUCTIONS

Upon receipt of any conflicting instructions, you are to take no action in connection with this escrow until non-conflicting instructions are received from all of the principals to this escrow (subject to sections 7, 9, 11 and 12 above).

14. DELIVERY/RECEIPT

Delivery to principals as used in these instructions unless otherwise stated herein is to be by hand in person to the principal, regular mail, email or fax to any of the contact information provided in these instructions. If delivered by regular mail receipt is determined to be seventy-two (72) hours after such mailing. All documents, balances and statements due to the undersigned may be delivered to the contact information shown herein. All notices, change of instructions, communications and documents are to be delivered in writing to the office of Chicago Title Company as set forth herein.

15. STATE/FEDERAL CODE NOTIFICATIONS

According to Federal Law, the Seller, when applicable, will be required to complete a sales activity report that will be utilized to generate a 1099 statement to the Internal Revenue Service.

Pursuant to State Law, prior to the close of escrow, Buyer will provide Escrow Holder with a Preliminary Change of Ownership Report. In the event said report is not handed to Escrow Holder for submission to the County in which subject property is located, upon recording of the

GENERAL PROVISIONS
(continued)

Grant Deed, Buyers acknowledge that the applicable fee will be assessed by said County and Escrow Holder shall debit the account of Buyer for same at close of escrow.

16. NON-RESIDENT ALIEN

The Foreign Investment in Real Property Tax Act (FIRPTA), Title 26 U.S.C., Section 1445, and the regulations there under, provide in part, that a transferee (buyer) of a U.S. real property interest from a foreign person must withhold a statutory percentage of the amount realized on the disposition, report the transaction and remit the withholding to the Internal Revenue Service (IRS) within twenty (20) days after the transfer. Chicago Title Company will not determine nor aid in the determination of whether the FIRPTA withholding provisions are applicable to the subject transaction, nor act as a Qualified Substitute under state or federal law, nor furnish tax advice to any party to the transaction. Chicago Title Company will not determine nor aid in the determination of whether the transaction will qualify for an exception or an exemption and is not responsible for the filing of any tax forms with the IRS as they relate to FIRPTA, nor responsible for collecting and holding of any documentation from the buyer or seller on the buyer's behalf for the purpose of supporting a claim of an exception or exemption. Chicago Title Company is not an agent for the buyer for the purposes of receiving and analyzing any evidence or documentation that the seller in the subject transaction is a U.S. citizen or resident alien. Chicago Title Company is not responsible for the payment of this tax and/or penalty and/or interest incurred in connection therewith and such taxes are not a matter covered by the Owner's Policy of Title Insurance to be issued to the buyer. Chicago Title Company is not responsible for the completion of any IRS documents or related forms related to the referenced statute. The buyer is advised: they must independently make a determination of whether the contemplated transaction is subject to the withholding requirement; bear full responsibility for compliance with the withholding requirement if applicable and/or for payment of any tax, interest, penalties and/or other expenses that may be due on the subject transaction; and they are responsible for the completion of any and all forms, including but not limited to applicable IRS documentation, and the mailing of those forms. The Buyer is advised any forms, documents, or information received from Chicago Title Company is not tax or legal advice and should not be construed as such nor treated as a complete representation of FIRPTA requirements. Buyer should seek outside counsel from a qualified individual to determine any and all implications of the referenced statute.

17. ENCUMBRANCES

Escrow Holder is to act upon any statements furnished by a lienholder or his agent without liability or responsibility for the accuracy of such statements. Any adjustments necessary because of a discrepancy between the information furnished Escrow Holder and any amount later determined to be correct shall be settled between the parties direct and outside of escrow.

You are authorized, without the need for further approval, to debit my account for any fees and charges that I have agreed to pay in connection with this escrow, and for any amounts that I am obligated to pay to the holder of any lien or encumbrance to establish the title as insured by the policy of title insurance called for in these instructions. If for any reason my account is not debited for such amounts at the time of closing, I agree to pay them immediately upon demand, or to reimburse any other person or entity who has paid them.

18. ENVIRONMENTAL ISSUES

Chicago Title Company has made no investigation concerning said property as to environmental/toxic waste issues. Any due diligence required or needed to determine environmental impact as to forms of toxification, if applicable, will be done directly and by principals outside of escrow. Chicago Title Company is released of any responsibility and/or liability in connection therewith.

19. USURY

Escrow Holder is not to be concerned with any questions of usury in any loan or encumbrance involved in the processing of this escrow and is hereby released of any responsibility or liability therefore.

20. DISCLOSURE

Escrow Holder's knowledge of matters affecting the property, provided such facts do not prevent compliance with these instructions, does not create any liability or duty in addition to these instructions.

21. FACSIMILE/ELECTRONIC SIGNATURE

Escrow Holder is hereby authorized and instructed that, in the event any party utilizes electronic or "facsimile" transmitted signed documents or instructions to Escrow Holder, you are to rely on the same for all escrow instruction purposes and the closing of escrow as if they bore original signatures. "Electronic Signature" means, as applicable, an electronic copy or signature complying with California Law.

22. CLARIFICATION OF DUTIES

Chicago Title Company serves ONLY as an Escrow Holder in connection with these instructions and cannot give legal advice to any party hereto.

Escrow Holder is not to be held accountable or liable for the sufficiency or correctness as to form, manner of execution, or validity of any instrument deposited in this escrow, nor as to the identity, authority or rights of any person executing the same. Escrow Holder's duties hereunder shall be limited to the proper handling of such money and the proper safekeeping of such instruments, or other documents received by Escrow Holder, and for the disposition of same in accordance with the written instructions accepted by Escrow Holder.

The agency and duties of Escrow Holder commence only upon receipt of copies of these Escrow Instructions executed by all parties.

GENERAL PROVISIONS
(continued)

23. FUNDS HELD IN ESCROW

When the company has funds remaining in escrow over ninety (90) days after close of escrow or estimated close of escrow, the Company shall impose a monthly holding fee of Twenty-Five and No/100 Dollars ($25.00) that is to be charged against the funds held by the Company.

THIS AGREEMENT IN ALL PARTS APPLIES TO, INURES TO THE BENEFIT OF, AND BINDS ALL PARTIES HERETO, THEIR HEIRS, LEGATEES, DEVISEES, ADMINISTRATORS, EXECUTORS, SUCCESSORS AND ASSIGNS, AND WHENEVER THE CONTEXT SO REQUIRES THE MASCULINE GENDER INCLUDES THE FEMININE AND NEUTER, AND THE SINGULAR NUMBER INCLUDES THE PLURAL. THESE INSTRUCTIONS AND ANY OTHER AMENDMENTS MAY BE EXECUTED IN ANY NUMBER OF COUNTERPARTS, EACH OF WHICH SHALL BE CONSIDERED AS AN ORIGINAL AND BE EFFECTIVE AS SUCH.

MY SIGNATURE HERETO CONSTITUTES INSTRUCTION TO ESCROW HOLDER OF ALL TERMS AND CONDITIONS CONTAINED IN THIS AND ALL PRECEDING PAGES AND FURTHER SIGNIFIES THAT I HAVE READ AND UNDERSTAND THESE GENERAL PROVISIONS.

Chicago Title Company conducts escrow business under License No. 350 issued by the California Department of Insurance.

END OF INSTRUCTIONS

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

BUYER(S):

Direct Deposit on behalf of: _____

Receiving Bank: _____

City/State: _____

ABA No.: _____

Account Name: _____

Account No.: _____

City of Susanville

BY: _____ 3/15/18
Date

Forwarding Address: 66 N Lassen St
Susanville CA 96130

Phone: _____ Fax: _____

Email: _____

GENERAL PROVISIONS
(continued)

SELLER(S):

Sierra Pacific Industries, a California Corporation

BY:_____ _____
Date

Forwarding Address:

_____

_____

Phone: _____ Fax: _____

Email: _____

EXHIBIT "A"
Legal Description

For APN/Parcel ID(s): 107-090-15

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF SUSANVILLE, COUNTY OF LASSEN, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

That certain parcel designated "Lands of Sierra Pacific Industries", as shown on that certain map entitled, "R/S 32-10-78 (City) Record of Survey for City of Susanville", filed January 26, 1979 in the office of the Lassen County Recorder, in Book 15 of Maps, at Page 96.

FIDELITY NATIONAL FINANCIAL
PRIVACY NOTICE
Effective: May 1, 2015; Last Updated: March 1, 2017

At Fidelity National Financial, Inc., we respect and believe it is important to protect the privacy of consumers and our customers. This Privacy Notice explains how we collect, use, and protect any information that we collect from you, when and to whom we disclose such information, and the choices you have about the use of that information. A summary of the Privacy Notice is below, and we encourage you to review the entirety of the Privacy Notice following this summary. You can opt-out of certain disclosures by following our opt-out procedure set forth at the end of this Privacy Notice.

Types of Information Collected. You may provide us with certain personal information about you, like your contact information, address demographic information, social security number (SSN), driver's license, passport, other government ID numbers and/or financial information. We may also receive browsing information from your Internet browser, computer and/or mobile device if you visit or use our websites or applications.	**How Information is Collected.** We may collect personal information from you via applications, forms, and correspondence we receive from you and others related to our transactions with you. When you visit our websites from your computer or mobile device, we automatically collect and store certain information available to us through your Internet browser or computer equipment to optimize your website experience.
Use of Collected Information. We request and use your personal information to provide products and services to you, to improve our products and services, and to communicate with you about these products and services. We may also share your contact information with our affiliates for marketing purposes.	**When Information Is Disclosed.** We may disclose your information to our affiliates and/or nonaffiliated parties providing services for you or us, to law enforcement agencies or governmental authorities, as required by law, and to parties whose interest in title must be determined.
Choices With Your Information. Your decision to submit information to us is entirely up to you. You can opt-out of certain disclosure or use of your information or choose to not provide any personal information to us.	**Information From Children.** We do not knowingly collect information from children who are under the age of 13, and our website is not intended to attract children.
Privacy Outside the Website. We are not responsible for the privacy practices of third parties, even if our website links to those parties' websites.	**International Users.** By providing us with your information, you consent to its transfer, processing and storage outside of your country of residence, as well as the fact that we will handle such information consistent with this Privacy Notice.
The California Online Privacy Protection Act. Some FNF companies provide services to mortgage loan servicers and, in some cases, their websites collect information on behalf of mortgage loan servicers. The mortgage loan servicer is responsible for taking action or making changes to any consumer information submitted through those websites.	
Your Consent To This Privacy Notice. By submitting information to us or by using our website, you are accepting and agreeing to the terms of this Privacy Notice.	**Access and Correction; Contact Us.** If you desire to contact us regarding this notice or your information, please contact us at privacy@fnf.com or as directed at the end of this Privacy Notice.

FIDELITY NATIONAL FINANCIAL
PRIVACY NOTICE
Effective: May 1, 2015; Last Updated: March 1, 2017

Fidelity National Financial, Inc. and its majority-owned subsidiary companies providing title insurance, real estate- and loan-related services (collectively, "FNF", "our" or "we") respect and are committed to protecting your privacy. We will take reasonable steps to ensure that your Personal Information and Browsing Information will only be used in compliance with this Privacy Notice and applicable laws. This Privacy Notice is only in effect for Personal Information and Browsing Information collected and/or owned by or on behalf of FNF, including Personal Information and Browsing Information collected through any FNF website, online service or application (collectively, the "Website").

Types of Information Collected
We may collect two types of information from you: Personal Information and Browsing Information.

Personal Information. FNF may collect the following categories of Personal Information:
- contact information (*e.g.*, name, address, phone number, email address);
- demographic information (*e.g.*, date of birth, gender, marital status);
- social security number (SSN), driver's license, passport, and other government ID numbers;
- financial account information; and
- other personal information needed from you to provide title insurance, real estate- and loan-related services to you.

Browsing Information. FNF may collect the following categories of Browsing Information:
- Internet Protocol (or IP) address or device ID/UDID, protocol and sequence information;
- browser language and type;
- domain name system requests;
- browsing history, such as time spent at a domain, time and date of your visit and number of clicks;
- http headers, application client and server banners; and
- operating system and fingerprinting data.

How Information is Collected
In the course of our business, we may collect *Personal Information* about you from the following sources:
- applications or other forms we receive from you or your authorized representative;
- the correspondence you and others send to us;
- information we receive through the Website;
- information about your transactions with, or services performed by, us, our affiliates or nonaffiliated third parties; and
- information from consumer or other reporting agencies and public records maintained by governmental entities that we obtain directly from those entities, our affiliates or others.

If you visit or use our Website, we may collect *Browsing Information* from you as follows:
- Browser Log Files. Our servers automatically log each visitor to the Website and collect and record certain browsing information about each visitor. The Browsing Information includes generic information and reveals nothing personal about the user.
- Cookies. When you visit our Website, a "cookie" may be sent to your computer. A cookie is a small piece of data that is sent to your Internet browser from a web server and stored on your computer's hard drive. When you visit a website again, the cookie allows the website to recognize your computer. Cookies may store user preferences and other information. You can choose whether or not to accept cookies by changing your Internet browser settings, which may impair or limit some functionality of the Website.

Use of Collected Information
Information collected by FNF is used for three main purposes:
- To provide products and services to you or any affiliate or third party who is obtaining services on your behalf or in connection with a transaction involving you.
- To improve our products and services.
- To communicate with you and to inform you about our, our affiliates' and third parties' products and services, jointly or independently.

When Information Is Disclosed

We may provide your Personal Information (excluding information we receive from consumer or other credit reporting agencies) and Browsing Information to various individuals and companies, as permitted by law, without obtaining your prior authorization. Such laws do not allow consumers to restrict these disclosures. Please see the section "Choices With Your Personal Information" to learn how to limit the discretionary disclosure of your Personal Information and Browsing Information.

Disclosures of your Personal Information may be made to the following categories of affiliates and nonaffiliated third parties:

- to third parties to provide you with services you have requested, and to enable us to detect or prevent criminal activity, fraud, material misrepresentation, or nondisclosure;
- to our affiliate financial service providers for their use to market their products or services to you;
- to nonaffiliated third party service providers who provide or perform services on our behalf and use the disclosed information only in connection with such services;
- to nonaffiliated third party service providers with whom we perform joint marketing, pursuant to an agreement with them to market financial products or services to you;
- to law enforcement or other governmental authority in connection with an investigation, or civil or criminal subpoena or court order;
- to lenders, lien holders, judgment creditors, or other parties claiming an interest in title whose claim or interest must be determined, settled, paid, or released prior to closing; and
- other third parties for whom you have given us written authorization to disclose your Personal Information.

We may disclose Personal Information and/or Browsing Information when required by law or in the good-faith belief that such disclosure is necessary to:

- comply with a legal process or applicable laws;
- enforce this Privacy Notice;
- investigate or respond to claims that any material, document, image, graphic, logo, design, audio, video or any other information provided by you violates the rights of a third party; or
- protect the rights, property or personal safety of FNF, its users or the public.

We maintain reasonable safeguards to keep your Personal Information secure. When we provide Personal Information to our affiliates or third party service providers as discussed in this Privacy Notice, we expect that these parties process such information in compliance with our Privacy Notice or in a manner that is in compliance with applicable privacy laws. The use of your information by a business partner may be subject to that party's own Privacy Notice. Unless permitted by law, we do not disclose information we collect from consumer or credit reporting agencies with our affiliates or others without your consent.

We reserve the right to transfer your Personal Information, Browsing Information, and any other information, in connection with the sale or other disposition of all or part of the FNF business and/or assets, or in the event of our bankruptcy, reorganization, insolvency, receivership or an assignment for the benefit of creditors. You expressly agree and consent to the use and/or transfer of the foregoing information in connection with any of the above described proceedings. We cannot and will not be responsible for any breach of security by a third party or for any actions of any third party that receives any of the information that is disclosed to us.

