

HONEY LAKE VALLEY RECREATION AUTHORITY

GOVERNING BOARD

BRIAN WILSON, PRESIDENT
DAVID TEETER, VICE PRESIDENT
JEFF HEMPHILL, BOARD MEMBER
KATHIE GARNIER, BOARD MEMBER
DAVID MESERVE, BOARD MEMBER

STAFF

DAN NEWTON, EXECUTIVE OFFICER
HEIDI WHITLOCK, SECRETARY
REESA RICE, POOL MANAGER
DIANA WEMPLE, AUDITOR
NANCY CARDENAS, TREASURER

HONEY LAKE VALLEY RECREATION AUTHORITY GOVERNING BOARD MEETING

City Council Chambers
66 North Lassen Street, Susanville, CA 96130

April 17, 2018 - 3:00 p.m.

Addressing the Board

- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the public at a time provided in the Agenda under Public Comment
- The Board of Directors will not take action on any subject that is not on the Agenda

Call meeting to Order

Roll Call of Board of Directors present

1 **AGENDA APPROVAL:** (Additions and/or Deletions)

2 **PROCLAMATIONS, AWARDS OR PRESENTATIONS BY THE BOARD:** None.

3 **APPROVAL OF MINUTES:** Approval of minutes from February 20, 2018 and March 13, 2018 meetings.

4 **CORRESPONDENCE:**

5 **PUBLIC COMMENT**

Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an items not on the agenda other than to direct staff to agendize the matter at a future meeting.

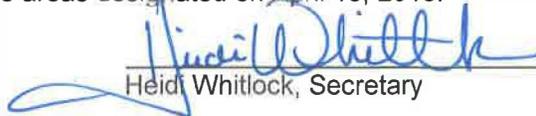
6 **MATTERS FOR BOARD CONSIDERATION:**

- A. Financial Reports through April 9, 2018 & 2017/2018 Budget Discussion
- B. Approve City Reimbursement Request through April 6, 2018
- C. Approve Agreement with Lassen Aquatics
- D. Update on Pool Heating Calculations
- E. Update on Pool Operations
- F. Update on Concession Items
- G. Discussion Regarding Summer Pool Schedule

7 **BOARD MEMBER ISSUES/REPORTS:**

The next regular meeting to be held on May 15, 2018 at 3:00 p.m.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for April 17, 2018 in the areas designated on April 13, 2018.



Heidi Whitlock, Secretary

ITEMS TO BE CONSIDERED FOR FUTURE MEETINGS

May 15, 2018

Scheduling of Additional Training
Update regarding business to date
Capital Improvement Plan
Update to Credit Card Policy
Agreement with LHS
Update on Landscaping Options

June 19, 2018

City Reimbursement Request
Update regarding Business to Date

Submitted By: Heidi Whitlock, Secretary

Action Date: April 17, 2018

HLVRA AGENDA ITEM

SUBJECT: Minutes of the HLVRA February 20, 2018 and March 13, 2018 meetings.

SUMMARY: Attached for the Board's review are the minutes of the HLVRA meeting.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of HLVRA and February 20, 2018 and March 13, 2018 meetings.

ATTACHMENTS: Minutes: February 20, 2018
March 13, 2018

**HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Regular Meeting Minutes
February 20, 2018 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:00 p.m. by Vice President Teeter.

Roll Call of Board members present: Jeff Hemphill, Kathie Garnier and David Teeter. Absent: Brian Wilson and Dave Meserve.

Staff Present: Dan Newton, Executive Officer, Heidi Whitlock, Secretary, Reesa Rice, Pool Director and Nancy Cardenas, Treasurer.

APPROVAL OF AGENDA: Motion by Board member Hemphill, second by Board member Garnier, to approve the agenda. Motion carried unanimously. Absent: Wilson and Meserve.

3 APPROVAL OF MINUTES: Motion by Board member Garnier, second by Board member Hemphill, to approve minutes for the January 16, 2018 meeting. Motion carried unanimously. Absent: Wilson and Meserve.

4 CORRESPONDENCE: None.

5 PUBLIC COMMENT: None.

6 MATTERS FOR BOARD CONSIDERATION:

6A Financial Reports through February 14, 2018

Mr. Newton stated that the items presented are the financial reports through February 14, 2018, in the standard format of the County's system, for the Board's review.

Tony Jonas (public) inquired as to what the acronym KMTG stood for since it appeared to be a reoccurring cost.

Board member Garnier responded Kronick, Moskivitz, Tiedemann and Girard, the attorneys the HLVRA contracts with.

Mr. Newton responded that it is not exactly a reoccurring cost as it varies month to month.

Mr. Jonas then inquired about when the \$20,000 payment was made to Modern.

Mr. Newton responded on January 17, 2018.

Mr. Jonas inquired as to how much money has been spent to date and how much is left, not including pending City reimbursements.

Mr. Newton directed Mr. Jonas to the second report as it is real time.

Board member Garnier asked Ms. Whitlock if the \$122,175 was that number. She confirmed. Board member Garnier stated to Mr. Jonas that the cash available was \$122,175 as reflected on the second report. Ms. Whitlock added that the only number not reflected in that amount is the City staff time that is not yet included in the reimbursement request from December 29 to current.

6B Discussion Regarding Remaining 2017/2018 Budget

Mr. Newton stated that this item will continually be placed on the agenda. It is the ongoing daily spreadsheet that is kept in house. He discussed both sheets the first showing all items paid by date. The second is broken down by line item, with budgeted amount and how much is left in that line item. If compared to the County's financial reports there is overlap there. However, there is a little bit of a lag time so these are up to the date the agenda went out.

Mr. Newton stated that this is probably more of a real time representation of where the money is. Mr. Newton inquired as to whether or not the Board had any questions.

Vice President Teeter asked if there were any more questions. No further questions were asked.

6C Approve City Reimbursement Request through December 29, 2017

Mr. Newton stated that this is a reimbursement request to pay the City from November 4, 2017 through December 29, 2017. Also included in the bill are other direct costs as noted in the attached spreadsheet.

Motion by Board member Hemphill, second by Board member Garnier, to approved the reimbursement request for the City of Susanville. Motion carried unanimously. Absent: Wilson and Meserve.

6D Discussion Regarding Susanville School District Inquiry

Ms. Rice stated that staff has been contacted by the Susanville School District regarding passes for their students to use the pool facilities. She continued that staff is looking for information and direction from the Board to determine how to proceed as, due to staffing changes, she is not fully aware of previous conversations and requires more information regarding previous interactions with the District. Ms. Rice stated that she met with Mr. Waddell and she was made aware that there were discussions about the District receiving approximately \$1,000 in passes as well as getting priority for scheduling pool activities. She concluded that, if the Board wishes to honor this request, she would like to see an agreement or MOU between the two parties as well as an end date. It was stated that the previous discussions may have referenced an end date to match that of when the City and County are no longer making contributions.

Board member Garnier inquired as to who distributed the tickets.

Ms. Rice responded, Mr. Waddell, to be distributed amongst all the schools.

Board member Garnier asked why we would do something like that since it is supposed to be a community pool.

Ms. Rice responded that she was not sure. However, it was her understanding that it was a monetary recognition of when the District provided the land to the HLVRA for \$1.00.

She continued that \$1,000 worth of passes would equal to approximately 250 children so, they would not be showing up all at once for a public swim so the impact may be very limited.

Board member Garnier inquired about the scheduling of those who get passes.

Ms. Rice responded that it would be the District who would get first pick during the allotted school times.

Board member Hemphill asked who approved this.

Mr. Rice responded that she was provided emails from Mr. Waddell.

Mr. Newton stated that the record is not very clear but it is believed the conversations happened between Mr. Waddell and Mr. Hancock when he was still the Executive Officer that laid out a few of the terms of the arrangement. However, it may have been in closed session during the property negotiation. He stated it is very possible that that was the case.

Board member Hemphill stated he was not opposed to the idea as it may bring children who would not otherwise be brought to the pool there.

Board member Garnier expressed her concern with who would get the passes.

Board member Hemphill responded that he thought it sounded as though they would be passed out to kids for student of the month etc.

Camille Buehler (Lassen Aquatics) responded that she was on the School Board at that time this took place. She discussed the issues with the Credence site as well as the School District owning the current pool site prior to the transfer. It was negotiated over to the pool since the Board did not need the site however, they do like having big prizes for a couple kids each year, things good for the student population. She continued that they could not request a number of passes since they were unaware of how much anything was at that time so they opted for the \$1,000 and figuring out how to utilize it.

Vice President Teeter if the students to be picked would be those who were most improved etc...

Ms. Buehler agreed but added that it could be for perfect attendance since that is a big money generated for the schools too.

Board member Garnier stated that she wanted to ensure it was fair for everyone.

Ms. Buehler responded that most times, the names are drawn out of a hat but, everyone can be included.

Board member Garnier requested confirmation that it would be \$10,000 total if it goes the full ten years.

Ms. Rice confirmed that it would be as long as the City and County were still providing their contributions. Ms. Rice continued that she is simply concerned with all the parts that need to be addressed. She already has a hard time with the \$1,000 donation every year but she is more concerned with the first priority would come into play as it will affect her schedule. Do we uphold every aspect brought up or just a portion of the items discussed. Ms. Rice asked for clarification on what the Board would like to see.

Board member Garnier inquired as to whether or not the scheduling had to be included.

Ms. Rice responded that she did not feel it needed to be however, it was originally discussed.

Ms. Buehler responded that she believed the email stated \$1,000 which was the final agreement, although we were hoping to get the first come first serve, there was no mention of that in the email and may not have been agreed upon. No one can remember all of the parts discussed but, we know we just want to be able to get pool time.

Ms. Rice stated she would just like to know how the \$1,000 will be split for tracking purposes but, ultimately the item was placed on the agenda to obtain direction from the Board as to whether or not we needed to have an MOU in place and what they wanted to uphold.

Board member Hemphill offered his opinion that she should honor the agreement made prior however, she will have to figure out how to make it work.

Vice President Teeter stated that they will want it to work so Ms. Rice will need to figure out the details although he understands that it somewhat weakens her position.

Board member Garnier asked if Ms. Rice could put something together and bring it back when there is a full Board.

Vice President Teeter offered that if we are trying to honor the essence of the agreement he believed they would do the same.

Ms. Rice stated that she could do so but, inquired as to when they would like to see the agreement end as it was only a verbal from Mr. Waddell, we have nothing in writing stating it.

Board member Garnier inquired as to what the proposed beginning and ending was.

Ms. Rice responded that it was in correlation with the City and County contributions. So, as long as they were still making payments to subsidize, we would honor the \$1,000 for the School District.

Mr. Jonas inquired as to whether or not there was an agreement.

Board member Garnier asked Ms. Whitlock if there was an agreement.

Ms. Whitlock responded that she went back and looked but did not see anything.

Ms. Buehler stated that it was discussed in closed session. It did not include an agreement but it was discussed in closed session.

Mr. Jonas responded, so nothing came out of closed stating a motion was made or anything.

Ms. Buehler responded no.

Mr. Jonas stated that it looked as though there was never an actual agreement.

Mr. Newton stated that it is his belief that it was only in the context of the property transfer. Once the transfer occurred, it was made public that the land was transferring.

Mr. Jonas inquired if those terms were referenced in the transfer.

Mr. Newton and Ms. Buehler both responded, no, it was separate.

Ms. Cardenas stated that it needed to be considered that the School District may not have agreed to the pool if they were not willing to give them the \$1,000 annually.

Ms. Buehler responded that it was about the transfer of the property, not on whether or not they would allow the pool to go there.

Ms. Cardenas continued that maybe the idea was the school would sell the land for \$1 knowing that they would be able to help their children with the annual passes. She added that the topic should probably be discussed again and placed into an agreement.

Mr. Newton stated that he felt an agreement had been made; however, it had never been memorialized. He continued that an agreement or MOU may not be needed but something should be in writing.

Board member Garnier stated that there is no time frame in writing.

Mr. Newton responded that we will need to do something that is reasonable for both parties.

Ms. Rice stated that a true agreement should be written down and finalized that way the interpretation of it would not change.

Ms. Buehler stated that she is sure her Board would also accept passes over the \$1,000 if we wanted to revisit that portion.

Board member Garnier stated that whatever we do just has to be doable.

Vice President Teeter stated that it appeared that Ms. Rice was given direction to come up with something to stay within the spirit of the agreement and asked her if that worked.

Ms. Rice confirmed.

6E Consider Lassen Family Services Donation request for CHAT Program

Mr. Newton stated that it was his understanding that this was request was considered and approved last year. The CHAT Program is requesting 5 daily passes as awards. For the past few years, CHAT has held an art contest for children who have been a victim of abuse. Four of the one-day passes would be awarded to children who win the art contest for their age group. All art submitted will be displayed during the Walk-A-Mile event. The fifth pass would go to the individual who wins the Empathy in Education Award, an award given to someone who is nominated for going above and beyond their role to look out for the needs of students.

Board member Garnier inquired as to whether or not the Board established a charity budget line item and requested to know the value of the 5 passes.

Ms. Rice responded that she did not believe there was that line item but it would cost approximately \$22.00.

Motion by Board member Garnier, second by Board member Hemphill, to approve the donation of 5 daily passes to go to the CHAT Program event. Motion carried unanimously. Absent: Wilson and Meserve.

Board member Hemphill stated that there should be a cap on donation requests or a policy on donations. He added that Ms. Rice should be able to do this budget, she needs the budget to be able to.

Mr. Newton shared that there is an advertising budget item but, not a "donation" so yes, we may need to have a policy for donations or gifts.

Vice President Teeter stated that a policy would be needed that way she will not have issues if the maximum amount is hit and someone is upset.

6F Consider Resolution No. 18-24, Approving Amendment No. 2 to the Agreement between City and HLVRA

Mr. Newton stated that this is the same as the last amendment. The Authority approved the creation of, or changing of, certain positions and the corresponding salaries. They are City employees but, the rates are to be approved by the Board for reimbursement. He added that there are also a few format changes. The first four positions will come back annually as City Administrative staff. For instance, the amount he is paid is less than the previous Executive Officer. He continued that we also wanted to give Ms. Rice the authority to give raises to those who merit one. The format change of adding a range will allow for this. He ended that the only other change was regarding the increase in the minimum wage.

Board member Garnier inquired as to whether or not they see this every year.

Mr. Newton responded that it should only be once a year for Administrative Staff.

Noelle Riggs (public) inquired about the rates for administrative staff.

Mr. Newton added that it is a weighted amount, the true cost for the Management section of the appendix.

Motion by Board member Garnier, second by Board member Hemphill, to approve Resolution No. 18-24 approving amendment No. 2 to the agreement between the City and the HLVRA. Motion carried unanimously. Absent: Wilson and Meserve.

6G Consider Resolution No. 18-25, Approving Contract with PayGov

Ms. Rice stated that the Board, at its January 16, 2018 meeting, discussed the option of using PayGov for credit card purchases at the pool. Staff was directed to look into the system and they believed PayGov would be the best fit for

purchases as the vendor would be responsible for all customer information as it would not be held at the local level. There would also be no cost to the HLVR as PayGov passes the charge to the customer.