Choices With Your Information

Whether you submit Personal Information or Browsing Information to FNF is entirely up to you. If you decide not to submit Personal Information or Browsing Information, FNF may not be able to provide certain services or products to you. The uses of your Personal Information and/or Browsing Information that, by law, you cannot limit, include:

- for our everyday business purposes – to process your transactions, maintain your account(s), to respond to law enforcement or other governmental authority in connection with an investigation, or civil or criminal subpoenas or court orders, or report to credit bureaus;
- for our own marketing purposes;
- for joint marketing with financial companies; and
- for our affiliates' everyday business purposes – information about your transactions and experiences.

You may choose to prevent FNF from disclosing or using your Personal Information and/or Browsing Information under the following circumstances ("opt-out"):

- for our affiliates' everyday business purposes – information about your creditworthiness; and
- for our affiliates to market to you.

To the extent permitted above, you may opt-out of disclosure or use of your Personal Information and Browsing Information by notifying us by one of the methods at the end of this Privacy Notice. We do not share your personal information with non-affiliates for their direct marketing purposes.

For California Residents: We will not share your Personal Information and Browsing Information with nonaffiliated third parties, except as permitted by California law. Currently, our policy is that we do not recognize "do not track" requests from Internet browsers and similar devices.

For Nevada Residents: You may be placed on our internal Do Not Call List by calling (888) 934-3354 or by contacting us via the information set forth at the end of this Privacy Notice. Nevada law requires that we also provide you with the following contact information: Bureau of Consumer Protection, Office of the Nevada Attorney General, 555 E. Washington St., Suite 3900, Las Vegas, NV 89101; Phone number: (702) 486-3132; email: BCPINFO@ag.state.nv.us.

For Oregon Residents: We will not share your Personal Information and Browsing Information with nonaffiliated third parties for marketing purposes, except after you have been informed by us of such sharing and had an opportunity to indicate that you do not want a disclosure made for marketing purposes.

For Vermont Residents: We will not share your Personal Information and Browsing Information with nonaffiliated third parties, except as permitted by Vermont law, such as to process your transactions or to maintain your account. In addition, we will not share information about your creditworthiness with our affiliates except with your authorization. For joint marketing in Vermont, we will only disclose your name, contact information and information about your transactions.

Information From Children

The Website is meant for adults and is not intended or designed to attract children under the age of thirteen (13).We do not collect Personal Information from any person that we know to be under the age of thirteen (13) without permission from a parent or guardian. By using the Website, you affirm that you are over the age of 13 and will abide by the terms of this Privacy Notice.

Privacy Outside the Website

The Website may contain links to other websites. FNF is not and cannot be responsible for the privacy practices or the content of any of those other websites.

International Users

FNF's headquarters is located within the United States. If you reside outside the United States or are a citizen of the European Union, please note that we may transfer your Personal Information and/or Browsing Information outside of your country of residence or the European Union for any of the purposes described in this Privacy Notice. By providing FNF with your Personal Information and/or Browsing Information, you consent to our collection and transfer of such information in accordance with this Privacy Notice.

The California Online Privacy Protection Act

For some FNF websites, such as the Customer CareNet ("CCN"), FNF is acting as a third party service provider to a mortgage loan servicer. In those instances, we may collect certain information on behalf of that mortgage loan servicer via the website. The information which we may collect on behalf of the mortgage loan servicer is as follows:

- first and last name;
- property address;
- user name and password;
- loan number;
- social security number - masked upon entry;
- email address;
- three security questions and answers; and
- IP address.

The information you submit through the website is then transferred to your mortgage loan servicer by way of CCN.

The mortgage loan servicer is responsible for taking action or making changes to any consumer information submitted through this website. For example, if you believe that your payment or user information is incorrect, you must contact your mortgage loan servicer.

CCN does not share consumer information with third parties, other than (1) those with which the mortgage loan servicer has contracted to interface with the CCN application, or (2) law enforcement or other governmental authority in connection with an investigation, or civil or criminal subpoenas or court orders. All sections of this Privacy Notice apply to your interaction with CCN, except for the sections titled "Choices with Your Information" and "Access and Correction." If you have questions regarding the choices you have with regard to your personal information or how to access or correct your personal information, you should contact your mortgage loan servicer.

Your Consent To This Privacy Notice

By submitting Personal Information and/or Browsing Information to FNF, you consent to the collection and use of the information by us in compliance with this Privacy Notice. Amendments to the Privacy Notice will be posted on the Website. Each time you provide information to us, or we receive information about you, following any amendment of this Privacy Notice will signify your assent to and acceptance of its revised terms for all previously collected information and information collected from you in the future. We may use comments, information or feedback that you submit to us in any manner that we may choose without notice or compensation to you.

Accessing and Correcting Information; Contact Us

If you have questions, would like to access or correct your Personal Information, or want to opt-out of information sharing with our affiliates for their marketing purposes, please send your requests to privacy@fnf.com or by mail or phone to:

Fidelity National Financial, Inc.
601 Riverside Avenue
Jacksonville, Florida 32204
Attn: Chief Privacy Officer
(888) 934-3354

Pursuant to Section 2355.3 in Title 10 of the California Code of Regulations Fidelity National Financial, Inc. and its subsidiaries ("FNF") must deliver a notice of each discount available under our current rate filing along with the delivery of escrow instructions, a preliminary report or commitment. Please be aware that the provision of this notice does not constitute a waiver of the consumer's right to be charged the filed rate. As such, your transaction may not qualify for the below discounts.

You are encouraged to discuss the applicability of one or more of the below discounts with a Company representative. These discounts are generally described below; consult the rate manual for a full description of the terms, conditions and requirements for such discount. These discounts only apply to transactions involving services rendered by the FNF Family of Companies. This notice only applies to transactions involving property improved with a one-to-four family residential dwelling.

Not all discounts are offered by every FNF Company. The discount will only be applicable to the FNF Company as indicated by the named discount.

FNF Underwritten Title Companies	Underwritten by FNF Underwriters
CTC – Chicago Title Company	CTIC – Chicago Title Insurance Company
CLTC – Commonwealth Land Title Company	CLTIC – Commonwealth Land Title Insurance Company
FNTC – Fidelity National Title Company	FNTIC – Fidelity National Title Insurance Company
FNTCCA – Fidelity National Title Company of California	FNTIC – Fidelity National Title Insurance Company
TICOR – Ticor Title Company of California	CTIC – Chicago Title Insurance Company
LTC – Lawyer's Title Company	CLTIC – Commonwealth Land Title Insurance Company

Available Discounts

DISASTER LOANS (CTIC, CLTIC, FNTIC)

The charge for a Lender's Policy (Standard or Extended coverage) covering the financing or refinancing by an owner of record, within twenty-four (24) months of the date of a declaration of a disaster area by the government of the United States or the State of California on any land located in said area, which was partially or totally destroyed in the disaster, will be fifty percent (50%) of the appropriate title insurance rate.

CHURCHES OR CHARITABLE NON-PROFIT ORGANIZATIONS (CTIC, FNTIC)

On properties used as a church or for charitable purposes within the scope of the normal activities of such entities, provided said charge is normally the church's obligation the charge for an owner's policy shall be fifty percent (50%) to seventy percent (70%) of the appropriate title insurance rate, depending on the type of coverage selected. The charge for a lender's policy shall be thirty-two percent (32%) to fifty percent (50%) of the appropriate title insurance rate, depending on the type of coverage selected.

AGENDA ITEM NO. 6F

Reviewed by: ___ City Administrator
___ City Attorney

_X_ Motion Only
___ Public Hearing
___ Resolution
___ Ordinance
___ Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: April 4, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Appointment of Airport Commissioner

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: The Airport Commission consists of five members who are responsible for advising the City Council and making recommendations related to the Susanville Municipal Airport. The Commissioners are appointed by the Mayor with the approval of the City Council. The City received notification from Larry Beck that he was no longer able to serve on the Commission, and his remaining term expires on November 30, 2020. The City advertised the vacancy on several occasions and has received one letter of interest from Mary Foster, who currently serves as the alternate member of the Commission. It is staff's recommendation to appoint Mary Foster to fill the remaining term to expire on November 2020, and to continue advertising to fill the alternate commissioner seat.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve the appointment of Mary Foster to fill the remaining term to expire November 2020.

ATTACHMENTS: Letters of interest: Mary Foster

March 26, 2018

RECEIVED
MAR 27 2018
City of Susanville
City Clerk's Office

City of Susanville
Attn: City Clerk
66 N. Lassen St
Susanville, CA 96130

RE: Susanville Municipal Airport Commission

My name is Mary Foster and I have resided with my husband Anthony at 65 Small Street, Susanville, CA since January 2014.

As a child I lived in Susanville for several years and then moved to Westwood with my family where I graduated from high school and have stayed in touch over the years with friends and family in this area.

I received my Bachelors degree in Business Administration from the University of Maryland (European Division) in June 1985 and my Masters degree in Organizational Management from the University of Phoenix in June 1996.

I joined the military and retired in November 1997 after 24 years with a combination of Active Duty and Reserve Duty in the Air Force. During my time in the military I held positions in the following career fields: military personnel - in addition to the regular duties I was responsible for the accountability of TOP SECRET documents and assigned to a committee that planned and conducted a successful exercise to evacuate military dependents, both while stationed overseas; Administrative Technician in flight line offices - working closely with aircraft crew members and maintenance personnel; Chief of the Administration Office in the military clinic; served as First Sergeant in the AeroMedical Unit; and served as a Still Photographer with the Combat Camera Organization, in this position I was required to accompany air crews on various training missions.

After separating from Active Duty in September 1885, I took a position in Civil Service and retired in October 2011.. My first two positions were in the Military Personnel career field, in which I was the Chief of Personnel Utilization at Kelly AFB, San Antonio, TX and Air Reserve Station in Minneapolis, MN. In these two positions I ensured all military members (Officers and Enlisted) were properly trained in their career field, personnel were properly classified, ensured new applicants were qualified for the position and were hired in the fastest but thorough fashion; retiring and separating personnel were counseled concerning their benefits; participated in planning Readiness Exercises and evaluating the various aspects of Military Readiness, etc.

The next two positions were with the Base Contracting Office at the Air Force Reserve Base in Minneapolis, MN and at Nellis AFB, Las Vegas NV. In these two positions I administered A&E design projects, construction projects, and service contracts. Worked closely with Architects,

Contractors, Engineers, Unit Commanders, Facility Personnel, etc. Reviewed construction drawings and project documents for accuracy; ensured Contractors stayed in compliance with project documents, setup and conducted bid openings, evaluated bids, conducted design and construction progress meetings, inspected finish projects with Engineers and Engineering Techs, evaluated Government Quality Control Personnel, worked closely with building/facilities Commanders/personnel to ensure they were receiving the services requested; participated in selection committees when hiring A&E companies; ensured contractors were paid in a timely manner for the work they had completed.

The fifth position was administering the Service Contract on the Nellis Test and Training Range that is located North of Las Vegas up to Tonopah, NV. This Service Contract was responsible for building maintenance, grounds maintenance, rubbish removal, security personnel for the entire range, control tower personnel at Indian Springs, NV and Tonopah, NV, airfield maintenance, dining hall services. Ensured the housing and dining hall facilities at Tonopah, NV were ready for incoming military organizations from around the world that would be participating in the War game exercises that were conducted several times a year. Evaluated the Quality Control Personnel, participated in site visits and ensured the Contractor was paid in a timely manner for the work performed.

The final position in Civil Service was with the General Services Administration (GSA) in which I was a Senior Contracting Officer (a working supervisory position). Reviewed new offers from Civilian Contractors, ensuring they were complete, negotiated terms to ensure the Government would receive the very best discounts and terms, and awarded contracts. Maintained previously awarded contracts, modified contracts to ensure they remained fair and reasonable. Cancelled contracts when appropriate. I retired from Civil Service in November 2011.

I took a break from Civil Service between 2003 and 2004 when I worked for the Macarran International Airport in Las Vegas, NV. While assigned here I held the position of Program Analyst/Contract Administrator. I was responsible for the administration of design and contract projects in and around the airport. Participated in progress meetings, met with civilian authorities, worked with airport vendors, tenants, Airport Commissioner, security, etc. While this was a very important position, I missed the structure of the Federal Government and returned to Civil Service in March 2005.

I was appointed as an Alternate Airport Commissioner in January 2016 and have actively participated at all meeting since then. I look forward to continuing with the Airport Commission as a Commissioner.

Mary J. Foster

Mary J. Foster, M.A.

AGENDA ITEM NO. 9A

Reviewed by: ___ Interim City Administrator
_____ City Attorney

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted by: Heidi Whitlock, Assistant to the City Administrator

Action Date: April 4, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 18-5494,** approving annual Walk a Mile in Their Shoes event scheduled for Saturday, April 7, 2018, sponsored by Lassen Family Services; authorizing a fee waiver to Lassen Family Services in the amount of $270 for the use of Memorial Park and the Community Center; and authorizing closure of North Street from North Weatherlow Street to Grand Avenue on Saturday, April 7, 2018, to general vehicle traffic except emergency vehicles.

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: Lassen Family Services (LFS) is sponsoring their Annual "Walk a Mile in Their Shoes" event scheduled for Saturday, April 7, 2018. The walk will start at the Susanville Community Center and end at Memorial Park. LFS is requesting the closure of North Street from North Weatherlow to Grand Ave to ensure the safety of their participants. LFS has also requested a fee waiver for the use of Memorial Park and the Community Center lawn in support of the event as well as requesting the deposit be waived for the use of the electrical panel.

Lassen Family Services has requested a fee waiver for the use of Memorial Park ($106), the Community Center ($164) and the deposit on the electrical panel ($100) on April 7, 2018, totaling a fee waiver of $270.

FISCAL IMPACT:

Fee Waiver Park/Center	$ 270.00
Police Department Staff	$ 870.00
Total Impact	$ 976.00

ACTION REQUESTED: Motion to adopt Resolution No. 18-5494, approving annual Walk a Mile in Their Shoes event scheduled for Saturday, April 7, 2018, sponsored by Lassen Family Services; authorizing a fee waiver to Lassen Family Services in the amount of $270 for the use of Memorial Park and the Community Center; and authorizing closure of North Street from North Weatherlow Street to Grand Avenue on Saturday, April 7, 2018, to general vehicle traffic except emergency vehicles.

ATTACHMENTS: Letter of request submitted by Lassen Family Services, Inc.
Resolution No. 18-5494

Lassen Family Services
P.H.A.S.E. Into Empowerment

LASSEN FAMILY SERVICES
P.H.A.S.E. into Empowerment
P.O. Box 710 • 1306 Riverside Drive • Susanville, CA 96130

Sent to City Hall
MAR 05 2018
From: Public Works

March 2, 2018

City of Susanville
Department of Public Works
720 South Street
Susanville, CA 96130

Re: Request for Fee Waiver for Lassen Family Services

Dear City of Susanville,

On April 7, 2018 Lassen Family Services, Inc. will be hosting the Walk a Mile in Their Shoes and food fair event. The event is centered on outreach and not fundraising. All event activities are completely free to the public. The theme of the event is "Expand the Circle". We will be holding the Opening Ceremonies at the Susanville Community Center lawn at 10:00 a.m. After the walk, the public is invited to visit informational booths and participate in the food fair at Memorial Park. John Long will be providing sound for the event including music and microphones for invited speakers.

Lassen Family Services would like to request the waiver of the $106 fee for the use of Memorial Park and Community Center lawn, and the $100 deposit required for the use of the electrical panel.

Thank you for your consideration. Lassen Family Services, Inc. thanks you for your continued support.

Sincerely,

Victoria Child
Executive Assistant

/vc

RESOLUTION NUMBER 18-5494
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING THE ANNUAL WALK A MILE IN THEIR SHOES EVENT SCHEDULED FOR SATURDAY, APRIL 7, 2018, SPONSORED BY LASSEN FAMILY SERVICES; AUTHORIZING A FEE WAIVER TO LASSEN FAMILY SERVICES IN THE AMOUNT OF $270 FOR THE USE OF MEMORIAL PARK AND THE COMMUNITY CENTER; AND APPROVING CLOSURE OF NORTH STREET FROM NORTH WEATHERLOW TO GRAND AVENUE ON SATURDAY, APRIL 7, 2018

WHEREAS, Lassen Family Services is sponsoring their annual Walk a Mile in Their Shoes event scheduled for April 7, 2018; and

WHEREAS, the Walk a Mile in Their Shoes event is a benefit to the City of Susanville; and

WHEREAS, Lassen Family Services has requested a fee waiver in the amount of $270 for the use of Memorial Park and the Community Center for April 7, 2018; and

WHEREAS, Lassen Family Services has request closure of North Street from North Weatherlow Street to Grand Avenue on Saturday, April 27, 2018, to general vehicle traffic except emergency vehicles.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville as follows:

1) That the second annual Walk a Mile in Their Shoes event is approved and supported by the City of Susanville.

2) That the fee of $270 for the use of Memorial Park and the Community Center on April 7, 2018, is waived for Lassen Family Services.

3) That the closure of North Street from North Weatherlow Street to Grand Avenue on Saturday, April 7, 2018 to general vehicle traffic except emergency vehicles is authorized.

APPROVED:_____
Kathie Garnier, Mayor

ATTEST:_____
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 18-5494** was adopted at a regular meeting of the City Council of the City of Susanville, held on the 4th day of April, 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

AGENDA ITEM NO. 9B

Reviewed by: ___Interim City Administrator
___City Attorney

__X__ Motion only
____ Public Hearing
____ Resolution
____ Ordinance
____ Information

Submitted by: Heidi Whitlock, Assistant to the City Administrator

Action Date: April 4, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider co-sponsorship of the 29th Annual Susan River Junior Fishing Derby to be held on April 21, 2018; waiving park fees and donating $1,000 for the event.

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: The Lassen Sportsmen's Club is hosting the 29th Annual Junior Fishing Derby at Memorial Park on April 21, 2018. The event can draw 500 to 700 youth ages 2 to 15 each year.

The Lassen Sportsmen's Club is once again requesting the City of Susanville co-sponsor the Derby. As part of that sponsorship, they are asking that the City waive the use fees for Memorial Park, the deposits for the sound system and electrical panel, provide insurance coverage and allocate $1,000 for the event. Parks Superintendent Dow Davis will be working with the Sportsmen's Club to set up for the event and staff will be printing participant numbers and maps.

The Derby's budget is approximately $5,000 each year with approximately $4,000 of that amount going toward the purchase of 1,000 pounds of fish.

In previous years the City Council has designated the Junior Fishing Derby as the recipient of the "Recreation Round-up" funds. As of March 12, 2018, the balance in the fund is $320. Last season, staff recommended, when adequate funding was not available through the Recreation Round-up fund, utilizing Civic Contribution funds of $500 and $210.07 from fund balance to reach the requested $1,000.

The Civic Contribution Fund is currently $5,405. Staff has also recently received a donation request for the Bluegrass Festival in the amount of $5,000 which typically comes out of the Civic Contribution Fund which would only leave $405 in funding to make up the $680 gap in requested funding.

Staff is requesting approval to utilize $320 in Recreation Round-up funding, $405 in Civic Contribution and taking an additional $275 from Fund Balance to co-sponsor the 29th Annual Junior Fishing Derby.

FISCAL IMPACT: Approximately $1,500.00 in staff time in support of the event, $405 from

Civic Contributions, $320 from Recreation Round Up, $275 from Fund Balance and unearned revenue of $212.00 in park rental fees.

ACTION REQUESTED: Approve co-sponsorship of the 29th Annual Susan River Junior Fishing Derby to be held on April 21, 2018; waiving park fees and donating $1,000 for the event.

ATTACHMENTS: Letter of request from Lassen Sportsmen's Club

Lassen Sportsmens Club

259 Maple Street • Susanville, CA 96127

February 22, 2018

Susanville City Council
Attn: Dan Newton, City Administrator
66 N Lassen St
Susanville, CA 96130

Dear Mr. Newton:

The Lassen Sportsmens Club will once again be holding the 29th Annual Junior Fishing Derby on Saturday, April 21st, 2018 at Memorial Park. We would like to again invite you and the County of Lassen to officially co-Sponsor this event, along with the S.I.R. Tribal Business Council. As part of that sponsorship we would request that the City waive the use fee at Memorial Park for the staging of the event, provide insurance coverage for the event, as well as allocate $1,000 towards the operation of the derby. Our annual budget is $5,000, with the purchase of one thousand pounds of fish accounting for $4,000 of that amount.

Each year we have between 500 and 700 youngsters, ages 2 to 15, that participate in this event. In the past 28 years we have had more than 15,000 young people locally and from Northern California develop the love of fishing. We are starting to see the grand children of some of our earliest participants now taking part in the Junior Fishing Derby.

For tax purposes, the Taxpayer ID Number (TIN) for the club is 81-1970187. The Lassen Sportsmens Club is a 501(c)(3) non-profit organization. If you any further questions, please contact our club president Don Spalding (530/339-2153) or the club treasurer Carla Dieter (530/257-9252).

Thank you for long term support the city has given this event the past 28 years and for your consideration.

Sincerely,

Don Spalding

DON SPALDING, President
Lassen Sportsmens Club

AGENDA ITEM NO. 9C

Reviewed by: ___ City Administrator
___ City Attorney

X Motion Only
___ Public Hearing
___ Resolution
___ Ordinance
___ Information

Submitted By: Heidi Whitlock, Assistant to the City Administrator

Action Date: April 4, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider waiver of fees for Lassen County Chamber of Commerce Annual Main Cruise Classic Car Show N' Shine on Saturday, June 30, 2018 and authorization for the Chamber to serve alcohol during the event.

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: The Lassen County Chamber of Commerce (LCCC) hosts an annual Main Street Cruise that has traditionally been located on Main Street in Uptown Susanville. The LCCC requested that the event be held at Memorial Park the past two years and it proved to be successful.

The cars would, again, be showcased in Memorial Park, and the Chamber will work with City staff to mark and flag the areas of the park that will need to be avoided when parking the cars for display.

The LCCC will be selling alcoholic beverages as part of the event and will obtain a permit to sell alcoholic beverages from the Department of Alcoholic Beverage Control (ABC). A letter of authorization from the City is required as part of the application process through the ABC. The Chamber will be responsible for obtaining the license.

In addition, the Chamber has requested a fee waiver for use of Memorial Park, the ball field and bandstand area for the event.

FISCAL IMPACT: Unrealized revenue in the amount of $151.00

ACTION REQUESTED: Motion to approve the waiving of park fees ($151.00) and selling of alcoholic beverages.

ATTACHMENTS: Chamber of Commerce Letter of Request

Lassen County Chamber of Commerce
Business Leadership Since 1888

PO Box 338 • 1516 Main Street • Susanville, CA 96130 • (530) 257-4323 • Fax: (530) 251-2561
www.lassencountychamber.org

February 14, 2018

Gwenna MacDonald, City Clerk
66 North Lassen Street
Susanville, CA 96130

Dear Ms. MacDonald,

The Lassen County Chamber of Commerce will be coordinating the Annual Main Cruise Classic Car Show n' Shine on Saturday, June 30, 2018. As we have done for the past two years, we would like to hold the car show at Memorial Park and request the use of the entire park from 8am to 8pm.

We request the fees be waived for use of the park and for permission to serve alcoholic beverages during the event.

Should you have any questions please don't hesitate to contact me at 257-4323.

Respectfully Submitted,

Patricia Hagata

Patricia Hagata
Executive Director

AGENDA ITEM NO. 9D

Reviewed by: ___ Interim City Administrator
___ City Attorney

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted by: Daniel Gibbs, Acting Public Works Director

Action Date: April 4, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution Number 18-5487** that authorizes the following 1) City Council to accept and award Project No. 17-01, 2012 STIP Pavement Project 'FC' in the City of Susanville to the lowest responsible bidder; 2) Interim City Administrator to execute a contract for $1,463,197.00 once bonds and insurance are provided; and 3) Acting Director of Public Works to issue a Notice To Proceed and execute related contract change orders up to 10% of the value of the base bid; and 4) Finance Manger to create a budget for the project based on available STIP funds.

PRESENTED BY: Daniel Gibbs, Acting Public Works Director

SUMMARY: Public Works staff prepared plans and specifications for the installation of 2.5" thick Type 'B" asphalt pavement over existing City streets at various locations. Additional work includes; making localized repairs to sub-grade, re-establishing proper street profiles and cross slopes, the required upgrading of existing American with Disabilities Act (ADA) access ramps at adjacent street intersections and repair of isolated areas to replace damaged curb, gutter, driveways and sidewalk. The following streets are included in Project No. 17-01:

i. Mill Street from Richmond to South Pine Street;
ii. N. Lassen Street from Main to North Street;
iii. Weatherlow Street from Main to Chestnut Street;
iv. Paiute Lane from Skyline Road to the north end at Ranch Park;
v. Parkdale Avenue from North to Willow Street;
vi. Alexander Street from Riverside to Main Street.

The project was advertised in the Lassen Times on several occasions for a bid opening date of March 8, 2018. Additional notification of the project was also provided to plan holder services throughout northern California and required locations in other parts of the country.

Three bidders submitted acceptable bid packages and the results of the bids are as follows:

Lowest Bidder:		
Dig-It Construction Inc. Chester, CA	Base bid:	$1,463,197.00
2nd Lowest Bidder:		
Hat Creek Construction Inc. Burney, CA	Base bid:	$1,987,789.00

3rd Low Bidder:

S.T. Rhoades Construction Inc. Base bid: $2,036,368.00
Redding, CA

The City Engineer's estimate for the project based on the quantities anticipated and recent unit prices provided with similar projects was $1,569,100 for the base bid excluding any contingencies. Thus, the lowest responsible bid was 7.24% lower than estimated.

Change orders and construction engineering estimated at less than 10% and 15% respectively will include an additional $146,319 and $219,479 in direct project expenses for a total estimated project cost of $1,829,000. Funding allotted for the project from the State Transportation Improvement Program (STIP) is set at $1,846,000. With the above estimated costs to the project, this leaves approximately $17,000 for any additional work.

City Engineering staff is also requesting authorization to utilize any available civil engineering college level interns in our regional area as support staff during the construction phase. These interns will provide much needed additional support in the field when concrete and paving materials are being placed and free up engineering staff to perform other much needed duties. Further, interns will gain highly valuable experience for their career and allow the City to offer local support of it's community during the project.

Any cost savings realized from quantity adjustments, reduced scope or construction engineering will result in City staff pursuing opportunities to include other streets through contract change orders. Both Hospital Lane and West Street were included in the original project but removed prior to bidding in order to assure the funding provided was adequate for any base bid advertised by the City.

FISCAL IMPACT: Funding allotted for the project from the State Transportation Improvement Program (STIP) is set at $1,846,000. The total base bid project cost to be contracted is $1,463,197 less change orders and construction engineering. The City will bear no cost for this project, including internship expenses, as it is funded entirely through the STIP program.

ACTION REQUESTED: Motion to approve Resolution Number 18-5487 that 1) awards Project No. 17-01, 2012 STIP Pavement Project 'FC' in the City of Susanville to Dig It Construction Inc., the lowest responsible bidder; and 2) authorizes the Interim City Administrator to execute a contract with Dig-It; and 3) directs the Acting Director of Public Works to issue a Notice to Proceed and execute change orders for up to 10% in contingencies; and 3) directs the Finance Manager to create a budget for the project in the amount of $1,846,000.

ATTACHMENTS: Resolution 18-5487
Bid Results

RESOLUTION NUMBER 18-5487
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AWARDING PROJECT NO. 17-01, 2012 STIP PAVEMENT PROJECT 'FC' TO DIG-IT CONSTRUCTION INC.; AND AUTHORIZING THE EXECUTION OF DOCUMENTS PERTAINING TO PROJECT 'FC' AS NECESSARY TO IMPLEMENT THE PROJECT.

WHEREAS, the City has been allocated funding through the State Transportation Improvement Program to rehabilitate roadway, construct drainage improvements, and construct pedestrian facilities, in an amount not to exceed $1,846,000 including construction engineering, and

WHEREAS, the City advertised bids and opened those bids in accordance with California Public Contract Code §4100 et seq; and

WHEREAS, said bids were found to be in good order and meeting the intent of above said referenced codes and of a reasonable price to provide such that award could be considered; and

WHEREAS, the City of Susanville Public Works Department has determined that Dig It Construction, Inc. has been determined as the lowest responsible bidder and should be given consideration for award in the amount approved in their bid including contingencies; and

WHEREAS, the City will receive all bonds and insurance, determine them in good order to authorize the commencement of construction activities for a period not exceeding sixty (60) working days as defined by the State of California and execute a contract; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville as follows:

1) Project No. 17-01, 2012 STIP Pavement Project 'FC' is awarded to Dig It Construction Inc., of Chester California, determined to be the lowest responsible bidder;
2) The Interim City Administrator is authorized to execute a contract with Dig-It Construction once bonds and insurance are received and found in god order;
3) The Acting Director of Public Works is authorized to issue a Notice to Proceed and change orders up to 10% in contingencies, over and above the base bid amount of $1,463,197;
4) Authorize the Finance Manager to establish a budget of $1,846,000 to be used for construction, contingencies, materials testing and construction engineering.

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 4th day of April, 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

_____
Jessica Ryan, City Attorney

APPARENT BID OPENING RESULTS
2012 STIP PAVEMENT PROJECT 'FC'
PROJECT NUMBER: 17-01
BID OPENING: MARCH 8, 2018 AT 2:00 PM

ENGINEER'S ESTIMATE:

BASE BID	$ 1,569,100.00
TOTAL BID	$ 1,569,100.00

CONTRACTOR	ADDRESS	LICENSE NO. / TYPE	BASE BID	TOTAL BID	BID ANALYSIS (where low)
DIG IT CONSTRUCTION	CHESTER CA	747715 / A	$ 1,463,197.00	$ 1,463,197.00	-7.24%
HAT CREEK CONSTRUCTION	BURNEY CA	590546 / A	$ 1,987,789.00	$ 1,987,789.00	21.06%
S.T. RHOADES CONSTRUCTION, INC	REDDING CA	930684 / A	$ 2,036,368.00	$ 2,036,368.00	22.95%

AGENDA ITEM NO. 9E

Reviewed by: ___ Interim City Administrator
___ City Attorney

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted by: Daniel Gibbs, Acting Public Works Director

Action Date: April 4, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution Number 18-5489** awarding Full Spectrum Inc., Nephi, UT the bid for a SCADA system software upgrade; and authorizing the Interim City Administrator to execute a contract with Full Spectrum Inc. based on that bid

PRESENTED BY: Daniel Gibbs, Acting Public Works Director

SUMMARY: The Public Works Department is in need of software upgrades to the Supervisory Control and Data Acquisition (SCADA) system that operates the water and natural gas distribution facilities for the City. These facilities include pumps, pressure relief valves, tanks and monitoring of all to ensure the most efficient and safest operations are occurring.,

The Public Works Department's SCADA system is experiencing periods where the system cannot communicate fully or presents false alarms for the condition of the system(s). Additionally, the hardware and associated software system have become outdated to the point that upgrade is no longer viable and a full replacement is needed.

Full Spectrum, Inc. based out of Nephi, Utah, was deemed to be the lowest responsible bidder. Several other local firms were approached for bids. They were all unresponsive. The Full Spectrum Inc., bid is attached for Council's review in the amount of $17,159.00 less contingencies. Once the attached agreement is fully executed, Full Spectrum Inc. will order the shareware, install the updated software and coordinate with Public Works staff to install the equipment.

Public Works Natural Gas and Water divisions currently have sufficient funds available from accounts intended for use in purchasing system upgrades and related components such as these. The estimated cost for this project is $18,865.00, which includes contingencies, all labor, materials and equipment to complete the work.

FISCAL IMPACT: Estimated project costs will be shared between the Water and Natural Gas division of Public Works in an amount not to exceed $18,865.00 including contingencies.