Ms. Rice stated that the setup is free, there is little to no maintenance and the convenience fee gets passed to the customer which is also not as high as what square charged.

Board member Hemphill asked for clarification on how much would be charged.

Board member Teeter asked Ms. Cardenas if she liked the system.

Ms. Cardenas confirmed stating that this is the program she would like the County to go to.

Motion by Board member Hemphill, second by Board member Garnier, to approve Resolution No. 18-25 approving the contract with PayGov. Motion carried unanimously.

Ms. Cardenas added that if we did not like it, it is only a month to month contract so there is not much needed to get out of it.

Board member Hemphill asked if it will be easy to balance.

Ms. Cardenas responded yes, it can be done daily.

6H Discussion Regarding Summer Schedule and Season Pass Rates

Ms. Rice stated that the Board requested that a proposed summer schedule be presented for consideration. Staff has projected the needs for the upcoming summer season and is proposing a block schedule where lap swim, swim team, aqua aerobics and lessons will be offered in the mornings. She continued that the pool will take one hour off for lunch and maintenance then return for a 4-hour block of open swim and with evening lap swim and aerobics/yoga. Open swim and party rentals will be offered on Saturdays and a block of open swim will also be offered on Sundays as represented in the attached proposed schedule. She concluded with true season pass rates (June through August when school is out) family passes at \$150, adults at \$100 and senior/youth passes being \$75.

Board member Garnier asked when the rates would take effect.

Ms. Rice responded that she believed it was June 15th through mid-August, possibly the 20th.

Board member Garnier expressed her concern with the open swim times becoming shorter and shorter. She stated that she remembered when public swim used to be all day long.

Ms. Rice stated that she believed Saturday and Sundays were a little longer for open swim, about 4 or 5 hours. She added that there are only so many hours in the day and everyone wants swim lessons but wanted to add that open swim is also her current unknown along with the labor costs associated with it.

Vice President Teeter stated that he took his children elsewhere and they learned to swim but the programming there consisted of lessons in the morning and open swim in the afternoon to avoid confusion.

Ms. Rice responded that she understood and added that our open swim is also a true public swim. There will be no lap swimming or any other scheduled items during that time. Patrons will be able to jump in anywhere.

Board member Hemphill requested clarification that lap swim was from 6:00 a.m. to 7:15 a.m.

Ms. Rice confirmed adding that she hopes to get more people than last year but, she knows it will be utilized at that time.

Ms. Riggs agreed that an atmosphere is being built and more people will attend.

Ms. Rice stated that if patrons looked at swimming only four hours a day, that is a lot for what is paid to use the pool. She added that she hopes she can find the balance between open swim while navigating the programming that people want to see and will utilize.

Direction was given to staff to continue with the summer schedule and to possibly bring back at the next regular meeting.

6I Discussion Regarding Swim Lessons and Associated Fee Schedule

Ms. Rice stated that staff has been working on developing a swim lesson schedule and the associated fees. It is being proposed that swim lessons be offered for a two-week session to be held four days a week (Monday through Thursday) to allow make up sessions on Friday if needed due to weather or other pool closures. Classes will be for 45 minutes in length and begin at the top of the hour allowing staff to have breaks between classes for personal needs and to reset the training stations without delay between classes. She requested the Board consider lowering the swim lesson rates as there will be no other discounts given due to monthly memberships this season. Fees of \$60 per session were requested. Ms. Rice added that she found there to be too many children per class last season, no time for sunscreen application and no water/restroom breaks. She continued that, after researching other facilities, \$60 is still on the high side but doable.

Board member Garnier inquired as to whether or not it will be limited to 5 children.

Ms. Rice responded that she would like to see five levels of swim lessons in the pool at once with each group having 5-8 kids. The lessons have been bumped up from 30 to 45 minutes and the change should allow for the appropriate time per student.

Board member Hemphill inquired as to whether or not we ran out of kids for swim lessons last season.

Ms. Rice responded no, but it definitely slowed down. She added that it was successful last year however, there were issues that came up and she would like to fix them. She added that, being our second year, we would receive more criticism if we do not take the time to fix the issues brought to our attention last season.

Board member Garnier stated she was for lowering the rate as she felt it was high last year.

Board member Hemphill agreed.

Motion by Hemphill, second by Board member Garnier, to approve the summer schedule and associated rates. Motion carried unanimously. Absent: Wilson and Meserve

6J Update on Point of Sale System

Ms. Rice stated that, for clarification purposes, PayGov is not a true POS System as it is only a credit card system. She continued that staff have been researching multiple systems as well as addressing issues that presented themselves last season. She continued that she would like to still utilize the Square POS system already in place but with using PayGov for the credit card portion. This would provide a savings as we would not be required to purchase a new system or train staff on a new system.

Ms. Rice inquired as to whether or not the Board would still like to see a card pass system. She stated that she researched that item as well and it can be expensive. She added that she thought Square offered this function but they do not. She requested feedback and direction from the Board on whether or not they still desired to have the pass card and if they wanted a new POS system or continue with Square.

Board member Garnier that swiping would go faster.

Ms. Rice responded not necessarily. For instance, if there is a family pass, each person needs to be scanned in individually. Also, where will they keep the card, the price associated with the cards themselves and printer and replacing the cards when they are lost. She was not sure there would be an actual time savings.

Ms. Rice continued that she would still prefer to stick with the Square program and utilize it as the cash register whether or not the Board chose to go with a card reader system.

Direction was given to continue utilizing the Square program and to not continue with the card readers.

6K Discussion Regarding March 20th Meeting

Mr. Newton stated that staff is proposing moving the next meeting forward by one week as the Council Chambers and two members of the Board would already not be available. He requested that we cancel the meeting on the 20th and schedule a special meeting for March 13, 2018.

Direction was given to cancel the meeting on the 20th and hold a special meeting on March 13, 2018.

7 BOARD MEMBER ISSUES/REPORTS:

Board member Garnier stated that, as Rotary President, she knows there is \$5,000 set aside for the purpose of purchasing a diving board. She inquired as to where staff was on that project and have we been advertising to obtain donations.

Mr. Newton responded that he believed we were still looking at placement and the cost looks to be around \$17,000 to \$25,000.

Mr. Jonas suggested staff contact the high school as they may be willing to partner with the HLVRA to obtain the board.

Mr. Rice responded that she has a meeting already set to talk with Bill McCabe this week. She continued that they never contacted her but she wanted to reach out to them as she heard of conversations being had regarding their swim program.

Board member Garnier added that the school district may have the funds to contribute for the diving board.

Vice President Teeter stated that would be great if they would participate.

Board member Garnier stated that it may have to be corded off when not in use but, it should be there.

Meeting adjourned at 4:29 p.m.

Brian Wilson, President

Respectfully Submitted by

Heidi Whitlock, Secretary HLVRA

**HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Special Meeting Minutes
March 13, 2018 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:00 p.m. by President Wilson.

Roll Call of Board members present: Dave Meserve, Kathie Garnier, David Teeter and Brian Wilson. Absent: Hemphill.

Staff Present: Dan Newton, Executive Officer, Heidi Whitlock, Secretary.

APPROVAL OF AGENDA: Motion by Board member Garnier, second by Vice President Teeter, to approve the agenda. Motion carried unanimously. Absent: Hemphill.

2 APPROVAL OF MINUTES: None.

3 PUBLIC COMMENT:

Bill Feierabend (Public) stated that he would like to promote the idea of a diving board again. He stated that he has two checks, totaling \$225 to turn over to Board member Garnier as he is aware that the Rotary Club also has \$5,000 in funds set aside for the diving board and she is the President of Rotary.

Board member thanked Mr. Feierabend for the contributions and stated that she would love it to be more and would like to get others more involved, such as the morning Rotary Club.

President Wilson suggested a thermometer be placed at the pool site showing progress of donations received.

Conversation occurred on how to get the money in a specific account for the diving board only while tracking the donors. Ms. Whitlock offered that she could talk with Ms. Wemple as she may be able to create a line item if there is not one already and she can create a deposit slip showing the amounts, and from who, to deposit at the County office.

4 MATTERS FOR BOARD CONSIDERATION:

4A Financial Reports through March 7, 2018 and 2014/2018 budget Update

Mr. Newton presented the financial reports through March 7, 2018 stating they are in the typical format provided. He added that the reports that Ms. Whitlock also keeps on a more daily basis are also included for review. He continued that, according to her chronological expense detail it looks like the Board has approximately \$119,900 in cash at this time.

President Wilson inquired about the payment to Modern as only \$7,250 is still owed.

Mr. Newton confirmed that yes, a payment was made in January and the last payment will be made once the final repair is finalized.

4B General Operations Update

Mr. Newton stated that he will be filling in on this one for Ms. Rice but he will try to answer any questions the Board may have. He continued that they are getting ready to start the season. Items have been purchased, schools have been contacted for the scheduling of end-of-year parties, and one has even been booked. He added that security cameras are also getting finalized as he recently signed a PO for them.

President Wilson inquired about the stanchions purchased, where staff was on the Susanville School District Agreement, diving board placement options. It was stated that the stanchions were for the back ends, we do not yet have an agreement with the School District but staff is working on it and discussion occurred on the placement of the diving board.

President Wilson also inquired about landscaping options. Discussion occurred on previous discussions referring to grass types.

Mr. Newton responded that the new Assistant Pool Manager may be able to assist in that area.

Board member Garnier asked if the final grass choice would come back to the Board.

Mr. Newton agreed.

President Wilson then asked about the swim team and if there was a contract yet.

Ms. Whitlock responded that Ms. Rice wanted to have that item on this agenda but, due to the shorter timeline, it was not yet completed. Ms. Rice plans on having that item on the April 17th agenda.

Camille Buehler (Swim Team) stated that they are getting everything in order on her side. They are set liability wise and are finalizing their non-profit status.

President Wilson stated he would be okay with them starting prior to the contract coming back then.

Discussion occurred on upcoming staff training. Ms. Buehler offered that Ms. Rice has been working with Janiska for training options.

Mr. Feierabend stated that he will be writing another letter to the editor regarding the diving board fund and requesting the community to make donations.

Unidentified Female (Public) offered feedback on swim lessons and how her grandkids did last season. She added that she is concerned with the schedule she saw in the paper as there did not appear to be enough open swim time. She added that another area of concern for her was the lack of available shade.

Mr. Feierabend inquired as to whether or not the proposed schedule was based on last year's numbers and does the Board believe the pool is going to be viable.

President Wilson responded that there has been a big learning curve and what we do not know now is just how much the usage drops off after school is back in session. We will need to close earlier this season as we do not want to bleed money.

Board member Garnier stated that she is still not happy amount the amount of public swim time that is being proposed during the summer months. She continued that, in regards to the landscaping option, we may want to use the old style tetherball posts. They drop down into the ground so they can be mowed over with ease.

Mr. Feierabend inquired about whether or not there will be shade trees.

Board member Garnier offered that was an option; however, umbrellas can be used and stored when not needed. She concluded with the suggestion of placing the umbrellas in the "tetherball" holes.

5 **BOARD MEMBER ISSUES/REPORTS:** None.

6 **CLOSED SESSION:** None.

Meeting adjourned at 3:37 p.m.

Brian Wilson, President

Respectfully Submitted by

Heidi Whitlock, Secretary HLVRA

Submitted By: Heidi Whitlock, Secretary

Action Date: April 17, 2018

HLVRA AGENDA ITEM

PRESENTED BY: Dan Newton, Executive Officer

SUBJECT: Receive and File Financial Reports through April 9, 2018 and 2017/2018 Budget Discussion

SUMMARY: The financial reports for revenue and expenses through April 9, 2018 have been provided for the Board's review.

FISCAL IMPACT: None.

ACTION REQUESTED: Information Only.

ATTACHMENTS: General Ledger through April 9, 2018
Revenue Status Report through April 9, 2018
Revenue Account Detail Report through April 9, 2018
Budget Status Report through April 9, 2018
Expenditure Detail through April 9, 2018
Chronological Expense Detail through April 12, 2018
Expense Detail by Line Item through April 12, 2018
2017/2018 Projected Budget and Revenue Expense Spreadsheet

HLVRA General Ledger Summary with Revenues and Expenditures

Fund	B/U	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
536		0100000	HONEY LAKE VALLEY RECREATION	\$277,390.50	(\$172,208.82)	\$105,181.68	
536		0161000	LAND	\$0.00	\$2,721.50	\$2,721.50	
536		0162000	BUILDINGS AND IMPROVEMENTS	\$0.00	\$3,168,736.64	\$3,168,736.64	
536		0166000	CONSTRUCTION IN PROCESS		(\$524,079.55)	\$0.00	
536		0203000	ACCOUNTS PAYABLE	\$524,079.55	\$124,956.88	\$0.00	
536		0203010	CONTRACT RETENTION PAYABLE	(\$124,956.88)	\$27,500.00	\$0.00	
536		0205000	DUE TO OTHER GOVERNMENTS	(\$27,500.00)	\$52,439.17	\$0.00	
536		7244000	INVESTMENTS IN NET ASSETS	(\$52,439.17)	(\$2,647,378.59)	(\$3,158,118.54)	
536		7500000	BEGINNING FUND BALANCE	(\$85,834.05)	\$0.00	(\$85,834.05)	
536	0950	2003000	INTEREST		(\$1,854.03)		
536	0950	2003203	DAILY PASSES		(\$25,913.89)		
536	0950	2003204	MONTHLY PASSES		(\$38,404.70)		
536	0950	2003206	SWIM TEAM ACADEMY		(\$2,780.00)		
536	0950	2003212	RENTALS AND CONCESSIONS		(\$252.00)		
536	0950	2007400	OTHER-GOVERNMENTAL AGENCIES		(\$160,000.00)		
536	0950	2010611	SWIM LESSONS		(\$23,183.04)		
536	0950	2010660	POOL PROGRAMS		(\$4,670.53)		
536	0950	2010661	PARTYS AND SPECIAL EVENTS		(\$739.13)		
536	0950	2011200	MISCELLANEOUS		(\$311.88)		
			TOTAL REVENUES			(\$258,109.20)	
536	0950	2011300	CONTRIBUTIONS AND DONATIONS		(\$1,125.00)		
536	0950	3001200	COMMUNICATIONS		\$1,760.27		
536	0950	3001400	JANITORIAL SUPPLIES		\$371.17		
536	0950	3001500	INSURANCE		\$8,140.00		
536	0950	3001705	MAINTENANCE - POOL		\$28,399.40		
536	0950	3002200	OFFICE EXPENSE		\$1,550.40		
536	0950	3002250	BANK AND CREDIT CARD FEES		\$492.38		
536	0950	3002251	CASH SHORT/OVER		(\$60.00)		
536	0950	3002300	PROFESSIONAL & SPECIALIZED SV		\$28,286.41		
536	0950	3002359	CONTRACT FOR POOL STAFF		\$86,802.06		
536	0950	3002400	PUBLICATIONS AND LEGAL NOTICES		\$1,123.30		
536	0950	3002701	NON-CAPITALIZED EQUIPMENT		\$14,866.98		
536	0950	3002800	SPECIAL DEPARTMENTAL EXPENSE		\$200.00		
536	0950	3002801	COUNTY WIDE COST ALLOCATION PL		\$1,358.52		
536	0950	3002807	ELECTRONIC SURVEILANCE		\$902.00		