ACTION REQUESTED: Motion to approve Resolution Number 18-5489 awarding Full Spectrum Inc., the bid for providing software upgrades and associated computer hardware to bring the SCADA system current with modern communications facilities; and authorizing Interim City Administrator to execute contract with Full Spectrum Inc., for a Not To Exceed amount of $18,865.00 which includes a base bid amount of $17,159 and an additional 10% for any contingencies.

ATTACHMENTS: Resolution 18-5489
Full Spectrum Inc. Bid
Agreement for Services with Full Spectrum, Inc.

RESOLUTION NUMBER 18-5489

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AWARDING A BID TO FULL SPECTRUM INC. FOR THE PURCHASE AND INSTALLATION OF AN UPGRADED SCADA SYSTEM FOR THE PUBLIC WORKS FACILITY

WHEREAS, the City of Susanville Public Works Department has identified that it is in the best interest of the City to pursue and upgraded computer software and supporting hardware system for existing SCADA system located at the Public Works Facility at 720 South Street in Susanville. California; and

WHEREAS, it is the desire of the City of Susanville to utilize the most modern software and hardware system necessary to maintain SCADA systems for use in communicating with and controlling its natural gas and water systems throughout the City of Susanville in order to ensure adequate supplies of natural gas and water are provided to the City as demand requires; and

WHEREAS, the currently installed SCADA system is no longer compatible with present day software and requires upgrading to current technological standards to operate properly for the Public Works natural gas and water infrastructure systems; and

WHEREAS, the City of Susanville Public Works Department has pursued contractors in northern California and western Nevada in order to obtain sufficient bids to comply with appropriate sections of the California Public Contract Code and found Full Spectrum Inc. of Nephi, Utah the only responsive bidder in an amount of $17,159.00 less contingencies for the supply and installation of an upgraded SCADA system to the Public Works Department at 720 South Street; and

WHEREAS, adequate funding is available in the Natural Gas and Water Division budgets of Public Works for purchase and installation of an upgraded SCADA system for the Public Works Department facility; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville as follows:

1. Award a bid to Full Spectrum Inc. for the purchase and installation of an upgraded SCADA system at 720 South St. Susanville, CA.
2. Authorize the Interim City Administrator to execute a contract with Full Spectrum Inc. in an amount of $17,159.00 along with any contingencies in an amount not to exceed 10% of the contract price.

APPROVED:_____
Kathie Garnier, Mayor

ATTEST:_____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 4th day of April, 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:_____
Jessica Ryan, City Attorney

Full Spectrum Inc. Engineering

January 18, 2018

City of Susanville
720 South Street
Susanville, CA 96130

Attention: Russ Brown, Water Supervisor

Reference: **Water and Gas SCADA Computer and HMI Replacement/Upgrade Cost**

Dear Mr. Brown:

AS per your request Full Spectrum Inc. Engineering provides the following cost details to upgrade the Water and Gas office SCADA HMI Computers:

City Office SCADA Computer: ($15,856.24)

New Windows 7 Computer ($1000-$1,500) with office: (Provided by Others)
HMI Software IFix Plus 900 I/O Developer V5.9 ($7,108)
HMI Historian Standard 200 Points ($2,780)
Win911 Software ($2,791)
Shipping/Handling cost software/computer ($100)
Computer Setup & Programming program transferred (4 days) (32hr @ $90) ($2,880)
No onsite work all done remotely with Russ
Total Cost Estimate: Full Spectrum ($15,659) plus $1,500 for computer project total: $17,159

Sincerely,

Andrew Robinson

Andrew Robinson

Mission Statement: Provide quality engineering services to safeguard life, health, and the property of clients, with integrity, ensuring that the services provided are worthy of the clients investment.

Full Spectrum Inc.
P.O. Box 358
Nephi, UT 84648

Email: fullspec@juno.com
Phone: 435-623-4713
Cell: 435-660-0489

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement sets forth the agreement and understanding between the City of Susanville and Full Spectrum, Inc. for purpose of Full Spectrum, Inc. providing ongoing consulting assistance related to Susanville's Supervisory Control and Data Acquisition (SCADA) System.

SCOPE OF SERVICES:
Full Spectrum, Inc. shall provide Susanville with professional services related primarily to Susanville's SCADA System. Services requested by Susanville may vary from time to time depending on specific needs, and may be redefined at any time by the City Administrator. Monthly tasks may include, but are not limited to:

- Responding to routine phone inquiries
- Maintaining SCADA System
- Trouble shooting technical system problems

FEES:
Full Spectrum, Inc. fees are outlined in Attachment 'A' - "2018 Full Spectrum Inc. Engineering Hourly Cost Fee Schedule".

TERM:
This Agreement commences as of April 5, 2018, and shall continue for a term of 36 (thirty-six) months until terminated by either party, which termination may occur with or without cause on 10 days written notice. This Agreement supersedes all previous agreements between the parties hereto.

CONFIDENTIALITY:
Full Spectrum, Inc. and Susanville recognize and agree that during the term hereof, both will gain access to certain information critical to the ongoing business operations of each entity. Such may include, but not be limited to, customers, clients, and supplier identities, transportation arrangements and terms, and conditions of certain contractual arrangements relative to the above. Both parties to this Agreement specifically agree to keep any and all such information strictly confidential throughout the term defined hereunder and subsequent to the termination of this Agreement. Full Spectrum, Inc. and Susanville further agree not to utilize any such information to circumvent such ongoing business activities of each other, either directly and/or through third parties.

INDEPENDENT CONTRACTOR:
In performing under this Agreement, Full Spectrum, Inc. shall act at all times as an independent contractor. Full Spectrum, Inc. shall not make any commitment or incur any charge or expense in the name of Susanville.

Full Spectrum, Inc. expressly agrees, acknowledges, and stipulates that neither this Agreement nor the performance of its obligations or duties thereunder shall ever result in Full Spectrum, Inc., or anyone employed by Full Spectrum, Inc., being:

A. An employee, agent, servant or representative of Susanville; or
B. Entitled to any benefits from Susanville, including, without limitation, pension, profit sharing, accident insurance, or health, medical, life, or disability insurance benefits or coverage, to which employees of Susanville are entitled.

The sole and only compensation and/or benefit of any nature to which Full Spectrum, Inc. shall be entitled are the payments provided for herein. Susanville shall have no direction or control of Full Spectrum, Inc. or its employees and agents expect in the results to be obtained subject to Susanville's right to review/inspect the services. The actual performance and supervision of all services shall be by Full Spectrum, Inc., but the services shall meet the approval of Susanville.

SOCIAL SECURITY AND WAGE TAX LIABILITY/WORKER'S COMPENSATION INSURANCE:
Full Spectrum, Inc. agrees to pay timely and to accept exclusive liability for the payroll taxes, contributions for unemployment compensation insurance, old age benefits, social security, and any other payments now or hereafter imposed by the Government of the United States or by any state or political subdivision, thereof, which are measured by the wages, salaries or other remuneration paid to Full Spectrum, Inc.'s employees. Full Spectrum, Inc. agrees to indemnify Susanville and save it free and harmless from and against any and all taxes contributions, and/or payments imposed by law upon Full Spectrum, Inc. Full Spectrum, Inc. will at all times carry and provide worker's compensation insurance coverage for its employees.

ASSIGNMENTS AND SUBCONTRACTS:
This Agreement and all duties and obligations describe hereunder are personal in nature. Accordingly, Full Spectrum, Inc. shall not assign this Agreement or any portion thereof or subcontract to another party.

PAYMENT:
Full Spectrum, Inc. shall bill the City of Susanville on a monthly basis for work completed previously. The City of Susanville agrees to process bills for payment from Full Spectrum, Inc. within 30 days after receipt and approval.

CONTRACT INFORMATION:
Communication between Full Spectrum, Inc. and Susanville shall be directed to the address and contact information shown below. Formal communication and notices shall be written from. The Parties accept email as a communication tool.

City of Susanville	City of Susanville *Attn: Public Works Director* 720 South St. Susanville, CA 96130 Phone: 530-257-1040
Full Spectrum, Inc.	Full Spectrum, Inc. *Attn: Andrew Robinson* P.O. Box 358 Nephi, UT 84648 Phone: 435-623-4713 fullspec@juno.com

ATTORNEYS FEES:
In the event either party commences legal action in the courts or in arbitration to enforce or interpret any of the terms of this Agreement, the prevailing party in such action shall be entitled to an award of its reasonable attorney's fees and costs.

INDEMNITY:
Full Spectrum, Inc. shall defend, indemnify and hold harmless the City and all City employees and agents from all claims, liabilities and actions filed against them in the courts or in arbitration or otherwise, which result from Full Spectrum, Inc.'s work or actions hereunder. City shall defend, indemnify and hold harmless Full Spectrum, Inc., its employees and agents from all claims liabilities and actions filed against them in the courts or in arbitration or otherwise, which results from the City's actions hereunder.

If above conditions and terms meet with your approval please sign below.

Full Spectrum, Inc.

By: _____ Date: _____
Andrew Robinson,
Full Spectrum, Inc.

CITY OF SUSANVILLE:

By: _____ Date: _____
Kathy Garnier, Mayor
City of Susanville

ATTEST:

By: _____ Date: _____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

By: _____ Date: _____
City Attorney

AGENDA ITEM NO. 9F

Reviewed by: ___Interim City Administrator
___City Attorney

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted by: James M. Moore, Fire Chief

Action Date: April 4, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 18-5490** Frontier Service Agreements for the Police and Fire Department Facilities

PRESENTED BY: James M. Moore, Fire Chief

SUMMARY: The Police and Fire Departments are currently out of contract with the phone services provided at our facilities by Frontier Communications, additionally the Centrex/Meridian system and components are extremely outdated, plagued with failures, and repair or replacement of components is extremely difficult. Simply stated the system is antiquated and inefficient with respect to current technology, and no longer meets the operational needs of the departments. In most cases, the components are approximately 20-25 years old. The departments have reached out to Frontier Communications and have negotiated fiscally responsible solutions that will meet the current and anticipated future needs of our departments.

FISCAL IMPACT: Estimated annual increase to Fire Department communications budget of $108 and to the Police Department communications budget of $180. The cost in the current fiscal year will be approximately $27 for Fire and $45 for Police which will be covered in the current approved budget.

ACTION REQUESTED: Motion to approve Resolution No. 18-5490 authorizing the City Administrator to sign the Frontier Services agreement, and the equipment purchase, installation, and maintenance agreement for both the Susanville Police Department, and Susanville Fire Department.

ATTACHMENTS: Resolution No. 18-5490
Frontier services agreement.
SPD agreements S-0000180254 and S-0000179008.
SFD agreement S-0000180268.

RESOLUTION NO. 18-5490
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING AN AGREEMENT WITH FRONTIER COMMUNICATIONS AND THE EQUIPMENT PURCHASE, INSTALLATION AND MAINTENANCE AGREEMENT FOR THE SUSANVILLE FIRE AND POLICE DEPARTMENTS

WHEREAS, the City of Susanville require Centrex telephone and telecommunication services; and

WHEREAS, the current agreement for Centrex telephone and telecommunication services is expired; and

WHEREAS, the current phone facilities are outdated, experience frequent failures and repairs or replacement of components is extremely difficult; and

WHEREAS, the City of Susanville Fire and Police Departments have negotiated fiscally responsible solutions with Frontier Communications to meet the current and future needs of their departments; and

WHEREAS, it is determined to be in the best interests of the citizens of the City of Susanville to enter into a new agreement for Centrex telephone and telecommunications services and the equipment purchase, installation and maintenance agreement for both the Fire and Police Department.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Susanville does hereby authorize the Mayor to execute the agreement for Centrex telephone and telecommunications services with Frontier Communications.

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 4th day of April, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica, City Attorney

FRONTIER SERVICES AGREEMENT

Frontier Confidential

This Frontier Services Agreement ("FSA") is effective as of 02/15/2018 ("Effective Date"), by and between Frontier Communications of America, Inc. on behalf of itself and its affiliates which provide Equipment and Services identified in the Schedules ("Frontier"), and CITY OF SUSANVILLE, whose primary address is 66 N Lassen, SUSANVILLE, California, 96130-4833 ("Customer").

This document incorporates the complete Frontier Services Agreement terms and conditions at http://www.Frontier.com/FSA as an integral part of the agreement (collectively, the "FSA").

Provision of Services and Equipment

Frontier will provide and the Customer agrees to pay for the communications, installation and maintenance services (collectively **"Service"**), and/or purchase or lease equipment (**"Equipment"**), described in this FSA and Schedules issued by Frontier and executed by Customer.

Customer acknowledges that certain Services may be governed by tariff or price schedule filed with the Federal Communications Commission and/or the state public utilities commission. In the event of any inconsistencies between this FSA and an applicable tariff, the tariff shall control except with respect to pricing, early termination charges or cancellation charges for which this FSA shall control.

Term

The term of this FSA will commence as of the date identified in the introductory paragraph above or the date the FSA is executed by both Parties, whichever is later (the "Effective Date") and will continue through the Service Term with respect to any Service or Equipment provided pursuant to this FSA. Customer will purchase the Services, or lease Equipment, identified in each Schedule for the period of time stated in the Schedule (the **"Service Term"**). If neither party provides the other with written notice of its intent to terminate a Service at least sixty (60) days prior to expiration, the Service Term of each Service will automatically renew for additional one-year periods, subject to the terms and conditions of this FSA and at the then applicable one-year term rate, excluding promotional rates. If the parties agree to negotiated renewal terms, such terms will not be effective unless and until documented in writing and executed by both parties.

Payment

Customer shall pay all charges set forth in the Schedules and in applicable tariffs during the Service Term. Frontier will invoice Customer any non-recurring charges ("NRC"), monthly recurring charges ("MRC"), and usage based charges.

In addition to the applicable charges set forth in the tariffs and Schedules, Customer shall pay all applicable federal, state or local sales, use, privilege, gross receipts, utility, value added, excise or other taxes (excluding taxes based on Frontier's net income), or any charges in lieu thereof, and any applicable surcharges or fees, whether government mandated or Frontier initiated in the amounts applicable at the time of billing. Customer shall also be responsible for third party charges and penalties incurred as a result of Customer's use of the Services or Equipment.

Cancellation and Early Termination Charges

If Customer cancels any Service or Equipment prior to delivery of any Equipment or installation of the Service or Equipment, Customer shall pay a cancellation charge equal to the NRC and one (1) month of MRC for the Service, plus the total costs and expenditures of Frontier in connection with establishing the Service prior to Frontier's receipt of notice of cancellation, including but not limited to any Equipment restocking fees.

Following installation, Customer may terminate a Service or Equipment by providing at least thirty (30) days prior written notice to Frontier. All unpaid amounts shall be due upon termination of any Service identified in a Schedule for any reason. In addition, and unless otherwise specifically provided in the applicable Schedule, if any Service or Equipment is terminated by Customer for any reason other than breach by Frontier or by Frontier due to Customer's breach, then Customer shall pay Frontier a termination charge equal to the applicable MRC and all related taxes and surcharges multiplied by the number of months remaining in the Service Term. Partial months shall be prorated.

Customer agrees that Frontier's damages in the event of early termination will be difficult or impossible to ascertain, and that the charges identified in this FSA are intended to establish liquidated damages in the event of termination and are not intended as a penalty.

Dispute Resolution

Except as otherwise specifically provided in or permitted by this FSA, all disputes arising in connection with this FSA shall first be resolved through good faith negotiation. If, after negotiating in good faith for a period of ninety (90) calendar days, or any agreed further period, the parties are unable to resolve the dispute, then each party may seek resolution by exercising any rights or remedies available at law or in equity. Customer and Frontier agree that each may only bring claims against the other in an individual capacity and not as a plaintiff or class member in any purported class, representative, or private attorney general proceeding.

Authorization and Entire Agreement

Each party represents that the person executing this FSA is authorized to enter into this FSA on its behalf. This FSA, the terms and conditions, including the Limitation of liability, warranty, indemnification, breach and other terms and conditions, at http://www.Frontier.com/FSA, and any Schedules executed by the parties constitute the entire agreement between the parties pertaining to the subject matter herein and supersedes all prior oral and written proposals, correspondence and memoranda with respect thereto. This FSA may not be modified, amended or supplemented except by written agreement signed by an authorized representative of each party.

Frontier Communications of America, Inc.		**CITY OF SUSANVILLE**	
Frontier's Signature:		***Customer's Signature:***	
Printed Name:		**Printed Name:**	
Title:		**Title:**	
Date:		**Date:**	
Contractual Notice:	Frontier Communications 111 Field Street Rochester, NY 14620 Attn: Legal Department	**Contractual Notice:**	CITY OF SUSANVILLE 66 N Lassen SUSANVILLE, California, 96130-4833 Attn: City Admin

Frontier COMMUNICATIONS

EQUIPMENT PURCHASE, INSTALLATION, MAINTENANCE SCHEDULE
Business
Frontier Confidential

This is Schedule Number S-0000180268 to the Frontier Services Agreement dated 02/15/2018 **("FSA")** by and between CITY OF SUSANVILLE ("**Customer**") and **Frontier Communications of America, Inc.** on behalf of itself and its affiliates ("Frontier"). Customer orders and Frontier agrees to provide the Services and Equipment identified in the Schedule below.

Customer Information:

Installation Site:	1505 Main St., Susanville, California, 96130	**Schedule Date:**	02/27/2018
Billing Address:	66 N Lassen, SUSANVILLE, California, 96130-4833	**Requested Install Date:**	03/30/2018
Single Point of Contact ("SPOC"):	Dan Newton	**Phone:**	(530) 257-5603

Equipment Purchase and Installation Services:	**Payment**
Equipment and associated products specifically identified in **Attachment 1 ("Equipment")**	**$ 6178.87**
Installation & Training Services as specified in **Attachment 2: Scope of Work ("SOW")** (including adjustments from Section 6 of Attachment 2, if applicable) ("**Services**")	**$ 1866.25**
Total Payment:	**$ 8045.12**
Payment Schedule:	As described below

Frontier reserves the right to invoice Customer for all costs incurred, if Installation Services are stopped, delayed, or rescheduled for more than 45 days, whether due to a request by Customer or as a result of a failure of Customer to meet the responsibilities outlined in Attachment 2.

*** Payment Plan – for Equipment & Services with the following Total Payment:**
(a) < $25,000: Equipment payment 100% on delivery; Services 100% on Frontier provision of COC (described below),
(b) >= $25,000: Equipment payment 25% on mutual execution of this Schedule, remainder on shipment of Equipment; Services 100% per COC or COA (described below).

Maintenance Services: as further described in **Attachment 3**	**Payment Amount** monthly, annually or pre-paid based on selected Payment Schedule
Enhanced Plan for the Equipment purchased pursuant to this Schedule.	$ 3274.29
Software Assurance	$
Monitoring & Notification	$
On-Site Technician – full time	$
On-Site Technician – part time (hours/)	$
Voice Mail Systems	$
Overhead Paging Systems	$
Call Center Systems	$
Payment Notes: **Maintenance Service Total:**	$ 3360.00
Payment Schedule:	**pre-paid**
Service Term:	**5 years**

Lease/Financing Option: **NO** ☐

YES ☒ (if checked **the Payment Schedule will be 100% on Acceptance**, and the following terms apply)

Customer has entered into a financing agreement with Tamco ("Lender"). Frontier will exercise commercially reasonable efforts to cooperate with Lender, and will accept Lender's payment pursuant to this Schedule on Customer's behalf. Upon Frontier's receipt of payment in full for the Equipment from Lender, Customer shall have no further interest in, or right to the Equipment except such interest as is set forth in any financing agreement between Customer and Lender. Notwithstanding the foregoing, Customer acknowledges and agrees that it is solely responsible to Frontier for the terms and conditions of this Schedule and Frontier is not responsible for, and bears no risk with respect to such financing agreement, including but not limited to Lender's approval or rejection of Customer's creditworthiness, or the performance under any such financing agreement by any party thereto. In the event Lender does not approve or otherwise fails to assume responsibility for payment, Customer will remain responsible to Frontier for all of the terms and conditions (including but not limited to charges) outlined in this Schedule.

1. Equipment Delivery and Billing. With respect to Equipment that is not a Drop-Ship Order (described below), Frontier will, at a Frontier facility or other location (not the Customer's address), receive, inventory, and / or preprogram or stage such Equipment as required prior to delivery to Customer. Once these tasks are completed, Frontier will deliver such Equipment to the Customer at the Installation Site. Upon such delivery, risk of loss for such Equipment so delivered shall pass to Customer and Customer has the insurable interest in such Equipment. Customer will be responsible for securely storing such Equipment, and providing such Equipment to Frontier's representatives (typically, installation technicians) at the time of installation. If the Equipment alone has a price less than twenty-five thousand dollars ($25,000), then Customer shall be deemed to have accepted such Equipment upon delivery ("Acceptance") and Frontier billing will commence at this time for such Equipment. If the Equipment alone has a price equal to or greater than twenty-five thousand dollars ($25,000) or more, then Frontier will provide to Customer at

Equipment delivery a Certificate of Acceptance ("COA") for such Equipment, that Customer shall return to Frontier within five (5) business days of delivery. If the COA for Equipment is not received by Frontier within such time and Customer has not notified Frontier in writing of a material problem related to such Equipment, then Customer shall be deemed to have accepted ("Acceptance") the Equipment and billing will commence.

2. Services and Billing. With respect to Services, Frontier will notify Customer upon Frontier's completion of the Services. If the Total Payment amount is less than $25,000, then Frontier shall provide to Customer a Certificate of Completion ("COC") for Services (that the Customer is not required to complete and return to Frontier) and billing for such installation and/or training services shall commence. If the Total Payment amount is equal to or greater than $25,000, then Frontier shall provide to Customer a Certificate of Acceptance ("COA") for Services that Customer shall complete and return to Frontier within five (5) business days and billing shall commence. If the COA for Services is not returned within such period, and Customer has not notified Frontier in writing of a material problem related to the Services, then Customer shall be deemed to have accepted such Services ("Acceptance") and billing shall commence. If there are minor pending items, the COA for Services will be signed by Customer with a list of exceptions (punch list), and Frontier will address the punch list items in a timely manner following the Acceptance.

3. Drop-Ship Orders. Drop-Ship orders are separately addressed using Frontier's customary "Equipment Purchase Drop-Ship Schedule."

4. Manufacturer Requirements. Customer acknowledges and agrees that the Equipment and Services provided by Frontier hereunder are subject to the terms, conditions and restrictions contained in any applicable agreements (including software or other intellectual property license agreements) between Frontier and Frontier's vendors, and all applicable licenses are subject to the manufacturer's end user license terms and conditions.

5. Title. Frontier retains legal title to the Equipment until the NRCs identified above are paid in full. Customer grants a security interest in the Equipment to Frontier, pending full payment, and shall take all additional measures necessary to perfect such security interest at Frontier's request.

6. Warranty.

a. Equipment. All Equipment is warranted pursuant to the applicable manufacturer's standard warranty provisions, as outlined in the documentation packaged with the Equipment. This Schedule shall not be construed as granting a license with respect to any patent, copyright, trade name, trademark, service mark, trade secret or any other intellectual property, now or hereafter owned, controlled or licensable by Frontier or the third party manufacturers. Customer agrees that Frontier has not made, and that there does not exist, any warranty, express or implied, that the use by Customer of the Equipment will not give rise to a claim of infringement, misuse, or misappropriation of any intellectual property right.

b. Services. Frontier warrants that any cables and connectors, provided by Frontier as a result of installation, between the Equipment and any other equipment at the Installation Site will be in good working order for a period of thirty (30) days after installation; provided, however, that any failure of such cables and connectors is not caused by Customer's misuse or abuse.

c. **THE FOREGOING WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND FRONTIER DISCLAIMS ALL OTHER WARRANTIES INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR FUNCTION, TITLE OR NONINFRINGEMENT OF THIRD-PARTY RIGHTS.**

7. Insurance. While Customer (or Lender if applicable) holds risk of loss and until title for any piece of Equipment purchased hereunder passes to Customer, Customer shall maintain Insurance with limits sufficient to cover the replacement cost of the Equipment, issued by reputable and financially sound insurance companies authorized to do business in the state where the Equipment is located and with an A.M. Bests Rating of A IX or better. THE INSURANCE COVERAGE LIMITS SHALL IN NO ANY WAY RESTRICT OR DIMINISH CUSTOMER'S LIABILITY UNDER THIS SCHEDULE. Customer will submit to Frontier a standard "Accord" insurance certificate (or comparable form acceptable to Frontier) signed by an authorized representative of such insurance company(ies), certifying that the insurance coverage(s) required hereunder are in effect for the purposes of this Schedule. Said insurance certificate shall certify that no material alteration, modification or termination of such coverage(s) shall be effective without at least 30 days advance written notice to Frontier. All policies shall name Frontier as Additional Insured as respects Customer's liability under this Schedule. Customer's insurance shall be considered primary and not excess or contributing with any other applicable insurance.

8. Remedies for Default. In the event of Customer's default hereunder or termination for any reason prior to Frontier's receipt of payment in full, Frontier shall have the following remedies: (a) to retain any payments made as liquidated damages; (b) to enter upon the Installation Site or other premises, and remove all or any part of the Equipment; (c) to sell, lease or otherwise dispose of all or any part of the Equipment either before or after repair, at public or private sale, for the account of the Customer, Customer to be liable for the cost of repair and any deficiency; (d) at its option, with notice required by law, to retain all or any part of the Equipment in satisfaction of the indebtedness of Customer; (e) to commence, continue or defend proceedings in any court of competent jurisdiction for the purpose of exercising any of the rights, powers and remedies set out herein; and; (f) to enforce any other right or remedy that Frontier may have under this agreement or by law.

9. Change Management Process. Customer may request changes in or additions to this Schedule by completing a Change Order form (provided by Frontier) and submitting such form to Frontier for review. Frontier will comply, to the extent feasible, with requested changes; provided that if Frontier determines that such changes cause an increase or decrease in the cost of or time required for performance of the work, Frontier will advise Customer thereof and such adjustments shall be reflected in Frontier's response to the Change Order. The Change Order will not become effective unless and until mutually agreed and executed by both parties. If the Change Order results in additional charges, Frontier will begin work in response to an executed Change Order only after Frontier has received a Purchase Order for the additional work. Change orders executed after Equipment billing has occurred, will be billed when additional equipment is delivered. Change orders including for additional labor or completion delays caused by the change order will result in billing for the labor provided as per the original FSA. Proposed change orders significantly changing the scope of the project may require a separate FSA and / or schedule at Frontier's discretion. All executed Change Orders will be subject to the terms and conditions of the FSA, and this Schedule.

This Schedule is not effective and pricing, dates and terms are subject to change until signed by both parties. This Schedule and any of the provisions hereof may not be modified in any manner except by mutual written agreement. The above rates do not include any taxes, fees or surcharges applicable to the Equipment or Service. This Schedule, the documents incorporated herein by reference, and all terms and conditions of the FSA, comprise the entire agreement between the parties with respect to the purchase of Equipment and Services described herein, and supersede any and all prior or contemporaneous agreements, representations, statements, negotiations, and undertakings written or oral with respect to the subject matter hereof.

Frontier Communications of America, Inc.		CITY OF SUSANVILLE
Frontier's Signature:		***Customer's Signature:***
Printed Name:		**Printed Name:**
Title:		**Title:**
Date:		**Date:**

Attachment 1

*Only specifically identified Equipment and Licenses identified in this Attachment are included.

Itemized Pricing

CPE Material			Valid Until:	4/23/2018
QTY	Part #	Description	Unit Price	Total Price
NJPA Qualifying Items				
2	50006122	8528 Telephone (NA)	$114.70	$229.40
1	50006500	2GB Compact Flash Mitel 5000 NA	$120.00	$120.00
1	52002624	PCBA DDM-16 CARD WITH CABLE	$620.00	$620.00
1	52002901	MiVoice Office 250 Easy IP Value Pkg	$2,414.90	$2,414.90
		1 x 50006271 PWR CRD C13 10A 125V - NA Plug		
		3 x 50006476 5330E IP PHONE		
		1 x 50006478 5340E IP PHONE		
		1 x 50006791 HX-Core Assembly(Chassis, Ctrl, PSU)		
		1 x 51303820 51303820		
		1 x 54005357 MiVoice Office License UVM E-mail Synch		
		1 x 54005359 MiVoice Office License - Meet-Me Conf		
		1 x 54005399 MiVoice Office License Hot Desk		
		1 x 840.0320 MiVoice Office License - Syst OAI Events		
		1 x 840.0321 MiVOfc Licnse Syst OAI 3rdParty CallCtrl		
		4 x 840.0411 LICENSE INTL5000 BVM SINGLE PT		
		4 x 840.0416 MiVoice Office License - IP Phone Cat D		
		1 x 840.0844 MiVoice Office License - Dyn Ext Express		
		3: 54005911 STD SWA 5000 up to 32 Ports		
		1: 52002957 Mitel Phone Manager Start Kit (4-users)		
1	840.0230	MiVoice Office License - ACD	$86.80	$86.80
2	840.0417	MiVoice Ofc Licnse - Digital Phone Cat E	$43.40	$86.80
2	54005911	STD SWAS 5000 Base up to 32 Ports	$124.00	$248.00
5	51306143	MiVOfc App Suite STANDARD Group SWAS	$124.00	$620.00
Non-NJPA Items				
1	M8KSU-60	Surgate Plus M8KSU-60 8 outlet	$71.50	$71.50
4	95111172003FT	CABLE PATCH CAT5E BLUE 3FT	$1.21	$4.86
1	(i) View Micro	(i) View Micro Appliance	$278.57	$278.57
1	JH407A#ABA	1405 5G Swch	$54.81	$54.81
1	13805	Mitel 8568/8528 Labels 50pk	$40.00	$40.00
1	DT50/8GB	DRIVE USB 8GB 3.0 DATATRAVLER	$8.21	$8.21
1	Lot	Installation Materials	$42.86	$42.86
1000	884034614/10	WIRE CAT5E 24-4P UTP-CMR SOL BC PE/PVC BLUE BX 1000FT	$0.12	$117.86
1	IFP11-OW	FACEPLATE 1GANG 1PORT OFC WHT	$1.83	$1.83
1	5G108-RL5	JACK DATA CAT5 BLUE	$4.09	$4.09
1	J9625A#ABA	HP E2620-24 Poe+ Switch	$965.07	$965.07
1	20515	Scitec Basic Phone 205tmw-white	$19.39	$19.39
1	tb-593	Wheellock loud Bell	$143.92	$143.92
		Total CPE Material Summary		$6,178.87

	Labor Summary	$1,866.25
	Post Warranty Maintenance Coverage (Enhanced 8x5 Support)	$3,274.29
	Total Project	**$11,319.40**

Attachment 2
Scope of Work
Installation Services

1. Overview.

a. This Scope of Work ("SOW") outlines the services and deliverables Frontier will provide as part of the Installation Services. In addition, this SOW outlines the roles and responsibilities of Frontier and Customer with respect to the Installation Services, and the key dependencies upon which this SOW is based.

b. During the installation process, Frontier will work closely with Customer on a consultative basis to ensure the successful completion of this SOW. **This SOW outlines all services and deliverables covered by the compensation outlined in the Schedule.** Any requested changes or additions to this SOW may only be accommodated according to the change management process outlined in Section 7 of the Schedule.

c. The services and deliverables described in this SOW are designed to properly configure the Equipment according to manufacturer specifications. In addition, all work performed by Frontier pursuant to this SOW will comply with manufacturer-recommended installation procedures.

d. The work described under this SOW will begin on a date mutually agreeable to Customer and Frontier. The start date will be determined following full execution of both the Schedule incorporating this SOW and the underlying Frontier Service Agreement.