**HLVRA
General Ledger Summary
with Revenues and Expenditures**

Fund	B/U	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
536	0950	3002901	CONFERENCES AND TRAINING		\$1,500.00		
536	0950	3003010	UTILITIES-LIGHTS		\$7,783.08		
536	0950	3003030	UTILITIES-SEWER		\$1,107.60		
536	0950	3003040	UTILITIES-GEOTHERMAL		\$902.69		
536	0950	3003050	UTILITIES-NATURAL GAS		\$11,469.31		
536	0950	3006050	LANDSCAPING AND IMPROVEMENTS		\$1,212.29		
536	0950	3006100	BUILDING & IMPROVEMENTS		\$28,379.11		
			TOTAL EXPENDITURES			\$225,421.97	
			FUND TOTAL	\$0.00	\$0.00	\$0.00	

Fiscal Year 2018 As of 4/9/2018
 Fund 536 HONEY LAKE VALLEY RECREATION
 Budget Unit 0950 COMMUNITY POOL CONSTRUCTION
 Cost Center NONE

**HLVRA
 Revenue Status**

User: dwemple

Percent of Year Elapsed 77 %

Account	Account Name	Adopted Estimated Revenue	Adjusted Estimated Revenue	Revenue Realized	Unrealized	Percent Revenue
2040	REVENUE FR USE OF MONEY & PROP					
2003000	INTEREST	\$0.00	\$0.00	(\$1,854.03)	(\$1,854.03)	0%
2003203	DAILY PASSES	\$50,000.00	\$50,000.00	(\$25,913.89)	\$24,086.11	52%
2003204	MONTHLY PASSES	\$60,000.00	\$60,000.00	(\$38,404.70)	\$21,595.30	64%
2003206	SWIM TEAM ACADEMY	\$0.00	\$0.00	(\$2,780.00)	(\$2,780.00)	0%
2003212	RENTS & CONCESSIONS	\$24,000.00	\$24,000.00	(\$252.00)	\$23,748.00	1%
	Major Object Total	\$134,000.00	\$134,000.00	(\$69,204.62)	\$64,795.38	52%
2052	INTERGOVT REVENUE-OTHER					
2007400	OTHER-GOVERNMENTAL AGENCIES	\$160,000.00	\$160,000.00	(\$160,000.00)	\$0.00	100%
	Major Object Total	\$160,000.00	\$160,000.00	(\$160,000.00)	\$0.00	100%
2060	CHARGES FOR SERVICES					
2010611	SWIM LESSONS	\$56,000.00	\$56,000.00	(\$23,183.04)	\$32,816.96	41%
2010660	POOL PROGRAMS	\$46,000.00	\$46,000.00	(\$4,670.53)	\$41,329.47	10%
2010661	PARTYS AND SPECIAL EVENTS	\$9,000.00	\$9,000.00	(\$739.13)	\$8,260.87	8%
	Major Object Total	\$111,000.00	\$111,000.00	(\$28,592.70)	\$82,407.30	26%
2070	MISCELLANEOUS					
2011200	MISCELLANEOUS	\$0.00	\$0.00	(\$311.88)	(\$311.88)	0%
	Major Object Total	\$0.00	\$0.00	(\$311.88)	(\$311.88)	0%
2080	OTHER FINANCING SOURCES					
2012400	OTHER - TRUST TRANSFERS	\$10,412.00	\$10,412.00	\$0.00	\$10,412.00	0%
	Major Object Total	\$10,412.00	\$10,412.00	\$0.00	\$10,412.00	0%
	Cost Center Total	\$415,412.00	\$415,412.00	(\$258,109.20)	\$157,302.80	62%
	Budget Unit Total	\$415,412.00	\$415,412.00	(\$258,109.20)	\$157,302.80	62%
	Fund Total	\$415,412.00	\$415,412.00	(\$258,109.20)	\$157,302.80	62%

HLVRA Revenue Account Detail

Date	FD	B/U	Account	Vendor Name	Description	DOC #	Amount
07/03/2017	536	0950	2003000	UNASSIGNED VENDOR	Programs - Deposit 7/3/2017	DP119104	(\$14.00)
10/01/2017	536	0950	2003000	UNASSIGNED VENDOR	JUL-SEP INTEREST APPORTIONMENT	JE000376	(\$916.16)
01/01/2018	536	0950	2003000	UNASSIGNED VENDOR	OCT-DEC INTEREST APPORTIONMENT	JE000967	(\$466.48)
04/01/2018	536	0950	2003000	UNASSIGNED VENDOR	JAN-MAR INTEREST APPORTIONMENT	JE001508	(\$457.39)
			2003000				(\$1,854.03)
			Total				
07/03/2017	536	0950	2003203	UNASSIGNED VENDOR	DAILY PASS	DP119092	(\$316.00)
07/03/2017	536	0950	2003203	UNASSIGNED VENDOR	MONTHLY PASS	DP119092	(\$545.00)
07/03/2017	536	0950	2003203	UNASSIGNED VENDOR	Pool Deposit 7/3/2017	DP119104	(\$1,421.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	6/29/17	DP119286	(\$166.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	6/30/17	DP119287	(\$100.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	7/1/17	DP119288	(\$250.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	7/10/17	DP119297	(\$336.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	7/11/17	DP119298	(\$312.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	7/12/17	DP119299	(\$563.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	7/13/17	DP119300	(\$408.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	7/2/17	DP119289	(\$185.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	7/3/17	DP119291	(\$359.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	7/4/17	DP119292	(\$90.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	7/5/17	DP119293	(\$262.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	7/6/17	DP119294	(\$519.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	7/7/17	DP119295	(\$716.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	7/8/17	DP119290	(\$538.00)
07/14/2017	536	0950	2003203	UNASSIGNED VENDOR	7/9/17	DP119296	(\$356.00)
07/19/2017	536	0950	2003203	UNASSIGNED VENDOR	Pool Rec 7/14/17	DP119370	(\$507.00)
07/19/2017	536	0950	2003203	UNASSIGNED VENDOR	Pool Rec 7/15/17	DP119371	(\$728.00)
07/19/2017	536	0950	2003203	UNASSIGNED VENDOR	Pool Rec 7/16/17	DP119372	(\$473.75)
07/19/2017	536	0950	2003203	UNASSIGNED VENDOR	Pool Receipts 7/17/17	DP119373	(\$493.20)
07/21/2017	536	0950	2003203	UNASSIGNED VENDOR	POOL 7/18/17	DP119420	(\$568.00)
07/21/2017	536	0950	2003203	UNASSIGNED VENDOR	POOL 7/19/17	DP119421	(\$306.00)
07/28/2017	536	0950	2003203	UNASSIGNED VENDOR	FOR BUSINESS 6/28 - 7/21	DP119550	(\$1,568.27)
07/28/2017	536	0950	2003203	UNASSIGNED VENDOR	POOL 7/20/17	DP119551	(\$342.00)
07/28/2017	536	0950	2003203	UNASSIGNED VENDOR	POOL 7/21/2017	DP119552	(\$172.00)
07/28/2017	536	0950	2003203	UNASSIGNED VENDOR	POOL 7/22/207	DP119553	(\$312.00)
07/28/2017	536	0950	2003203	UNASSIGNED VENDOR	POOL 7/23/2017	DP119554	(\$322.00)
07/28/2017	536	0950	2003203	UNASSIGNED VENDOR	POOL 7/24/2017	DP119555	(\$242.10)
07/28/2017	536	0950	2003203	UNASSIGNED VENDOR	POOL 7/25/2017	DP119556	(\$312.00)
07/28/2017	536	0950	2003203	UNASSIGNED VENDOR	POOL 7/26/2016	DP119557	(\$275.00)

HLVRA Revenue Account Detail

Date	FD	B/U	Account	Vendor Name	Description	DOC #	Amount
07/28/2017	536	0950	2003203	UNASSIGNED VENDOR	POOL 7/27/2017	DP119558	(\$433.20)
08/02/2017	536	0950	2003203	UNASSIGNED VENDOR	7/28/2017	DP119650	(\$454.25)
08/02/2017	536	0950	2003203	UNASSIGNED VENDOR	7/29/2017	DP119651	(\$374.00)
08/02/2017	536	0950	2003203	UNASSIGNED VENDOR	7/30/2017	DP119649	(\$350.00)
08/04/2017	536	0950	2003203	UNASSIGNED VENDOR	7/31/2017	DP119682	(\$314.00)
08/04/2017	536	0950	2003203	UNASSIGNED VENDOR	8/1/2017	DP119683	(\$364.00)
08/07/2017	536	0950	2003203	UNASSIGNED VENDOR	8/2/2017	DP119703	(\$220.00)
08/07/2017	536	0950	2003203	UNASSIGNED VENDOR	8/3/2017	DP119704	(\$250.00)
08/07/2017	536	0950	2003203	UNASSIGNED VENDOR	8/4/2017	DP119705	(\$288.00)
08/07/2017	536	0950	2003203	UNASSIGNED VENDOR	8/5/2017	DP119706	(\$90.00)
08/07/2017	536	0950	2003203	UNASSIGNED VENDOR	8/6/2017	DP119707	(\$118.00)
08/11/2017	536	0950	2003203	UNASSIGNED VENDOR	8/11/17	DP119785	(\$613.31)
08/11/2017	536	0950	2003203	UNASSIGNED VENDOR	8/7/17	DP119781	(\$176.00)
08/11/2017	536	0950	2003203	UNASSIGNED VENDOR	8/8/17	DP119782	(\$160.00)
08/11/2017	536	0950	2003203	UNASSIGNED VENDOR	8/9/17	DP119783	(\$323.00)
08/14/2017	536	0950	2003203	UNASSIGNED VENDOR	8/10/2017	DP119820	(\$268.90)
08/14/2017	536	0950	2003203	UNASSIGNED VENDOR	8/11/2017	DP119821	(\$230.00)
08/14/2017	536	0950	2003203	UNASSIGNED VENDOR	8/12/2017	DP119822	(\$362.00)
08/14/2017	536	0950	2003203	UNASSIGNED VENDOR	8/13/2017	DP119823	(\$324.00)
08/17/2017	536	0950	2003203	UNASSIGNED VENDOR	8/15/2017	DP119892	(\$212.00)
08/17/2017	536	0950	2003203	UNASSIGNED VENDOR	8/17/17	DP119891	(\$164.00)
08/21/2017	536	0950	2003203	UNASSIGNED VENDOR	8/16/2017	DP119931	(\$312.00)
08/21/2017	536	0950	2003203	UNASSIGNED VENDOR	8/17/2017	DP119932	(\$128.00)
08/21/2017	536	0950	2003203	UNASSIGNED VENDOR	8/20/2017	DP119934	(\$106.00)
08/21/2017	536	0950	2003203	UNASSIGNED VENDOR	DAILY PASSES	DP119929	(\$204.00)
08/21/2017	536	0950	2003203	UNASSIGNED VENDOR	DAILY PASSES	DP119933	(\$294.00)
08/25/2017	536	0950	2003203	UNASSIGNED VENDOR	8/21/2017	DP120008	(\$98.00)
08/25/2017	536	0950	2003203	UNASSIGNED VENDOR	8/22/2017	DP120009	(\$76.00)
08/25/2017	536	0950	2003203	UNASSIGNED VENDOR	8/23/2017	DP120010	(\$98.00)
08/25/2017	536	0950	2003203	UNASSIGNED VENDOR	8/24/2017	DP120012	(\$462.91)
09/14/2017	536	0950	2003203	UNASSIGNED VENDOR	HLVRA TRANSFER	DP120311	(\$1,324.00)
10/24/2017	536	0950	2003203	UNASSIGNED VENDOR	SEPT 2017 CREDIT CARD TRANS	DP120926	(\$2,357.00)
11/09/2017	536	0950	2003203	UNASSIGNED VENDOR	HLVRA TRANSFER TO COUNTY	DP121275	(\$302.00)
			2003203				(\$25,913.89)
			Total				
07/03/2017	536	0950	2003204	UNASSIGNED VENDOR	Pool Deposit 7/3/2017	DP119104	(\$960.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	6/29/17	DP119286	(\$210.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	6/30/17	DP119287	(\$20.00)

HLVRA Revenue Account Detail

Date	FD	B/U	Account	Vendor Name	Description	DOC #	Amount
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	7/11/17	DP119288	(\$80.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	7/10/17	DP119297	(\$254.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	7/11/17	DP119298	(\$109.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	7/12/17	DP119299	(\$156.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	7/13/17	DP119300	(\$490.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	7/2/17	DP119289	(\$40.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	7/3/17	DP119291	(\$140.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	7/4/17	DP119292	(\$310.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	7/5/17	DP119293	(\$200.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	7/6/17	DP119294	(\$437.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	7/7/17	DP119295	(\$192.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	7/8/17	DP119290	(\$215.00)
07/14/2017	536	0950	2003204	UNASSIGNED VENDOR	7/9/17	DP119296	(\$115.00)
07/19/2017	536	0950	2003204	UNASSIGNED VENDOR	Pool Rec 7/14/17	DP119370	(\$185.00)
07/19/2017	536	0950	2003204	UNASSIGNED VENDOR	Pool Rec 7/15/17	DP119371	(\$40.00)
07/19/2017	536	0950	2003204	UNASSIGNED VENDOR	Pool Rec 7/16/17	DP119372	(\$10.00)
07/19/2017	536	0950	2003204	UNASSIGNED VENDOR	Pool Receipts 7/17/17	DP119373	(\$782.00)
07/21/2017	536	0950	2003204	UNASSIGNED VENDOR	POOL 7/18/17	DP119420	(\$70.00)
07/28/2017	536	0950	2003204	UNASSIGNED VENDOR	FOR BUSINESS 6/28 - 7/21	DP119550	(\$11,502.60)
07/28/2017	536	0950	2003204	UNASSIGNED VENDOR	POOL 7/20/17	DP119551	(\$130.00)
07/28/2017	536	0950	2003204	UNASSIGNED VENDOR	POOL 7/22/207	DP119553	(\$57.00)
07/28/2017	536	0950	2003204	UNASSIGNED VENDOR	POOL 7/23/2017	DP119554	(\$60.00)
07/28/2017	536	0950	2003204	UNASSIGNED VENDOR	POOL 7/25/2017	DP119556	(\$24.00)
07/28/2017	536	0950	2003204	UNASSIGNED VENDOR	POOL 7/26/2016	DP119557	(\$35.00)
07/28/2017	536	0950	2003204	UNASSIGNED VENDOR	POOL 7/27/2017	DP119558	(\$72.00)
08/02/2017	536	0950	2003204	UNASSIGNED VENDOR	7/28/2017	DP119650	(\$60.00)
08/02/2017	536	0950	2003204	UNASSIGNED VENDOR	7/29/2017	DP119651	(\$130.00)
08/02/2017	536	0950	2003204	UNASSIGNED VENDOR	7/30/2017	DP119649	(\$20.00)
08/04/2017	536	0950	2003204	UNASSIGNED VENDOR	7/31/2017	DP119682	(\$322.00)
08/04/2017	536	0950	2003204	UNASSIGNED VENDOR	8/1/2017	DP119683	(\$1,134.00)
08/07/2017	536	0950	2003204	UNASSIGNED VENDOR	8/2/2017	DP119703	(\$711.00)
08/07/2017	536	0950	2003204	UNASSIGNED VENDOR	8/3/2017	DP119704	(\$423.00)
08/07/2017	536	0950	2003204	UNASSIGNED VENDOR	8/4/2017	DP119705	(\$399.00)
08/07/2017	536	0950	2003204	UNASSIGNED VENDOR	8/5/2017	DP119706	(\$112.00)
08/11/2017	536	0950	2003204	UNASSIGNED VENDOR	8/11/17	DP119785	(\$5,804.25)
08/11/2017	536	0950	2003204	UNASSIGNED VENDOR	8/7/17	DP119781	(\$239.00)
08/11/2017	536	0950	2003204	UNASSIGNED VENDOR	8/8/17	DP119782	(\$20.00)

HLVRA Revenue Account Detail

Date	FD	B/U	Account	Vendor Name	Description	DOC #	Amount
08/11/2017	536	0950	2003204	UNASSIGNED VENDOR	8/9/17	DP119783	(\$121.00)
08/14/2017	536	0950	2003204	UNASSIGNED VENDOR	8/10/2017	DP119820	(\$105.00)
08/14/2017	536	0950	2003204	UNASSIGNED VENDOR	8/11/2017	DP119821	(\$115.00)
08/14/2017	536	0950	2003204	UNASSIGNED VENDOR	8/12/2017	DP119822	(\$135.00)
08/17/2017	536	0950	2003204	UNASSIGNED VENDOR		DP119891	(\$60.00)
08/21/2017	536	0950	2003204	UNASSIGNED VENDOR	8/17/2017	DP119932	(\$150.00)
08/25/2017	536	0950	2003204	UNASSIGNED VENDOR	8/22/2017	DP120009	(\$90.00)
08/25/2017	536	0950	2003204	UNASSIGNED VENDOR	8/23/2017	DP120010	(\$20.00)
08/25/2017	536	0950	2003204	UNASSIGNED VENDOR	8/24/2017	DP120012	(\$2,273.64)
09/14/2017	536	0950	2003204	UNASSIGNED VENDOR	HLVRA TRANSFER	DP120311	(\$1,937.50)
10/24/2017	536	0950	2003204	UNASSIGNED VENDOR	SEPT 2017 CREDIT CARD TRANS	DP120926	(\$4,780.71)
11/09/2017	536	0950	2003204	UNASSIGNED VENDOR	HLVRA TRANSFER TO COUNTY	DP121275	(\$2,327.00)
			2003204				(\$38,404.70)
			Total				
08/25/2017	536	0950	2003206	UNASSIGNED VENDOR	8/22/2017	DP120009	(\$110.00)
09/14/2017	536	0950	2003206	UNASSIGNED VENDOR	HLVRA TRANSFER	DP120311	(\$5,220.00)
09/29/2017	536	0950	2003206	UNASSIGNED VENDOR	NSF CK#503	CM000235	\$130.00
09/30/2017	536	0950	2003206	UNASSIGNED VENDOR	REV CM235	CM000245	(\$130.00)
10/24/2017	536	0950	2003206	UNASSIGNED VENDOR	SEPT 2017 CREDIT CARD TRANS	DP120926	(\$230.00)
04/05/2018	536	0950	2003206	LASSEN AQUATICS	3/20/18 SWIM ACADEMY REIMBURSE	CL721072	\$2,780.00
			2003206				(\$2,780.00)
			Total				
07/03/2017	536	0950	2003212	UNASSIGNED VENDOR	Pool deposit 7-3-2017	DP119104	(\$2.00)
09/14/2017	536	0950	2003212	UNASSIGNED VENDOR	HLVRA TRANSFER	DP120311	(\$250.00)
			2003212				(\$252.00)
			Total				
07/17/2017	536	0950	2007400	CITY OF SUSANVILLE	City 7/17/17HLVRA CONTRIBUTION	DP119313	(\$80,000.00)
12/13/2017	536	0950	2007400	UNASSIGNED VENDOR	PER BOS SEPT17 BUDGET APP.	JE000846	(\$80,000.00)
			2007400				(\$160,000.00)
			Total				
07/03/2017	536	0950	2010611	UNASSIGNED VENDOR	Pool Deposit 7/3/2017	DP119104	(\$90.00)
07/03/2017	536	0950	2010611	UNASSIGNED VENDOR	SWIM LESSON	DP119092	(\$80.00)
07/14/2017	536	0950	2010611	UNASSIGNED VENDOR	7/10/17	DP119297	(\$290.00)
07/14/2017	536	0950	2010611	UNASSIGNED VENDOR	7/11/17	DP119298	(\$35.00)
07/14/2017	536	0950	2010611	UNASSIGNED VENDOR	7/3/17	DP119291	(\$800.00)
07/19/2017	536	0950	2010611	UNASSIGNED VENDOR	Pool Rec 7/14/17	DP119370	(\$170.00)
07/19/2017	536	0950	2010611	UNASSIGNED VENDOR	Pool Rec 7/15/17	DP119371	(\$90.00)
07/19/2017	536	0950	2010611	UNASSIGNED VENDOR	Pool Rec 7/16/17	DP119372	(\$160.00)
07/19/2017	536	0950	2010611	UNASSIGNED VENDOR	Pool Receipts 7/17/17	DP119373	(\$730.00)

HLVRA Revenue Account Detail

Date	FD	B/U	Account	Vendor Name	Description	DOC #	Amount
07/21/2017	536	0950	2010611	UNASSIGNED VENDOR	POOL 7/19/17	DP119421	(\$630.00)
07/28/2017	536	0950	2010611	UNASSIGNED VENDOR	FOR BUSINESS 6/28 - 7/21	DP119550	(\$9,848.94)
07/28/2017	536	0950	2010611	UNASSIGNED VENDOR	POOL 7/20/17	DP119551	(\$40.00)
07/28/2017	536	0950	2010611	UNASSIGNED VENDOR	POOL 7/22/207	DP119553	(\$40.00)
07/28/2017	536	0950	2010611	UNASSIGNED VENDOR	POOL 7/24/2017	DP119555	(\$200.00)
07/28/2017	536	0950	2010611	UNASSIGNED VENDOR	POOL 7/27/2017	DP119558	(\$260.00)
08/02/2017	536	0950	2010611	UNASSIGNED VENDOR	POOL 7/28/2017	DP119650	(\$480.00)
08/04/2017	536	0950	2010611	UNASSIGNED VENDOR	7/31/2017	DP119682	(\$320.00)
08/07/2017	536	0950	2010611	UNASSIGNED VENDOR	8/2/2017	DP119703	(\$170.00)
08/11/2017	536	0950	2010611	UNASSIGNED VENDOR	8/11/17	DP119785	(\$5,355.02)
08/11/2017	536	0950	2010611	UNASSIGNED VENDOR	8/7/17	DP119781	(\$35.00)
08/11/2017	536	0950	2010611	UNASSIGNED VENDOR	8/9/17	DP119783	(\$150.00)
08/14/2017	536	0950	2010611	UNASSIGNED VENDOR	8/10/2017	DP119820	(\$35.00)
08/14/2017	536	0950	2010611	UNASSIGNED VENDOR	8/11/2017	DP119821	(\$210.00)
08/14/2017	536	0950	2010611	UNASSIGNED VENDOR	8/13/2017	DP119823	(\$25.00)
08/17/2017	536	0950	2010611	UNASSIGNED VENDOR		DP119891	(\$35.00)
08/21/2017	536	0950	2010611	UNASSIGNED VENDOR	8/17/2017	DP119932	(\$305.00)
08/23/2017	536	0950	2010611	UNASSIGNED VENDOR	8/22/2017	DP120009	(\$185.00)
08/25/2017	536	0950	2010611	UNASSIGNED VENDOR	8/24/2017	DP120012	(\$1,232.08)
09/14/2017	536	0950	2010611	UNASSIGNED VENDOR	HLVRA TRANSFER	DP120311	(\$740.00)
10/24/2017	536	0950	2010611	UNASSIGNED VENDOR	SEPT 2017 CREDIT CARD TRANS	DP120926	(\$442.00)
			2010611	Total			(\$23,183.04)
07/14/2017	536	0950	2010660	UNASSIGNED VENDOR	7/5/17	DP119293	(\$13.00)
07/14/2017	536	0950	2010660	UNASSIGNED VENDOR	PROGRAMMING	DP119288	(\$6.00)
07/14/2017	536	0950	2010660	UNASSIGNED VENDOR	PROGRAMMING	DP119291	(\$14.00)
07/14/2017	536	0950	2010660	UNASSIGNED VENDOR	PROGRAMMING	DP119292	(\$6.00)
07/14/2017	536	0950	2010660	UNASSIGNED VENDOR	PROGRAMMING	DP119297	(\$53.00)
07/14/2017	536	0950	2010660	UNASSIGNED VENDOR	PROGRAMMING	DP119298	(\$34.00)
07/14/2017	536	0950	2010660	UNASSIGNED VENDOR	PROGRAMMING	DP119299	(\$56.00)
07/14/2017	536	0950	2010660	UNASSIGNED VENDOR	PROGRAMMING	DP119300	(\$26.00)
07/19/2017	536	0950	2010660	UNASSIGNED VENDOR	Pool Rec 7/14/17	DP119370	(\$54.00)
07/19/2017	536	0950	2010660	UNASSIGNED VENDOR	Pool Receipts 7/17/17	DP119373	(\$62.00)
07/21/2017	536	0950	2010660	UNASSIGNED VENDOR	POOL 7/18/17	DP119420	(\$96.00)
07/21/2017	536	0950	2010660	UNASSIGNED VENDOR	POOL 7/19/17	DP119421	(\$32.00)
07/28/2017	536	0950	2010660	UNASSIGNED VENDOR	7/26/2017	DP119557	(\$62.00)
07/28/2017	536	0950	2010660	UNASSIGNED VENDOR	FOR BUSINESS 6/28 - 7/21	DP119550	(\$94.61)
07/28/2017	536	0950	2010660	UNASSIGNED VENDOR	POOL 7/20/17	DP119551	(\$122.00)

HLVRA Revenue Account Detail

Date	FD	B/U	Account	Vendor Name	Description	DOC #	Amount
07/28/2017	536	0950	2010660	UNASSIGNED VENDOR	POOL 7/21/2017	DP119552	(\$34.00)
07/28/2017	536	0950	2010660	UNASSIGNED VENDOR	POOL 7/22/2017	DP119553	(\$32.00)
07/28/2017	536	0950	2010660	UNASSIGNED VENDOR	POOL 7/24/2017	DP119555	(\$82.00)
07/28/2017	536	0950	2010660	UNASSIGNED VENDOR	POOL 7/25/2017	DP119556	(\$120.00)
07/28/2017	536	0950	2010660	UNASSIGNED VENDOR	POOL 7/27/2017	DP119558	(\$134.00)
08/02/2017	536	0950	2010660	UNASSIGNED VENDOR	7/29/2017	DP119651	(\$82.00)
08/02/2017	536	0950	2010660	UNASSIGNED VENDOR	POOL 7/28/2017	DP119650	(\$74.00)
08/04/2017	536	0950	2010660	UNASSIGNED VENDOR	7/31/2017	DP119682	(\$98.00)
08/04/2017	536	0950	2010660	UNASSIGNED VENDOR	8/1/2017	DP119683	(\$38.00)
08/07/2017	536	0950	2010660	UNASSIGNED VENDOR	8/2/2017	DP119703	(\$36.00)
08/07/2017	536	0950	2010660	UNASSIGNED VENDOR	8/3/2017	DP119704	(\$38.00)
08/07/2017	536	0950	2010660	UNASSIGNED VENDOR	8/4/2017	DP119705	(\$42.00)
08/07/2017	536	0950	2010660	UNASSIGNED VENDOR	8/5/2017	DP119706	(\$32.00)
08/11/2017	536	0950	2010660	UNASSIGNED VENDOR	8/11/17	DP119785	(\$77.26)
08/11/2017	536	0950	2010660	UNASSIGNED VENDOR	8/7/17	DP119781	(\$50.00)
08/11/2017	536	0950	2010660	UNASSIGNED VENDOR	8/8/17	DP119782	(\$70.00)
08/11/2017	536	0950	2010660	UNASSIGNED VENDOR	8/9/17	DP119783	(\$70.00)
08/14/2017	536	0950	2010660	UNASSIGNED VENDOR	8/10/2017	DP119820	(\$38.00)
08/14/2017	536	0950	2010660	UNASSIGNED VENDOR	8/11/2017	DP119821	(\$86.00)
08/14/2017	536	0950	2010660	UNASSIGNED VENDOR	8/12/2017	DP119822	(\$40.00)
08/17/2017	536	0950	2010660	UNASSIGNED VENDOR		DP119891	(\$48.00)
08/17/2017	536	0950	2010660	UNASSIGNED VENDOR	8/15/2017	DP119892	(\$28.00)
08/21/2017	536	0950	2010660	UNASSIGNED VENDOR	8/16/2017	DP119931	(\$36.00)
08/21/2017	536	0950	2010660	UNASSIGNED VENDOR	8/17/2017	DP119932	(\$46.00)
08/21/2017	536	0950	2010660	UNASSIGNED VENDOR	POOL PROGRAMS	DP119929	(\$46.00)
08/21/2017	536	0950	2010660	UNASSIGNED VENDOR	POOL PROGRAMS	DP119933	(\$16.00)
08/25/2017	536	0950	2010660	UNASSIGNED VENDOR	8/21/2017	DP120008	(\$48.00)
08/25/2017	536	0950	2010660	UNASSIGNED VENDOR	8/22/2017	DP120009	(\$32.00)
08/25/2017	536	0950	2010660	UNASSIGNED VENDOR	8/23/2017	DP120010	(\$60.00)
08/25/2017	536	0950	2010660	UNASSIGNED VENDOR	8/24/2017	DP120012	(\$815.66)
09/14/2017	536	0950	2010660	UNASSIGNED VENDOR	HLVRA TRANSFER	DP120311	(\$368.00)
10/24/2017	536	0950	2010660	UNASSIGNED VENDOR	SEPT 2017 CREDIT CARD TRANS	DP120926	(\$804.00)
11/09/2017	536	0950	2010660	UNASSIGNED VENDOR	HLVRA TRANSFER TO COUNTY	DP121275	(\$319.00)
			2010660	Total			(\$4,670.53)
07/14/2017	536	0950	2010661	UNASSIGNED VENDOR	7/6/17	DP119294	(\$200.00)
07/19/2017	536	0950	2010661	UNASSIGNED VENDOR	Pool Rec 7/15/17	DP119371	(\$50.00)
07/28/2017	536	0950	2010661	UNASSIGNED VENDOR	FOR BUSINESS 6/28 - 7/21	DP119550	(\$489.13)