2. Key Assumptions. This SOW and related pricing are based on the following key assumptions. If these assumptions are not met, changes in project scope, pricing and/or schedule may be required in order to satisfy project objectives.

a. Hours. All work will be performed during normal business hours (8:00am – 5:00pm local time, excluding holidays).

b. Installation. Customer is responsible for providing and configuring all routers, switches, and servers necessary for installation of the Equipment. Frontier is not responsible for anything outside the scope of this SOW, unless outlined in a mutually agreed Change Order to this SOW.

c. Wiring. Wiring is in place, easily accessible, in proper working order, properly identified on both ends and within reach of the provided 2m patch cord for IP devices or the provided 12' line cord for digital devices of the set location is to be placed for this installation. Unless otherwise specifically agreed in Section 6 or a Change Order, installation and/or repair of wiring is not included in this SOW.

d. Standards. All routers and switches supporting a VoIP System must meet industry standards for Quality of Service (QOS).

e. Installation Site. Customer will ensure that the installation site is prepared for and compatible with the installation services and operation of the Equipment, including but not limited to the following:

Provide Frontier with access to building site to install equipment.

f. Scheduling. Frontier resources will be assigned and scheduled based on availability. An initial project meeting will be held with the Frontier implementation team and Customer-designated representatives. During this meeting critical implementation milestones will be determined. If applicable a Frontier-assigned Project Manager will be responsible for maintaining the master project schedule. Installation Services will be performed during regular business hours (8 a.m. to 5 p.m. local time) unless otherwise outlined in Section 6.

g. Cut-Over. Installation Services by Frontier will be completed in one (1) single continuous phase, unless a "multi-phased" implementation is requested by Customer and agreed per Section 6 or Change Order. In the event a multi-phased implementation is requested, additional charges will apply.

h. Removal of Existing Equipment and Infrastructure. Frontier is not responsible for removal, disposal and cleanup of existing cable, telephony and associated equipment (e.g., power supplies, racks, blocks, etc.), unless specified in Section 6.

i. Out-of-Scope Services. For clarification, anything not expressly identified in this SOW as provided by Frontier is out-of-scope, including but not limited to the following:

- Hardware, software, telecommunications or network technology not included in the original design.
- Installation and configuration changes that result from site additions or relocations that were not included in this SOW.
- Delays of more than one half (1/2) hour resulting from Customer's failure to meet its responsibilities.
- Additional site visits required by Frontier personnel as a result of changes in Customer requirements or Customer's failure to meet its obligations.

3. Frontier Responsibilities.

a. Scope. Frontier will perform the following installation Services:

Install, Test, Train on all equipment listed on Page 4 and 5 of this agreement.

b. Performance of Work. Frontier will install the Equipment. Installation Services will be performed in a workmanlike manner consistent with manufacturer-published specifications and practices. Workmanship will comply with applicable NEC (National Electric Code) and TIA (Telecommunication Industries Association) standards.

c. Miscellaneous. Frontier is also responsible for the following:

- Provide status to Customer SPOC per a mutually agreed schedule.
- Provide installation, configuration and testing of Equipment & licensed software.
- End user training per Section 5.
- Basic system administration training per Section 5.
- Provide system documentation to Customer.
- Provide support contact information to Customer to respond to questions during the installation project.
- Prior to the scheduled installation date, Frontier will provide manufacturer and/or Equipment and license specific requirements for QoS, DHCP, application and integration with respect to the design and configuration to which Customer's network must adhere.
- Confirm that all shipped Equipment to the Installation Site aligns with the Parts List ordered by Frontier on behalf of the Customer.

4. Customer Responsibilities: Customer is responsible all network elements not specifically identified in this SOW as a Frontier responsibility, including but not limited to the following:

- Provide a qualified SPOC responsible for communicating Customer's requests to Frontier, and assume responsibility for all requests for modification.
- Ensure that Customer Information Technology resources will be available as required by Frontier.
- Provide Frontier employees or representatives access, escort, suitable work space and safety training (if required by Customer).
- Actively and promptly assist in database gathering and providing all information required by Frontier for installation purposes.
- All data network requirements (hardware and software), except as otherwise specifically ordered through Frontier.
- All voice and data wiring, except as specifically outlined in this SOW or a separate Frontier Schedule. Any required modifications/adds/repairs during the installation project are billable.
- QoS for VoIP systems
- Administrative formal training for Customer employees, unless ordered through Frontier.
- Manage and coordinate 3rd party vendors, as necessary, to allow the installation project to proceed as scheduled.
- All manufacturer recommended environmental, HVAC, power and grounding requirements.
- All patch cables that are required with the exception of the single 2m (6.5') patch cord provided with each IP device or a single 12ft line cord for each digital phone.
- Ensure that all network equipment, configurations, cabling, power and grounding requirements are completed prior to installation start date.

- Provide Frontier with two (2) copies of current floor plans of the Installation Site that identify the placement of all cable plant, desktop devices, voice mailbox users and PCs as applicable to Frontier's installation responsibilities hereunder. These floor plans must be signed to indicate their completeness and accuracy. If cable records are inaccurate or unavailable, Frontier will require the purchase of cable "Tone & Testing" to generate updated cable plant and cross-connect records.
- All drilling at the Installation Site with the exception that Frontier will complete any drilling to secure required Equipment racks.
- Ensure all servers and computers supplied by the Customer meet the hardware and software specifications for all application software purchased.
- Provide Frontier with all required information to successfully integrate Installed Equipment and any OEM equipment supplied by the Customer.
- Provide a secure location for Equipment shipped to the Installation Site and sign required documentation (e.g. packing slip) to confirm receipt of ordered Equipment at the Installation Site. Upon signing the required documentation, the Customer is responsible for all Equipment.
- Wiring, cabling and connection to interface(s) of 3rd Party vendor equipment associated with the Installation (including headsets)
- Provide a minimum of two (2) static IP addresses for each installed system.
- Provide a working wire line telephone in or near the room of installed Equipment.
- Provide adequate conduit, duct and trough availability for required cabling associated with the installation.
- Prior to Project implementation, identify and remove all contaminated areas from asbestos or other hazardous materials. If Frontier discovers contaminated areas during Installation, Frontier will cease all Project activity until all hazardous materials are removed. Customer is responsible for all costs associated with removal of hazardous materials and additional costs incurred from Project delays due to the removal of hazardous materials.

5. Training.

a. Frontier will provide end user training for installed Equipment, as applicable, using one or a combination of the following methods: on site, virtual leader lead, or web based self paced. Any onsite training will be conducted in one single continuous phase. In the event that multi-phased training is requested, additional charges will apply and must be noted in Section 6.

b. Customer will (i) work with Frontier to identify a training time and date, (ii) provide a suitable on-site training facility for training classes, and (iii) identify the class participants and ensure their participation. The training room must be adequately cabled for installation of the training room phones. The parties will mutually agree to a date and time for the training class. Frontier is responsible for providing the training room phones (if applicable), and providing Customer with a copy of the training materials. If training is delayed by Customer for any reason, or by Frontier as a result of Customer's failure to provide a reasonable number of attendees per class (in Frontier's reasonable determination), additional charges will apply.

c. Training for digital and VoIP telephones will not exceed one (1) hour of training for every 12 telephones purchased, and the following basic administration training will also be provided by the installing technician at the time of installation:

- How to login / reset user password on system
- How to set up a new extension
- How to remove an extension
- How to reset a VM password

6. Exceptions and Additional Scope Elements. Notwithstanding anything otherwise stated, Frontier will perform the following non-standard installation tasks as part of is SOW and/or Customer will assume responsibility for the standard installation tasks identified below. Line item NRCs below, whether additional NRC related to Frontier's performance or a reduction in the NRC based on Customers assumption of responsibility, are incorporated into the overall NRC represented in the Schedule.

Frontier will perform the following non-standard tasks:	Additional NRC
out of scope work.	$ 85.00
	$
	$
	$
Customer assumes responsibility for (and Frontier will NOT perform) the following standard tasks:	Reduced NRC
	$
	$
	$
	$

Attachment 3
Maintenance Services

SERVICE DESCRIPTION	BASIC PLAN	ENHANCED PLAN	PREMIUM PLAN	PREMIUM PLUS PLAN	ANYWARE PLAN	911 PLAN	MONITORING & NOTIFICATION	FULL OR PART TIME ON SITE TECHNICIAN
Maintenance Hours	8 x 5 (M - F excluding Holiday)	8 x 5 (M - F excluding Holiday)	7 x 24 x 365	7 x 24 x 365	7 x 24 x 365	7 x 24 x 365		Negotiated
Moves, Adds, Changes	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Yes
Equipment Repair and Return	PBX & Key Systems	PBX & Key System & all station equipment	PBX & Key System	PBX & Key System & all station equipment	All station equipment	All Purchased Equipment		PBX & Key Systems & all station equipment
Alarm Monitoring & Notification	PBX Only	PBX Only	PBX Only	PBX Only	None	None	PBX Only	PBX Only
Preventive Maintenance	System Backups PBX & Key Systems (if capable) either remotely or on-site	System Backups PBX & Key Systems (if capable) either remotely or on-site	System Backups PBX & Key Systems (if capable) either remotely or on-site	System Backups PBX & Key Systems (if capable) either remotely or on-site	None	None	System Backups PBX & Key Systems (if capable) either remotely or on-site	System Backups PBX & Key Systems (if capable) either remotely or on-site
Software Assurance	Available for an Additional Charge	Available for an Additional Charge	Available for an Additional Charge	Available for an Additional Charge	None	Available for an Additional Charge		Available for an Additional Charge
Customer Portal	Yes (Monitored Device Only)	Yes (Monitored Device Only)	Yes (Monitored Device Only)	Yes (Monitored Device Only)	None	None	Yes (Monitored Device Only)	Yes (Monitored Device Only)
Response Time	Major – 2 hours	Major – 2 hours	Major – 2 hours	Major – 2 hours	Major – 2 hours	Major – 2 hours		
	Minor - Next Business Day	Minor - Next Business Day	Minor - Next Business Day	Minor - Next Business Day	Minor - Next Business Day	Minor - Next Business Day		

Service Limitations and Conditions:

- Maintenance Service does not include any level of support related to wiring, telephone jack(s), batteries, generators or UPS units.
- Customer is responsible for ensuring that all equipment is at current manufacturer supportable software release prior to Frontier providing maintenance Services.
- A Network Monitoring Probe is required for all monitored equipment, unless Frontier specifically waives this requirement.
- Preventive Maintenance will be provided remotely or on site
- "Response" means remote restoral efforts or technician dispatch
- Frontier is not responsible for damages due to acts of god, power or grounding issues, battery failure, water, environmental (temperature/humidity), or any other cause outside its control.
- System Administration and Voice Mail password activity are not included with Maintenance Services, but may be requested by Customer and subject to current time and materials rates.
- Maintenance Services provided outside of Maintenance Hours at Customer's request will be charged at current time and materials rates.

1. Frontier will provide maintenance and repair services with respect to the Equipment ("Maintenance Services") at the Installation Site. Only authorized agents and representatives of Frontier may perform such work. Any repair, alteration, configuration or servicing of the Equipment by Customer or third parties without the written consent of Frontier is a default of this Agreement and cause for termination of Maintenance Services, in whole or in part, at Frontier's option.
2. During the Service Term, Frontier will maintain a point-of-contact twenty-four (24) hours a day, seven (7) days a week for Customer to report a problem with the Equipment to Frontier. When a problem occurs, after Customer has ascertained that it is not a result of an act or omission of Customer, Customer's equipment or facilities, or any third party or their facilities, Customer must contact Frontier to identify the problem and initiate an investigation ("Trouble Ticket"). Responsibility for Trouble Ticket initiation rests solely with Customer. Once the Trouble Ticket has been opened, the appropriate Frontier departments will initiate diagnostic testing and isolation activities to determine the source and severity of the problem. Frontier and Customer will cooperate to restore the Equipment to operational condition. If the source of the problem is within the Equipment, Frontier will be responsible for the repair or replacement of the Equipment, in Frontier's sole discretion. If the source of the problem is not the Equipment, at Customer's request Frontier will cooperate with Customer to conduct testing and repair activities, subject to Frontier's standard technician rates.
3. Frontier will exercise commercially reasonable efforts to isolate any problems with the Equipment and to restore such Equipment to ordinary operational condition within the Response Time, identified in the Service Description table above, following receipt of Customer's notification that the Equipment is inoperative.

   a. A Trouble Ticket will be categorized as "Major" if fifty percent (50%) of the system's stations or trunks are inoperable, or Customer is experiencing a complete loss of call processing. Frontier will use commercially reasonable efforts to respond to Customer's request within two (2) hours from the time a Trouble Ticket is initiated, and will complete the necessary repairs to the Equipment as soon as reasonably practicable.

   b. All other Trouble Tickets will be categorized as "Minor", and Frontier's policy is to respond to Customer's request during Frontier's normal weekday business hours, Monday through Friday, excluding holidays, within one (1) business day from the time a Trouble Ticket is initiated, and will complete the repairs as soon as reasonably practicable.

   c. Customer may request Maintenance Services be performed after Frontier's normal weekday business hours, and under such circumstances Maintenance Services will be billed to Customer at Frontier's then current overtime hourly rate plus expenses.
4. If Frontier, in its sole discretion, determines that a unit of Equipment needs to be replaced, such Equipment will be replaced with equipment of like kind and functionality from a manufacturer of Frontier's choice at the time of replacement ("Exchange Unit"). The Exchange Unit may not be new but will be in good working order and of like kind and functionality. If Customer owns the Equipment, at the time of exchange title to the Exchange Unit will transfer to Customer, and Frontier will assume title to the replaced unit. The replaced unit will be returned to Frontier's inventory at Frontier's expense. Customer shall ensure that the failed Equipment is free of encumbrances at the time of the exchange. Customer further agrees to remove all external attachments or objects from the unit of equipment to be replaced before the time of exchange. Customer relinquishes all rights to such removed Equipment to Frontier.
5. Maintenance Service does not include or apply to: (i) electrical work external to the Equipment, including but not limited to power or back-up power to or from the Equipment; (ii) Equipment failures caused by factors not related to the Equipment or outside Frontier's control, including but not limited to failure of the applicable Installation Site to conform with Frontier's specifications; (iii) use of the Equipment for any purpose other than as intended by the manufacturer; (iv) damage caused by attempted maintenance or repairs performed by anyone other than an Frontier employee or representative; (v) Equipment supplies, accessories, painting, or refurbishing; and (vi) any activity related to anything not furnished by Frontier, or use of Equipment with other equipment which fails to conform to manufacturer or Frontier specifications.
6. Frontier may modify any of the maintenance charges at any time during the term of this Agreement by providing thirty (30) days prior written notice to Customer. Frontier may elect to assign billing functions to a third party.
7. Customer agrees that the Services provided by Frontier hereunder are subject to the terms, conditions and restrictions contained in any applicable agreements (including software or other intellectual property license agreements) between Frontier and Frontier's vendors.
8. If Maintenance Services are subject to an annual payment schedule, the initial annual payment will be included in the initial invoice and Frontier will invoice each subsequent annual payment approximately thirty (30) days prior to the anniversary of the date of Acceptance.

frontier Communications

BUSINESS LOCAL & LD SERVICES SCHEDULE
Frontier Confidential

This is Schedule Number S-0000180254 to the Frontier Services Agreement dated 02/15/2018 **("FSA")** by and between CITY OF SUSANVILLE ("Customer") and **Frontier Communications of America, Inc.** on behalf of itself and its affiliates ("Frontier"). Customer orders and Frontier agrees to provide the Services and Equipment identified in the Schedule below.