HLVRA Revenue Account Detail

Date	FD	B/U	Account	Vendor Name	Description	DOC #	Amount
2010661							
			Total				(\$739.13)
07/14/2017	536	0950	2011200	UNASSIGNED VENDOR	7/6/17	DP119294	(\$36.00)
07/14/2017	536	0950	2011200	UNASSIGNED VENDOR	7/7/17	DP119295	(\$56.00)
07/14/2017	536	0950	2011200	UNASSIGNED VENDOR	7/9/17	DP119296	(\$2.00)
07/14/2017	536	0950	2011200	UNASSIGNED VENDOR	PROGRAMMING	DP119290	(\$65.00)
07/19/2017	536	0950	2011200	UNASSIGNED VENDOR	Pool Rec 7/15/17	DP119371	(\$1.00)
07/19/2017	536	0950	2011200	UNASSIGNED VENDOR	Pool Receipts 7/17/17	DP119373	(\$1.00)
07/28/2017	536	0950	2011200	UNASSIGNED VENDOR	LOCK	DP119555	(\$1.00)
07/28/2017	536	0950	2011200	UNASSIGNED VENDOR	LOCK	DP119558	(\$2.00)
07/28/2017	536	0950	2011200	UNASSIGNED VENDOR	LOCK RENTAL	DP119553	(\$1.00)
08/02/2017	536	0950	2011200	UNASSIGNED VENDOR	LOCK 7/28/2017	DP119650	(\$1.00)
08/02/2017	536	0950	2011200	UNASSIGNED VENDOR	LOCKS 7/29/2017	DP119651	(\$1.00)
08/07/2017	536	0950	2011200	UNASSIGNED VENDOR	8/3/2017	DP119704	(\$1.00)
08/07/2017	536	0950	2011200	UNASSIGNED VENDOR	LOCK	DP119703	(\$1.00)
08/07/2017	536	0950	2011200	UNASSIGNED VENDOR	LOCKS	DP119705	(\$1.00)
08/11/2017	536	0950	2011200	UNASSIGNED VENDOR	LOCK RENTAL	DP119782	(\$23.00)
08/14/2017	536	0950	2011200	UNASSIGNED VENDOR	LOCKS	DP119821	(\$2.00)
08/21/2017	536	0950	2011200	UNASSIGNED VENDOR	MISC	DP119933	(\$2.00)
08/21/2017	536	0950	2011200	UNASSIGNED VENDOR	MISC.	DP119929	(\$2.00)
08/25/2017	536	0950	2011200	UNASSIGNED VENDOR	8/24/2017	DP120012	(\$7.88)
08/25/2017	536	0950	2011200	UNASSIGNED VENDOR	LOCKS	DP120010	(\$1.00)
10/24/2017	536	0950	2011200	UNASSIGNED VENDOR	SEPT 2017 CREDIT CARD TRANS	DP120926	(\$48.00)
11/09/2017	536	0950	2011200	UNASSIGNED VENDOR	DONATIONS	DP121275	(\$56.00)
			2011200				(\$311.88)
			Total				(\$1,000.00)
03/15/2018	536	0950	2011300	UNASSIGNED VENDOR	BILL FEIRABEND	DP123480	(\$100.00)
03/15/2018	536	0950	2011300	UNASSIGNED VENDOR	BT & JULIE MCKEE	DP123480	(\$25.00)
03/15/2018	536	0950	2011300	UNASSIGNED VENDOR	KAREN SMITH	DP123480	(\$1,125.00)
			2011300				(\$259,234.20)
			Total				(\$259,234.20)
			Grand Total				(\$259,234.20)

Fiscal Year 2018 As of 4/9/2018
Fund 536 HONEY LAKE VALLEY RECREATION
Budget Unit 0950 COMMUNITY POOL CONSTRUCTION
Cost Center NONE

User: dwwemlc

**HLVRA
Budget Status**

Percent of Year Elapsed 77 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp
3020	SERVICES AND SUPPLIES						
3001150	SAFETY EQUIPMENT AND CLOTHING	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0%
3001200	COMMUNICATIONS	\$2,400.00	\$2,400.00	\$1,760.27	\$0.00	\$639.73	73%
3001400	HOUSEHOLD EXPENSES	\$4,000.00	\$4,000.00	\$371.17	\$0.00	\$3,628.83	9%
3001500	INSURANCE	\$8,140.00	\$8,140.00	\$8,140.00	\$0.00	\$0.00	100%
3001705	MAINTENANCE - POOL	\$42,000.00	\$42,000.00	\$28,399.40	\$0.00	\$13,600.60	68%
3002200	OFFICE EXPENSE	\$4,800.00	\$4,800.00	\$1,550.40	\$0.00	\$3,249.60	32%
3002250	BANK AND CREDIT CARD FEES	\$100.00	\$100.00	\$492.38	\$0.00	(\$392.38)	492%
3002251	CASH SHORT/OVER	\$100.00	\$100.00	(\$60.00)	\$0.00	\$160.00	-60%
3002300	PROFESSIONAL & SPECIALIZED SV	\$21,000.00	\$21,000.00	\$28,286.41	\$6,777.17	(\$14,063.58)	167%
3002359	CONTRACT FOR STAFF SERVICES	\$134,000.00	\$134,000.00	\$86,802.06	\$0.00	\$47,197.94	65%
3002400	PUBLICATIONS AND LEGAL NOTICES	\$5,100.00	\$5,100.00	\$1,123.30	\$0.00	\$3,976.70	22%
3002701	NON-CAPITALIZED EQUIPMENT	\$8,000.00	\$8,000.00	\$14,866.98	\$0.00	(\$6,866.98)	186%
3002800	SPECIAL DEPARTMENTAL EXPENSE	\$0.00	\$0.00	\$200.00	\$0.00	(\$200.00)	0%
3002801	COUNTY WIDE COST ALLOCATION PL	\$2,300.00	\$2,300.00	\$1,358.52	\$0.00	\$941.48	59%
3002807	ELECTRONIC SURVEILLANCE	\$1,200.00	\$1,200.00	\$902.00	\$4,443.68	(\$4,145.68)	445%
3002901	CONFERENCES AND TRAINING	\$1,400.00	\$1,400.00	\$1,500.00	\$0.00	(\$100.00)	107%
3003010	UTILITIES-LIGHTS	\$10,000.00	\$10,000.00	\$7,783.08	\$0.00	\$2,216.92	78%
3003020	UTILITIES-WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
3003030	UTILITIES-SEWER	\$5,000.00	\$5,000.00	\$1,107.60	\$0.00	\$3,892.40	22%
3003040	UTILITIES-GARBAGE	\$10,000.00	\$10,000.00	\$902.69	\$0.00	\$9,097.31	9%
3003050	UTILITIES-NATURAL GAS	\$6,000.00	\$16,000.00	\$11,469.31	\$0.00	\$4,530.69	72%
	Major Object Total	\$280,540.00	\$280,540.00	\$196,955.57	\$11,220.85	\$72,563.58	74%
3030	OTHER CHARGES						
3004900	DEPRECIATION	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0%
3005500	STORE/CONSESSION PURCHASES	\$19,200.00	\$19,200.00	\$0.00	\$0.00	\$19,200.00	0%
3005501	RECREATION ACTIVITY SUPPLIES	\$13,700.00	\$13,700.00	\$0.00	\$0.00	\$13,700.00	0%
	Major Object Total	\$37,900.00	\$37,900.00	\$0.00	\$0.00	\$37,900.00	0%
3040	FIXED ASSETS						
3006050	LANDSCAPING AND IMPROVEMENTS	\$36,000.00	\$36,000.00	\$1,212.29	\$0.00	\$34,787.71	3%
3006100	BUILDING & IMPROVEMENTS	\$44,300.00	\$44,300.00	\$28,379.11	\$0.00	\$15,920.89	64%
	Major Object Total	\$80,300.00	\$80,300.00	\$29,591.40	\$0.00	\$50,708.60	37%
3090	PROVISIONS FOR CONTINGENCIES						
3010000	APPROPRIATION FOR CONTINGENCIE	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0%
	Major Object Total	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0%
	Cost Center Total	\$408,740.00	\$408,740.00	\$226,546.97	\$11,220.85	\$170,972.18	58%
	Budget Unit Total	\$408,740.00	\$408,740.00	\$226,546.97	\$11,220.85	\$170,972.18	58%
	Fund Total	\$408,740.00	\$408,740.00	\$226,546.97	\$11,220.85	\$170,972.18	58%

For Fiscal Year 2018
From 7/1/2017 To 6/30/2018

HLVRA

Expenditure Detail with Account Totals

User: dwemple
Addendum = *

Date	FD	BU	Acct	Vendor	Vendor Name	Description	WT #	DOC #	Amount
07/20/17	536	0950	3001200	6670	FRONTIER/CITIZENS COMM COMPANY	7/1-7/31/17 2510235 HLVR	01115406	CL711330	\$306.20
08/17/17	536	0950	3001200	6670	FRONTIER/CITIZENS COMM COMPANY	8/1-8/31/17 HLVR	01116447	CL712168	\$213.35
09/14/17	536	0950	3001200	6670	FRONTIER/CITIZENS COMM COMPANY	9/1-9/30/17 HLVR 2510235	01117504	CL713297	\$204.32
10/19/17	536	0950	3001200	6670	FRONTIER/CITIZENS COMM COMPANY	10/1-10/31/17 2510235 HLVR	01119049	CL714739	\$205.19
11/09/17	536	0950	3001200	6670	FRONTIER/CITIZENS COMM COMPANY	11/1-11/30/17 2510235 HLVR	01119960	CL715681	\$214.22
12/21/17	536	0950	3001200	6670	FRONTIER/CITIZENS COMM COMPANY	12/1-12/31/17 2510235 HLVR	01121550	CL717254	\$205.19
02/15/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM COMPANY	2/1-2/28/18 2510235 HLVR	01123672	CL719212	\$205.60
03/15/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM COMPANY	3/1-3/31/18 2510235 HLVR	01124583	CL720129	\$206.20
					Account 5360950	3001200		Total:	\$1,760.27
08/31/17	536	0950	3001400	4104	OFFICE DEPOT	951564641001 8/9/17 HLVR	01117022	CL712891	\$12.03
08/31/17	536	0950	3001400	4104	OFFICE DEPOT	951565117001 8/9/17 HLVR	01117022	CL712892	\$73.22
08/31/17	536	0950	3001400	9616	ULINE, INC	89747494 8/21/17 SQUEEGEE	01117072	CL712932	\$74.71
09/07/17	536	0950	3001400	4104	OFFICE DEPOT	956194692001 8/22/17 HLVR	01117292	CL713157	\$76.37
10/19/17	536	0950	3001400	4104	OFFICE DEPOT	966016932001 9/26/17 HLVR	01119023	CL714913	\$134.84
					Account 5360950	3001400		Total:	\$371.17
07/27/17	536	0950	3001500	14113	CA ASSOC FOR PARKS & REC INS	7/1/17-6/30/18 MEMBERSHIP DUES	01115610	CO180095	\$400.00
08/10/17	536	0950	3001500	14113	CA ASSOC FOR PARKS & REC INS	7/1-6/30/18 INSURANCE HALF	01116136	CO180095	\$4,070.00
09/14/17	536	0950	3001500	14113	CA ASSOC FOR PARKS & REC INS	CANCEL CK#1115610	00000001	JE000278	(\$400.00)
01/18/18	536	0950	3001500	14113	CA ASSOC FOR PARKS & REC INS	7/1/17-6/30/18 INSURANCE HALF	01122582	CO180095	\$4,070.00
					Account 5360950	3001500		Total:	\$8,140.00
08/03/17	536	0950	3001705	14515	LEE JOSEPH INC.	90261 7/17/17 HLVR	01115862	CL711800	\$1,451.25
08/03/17	536	0950	3001705	14515	LEE JOSEPH INC.	90265 7/19/17 HLVR	01115863	CL711801	\$2,073.77
08/03/17	536	0950	3001705	14515	LEE JOSEPH INC.	90313 7/21/17 HLVR	01115864	CL711802	\$88.33
08/10/17	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	SI321478 7/5/17 PULSAR PLUS	01116193	CL712019	\$6,676.11
08/10/17	536	0950	3001705	14515	LEE JOSEPH INC.	89364 6/6/17 CHLORINE	01116191	CL712015	\$251.22
08/10/17	536	0950	3001705	14515	LEE JOSEPH INC.	89648 6/19/17 SODIUM BICARB	01116191	CL712015	\$1,166.51
08/10/17	536	0950	3001705	14515	LEE JOSEPH INC.	89784 6/26/17 SODIUM BICARB	01116191	CL712015	\$251.17
08/10/17	536	0950	3001705	14515	LEE JOSEPH INC.	90137 7/1/17 SODIUM/CALCIUM	01116191	CL712015	\$1,151.35
08/10/17	536	0950	3001705	14515	LEE JOSEPH INC.	90476 8/2/17 FINANCE CHARGE	01116191	CL712015	\$25.03
08/10/17	536	0950	3001705	14515	LEE JOSEPH INC.	90572 8/2/17 FINANCE CHARGE	01116191	CL712015	\$25.00
08/17/17	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	SI318919 6/27/17 CPR MASK	01116449	CL712170	\$254.92
08/17/17	536	0950	3001705	14515	LEE JOSEPH INC.	8/4/17 SODIUM BICRAB HLVR	01116448	CL712169	\$733.99
08/31/17	536	0950	3001705	14515	LEE JOSEPH INC.	8/18/17 REAGENT HLVR	01117042	CL712783	\$50.31
08/31/17	536	0950	3001705	193	ARLIN BILLINGTON	391967 8/10/17 ACID MURIATIC	01117071	CL712931	\$744.32
08/31/17	536	0950	3001705	193	ARLIN BILLINGTON	393165 8/25/17 KEY,FASTNERS	01117071	CL712931	\$7.36
09/07/17	536	0950	3001705	14515	LEE JOSEPH INC.	91022 8/30/17 BICARBONATE	01117299	CL713141	\$1,793.36
09/07/17	536	0950	3001705	193	ARLIN BILLINGTON	393464 8/29/17 ACID MURIATIC	01117298	CL713138	\$1,012.27
10/05/17	536	0950	3001705	193	ARLIN BILLINGTON	395138 9/20/17 ACID MURIATIC	01118488	CL714320	\$1,019.56
10/05/17	536	0950	3001705	193	ARLIN BILLINGTON	395350 9/23/17 MOP,BRUSH	01118488	CL714320	\$23.52
10/05/17	536	0950	3001705	193	ARLIN BILLINGTON	395351 9/23/17 DUCT TAPE	01118488	CL714320	\$14.65