Service Location:

Street Address: 1801 Main St.
City, State, Zip: Susanvilel, California, 96130

Schedule Date: 02/27/2018
Service Term: 60

Local Service	**Quantity**	**NRC**	**MRC**
Business Lines		$	$
Centrex		$	$
DIDs		$	$
ISDN PRI	1	$0	$440.00
ISDN BRI		$	$
Digital Channel Service (DCS)		$	$
Local Measured Service (LMS) Plan		$	$
Foreign Exchange Service (FXS)		$	$
PBX Trunks – Analog		$	$
Features:		$	$
Other Local Service: 20 DID Numbers	20	$0	$included

Long Distance Service	**Quantity**	**Rate**	**MRC**
One Plus - Intrastate		$	$
One Plus - Interstate		$	$
Toll Free - Intrastate		$	$
Toll Free - Interstate		$	$
IntraLATA		$	$
International		$	$
Dedicated - OnePlus		$	$
Dedicated – Toll Free		$	$
EAS/EMS		$	$
Audio Conferencing		$	$
Web Conferencing		$	$
Other LD Service:		$	$

Domestic Block Of Time Plans:	**Minutes / MRC / Overage Rate**
1+ outbound for T1 / PRI / Centrex / B1s	500 min @ $15/mo overage $0.05/min
Toll Free for T1 / PRI / Centrex / B1s	Select

This Schedule is not effective and pricing, dates and terms are subject to change until signed by both parties, and may not be effective until approved by the FCC and/or applicable State Commission. This Schedule and any of the provisions hereof may not be modified in any manner except by mutual written agreement. The above rates do not include any taxes, fees or surcharges applicable to the Service. This Schedule, and all terms and conditions of the FSA, is the entire agreement between the parties with respect to the Services described herein, and supersedes any and all prior or contemporaneous agreements, representations, statements, negotiations, and undertakings written or oral with respect to the subject matter hereof.

Frontier Communications of America, Inc.	CITY OF SUSANVILLE
Frontier's Signature:	***Customer's Signature:***
Printed Name:	**Printed Name:**
Title:	**Title:**
Date:	**Date:**

Frontier COMMUNICATIONS

EQUIPMENT PURCHASE, INSTALLATION, MAINTENANCE SCHEDULE
Business
Frontier Confidential

This is Schedule Number S-0000179008 to the Frontier Services Agreement dated 02/15/2018 **("FSA")** by and between CITY OF SUSANVILLE ("**Customer**") and **Frontier Communications of America, Inc.** on behalf of itself and its affiliates ("Frontier"). Customer orders and Frontier agrees to provide the Services and Equipment identified in the Schedule below.

Customer Information:

Installation Site:	1801 Main St, Susanville, California, 96130	**Schedule Date:**	02/15/2018
Billing Address:	1801 Main St., SUSANVILLE, California, 96130-4833	**Requested Install Date:**	03/30/2018
Single Point of Contact ("SPOC"):	Dan Newton	**Phone:**	(530) 257-5603

Equipment Purchase and Installation Services:	**Payment**
Equipment and associated products specifically identified in **Attachment 1 ("Equipment")**	**$ 6855.76**
Installation & Training Services as specified in **Attachment 2: Scope of Work ("SOW")** (including adjustments from Section 6 of Attachment 2, if applicable) ("**Services**")	**$ 2997.54**
Total Payment:	**$ 9853.30**
Payment Schedule:	As described below

Frontier reserves the right to invoice Customer for all costs incurred, if Installation Services are stopped, delayed, or rescheduled for more than 45 days, whether due to a request by Customer or as a result of a failure of Customer to meet the responsibilities outlined in Attachment 2.

*** Payment Plan – for Equipment & Services with the following Total Payment:**
(a) < $25,000: Equipment payment 100% on delivery; Services 100% on Frontier provision of COC (described below),
(b) >= $25,000: Equipment payment 25% on mutual execution of this Schedule, remainder on shipment of Equipment; Services 100% per COC or COA (described below).

Maintenance Services: as further described in **Attachment 3**	**Payment Amount** monthly, annually or pre-paid based on selected Payment Schedule
Enhanced Plan for the Equipment purchased pursuant to this Schedule.	$ 3360.00
Software Assurance	$
Monitoring & Notification	$
On-Site Technician – full time	$
On-Site Technician – part time (hours/)	$
Voice Mail Systems	$
Overhead Paging Systems	$
Call Center Systems	$
Payment Notes: **Maintenance Service Total:**	$ 3360.00
Payment Schedule:	**pre-paid**
Service Term:	**5 years**

Lease/Financing Option: **NO** ☐
YES ☒ (if checked **the Payment Schedule will be 100% on Acceptance**, and the following terms apply)

Customer has entered into a financing agreement with Tamco Corp ("Lender"). Frontier will exercise commercially reasonable efforts to cooperate with Lender, and will accept Lender's payment pursuant to this Schedule on Customer's behalf. Upon Frontier's receipt of payment in full for the Equipment from Lender, Customer shall have no further interest in, or right to the Equipment except such interest as is set forth in any financing agreement between Customer and Lender. Notwithstanding the foregoing, Customer acknowledges and agrees that it is solely responsible to Frontier for the terms and conditions of this Schedule and Frontier is not responsible for, and bears no risk with respect to such financing agreement, including but not limited to Lender's approval or rejection of Customer's creditworthiness, or the performance under any such financing agreement by any party thereto. In the event Lender does not approve or otherwise fails to assume responsibility for payment, Customer will remain responsible to Frontier for all of the terms and conditions (including but not limited to charges) outlined in this Schedule.

1. Equipment Delivery and Billing. With respect to Equipment that is not a Drop-Ship Order (described below), Frontier will, at a Frontier facility or other location (not the Customer's address), receive, inventory, and / or preprogram or stage such Equipment as required prior to delivery to Customer. Once these tasks are completed, Frontier will deliver such Equipment to the Customer at the Installation Site. Upon such delivery, risk of loss for such Equipment so delivered shall pass to Customer and Customer has the insurable interest in such Equipment. Customer will be responsible for securely storing such Equipment, and providing such Equipment to Frontier's representatives (typically, installation technicians) at the time of installation. If the Equipment alone has a price less than twenty-five thousand dollars ($25,000), then Customer shall be deemed to have accepted such Equipment upon delivery ("Acceptance") and Frontier billing will commence at this time for such Equipment. If the Equipment alone has a price equal to or greater than twenty-five thousand dollars ($25,000) or more, then Frontier will provide to Customer at

Equipment delivery a Certificate of Acceptance ("COA") for such Equipment, that Customer shall return to Frontier within five (5) business days of delivery. If the COA for Equipment is not received by Frontier within such time and Customer has not notified Frontier in writing of a material problem related to such Equipment, then Customer shall be deemed to have accepted ("Acceptance") the Equipment and billing will commence.

2. Services and Billing. With respect to Services, Frontier will notify Customer upon Frontier's completion of the Services. If the Total Payment amount is less than $25,000, then Frontier shall provide to Customer a Certificate of Completion ("COC") for Services (that the Customer is not required to complete and return to Frontier) and billing for such installation and/or training services shall commence. If the Total Payment amount is equal to or greater than $25,000, then Frontier shall provide to Customer a Certificate of Acceptance ("COA") for Services that Customer shall complete and return to Frontier within five (5) business days and billing shall commence. If the COA for Services is not returned within such period, and Customer has not notified Frontier in writing of a material problem related to the Services, then Customer shall be deemed to have accepted such Services ("Acceptance") and billing shall commence. If there are minor pending items, the COA for Services will be signed by Customer with a list of exceptions (punch list), and Frontier will address the punch list items in a timely manner following the Acceptance.

3. Drop-Ship Orders. Drop-Ship orders are separately addressed using Frontier's customary "Equipment Purchase Drop-Ship Schedule."

4. Manufacturer Requirements. Customer acknowledges and agrees that the Equipment and Services provided by Frontier hereunder are subject to the terms, conditions and restrictions contained in any applicable agreements (including software or other intellectual property license agreements) between Frontier and Frontier's vendors, and all applicable licenses are subject to the manufacturer's end user license terms and conditions.

5. Title. Frontier retains legal title to the Equipment until the NRCs identified above are paid in full. Customer grants a security interest in the Equipment to Frontier, pending full payment, and shall take all additional measures necessary to perfect such security interest at Frontier's request.

6. Warranty.

a. Equipment. All Equipment is warranted pursuant to the applicable manufacturer's standard warranty provisions, as outlined in the documentation packaged with the Equipment. This Schedule shall not be construed as granting a license with respect to any patent, copyright, trade name, trademark, service mark, trade secret or any other intellectual property, now or hereafter owned, controlled or licensable by Frontier or the third party manufacturers. Customer agrees that Frontier has not made, and that there does not exist, any warranty, express or implied, that the use by Customer of the Equipment will not give rise to a claim of infringement, misuse, or misappropriation of any intellectual property right.

b. Services. Frontier warrants that any cables and connectors, provided by Frontier as a result of installation, between the Equipment and any other equipment at the Installation Site will be in good working order for a period of thirty (30) days after installation; provided, however, that any failure of such cables and connectors is not caused by Customer's misuse or abuse.

c. **THE FOREGOING WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND FRONTIER DISCLAIMS ALL OTHER WARRANTIES INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR FUNCTION, TITLE OR NONINFRINGEMENT OF THIRD-PARTY RIGHTS.**

7. Insurance. While Customer (or Lender if applicable) holds risk of loss and until title for any piece of Equipment purchased hereunder passes to Customer, Customer shall maintain insurance with limits sufficient to cover the replacement cost of the Equipment, issued by reputable and financially sound insurance companies authorized to do business in the state where the Equipment is located and with an A.M. Bests Rating of A IX or better. THE INSURANCE COVERAGE LIMITS SHALL IN NO ANY WAY RESTRICT OR DIMINISH CUSTOMER'S LIABILITY UNDER THIS SCHEDULE. Customer will submit to Frontier a standard "Accord" insurance certificate (or comparable form acceptable to Frontier) signed by an authorized representative of such insurance company(ies), certifying that the insurance coverage(s) required hereunder are in effect for the purposes of this Schedule. Said insurance certificate shall certify that no material alteration, modification or termination of such coverage(s) shall be effective without at least 30 days advance written notice to Frontier. All policies shall name Frontier as Additional Insured as respects Customer's liability under this Schedule. Customer's insurance shall be considered primary and not excess or contributing with any other applicable insurance.

8. Remedies for Default. In the event of Customer's default hereunder or termination for any reason prior to Frontier's receipt of payment in full, Frontier shall have the following remedies: (a) to retain any payments made as liquidated damages; (b) to enter upon the Installation Site or other premises, and remove all or any part of the Equipment; (c) to sell, lease or otherwise dispose of all or any part of the Equipment either before or after repair, at public or private sale, for the account of the Customer, Customer to be liable for the cost of repair and any deficiency; (d) at its option, with notice required by law, to retain all or any part of the Equipment in satisfaction of the indebtedness of Customer; (e) to commence, continue or defend proceedings in any court of competent jurisdiction for the purpose of exercising any of the rights, powers and remedies set out herein; and; (f) to enforce any other right or remedy that Frontier may have under this agreement or by law.

9. Change Management Process. Customer may request changes in or additions to this Schedule by completing a Change Order form (provided by Frontier) and submitting such form to Frontier for review. Frontier will comply, to the extent feasible, with requested changes; provided that if Frontier determines that such changes cause an increase or decrease in the cost of or time required for performance of the work, Frontier will advise Customer thereof and such adjustments shall be reflected in Frontier's response to the Change Order. The Change Order will not become effective unless and until mutually agreed and executed by both parties. If the Change Order results in additional charges, Frontier will begin work in response to an executed Change Order only after Frontier has received a Purchase Order for the additional work. Change orders executed after Equipment billing has occurred, will be billed when additional equipment is delivered. Change orders including for additional labor or completion delays caused by the change order will result in billing for the labor provided as per the original FSA. Proposed change orders significantly changing the scope of the project may require a separate FSA and / or schedule at Frontier's discretion. All executed Change Orders will be subject to the terms and conditions of the FSA, and this Schedule.

This Schedule is not effective and pricing, dates and terms are subject to change until signed by both parties. This Schedule and any of the provisions hereof may not be modified in any manner except by mutual written agreement. The above rates do not include any taxes, fees or surcharges applicable to the Equipment or Service. This Schedule, the documents incorporated herein by reference, and all terms and conditions of the FSA, comprise the entire agreement between the parties with respect to the purchase of Equipment and Services described herein, and supersede any and all prior or contemporaneous agreements, representations, statements, negotiations, and undertakings written or oral with respect to the subject matter hereof.

Frontier Communications of America, Inc.		CITY OF SUSANVILLE
Frontier's Signature:		***Customer's Signature:***
Printed Name:		**Printed Name:**
Title:		**Title:**
Date:		**Date:**

Attachment 1

*Only specifically identified Equipment and Licenses identified in this Attachment are included.

Itemized Pricing

CPE Material			Valid Until:	4/16/2018
QTY	Part #	Description	Unit Price	Total Price
NJPA Qualifying Items				
1	50006478	5340E IP PHONE	$310.00	$310.00
10	50006476	5330E IP PHONE	$248.00	$2,480.00
1	50006500	2GB Compact Flash Mitel 5000 NA	$120.00	$120.00
1	52002686	MiVOfc IP Base Kit no Compact Flash	$1,236.90	$1,236.90
		1 : 580.1003 MT5000 HX Controller Chassis Only		
		1 : 580.3000 MT5000 HX Processor Mdl (HPM)		
		16 : 840.0416 MT5000 Lic IP Phone Category D		
		1 : 840.0844 MT5000 Lic Dyn Ext Expr SYSTEM		
		1 : 50006271 PWR CRD C13 10A 125V - NA PLUG		
		1 : 580.9126 MT5000 HX Ctrl Pwr Sup 120W 24VDC 5A		
		4 : 840.0411 LICENSE INTL5000 BVM SINGLE PT		
		1 : 999.9000 999.9000		
		1 : 54005357 MT5000 Lic UVM E-mail Synchronization		
		1 : 54005359 MT5000 Lic Meet-Me Conf		
		1 : 54005399 MT5000 Lic Hot Desking System-Wide		
1	580.2702	MT5000 Dual T1/E1/PRI (T1M-2) for CS/HX	$620.00	$620.00
1	840.0230	MiVoice Office License - ACD	$86.80	$86.80
1	54008144	SWA Std 5y MiVO250 upto 32 usr	$527.00	$527.00
Non-NJPA Items				
1	M8KSU-60	Surgate Plus M8KSU-60 8 outlet	$71.50	$71.50
15	95111172003FT	CABLE PATCH CAT5E BLUE 3FT	$1.21	$18.21
1	OHP9000-IP	AUDIO PLAYER DUALZONE NETWORK	$184.29	$184.29
1	JH407A#ABA	1405-5G Swch	$56.24	$56.24
1	DT50/8GB	DRIVE USB 8GB 3.0 DATATRAVLER	$8.21	$8.21
1	Lot	Installation Materials	$42.86	$42.86
1	J9625A#ABA	HP E2620-24 Poe+ Switch	$1,093.75	$1,093.75
		Total CPE Material Summary		$6,855.76
		Labor Summary		$2,997.54
		Post Warranty Maintenance Coverage (Enhanced 8x5 Support)		$3,360.00
		Total Project		**$13,213.30**

Attachment 2
Scope of Work
Installation Services

1. Overview.

a. This Scope of Work ("SOW") outlines the services and deliverables Frontier will provide as part of the Installation Services. In addition, this SOW outlines the roles and responsibilities of Frontier and Customer with respect to the Installation Services, and the key dependencies upon which this SOW is based.

b. During the installation process, Frontier will work closely with Customer on a consultative basis to ensure the successful completion of this SOW. **This SOW outlines all services and deliverables covered by the compensation outlined in the Schedule.** Any requested changes or additions to this SOW may only be accommodated according to the change management process outlined in Section 7 of the Schedule.

c. The services and deliverables described in this SOW are designed to properly configure the Equipment according to manufacturer specifications. In addition, all work performed by Frontier pursuant to this SOW will comply with manufacturer-recommended installation procedures.

d. The work described under this SOW will begin on a date mutually agreeable to Customer and Frontier. The start date will be determined following full execution of both the Schedule incorporating this SOW and the underlying Frontier Service Agreement.