For Fiscal Year 2018
From 7/1/2017 To 6/30/2018

HLVRA

Expenditure Detail with Account Totals

User: dwemple
Addendum = *

Date	FD	BU	Acct	Vendor	Vendor Name	Description	WT #	DOC #	Amount
10/19/17	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	100# PULSAR PLUS BRIQUETTE #	01119037	PO185015	\$5,575.50
10/19/17	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	FREIGHT	01119037	PO185015	\$396.18
10/19/17	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	HANDLING	01119037	PO185015	\$3.95
10/19/17	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	SALES TAX	01119037	PO185015	\$404.51
10/19/17	536	0950	3001705	99998	REESE RICE	9/19/17 ACID MURIATIC HLVR	01119054	CL714745	\$20.27
10/26/17	536	0950	3001705	186	CITY OF SUSANVILLE	RMB POOL MAINT THRU 9/22/17	01119431	CL715149	\$8.68
10/26/17	536	0950	3001705	193	ARLIN BILLINGTON	396837 10/11/17 ACID MURIAT	01119430	CL715153	\$1,006.61
10/26/17	536	0950	3001705	193	ARLIN BILLINGTON	397065 10/14/17 TAPE	01119430	CL715153	\$28.42
11/02/17	536	0950	3001705	14515	LEE JOSEPH INC.	91694 10/11/17 HLVR	01119724	CL715473	\$209.45
11/02/17	536	0950	3001705	14515	LEE JOSEPH INC.	91787 10/20/17 HLVR	01119724	CL715473	\$219.78
11/02/17	536	0950	3001705	193	ARLIN BILLINGTON	397689 10/23/17 SHER	01119722	CL715472	\$54.01
11/09/17	536	0950	3001705	193	ARLIN BILLINGTON	398353 11/1/17 FASTENERS HLVR	01119922	CL715567	\$13.74
11/30/17	536	0950	3001705	193	ARLIN BILLINGTON	400013 11/2/17 ACID HLVR	01120733	CL716465	\$833.05
12/07/17	536	0950	3001705	14515	LEE JOSEPH INC.	11/22/17 SODIUM BICRAB HLVR	01120985	CL716533	\$752.94
02/22/18	536	0950	3001705	14515	LEE JOSEPH INC.	2/6/18 SODIUM BICRAB HLVR	01123904	CL719375	\$58.31
Account 5360950 3001705									\$28,399.40
07/20/17	536	0950	3002200	1255	SHARON MCBRIDE	6/26/17 PLAGUES HLVR	01115409	CL711328	\$1,057.49
07/20/17	536	0950	3002200	315	RONALD D REBELL	6/-6/27/17 COPIES HLVR	01115405	CL711326	\$116.59
08/03/17	536	0950	3002200	4104	OFFICE DEPOT	936357876001 6/26/17 HLVR	01115869	CL711689	\$9.18
08/03/17	536	0950	3002200	4104	OFFICE DEPOT	936357884001 6/27/17 HLVR	01115869	CL711689	\$75.86
08/03/17	536	0950	3002200	4104	OFFICE DEPOT	936357885001 6/30/17 HLVR	01115869	CL711689	\$75.86
08/03/17	536	0950	3002200	4104	OFFICE DEPOT	936357886001 6/27/17 HLVR	01115869	CL711689	\$75.86
08/03/17	536	0950	3002200	4104	OFFICE DEPOT	936357887001 6/27/17 HLVR	01115869	CL711689	\$75.86
08/03/17	536	0950	3002200	4104	OFFICE DEPOT	937866878001 6/27/17 HLVR	01115869	CL711689	\$75.86
08/03/17	536	0950	3002200	4104	OFFICE DEPOT	937904728001 6/26/17 HLVR	01115869	CL711689	\$12.85
08/03/17	536	0950	3002200	4104	OFFICE DEPOT	937904803001 6/26/17 HLVR	01115869	CL711689	\$12.06
08/03/17	536	0950	3002200	4104	OFFICE DEPOT	945260962001 7/21/17 HLVR	01115869	CL711682	\$165.15
08/03/17	536	0950	3002200	4104	OFFICE DEPOT	945261881001 7/21/17 HLVR	01115869	CL711682	\$20.11
08/10/17	536	0950	3002200	4104	OFFICE DEPOT	937866756001 6/23/17 HLVR	01116118	CL712096	\$240.56
08/10/17	536	0950	3002200	4104	OFFICE DEPOT	937866876001 6/23/17 HLVR	01116118	CL712098	\$279.48
08/10/17	536	0950	3002200	4104	OFFICE DEPOT	938267752001 6/20/17 HLVR	01116118	CL712096	\$100.88
08/10/17	536	0950	3002200	4104	OFFICE DEPOT	945260962002 7/22/17 HLVR	01116118	CL712095	\$6.34
08/24/17	536	0950	3002200	4104	OFFICE DEPOT	936357449001 6/16/17 HLVR	01116687	CL712709	\$12.86
08/24/17	536	0950	3002200	4104	OFFICE DEPOT	936357877002 6/17/17 HLVR	01116687	CL712709	\$439.55
08/24/17	536	0950	3002200	4104	OFFICE DEPOT	936357878001 6/19/17 HLVR	01116687	CL712709	\$193.79
08/24/17	536	0950	3002200	4104	OFFICE DEPOT	936357879001 6/16/17 HLVR	01116687	CL712709	\$14.90
08/24/17	536	0950	3002200	4104	OFFICE DEPOT	936995477001 6/20/17 HLVR	01116687	CL712709	\$2.89
08/24/17	536	0950	3002200	4104	OFFICE DEPOT	937866875001 6/23/17 HLVR	01116687	CL712709	\$7.71
08/24/17	536	0950	3002200	4104	OFFICE DEPOT	938267751001 6/21/17 HLVR	01116687	CL712709	\$44.36
Total:									\$1,057.49

HLVRA

Expenditure Detail with Account Totals

Date	FD	BU	Acct	Vendor	Vendor Name	Description	WT #	DOC #	Amount
08/31/17	536	0950	3002200	4104	OFFICE DEPOT	951564641001 8/9/17 HLVR	01117022	CL712891	\$24.31
08/31/17	536	0950	3002200	4104	OFFICE DEPOT	951565117001 8/9/17 HLVR	01117022	CL712892	\$56.41
09/28/17	536	0950	3002200	9407	US BANK	8/10-9/11/17 HLVR SUPPLIES	01118225	CL713928	\$42.89
10/26/17	536	0950	3002200	186	CITY OF SUSANVILLE	RMB OFFICE SUPP THRU 9/22/17	01119431	CL715149	\$448.00
01/25/18	536	0950	3002200	14113	CA ASSOC FOR PARKS & REC INS	1/18/18 MANNEQUINES HLVR	01122954	CL718643	\$25.80
04/09/18	536	0950	3002200	186	CITY OF SUSANVILLE	REV-API6/17 OFFICE SUPPLIES	00000001	JE001558	(\$2,099.48)
						Account 5360950 3002200	Total:		\$1,550.40
08/25/17	536	0950	3002250	0	UNASSIGNED VENDOR	8/24/2017	00000002	DP120012	\$61.63
09/14/17	536	0950	3002250	0	UNASSIGNED VENDOR	HLVRA TRANSFER	00000002	DP120311	\$157.98
10/24/17	536	0950	3002250	0	UNASSIGNED VENDOR	SEPT 2017 CREDIT CARD TRANS	00000002	DP120926	\$126.13
11/09/17	536	0950	3002250	0	UNASSIGNED VENDOR	HLVRA TRANSFER TO COUNTY	00000002	DP121275	\$146.64
						Account 5360950 3002250	Total:		\$492.38
08/21/17	536	0950	3002251	0	UNASSIGNED VENDOR	8/16/2017	00000002	DP119931	(\$46.00)
09/14/17	536	0950	3002251	0	UNASSIGNED VENDOR	HLVRA TRANSFER	00000002	DP120311	\$1.00
10/24/17	536	0950	3002251	0	UNASSIGNED VENDOR	SEPT 2017 CREDIT CARD TRANS	00000002	DP120926	(\$15.00)
11/09/17	536	0950	3002251	0	UNASSIGNED VENDOR	START UP TILL CASH	00000002	DP121275	(\$200.00)
04/09/18	536	0950	3002251	0	UNASSIGNED VENDOR	END OF SEASON TILL DEP 121275	00000001	JE001555	\$200.00
						Account 5360950 3002251	Total:		(\$60.00)
11/09/17	536	0950	3002252	0	UNASSIGNED VENDOR	HLVRA TRANSFER TO COUNTY	00000002	DP121275	\$130.00
11/13/17	536	0950	3002252	0	UNASSIGNED VENDOR	NSF- REPLACEMENT CC PMT	00000002	DP121302	(\$130.00)
						Account 5360950 3002252	Total:		\$0.00
07/20/17	536	0950	3002300	3297	KRONICK, MOSOVITS, TIEDEMANN &	5/31-6/22/17 LEGAL SERVICES H	01115366	CO180038	\$562.20
08/24/17	536	0950	3002300	186	CITY OF SUSANVILLE	RMB ADMIN SERV THRU 6/30/17	01116754	CL712565	\$21,458.89
09/07/17	536	0950	3002300	99998	CA ASSOC OF REC&PARK DISTRICTS	7/1/17-6/30/18 MEMBERSHIP DUES	01117325	CL713155	\$400.00
09/28/17	536	0950	3002300	3297	KRONICK, MOSOVITS, TIEDEMANN &	8/9-8/16/17 LEGAL SERVICES HLVR	01118165	CO180038	\$405.00
10/26/17	536	0950	3002300	186	CITY OF SUSANVILLE	RMB ADMIN SERV THRU 9/22/17	01119431	CL715149	\$14,151.43
10/26/17	536	0950	3002300	3297	KRONICK, MOSOVITS, TIEDEMANN &	9/12-9/21/17 LEGAL SERVICES HL	01119408	CO180038	\$135.00
11/09/17	536	0950	3002300	3297	KRONICK, MOSOVITS, TIEDEMANN &	10/4-10/12/17 LEGAL SERVICES H	01119943	CO180038	\$607.50
11/30/17	536	0950	3002300	186	CITY OF SUSANVILLE	THRU 11/3/17 ADMIN FEES	01120736	CL716466	\$3,576.89
12/14/17	536	0950	3002300	12933	PRICE PAIGE & CO ACCOUNTANCY	12762 11/30/17-AUDIT 6/30/17	01121227	CL716882	\$1,680.00
12/21/17	536	0950	3002300	3297	KRONICK, MOSOVITS, TIEDEMANN &	10/26-11/11/17 LEGAL SERVICES H	01121529	CO180038	\$607.50
01/11/18	536	0950	3002300	12933	PRICE PAIGE & CO ACCOUNTANCY	12/31/17 HLVR AUDIT 6/30/17	01122330	CL718092	\$1,010.00
01/11/18	536	0950	3002300	6670	FRONTIER/CITIZENS COMM COMPANY	1/1-1/31/18 HLVR 2510235	01122327	CL718093	\$214.59
01/18/18	536	0950	3002300	3297	KRONICK, MOSOVITS, TIEDEMANN &	12/6-12/12/17 LEGAL SERVICES	01122588	CO180038	\$337.50
03/08/18	536	0950	3002300	12933	PRICE PAIGE & CO ACCOUNTANCY	2/28/18 HLVR AUDIT 6/30/17	01124437	CL720083	\$500.00
03/08/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB THRU 12/29/17 ADMIN FEES	01124438	CL720088	\$3,930.67
04/05/18	536	0950	3002300	3297	KRONICK, MOSOVITS, TIEDEMANN &	1/29-2/16/18 LEGAL SERVICES	01125422	CO180038	\$168.13

For Fiscal Year 2018
From 7/1/2017 To 6/30/2018

HLVRA

Expenditure Detail with Account Totals

User: dwemple
Addendum = *

Date	FD	BU	Acct	Vendor	Vendor Name	Description	WT #	DOC #	Amount
04/09/18	536	0950	3002300	186	CITY OF SUSANVILLE	REV 16/17 ADMIN	00000001	JE001558	(\$21,458.89)
					Account 5360950	3002300	Total:		\$28,286.41
08/24/17	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 6/30/17	01116754	CL712565	\$14,414.84
10/26/17	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 9/22/17	01119431	CL715149	\$66,494.54
11/30/17	536	0950	3002359	186	CITY OF SUSANVILLE	THRU 11/3/17 POOL EMPLOYEE	01120736	CL716466	\$15,642.53
03/08/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB THRU 12/29/17 POOL EMPLOYEE	01124438	CL720088	\$4,664.99
04/09/18	536	0950	3002359	186	CITY OF SUSANVILLE	REV AP 16/17 POOL STAFF TIME	00000001	JE001558	(\$14,414.84)
					Account 5360950	3002359	Total:		\$86,802.06
08/24/17	536	0950	3002400	186	CITY OF SUSANVILLE	RMB PUBLICATION THRU 6/30/17	01116754	CL712565	\$180.60
10/26/17	536	0950	3002400	186	CITY OF SUSANVILLE	RMB PUBLICATION THRU 9/22/17	01119431	CL715149	\$786.90
03/08/18	536	0950	3002400	186	CITY OF SUSANVILLE	RMB THRU 12/29/17 PUBLICATION	01124438	CL720088	\$336.40
04/09/18	536	0950	3002400	186	CITY OF SUSANVILLE	REV AP16/17 PUBLICATIONS	00000001	JE001558	(\$180.60)
					Account 5360950	3002400	Total:		\$1,123.30
07/20/17	536	0950	3002701	14444	KNORR SYSTEMS, INC.	6/30/17 25M LANE W/DISC	01115408	CL711324	\$6,544.94
07/20/17	536	0950	3002701	14444	KNORR SYSTEMS, INC.	6/30/17 LANE REEL/COVER	01115407	CL711321	\$4,586.38
07/27/17	536	0950	3002701	14445	SCP DISTRIBUTORS, LLC	SI320026 7/1/17 SPINE BOARD	01115653	CL711438	\$559.93
07/27/17	536	0950	3002701	14500	GAMUT SUPPLY LLC.	6/7/17 AED SIGN FOR POOL	01115662	CL711403	\$17.45
08/03/17	536	0950	3002701	10037	MARTIN SECURITY SYSTEMS, INC	34195 6/30/17 HLVR	01115865	CL711651	\$25.00
08/03/17	536	0950	3002701	11260	GLOBAL EQUIPMENT COMPANY, INC.	111137359 6/5/17 HLVR	01115861	CL711698	\$2,809.45
08/10/17	536	0950	3002701	11260	GLOBAL EQUIPMENT COMPANY, INC.	6/7/17 WASTE BASKET	01116190	CL712011	\$247.70
08/10/17	536	0950	3002701	14445	SCP DISTRIBUTORS, LLC	6/29/17 BUOY/RING	01116192	CL712014	\$359.75
08/10/17	536	0950	3002701	4104	OFFICE DEPOT	936357877003 6/20/17 HLVR	01116118	CL712099	\$28.95
08/10/17	536	0950	3002701	4104	OFFICE DEPOT	936357880001 6/16/17 HLVR	01116118	CL712099	\$45.45
08/10/17	536	0950	3002701	4104	OFFICE DEPOT	936357883001 6/16/17 HLVR	01116118	CL712099	\$53.61
08/10/17	536	0950	3002701	4104	OFFICE DEPOT	938267588001 6/21/17 HLVR	01116118	CL712099	\$9.86
08/24/17	536	0950	3002701	186	CITY OF SUSANVILLE	RMB EQUIPMENT THRU 6/30/17	01116754	CL712565	\$2,099.48
08/24/17	536	0950	3002701	4104	OFFICE DEPOT	936357449001 6/16/17 HLVR	01116687	CL712709	\$623.02
08/24/17	536	0950	3002701	4104	OFFICE DEPOT	938267753001 6/20/17 HLVR	01116687	CL712714	\$592.01
08/24/17	536	0950	3002701	4104	OFFICE DEPOT	945261882001 7/28/17 HLVR	01116687	CL712714	\$360.34
09/07/17	536	0950	3002701	14445	SCP DISTRIBUTORS, LLC	SI324099 8/24/17 BACKSTROKE	01117300	CL713134	\$1,011.90
09/14/17	536	0950	3002701	14445	SCP DISTRIBUTORS, LLC	SI324910 8/31/17 ROPE	01117505	CL713300	\$678.24
09/28/17	536	0950	3002701	14445	SCP DISTRIBUTORS, LLC	SI325438 9/11/17 CLOCK,FLOAT	01118217	CL713925	\$461.16
09/28/17	536	0950	3002701	9407	US BANK	8/10-9/11/17 HLVR SUPPLIES	01118225	CL713928	\$383.74
10/19/17	536	0950	3002701	11260	GLOBAL EQUIPMENT COMPANY, INC.	111192387 6/21/17 UMBRELLA	01119050	CL714741	\$187.20
10/19/17	536	0950	3002701	11260	GLOBAL EQUIPMENT COMPANY, INC.	111206110 6/23/17 PADLOCKS	01119050	CL714740	\$176.76
10/19/17	536	0950	3002701	11260	GLOBAL EQUIPMENT COMPANY, INC.	11121346 6/26/17 KICKBOARD	01119050	CL714740	\$174.91
10/19/17	536	0950	3002701	14615	NOBLES CONSTRUCTION COMPONENTS	6/16/17 GLULAMS BENCHES HLVR	01119053	CL714744	\$380.00
0/26/17	536	0950	3002701	186	CITY OF SUSANVILLE	RMB EQUIPMENT THRU 9/22/17	01119431	CL715149	\$2,032.93
0/26/17	536	0950	3002701	9407	US BANK	9/22/17 MATS	01119432	CL715155	\$990.63

For Fiscal Year 2018
From 7/1/2017 To 6/30/2018

HLVRA

Expenditure Detail with Account Totals

User: dwemple
Addendum = *

Date	FD	BU	Acct	Vendor	Vendor Name	Description	WT #	DOC #	Amount
11/06/17	536	0950	3002701	10037	MARTIN SECURITY SYSTEMS, INC	COR#1115865 6/30/17 34195	00000001	JE000660	(\$25.00)
12/21/17	536	0950	3002701	193	ARLIN BILLINGTON	400893 12/4/17 HEATER	01121548	CL717252	\$139.93
12/28/17	536	0950	3002701	193	ARLIN BILLINGTON	401963 12/18/17 BUNGEE CORD	01121910	CL717522	\$8.46
12/28/17	536	0950	3002701	193	ARLIN BILLINGTON	402059 12/19/17 BUNGEE CORD	01121910	CL717522	\$75.03
01/11/18	536	0950	3002701	9407	US BANK	12/4/17 POOL CHEMICALS	01122332	CL718089	\$215.40
01/25/18	536	0950	3002701	9407	US BANK	12/18/17 POOL CHEMICAL HLVR	01122964	CL718642	\$129.24
02/08/18	536	0950	3002701	193	ARLIN BILLINGTON	404000 1/16/18 BUNGEE	01123374	CL718868	\$17.35
02/08/18	536	0950	3002701	193	ARLIN BILLINGTON	404542 1/24/18 BUNGEE	01123374	CL718868	\$14.45
02/08/18	536	0950	3002701	193	ARLIN BILLINGTON	404668 1/25/18 BUNGEE	01123374	CL718868	(\$17.35)
04/09/18	536	0950	3002701	14444	KNORR SYSTEMS, INC.	REV AP JUNI7 LANE ASSY KNORR	00000001	JE001557	(\$11,131.32)
						Account 5360950 3002701		Total:	\$14,866.98
07/03/17	536	0950	3002800	0	UNASSIGNED VENDOR	TILL AND SAFE	00000002	DP119092	\$200.00
04/05/18	536	0950	3002800	4654	LASSEN COUNTY AUDITOR	HLVRA POOL TILL MONEY	01125562	CL721097	\$200.00
04/09/18	536	0950	3002800	0	UNASSIGNED VENDOR	END OF SEASON TILL DEP 121275	00000001	JE001555	(\$200.00)
						Account 5360950 3002800		Total:	\$200.00
09/22/17	536	0950	3002801	0	UNASSIGNED VENDOR	17/18 COST PLAN 1ST QTR	00000001	JE000334	\$452.84
12/07/17	536	0950	3002801	0	UNASSIGNED VENDOR	17/18 COST PLAN CHARGES	00000001	JE000812	\$452.84
02/08/18	536	0950	3002801	0	UNASSIGNED VENDOR	2017/18 Cost Plan Allocation	00000001	JE001188	\$452.84
						Account 5360950 3002801		Total:	\$1,358.52
08/31/17	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	8/18/17 66 N.LASSEN SETUP	01117043	CL712784	\$169.00
10/19/17	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	10/26/17 HLVR 66 N.LASSEN	01119052	CL714743	\$25.00
11/06/17	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	COR#1115865 6/30/17 34195	00000001	JE000660	\$25.00
11/06/17	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	COR#1116194 AUG17	00000001	JE000660	\$230.00
11/09/17	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	10/31/17 HLVR 66 N.LASSEN	01119923	CL715568	\$25.00
12/07/17	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	DEC17 HLVR 66 N.LASSEN	01120986	CL716534	\$25.00
12/07/17	536	0950	3002807	14648	WILLIAM L. BUNCH, JR	12/22/17-12/21/18 MONITOR FEE	01120988	CL716547	\$328.00
01/11/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	JAN18 HLVR 66 N.LASSEN	01122329	CL718090	\$25.00
02/15/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	FEB18 HLVR 66 N.LASSEN	01123674	CL719210	\$25.00
03/08/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	3/26/18 HLVR 66 N.LASSEN	01124435	CL720084	\$25.00
						Account 5360950 3002807		Total:	\$902.00
07/20/17	536	0950	3002901	99998	ALDEN SINGLETON	RMB 6/7-8/17 RED CROSS TRAININ	01115397	CL711352	\$100.00
07/20/17	536	0950	3002901	99998	ERIKA ZIMMERMANN	RMB 6/7-8/17 RED CROSS TRAININ	01115400	CL711355	\$100.00
07/20/17	536	0950	3002901	99998	ETHAN HEFFNER	RMB 6/7-8/17 RED CROSS TRAININ	01115390	CL711345	\$100.00
07/20/17	536	0950	3002901	99998	GWYNETH STUBBS	RMB 6/7-8/17 RED CROSS TRAININ	01115398	CL711353	\$100.00
07/20/17	536	0950	3002901	99998	ISABELLE SILVA	RMB 6/7-8/17 RED CROSS TRAININ	01115396	CL711351	\$100.00
07/20/17	536	0950	3002901	99998	JAQUELLE DODGE	RMB 6/7-8/17 RED CROSS TRAININ	01115388	CL711343	\$100.00
07/20/17	536	0950	3002901	99998	JENNA MONAHAN	RMB 6/7-8/17 RED CROSS TRAININ	01115393	CL711348	\$100.00
07/20/17	536	0950	3002901	99998	JESSICA DIERMIER	RMB 6/7-8/17 RED CROSS TRAININ	01115387	CL711342	\$100.00
07/20/17	536	0950	3002901	99998	JON CELUM	RMB 6/7-8/17 RED CROSS TRAININ	01115386	CL711341	\$100.00

HLVRA

Expenditure Detail with Account Totals

Date	FD	BU	Acct	Vendor	Vendor Name	Description	WT #	DOC #	Amount
07/20/17	536	0950	3002901	99998	LOUIS MEDVIN	RMB 6/7-8/17 RED CROSS TRAININ	01115392	CL711347	\$100.00
07/20/17	536	0950	3002901	99998	MICHAEL PELFREY	RMB 6/7-8/17 RED CROSS TRAININ	01115394	CL711349	\$100.00
07/20/17	536	0950	3002901	99998	NANCY HEFFNER	RMB 6/7-8/17 RED CROSS TRAININ	01115391	CL711346	\$100.00
07/20/17	536	0950	3002901	99998	REESA RICE	RMB 6/7-8/17 RED CROSS TRAININ	01115395	CL711350	\$100.00
07/20/17	536	0950	3002901	99998	SEANN FRANCOIS	RMB 6/7-8/17 RED CROSS TRAININ	01115389	CL711344	\$100.00
07/20/17	536	0950	3002901	99998	TATUM THOMAS	RMB 6/7-8/17 RED CROSS TRAININ	01115399	CL711354	\$100.00
08/24/17	536	0950	3002901	186	CITY OF SUSANVILLE	RMB TRAINING THRU 6/30/17	01116754	CL712565	\$270.72
04/09/18	536	0950	3002901	186	CITY OF SUSANVILLE	REV AP16/17 TRAINING EXP	00000001	JE001558	(\$270.72)
						Account 5360950 3002901		Total:	\$1,500.00
08/03/17	536	0950	3003000	12356	C&S WASTE SOLUTIONS	6/14-7/1/17 AC30118569 HLVR	01115860	CL711650	\$302.83
08/03/17	536	0950	3003000	841	SUSANVILLE SANITARY DISTRICT	7/1-8/31/17 800 SOUTH ST	01115866	CL711652	\$156.00
08/10/17	536	0950	3003000	10037	MARTIN SECURITY SYSTEMS, INC	AUG17 HLVR 66 N.LASSEN	01116194	CL712012	\$230.00
08/10/17	536	0950	3003000	186	CITY OF SUSANVILLE	7/11-7/31/17 HLVR A	01116195	CL712013	\$191.80
08/17/17	536	0950	3003000	12356	C&S WASTE SOLUTIONS	8/1/17 30-118569 HLVR	01116445	CL712166	\$202.98
09/07/17	536	0950	3003000	186	CITY OF SUSANVILLE	7/14-8/7/17 HLVR 800 SOUTH ST	01117302	CL713146	\$9.14
09/14/17	536	0950	3003000	12356	C&S WASTE SOLUTIONS	9/1/17 HLVR 30-11856-9	01117503	CL713298	\$198.44
10/19/17	536	0950	3003000	12356	C&S WASTE SOLUTIONS	10/2/17 30-118569 HLVR	01119048	CL714738	\$198.44
11/06/17	536	0950	3003000	10037	MARTIN SECURITY SYSTEMS, INC	COR#1116194 AUG17	00000001	JE000660	(\$230.00)
11/06/17	536	0950	3003000	186	CITY OF SUSANVILLE	COR#1116195 7/11-7/31/17	00000001	JE000661	(\$191.80)
11/06/17	536	0950	3003000	186	CITY OF SUSANVILLE	COR#1117302 7/14-8/7/17	00000001	JE000661	(\$9.14)
11/07/17	536	0950	3003000	841	SUSANVILLE SANITARY DISTRICT	COR#1115866 7/1-8/31/17 800SOU	00000001	JE000663	(\$156.00)
04/09/18	536	0950	3003000	0	UNASSIGNED VENDOR	MOVE GARBAGE EXP TO 3003040	00000001	JE001554	(\$902.69)
						Account 5360950 3003000		Total:	\$0.00
09/07/17	536	0950	3003010	515	LMUD	7/26-8/22/17 800 SOUTH ST HLVR	01117301	CL713144	\$921.63
10/19/17	536	0950	3003010	515	LMUD	8/22-9/22/17 800 SOUTH HLVR	01119051	CL714742	\$1,391.54
11/09/17	536	0950	3003010	515	LMUD	9/22-10/24/17 800 SOUTH 390772	01119961	CL715679	\$1,414.78
12/14/17	536	0950	3003010	515	LMUD	10/24-11/21/17 AC:390772 HLVR	01121226	CL716883	\$1,228.81
01/11/18	536	0950	3003010	515	LMUD	11/21-12/20/17 800SOUTH	01122328	CL718091	\$973.10
02/15/18	536	0950	3003010	515	LMUD	12/20-1/18/18 390772 HLVR	01123673	CL719211	\$880.12
03/15/18	536	0950	3003010	515	LMUD	1/18-2/26/18 800SOUTH HLVR	01124586	CL720130	\$973.10
						Account 5360950 3003010		Total:	\$7,783.08
11/07/17	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	COR#1115866 7/1-8/31/17 800SOU	00000001	JE000663	\$156.00
11/09/17	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	1/1/-12/31/17 3204 800SOUTH	01119962	CL715680	\$327.60
12/28/17	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	JUNE,JULY,AUG17 BACKWASH	01121911	CL717521	\$312.00
01/11/18	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	1/1-2/28/18 3204 800SOUTH	01122331	CL718095	\$156.00
03/08/18	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	3/1-4/30/18 3204 800SOUTH ST	01124440	CL720086	\$156.00
						Account 5360950 3003030		Total:	\$1,107.60
04/09/18	536	0950	3003040	0	UNASSIGNED VENDOR	MOVE GARBAGE EXP FRM 3003000	00000001	JE001554	\$902.69
						Account 5360950 3003040		Total:	\$902.69