2. Key Assumptions. This SOW and related pricing are based on the following key assumptions. If these assumptions are not met, changes in project scope, pricing and/or schedule may be required in order to satisfy project objectives.

a. Hours. All work will be performed during normal business hours (8:00am – 5:00pm local time, excluding holidays).

b. Installation. Customer is responsible for providing and configuring all routers, switches, and servers necessary for installation of the Equipment. Frontier is not responsible for anything outside the scope of this SOW, unless outlined in a mutually agreed Change Order to this SOW.

c. Wiring. Wiring is in place, easily accessible, in proper working order, properly identified on both ends and within reach of the provided 2m patch cord for IP devices or the provided 12' line cord for digital devices of the set location is to be placed for this installation. Unless otherwise specifically agreed in Section 6 or a Change Order, installation and/or repair of wiring is not included in this SOW.

d. Standards. All routers and switches supporting a VoIP System must meet industry standards for Quality of Service (QOS).

e. Installation Site. Customer will ensure that the installation site is prepared for and compatible with the installation services and operation of the Equipment, including but not limited to the following:

Customer to provide Frontier with access to building and networking equipment.

f. Scheduling. Frontier resources will be assigned and scheduled based on availability. An initial project meeting will be held with the Frontier implementation team and Customer-designated representatives. During this meeting critical implementation milestones will be determined. If applicable a Frontier-assigned Project Manager will be responsible for maintaining the master project schedule. Installation Services will be performed during regular business hours (8 a.m. to 5 p.m. local time) unless otherwise outlined in Section 6.

g. Cut-Over. Installation Services by Frontier will be completed in one (1) single continuous phase, unless a "multi-phased" implementation is requested by Customer and agreed per Section 6 or Change Order. In the event a multi-phased implementation is requested, additional charges will apply.

h. Removal of Existing Equipment and Infrastructure. Frontier is not responsible for removal, disposal and cleanup of existing cable, telephony and associated equipment (e.g., power supplies, racks, blocks, etc.), unless specified in Section 6.

i. Out-of-Scope Services. For clarification, anything not expressly identified in this SOW as provided by Frontier is out-of-scope, including but not limited to the following:

- Hardware, software, telecommunications or network technology not included in the original design.
- Installation and configuration changes that result from site additions or relocations that were not included in this SOW.
- Delays of more than one half (1/2) hour resulting from Customer's failure to meet its responsibilities.
- Additional site visits required by Frontier personnel as a result of changes in Customer requirements or Customer's failure to meet its obligations.

3. Frontier Responsibilities.

a. Scope. Frontier will perform the following installation Services:

Frontie to install all equipment provided in the agreement.

b. Performance of Work. Frontier will install the Equipment. Installation Services will be performed in a workmanlike manner consistent with manufacturer-published specifications and practices. Workmanship will comply with applicable NEC (National Electric Code) and TIA (Telecommunication Industries Association) standards.

c. Miscellaneous. Frontier is also responsible for the following:

- Provide status to Customer SPOC per a mutually agreed schedule.
- Provide installation, configuration and testing of Equipment & licensed software.
- End user training per Section 5.
- Basic system administration training per Section 5.
- Provide system documentation to Customer.
- Provide support contact information to Customer to respond to questions during the installation project.
- Prior to the scheduled installation date, Frontier will provide manufacturer and/or Equipment and license specific requirements for QoS, DHCP, application and integration with respect to the design and configuration to which Customer's network must adhere.
- Confirm that all shipped Equipment to the Installation Site aligns with the Parts List ordered by Frontier on behalf of the Customer.

4. Customer Responsibilities: Customer is responsible all network elements not specifically identified in this SOW as a Frontier responsibility, including but not limited to the following:

- Provide a qualified SPOC responsible for communicating Customer's requests to Frontier, and assume responsibility for all requests for modification.
- Ensure that Customer Information Technology resources will be available as required by Frontier.
- Provide Frontier employees or representatives access, escort, suitable work space and safety training (if required by Customer).
- Actively and promptly assist in database gathering and providing all information required by Frontier for installation purposes.
- All data network requirements (hardware and software), except as otherwise specifically ordered through Frontier.
- All voice and data wiring, except as specifically outlined in this SOW or a separate Frontier Schedule. Any required modifications/adds/repairs during the installation project are billable.
- QoS for VoIP systems
- Administrative formal training for Customer employees, unless ordered through Frontier.
- Manage and coordinate 3rd party vendors, as necessary, to allow the installation project to proceed as scheduled.
- All manufacturer recommended environmental, HVAC, power and grounding requirements.
- All patch cables that are required with the exception of the single 2m (6.5') patch cord provided with each IP device or a single 12ft line cord for each digital phone.
- Ensure that all network equipment, configurations, cabling, power and grounding requirements are completed prior to installation start date.

- Provide Frontier with two (2) copies of current floor plans of the Installation Site that identify the placement of all cable plant, desktop devices, voice mailbox users and PCs as applicable to Frontier's installation responsibilities hereunder. These floor plans must be signed to indicate their completeness and accuracy. If cable records are inaccurate or unavailable, Frontier will require the purchase of cable "Tone & Testing" to generate updated cable plant and cross-connect records.
- All drilling at the Installation Site with the exception that Frontier will complete any drilling to secure required Equipment racks.
- Ensure all servers and computers supplied by the Customer meet the hardware and software specifications for all application software purchased.
- Provide Frontier with all required information to successfully integrate Installed Equipment and any OEM equipment supplied by the Customer.
- Provide a secure location for Equipment shipped to the Installation Site and sign required documentation (e.g. packing slip) to confirm receipt of ordered Equipment at the Installation Site. Upon signing the required documentation, the Customer is responsible for all Equipment.
- Wiring, cabling and connection to interface(s) of 3rd Party vendor equipment associated with the Installation (including headsets)
- Provide a minimum of two (2) static IP addresses for each installed system.
- Provide a working wire line telephone in or near the room of installed Equipment.
- Provide adequate conduit, duct and trough availability for required cabling associated with the installation.
- Prior to Project implementation, identify and remove all contaminated areas from asbestos or other hazardous materials. If Frontier discovers contaminated areas during Installation, Frontier will cease all Project activity until all hazardous materials are removed. Customer is responsible for all costs associated with removal of hazardous materials and additional costs incurred from Project delays due to the removal of hazardous materials.

5. Training.

a. Frontier will provide end user training for installed Equipment, as applicable, using one or a combination of the following methods: on site, virtual leader lead, or web based self paced. Any onsite training will be conducted in one single continuous phase. In the event that multi-phased training is requested, additional charges will apply and must be noted in Section 6.

b. Customer will (i) work with Frontier to identify a training time and date, (ii) provide a suitable on-site training facility for training classes, and (iii) identify the class participants and ensure their participation. The training room must be adequately cabled for installation of the training room phones. The parties will mutually agree to a date and time for the training class. Frontier is responsible for providing the training room phones (if applicable), and providing Customer with a copy of the training materials. If training is delayed by Customer for any reason, or by Frontier as a result of Customer's failure to provide a reasonable number of attendees per class (in Frontier's reasonable determination), additional charges will apply.

c. Training for digital and VoIP telephones will not exceed one (1) hour of training for every 12 telephones purchased, and the following basic administration training will also be provided by the installing technician at the time of installation:

- How to login / reset user password on system
- How to set up a new extension
- How to remove an extension
- How to reset a VM password

6. Exceptions and Additional Scope Elements. Notwithstanding anything otherwise stated, Frontier will perform the following non-standard installation tasks as part of is SOW and/or Customer will assume responsibility for the standard installation tasks identified below. Line item NRCs below, whether additional NRC related to Frontier's performance or a reduction in the NRC based on Customers assumption of responsibility, are incorporated into the overall NRC represented in the Schedule.

Frontier will perform the following non-standard tasks:	Additional NRC
NA	$ 85.00
	$
	$
	$
Customer assumes responsibility for (and Frontier will NOT perform) the following standard tasks:	**Reduced NRC**
out of work.	$ 85.00
	$
	$
	$

Attachment 3
Maintenance Services

SERVICE DESCRIPTION	BASIC PLAN	ENHANCED PLAN	PREMIUM PLAN	PREMIUM PLUS PLAN	ANYWARE PLAN	911 PLAN	MONITORING & NOTIFICATION	FULL OR PART TIME ON SITE TECHNICIAN
Maintenance Hours	8 x 5 (M - F excluding Holiday)	8 x 5 (M - F excluding Holiday)	7 x 24 x 365	7 x 24 x 365	7 x 24 x 365	7 x 24 x 365		Negotiated
Moves, Adds, Changes	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Yes
Equipment Repair and Return	PBX & Key Systems	PBX & Key System & all station equipment	PBX & Key System	PBX & Key System & all station equipment	All station equipment	All Purchased Equipment		PBX & Key Systems & all station equipment
Alarm Monitoring & Notification	PBX Only	PBX Only	PBX Only	PBX Only	None	None	PBX Only	PBX Only
Preventive Maintenance	System Backups PBX & Key Systems (if capable) either remotely or on-site	System Backups PBX & Key Systems (if capable) either remotely or on-site	System Backups PBX & Key Systems (if capable) either remotely or on-site	System Backups PBX & Key Systems (if capable) either remotely or on-site	None	None	System Backups PBX & Key Systems (if capable) either remotely or on-site	System Backups PBX & Key Systems (if capable) either remotely or on-site
Software Assurance	Available for an Additional Charge	Available for an Additional Charge	Available for an Additional Charge	Available for an Additional Charge	None	Available for an Additional Charge		Available for an Additional Charge
Customer Portal	Yes (Monitored Device Only)	Yes (Monitored Device Only)	Yes (Monitored Device Only)	Yes (Monitored Device Only)	None	None	Yes (Monitored Device Only)	Yes (Monitored Device Only)
Response Time	Major – 2 hours Minor - Next Business Day	Major – 2 hours Minor - Next Business Day	Major – 2 hours Minor - Next Business Day	Major – 2 hours Minor - Next Business Day	Major – 2 hours Minor - Next Business Day	Major – 2 hours Minor - Next Business Day		

Service Limitations and Conditions:

- Maintenance Service does not include any level of support related to wiring, telephone jack(s), batteries, generators or UPS units.
- Customer is responsible for ensuring that all equipment is at current manufacturer supportable software release prior to Frontier providing maintenance Services.
- A Network Monitoring Probe is required for all monitored equipment, unless Frontier specifically waives this requirement.
- Preventive Maintenance will be provided remotely or on site
- "Response" means remote restoral efforts or technician dispatch
- Frontier is not responsible for damages due to acts of god, power or grounding issues, battery failure, water, environmental (temperature/humidity), or any other cause outside its control.
- System Administration and Voice Mail password activity are not included with Maintenance Services, but may be requested by Customer and subject to current time and materials rates.
- Maintenance Services provided outside of Maintenance Hours at Customer's request will be charged at current time and materials rates.

1. Frontier will provide maintenance and repair services with respect to the Equipment ("Maintenance Services") at the Installation Site. Only authorized agents and representatives of Frontier may perform such work. Any repair, alteration, configuration or servicing of the Equipment by Customer or third parties without the written consent of Frontier is a default of this Agreement and cause for termination of Maintenance Services, in whole or in part, at Frontier's option.

2. During the Service Term, Frontier will maintain a point-of-contact twenty-four (24) hours a day, seven (7) days a week for Customer to report a problem with the Equipment to Frontier. When a problem occurs, after Customer has ascertained that it is not a result of an act or omission of Customer, Customer's equipment or facilities, or any third party or their facilities, Customer must contact Frontier to identify the problem and initiate an investigation ("Trouble Ticket"). Responsibility for Trouble Ticket initiation rests solely with Customer. Once the Trouble Ticket has been opened, the appropriate Frontier departments will initiate diagnostic testing and isolation activities to determine the source and severity of the problem. Frontier and Customer will cooperate to restore the Equipment to operational condition. If the source of the problem is within the Equipment, Frontier will be responsible for the repair or replacement of the Equipment, in Frontier's sole discretion. If the source of the problem is not the Equipment, at Customer's request Frontier will cooperate with Customer to conduct testing and repair activities, subject to Frontier's standard technician rates.

3. Frontier will exercise commercially reasonable efforts to isolate any problems with the Equipment and to restore such Equipment to ordinary operational condition within the Response Time, identified in the Service Description table above, following receipt of Customer's notification that the Equipment is inoperative.

   a. A Trouble Ticket will be categorized as "Major" if fifty percent (50%) of the system's stations or trunks are inoperable, or Customer is experiencing a complete loss of call processing. Frontier will use commercially reasonable efforts to respond to Customer's request within two (2) hours from the time a Trouble Ticket is initiated, and will complete the necessary repairs to the Equipment as soon as reasonably practicable.

   b. All other Trouble Tickets will be categorized as "Minor", and Frontier's policy is to respond to Customer's request during Frontier's normal weekday business hours, Monday through Friday, excluding holidays, within one (1) business day from the time a Trouble Ticket is initiated, and will complete the repairs as soon as reasonably practicable.

   c. Customer may request Maintenance Services be performed after Frontier's normal weekday business hours, and under such circumstances Maintenance Services will be billed to Customer at Frontier's then current overtime hourly rate plus expenses.

4. If Frontier, in its sole discretion, determines that a unit of Equipment needs to be replaced, such Equipment will be replaced with equipment of like kind and functionality from a manufacturer of Frontier's choice at the time of replacement ("Exchange Unit"). The Exchange Unit may not be new but will be in good working order and of like kind and functionality. If Customer owns the Equipment, at the time of exchange title to the Exchange Unit will transfer to Customer, and Frontier will assume title to the replaced unit. The replaced unit will be returned to Frontier's inventory at Frontier's expense. Customer shall ensure that the failed Equipment is free of encumbrances at the time of the exchange. Customer further agrees to remove all external attachments or objects from the unit of equipment to be replaced before the time of exchange. Customer relinquishes all rights to such removed Equipment to Frontier.

5. Maintenance Service does not include or apply to: (i) electrical work external to the Equipment, including but not limited to power or back-up power to or from the Equipment; (ii) Equipment failures caused by factors not related to the Equipment or outside Frontier's control, including but not limited to failure of the applicable Installation Site to conform with Frontier's specifications; (iii) use of the Equipment for any purpose other than as intended by the manufacturer; (iv) damage caused by attempted maintenance or repairs performed by anyone other than an Frontier employee or representative; (v) Equipment supplies, accessories, painting, or refurbishing; and (vi) any activity related to anything not furnished by Frontier, or use of Equipment with other equipment which fails to conform to manufacturer or Frontier specifications.

6. Frontier may modify any of the maintenance charges at any time during the term of this Agreement by providing thirty (30) days prior written notice to Customer. Frontier may elect to assign billing functions to a third party.

7. Customer agrees that the Services provided by Frontier hereunder are subject to the terms, conditions and restrictions contained in any applicable agreements (including software or other intellectual property license agreements) between Frontier and Frontier's vendors.

8. If Maintenance Services are subject to an annual payment schedule, the initial annual payment will be included in the initial invoice and Frontier will invoice each subsequent annual payment approximately thirty (30) days prior to the anniversary of the date of Acceptance.

Susanville Police Department.

Current Billing.		Assuming no changes for next 5 year.
	$900 Per Month	900 x 60 months = $54,00 over 5 year

Proposed Billing		
	1 x PRI service	$440.00 per month
	1 PRI Port	$50.00 per month
	DSL service	$50.00 per month
		$540.00 per month
	Tax...	approximately $60.00
	Total spend	$600.00 per month

Savings of $300.00 per month

Frontier shield	IP without POE	$291.00 Per Month.

Total payment with new system. Estimated $891.00

- **Centrex-Business Access Line (DPI-CA) (Switch Code: *N/A*)** Top

Description:
For Centrex Service, see Complex Service (Options Menu), for Centrex-Basic additional S&E and rate.

BUSINESS	**B1**	$ 42.50	MRC
Adjustment Code:	304		
		$ 0.27	Road Work Recovery Surcharge - per account
ENDUSER	**EUAC2†**	$ 9.20	MRC
Adjustment Code:	330		
	Total	$ 51.97	Total may not include additional Taxes, Surcharges, Bands, Zones or Usage.

† EUAC2: Access Recovery Charge (ARC) tag along code **ARCM2 = $2.92**.

21 x 51.97 = $1091.37