HLVRA

Expenditure Detail with Account Totals

User: dwemple
Addendum = *

Date	FD	BU	Acct	Vendor	Vendor Name	Description	WT #	DOC #	Amount
10/19/17	536	0950	3003050	186	CITY OF SUSANVILLE	8/7-9/7/17 105-0022 HLVR	01119055	CL714746	\$296.75
11/06/17	536	0950	3003050	186	CITY OF SUSANVILLE	COR#11116195 7/11-7/31/17	00000001	JE0000661	\$191.80
11/06/17	536	0950	3003050	186	CITY OF SUSANVILLE	COR#1117302 7/14-8/7/17	00000001	JE0000661	\$9.14
11/09/17	536	0950	3003050	186	CITY OF SUSANVILLE	9/7-10/10/17 105.0022 HLVR	01119924	CL715569	\$9,404.49
12/07/17	536	0950	3003050	186	CITY OF SUSANVILLE	1/1/10-11/8/17 800SOUTH	01120987	CL716535	\$389.95
01/18/18	536	0950	3003050	186	CITY OF SUSANVILLE	1/8-12/8/17 105.0022.0000	01122599	CL718256	\$401.33
02/08/18	536	0950	3003050	186	CITY OF SUSANVILLE	12/8-1/10/18 800SOUTH HLVRA	01123375	CL718869	\$388.02
03/08/18	536	0950	3003050	186	CITY OF SUSANVILLE	2/1-2/28/18 HLVR 800 SOUTH ST	01124439	CL720087	\$387.63
						Account 5360950 3003050		Total:	\$11,469.31
08/03/17	536	0950	3006050	11742	RICHARD L. WILLIAMS	1503 5/31/17 HLVR	01115868	CL711654	\$831.19
08/03/17	536	0950	3006050	11742	RICHARD L. WILLIAMS	1509 6/14/17 HLVR	01115867	CL711653	\$1,261.26
08/17/17	536	0950	3006050	5231	MELISSA L. MCCOY	6/1/17 LANDSCAPING POOL	01116446	CL712167	\$1,467.70
08/24/17	536	0950	3006050	186	CITY OF SUSANVILLE	RMB LANDSCAP THRU 6/30/17	01116754	CL712565	\$14,014.64
10/26/17	536	0950	3006050	186	CITY OF SUSANVILLE	RMB LANDSCAPING THRU 9/22/17	01119431	CL715149	\$307.03
11/30/17	536	0950	3006050	186	CITY OF SUSANVILLE	THRU 11/3/17 LANDSCAPING COSTS	01120736	CL716466	\$492.35
12/28/17	536	0950	3006050	9884	HAT CREEK CONSTRUCTION &	5/22/17 HAUL TOPSOIL HLVRA	01121916	CL717621	\$412.91
04/09/18	536	0950	3006050	11742	RICHARD L. WILLIAMS	REV 16/17 AP LANDSCAPING	00000001	JE001562	(\$1,261.26)
04/09/18	536	0950	3006050	11742	RICHARD L. WILLIAMS	REV 16/17 AP LANDSCAPING	00000001	JE001562	(\$831.19)
04/09/18	536	0950	3006050	186	CITY OF SUSANVILLE	REV API6/17 LANDSCAPING COSTS	00000001	JE001558	(\$14,014.64)
04/09/18	536	0950	3006050	5231	MELISSA L. MCCOY	REV 16/17 AP LANDSCAPING	00000001	JE001562	(\$1,467.70)
						Account 5360950 3006050		Total:	\$1,212.29
07/27/17	536	0950	3006100	13897	MODERN BUILDING INC.	6/26/17 BUILD POOL	01115622	CL711371	\$110,265.41
09/14/17	536	0950	3006100	14444	KNORR SYSTEMS, INC.	S1194251 8/24/17 PO175143 HLVR	01117472	CL713468	\$8,675.04
09/14/17	536	0950	3006100	14444	KNORR SYSTEMS, INC.	S1194258 8/24/17 PO175144 HLVR	01117472	CL713468	\$5,737.88
12/07/17	536	0950	3006100	10547	RECREONICS, INC.	PO#175139 INV#66052 11/7/17	01120892	CL716807	\$13,022.19
01/11/18	536	0950	3006100	0	UNASSIGNED VENDOR	4TH QTR SALES TAX TO BOE	00000001	JE001006	\$944.00
04/09/18	536	0950	3006100	13897	MODERN BUILDING INC.	Rev API6/17 BUILD POOL INV#9	00000001	JE001556	(\$110,265.41)
						Account 5360950 3006100		Total:	\$28,379.11
Total Budget Year Expenditures:									\$226,546.97
Grand Total:									\$226,546.97

Chronological Expense Detail

July 1, 2017 through June 30, 2018

Honey Lake Valley Recreation Authority

Date	Fund	Description	Revenue	Expenses	Total
		Fund Balance Transfer			\$ 125,115.87
7/3/2017	3002800	Cash to til - start of season		\$ 200.00	\$ 124,915.87
7/17/2017	2007400	City Contribution	\$ 80,000.00		\$ 204,915.87
7/19/2017	3002701	Lincoln Aquatics		\$ 559.93	\$ 204,355.94
7/19/2017	3002701	Garnut Supply		\$ 17.45	\$ 204,338.49
7/19/2017	3002200	Office Depot		\$ 502.68	\$ 203,835.81
7/20/2017	3001200	Frontier		\$ 306.20	\$ 203,529.61
7/25/2017	3001705	Lee Joseph		\$ 2,073.77	\$ 201,455.84
7/25/2017	3001705	Lee Joseph		\$ 1,451.25	\$ 200,004.59
7/25/2017	3001705	Lee Joseph		\$ 88.33	\$ 199,916.26
7/25/2017	3001705	Lee Joseph		\$ 25.00	\$ 199,891.26
7/25/2017	3002807	Martin Security		\$ 156.00	\$ 199,735.26
7/25/2017	3003030	SSD		\$ 260.67	\$ 199,474.59
7/25/2017	3002200	Office Depot		\$ 302.83	\$ 199,171.76
7/25/2017	3003000	C&S Waste		\$ 4,070.00	\$ 195,101.76
7/25/2017	3001500	CAPRI - Insurance Premium		\$ 6,676.11	\$ 188,425.65
8/2/2017	3001705	Lincoln Aquatics		\$ 230.00	\$ 188,195.65
8/2/2017	3002807	Martin Security		\$ 1,201.38	\$ 186,994.27
8/2/2017	3001705	Lee Joseph		\$ 191.80	\$ 186,802.47
8/2/2017	3003000	City - Natural Gas		\$ 12.86	\$ 186,789.61
8/2/2017	3002200	Office Depot		\$ 359.75	\$ 186,429.86
8/2/2017	3002701	SCP (Pool equipment)		\$ 1,668.90	\$ 184,760.96
8/2/2017	3001705	Lee Joseph		\$ 524.57	\$ 184,236.39
8/2/2017	3002200	Office Depot		\$ 2,809.45	\$ 181,426.94
8/2/2017	3002701	Global		\$ 202.98	\$ 181,223.96
8/9/2017	3003000	C&S Waste		\$ 213.35	\$ 181,010.61
8/9/2017	3001200	Frontier Communications (Fire alarm)		\$ 1,467.70	\$ 179,542.91
8/9/2017	3006050	Every Bloomin Thing - landscaping		\$ 733.99	\$ 178,808.92
8/9/2017	3001705	Lee Joseph		\$ 254.92	\$ 178,554.00
8/9/2017	3001705	Lincoln Aquatics		\$ 623.02	\$ 177,930.98
8/9/2017	3002701	Office Depot		\$ 671.12	\$ 177,259.86
8/9/2017	3002200	Office Depot		\$ 100.88	\$ 177,158.98
8/11/2017	3002200	Office Depot		\$ 247.70	\$ 176,911.28
8/11/2017	3002701	Global		\$ 44.36	\$ 176,866.92
8/18/2017	3002200	Office Depot		\$ 952.35	\$ 175,914.57
8/18/2017	3002701	Office Depot		\$ 73.22	\$ 175,841.35
8/23/2017	3001400	Office Depot		\$ 56.41	\$ 175,784.94
8/23/2017	3002200	Office Depot		\$ 12.03	\$ 175,772.91
8/23/2017	3001400	Office Depot		\$ 24.31	\$ 175,748.60
8/23/2017	3002200	Office Depot		\$ 50.31	\$ 175,698.29
8/23/2017	3001705	Lee Joseph		\$ 169.00	\$ 175,529.29
8/23/2017	3002807	Martin Security		\$ 61.63	\$ 175,467.66
8/24/2017	3002250	bank fees		\$ 74.71	\$ 175,392.95
8/29/2017	3001400	ULINE - cleaning			

Notes:

Modern Phase II	done	
Pending Auditors	\$ 1,310.00	
City Reimbursement		
Staff Time (County)	\$ 944.32	
CAPRI - Insurance	\$ -	
Pool Chemicals	\$ 3,500.00	Holiday pools
Total Pending	\$ 5,754.32	

\$	12,994.98	Balance forward
\$	-	County (pending)
\$	92,700.00	Revenues 2016/2017 Season
\$	5,754.32	Pending (above)
\$	99,940.66	Cash Available

\$	1,125.00	Diving Board Fund (deposited)
\$	5,000.00	Diving Board Fund (pending receipt)
\$	6,125.00	

9/1/2017	3002251	cash over	\$	(46.00)	\$	175,438.95
9/1/2017	3001705	ace	\$	751.68	\$	174,687.27
9/1/2017	3002300	CARPd- dues	\$	400.00	\$	174,287.27
9/1/2017	3003010	LMUD	\$	921.63	\$	173,365.64
9/1/2017	3001400	Office Depot - janitorial	\$	76.37	\$	173,289.27
9/1/2017	3001705	Ace	\$	1,012.27	\$	172,277.00
9/1/2017	3001705	Lee Joseph	\$	1,793.36	\$	170,483.64
9/1/2017	3003050	City - Natural Gas	\$	9.14	\$	170,474.50
9/1/2017	3002701	Lincoln Aquatics	\$	1,011.90	\$	169,462.60
9/6/2017	3002701	Lincoln Aquatics	\$	678.24	\$	168,784.36
9/6/2017	3006100	Knorr Systems	\$	14,412.92	\$	154,371.44
9/7/2017	3002251	cash short	\$	1.00	\$	154,370.44
9/7/2017	3002250	cc fees	\$	157.98	\$	154,212.46
9/7/2017	3003000	C&S Waste	\$	198.44	\$	154,014.02
9/12/2017	3001200	Frontier Communications (Fire alarm)	\$	204.32	\$	153,809.70
9/19/2017	3002701	US Bank Card (portion)	\$	383.74	\$	153,425.96
9/19/2017	3002200	US Bank Card (portion)	\$	42.89	\$	153,383.07
9/19/2017	3002300	KMTG	\$	405.00	\$	152,978.07
9/19/2017	3002701	Lincoln Aquatics	\$	461.16	\$	152,516.91
9/22/2017	3002801	County Allocation	\$	452.84	\$	152,064.07
9/25/2017	3002250	CC fees	\$	22.28	\$	152,041.79
9/26/2017	3001705	Ace Hardware	\$	1,057.73	\$	150,984.06
10/1/2017	2003000	INTEREST	\$	916.16	\$	151,900.22
10/3/2017	3002807	Martin Security	\$	25.00	\$	151,875.22
10/3/2017	3003050	City - Natural Gas	\$	296.75	\$	151,578.47
10/3/2017	3001705	reimbursement Reesa pool chemicals	\$	20.27	\$	151,558.20
10/4/2017	3003010	LMUD	\$	1,391.54	\$	150,166.66
10/9/2017	3002701	Global	\$	351.67	\$	149,814.99
10/11/2017	3001705	Lincoln Aquatics	\$	6,380.14	\$	143,434.85
10/11/2017	3001400	Office Depot	\$	134.84	\$	143,300.01
10/11/2017	3003000	C&S Waste	\$	198.44	\$	143,101.57
10/11/2017	3001200	Frontier Communications (Fire alarm)	\$	205.19	\$	142,896.38
10/11/2017	3002701	Global	\$	187.20	\$	142,709.18
10/11/2017	3002701	Nobles - Benches in Bathroom	\$	380.00	\$	142,329.18
10/19/2017	3002251	Cash over	\$	(15.00)	\$	142,344.18
10/19/2017	3002250	cc fees	\$	126.13	\$	142,218.05
10/23/2017	3002300	City Reimbursement	\$	14,151.43	\$	128,066.62
10/23/2017	3002359	City Reimbursement	\$	66,494.54	\$	61,572.08
10/23/2017	3002701	City Reimbursement	\$	1,562.98	\$	60,009.10
10/23/2017	3001400	City Reimbursement	\$	100.57	\$	59,908.53
10/23/2017	3001150	City Reimbursement	\$	369.38	\$	59,539.15
10/23/2017	3002400	City Reimbursement	\$	786.90	\$	58,752.25
10/23/2017	3001705	City Reimbursement	\$	8.68	\$	58,743.57
10/23/2017	3002200	City Reimbursement	\$	448.00	\$	58,295.57
10/23/2017	3006050	City Reimbursement	\$	307.03	\$	57,988.54
10/23/2017	3001705	Ace	\$	1,035.03	\$	56,953.51
10/23/2017	3002300	KMTG	\$	135.00	\$	56,818.51
10/23/2017	3002701	US Bank Card	\$	990.63	\$	55,827.88
10/27/2017	3001705	Lee Joseph	\$	429.23	\$	55,398.65

10/27/2017	3001705	Ace Hardware		\$	54.01	\$	55,344.64
11/2/2017	3003050	City - Natural Gas & geo		\$	9,404.49	\$	45,940.15
11/2/2017	3001705	Ace Hardware		\$	13.74	\$	45,926.41
11/2/2017	3002807	Martin Security		\$	25.00	\$	45,901.41
11/7/2017	3002300	KMTG		\$	607.50	\$	45,293.91
11/7/2017	3003010	LMUD		\$	1,414.78	\$	43,879.13
11/7/2017	3003030	SSD		\$	327.60	\$	43,551.53
11/7/2017	3001200	Frontier		\$	214.22	\$	43,337.31
11/9/2017	3002251	Cash borrowed & returned from till -end season		\$	(200.00)	\$	43,537.31
11/28/2017	3002300	City Reimbursement		\$	3,576.89	\$	39,960.42
11/28/2017	3002359	City Reimbursement		\$	15,642.53	\$	24,317.89
11/28/2017	3006050	City Reimbursement		\$	492.35	\$	23,825.54
11/28/2017	3001705	Ace		\$	833.05	\$	22,992.49
12/1/2017	3006100	Recreonics starter blocks		\$	13,022.19	\$	9,970.30
12/1/2017	3001705	Lee Joseph		\$	752.94	\$	9,217.36
12/1/2017	3002807	Voltage Specialists		\$	328.00	\$	8,889.36
12/1/2017	3003050	City - Natural Gas & geo		\$	389.95	\$	8,499.41
12/1/2017	3002807	Martin Security		\$	25.00	\$	8,474.41
12/5/2017	3003010	LMUD		\$	1,228.81	\$	7,245.60
12/7/2017	3002300	Price Paige & Company - Auditors		\$	1,680.00	\$	5,565.60
12/7/2017	3002801	County Allocation		\$	452.84	\$	5,112.76
12/11/2017	3001200	Frontier		\$	205.19	\$	4,907.57
12/11/2017	3002701	Ace Hardware		\$	139.93	\$	4,767.64
12/13/2017	3002300	KMTG		\$	607.50	\$	4,160.14
12/18/2017	3006050	Hat Creek - top soil from June		\$	412.91	\$	3,747.23
12/19/2017	2007400	County Contribution		\$		\$	83,747.23
12/20/2017	3002701	Ace Hardware	\$ 80,000.00	\$	83.49	\$	83,663.74
12/20/2017	3003030	SSD		\$	312.00	\$	83,351.74
1/1/2018	2003000	INTEREST	\$ 466.48	\$		\$	83,818.22
1/8/2018	3002807	Martin Security		\$	25.00	\$	83,793.22
1/8/2018	3003010	LMUD		\$	973.10	\$	82,820.12
1/8/2018	3002300	Price Paige & Company - Auditors		\$	1,010.00	\$	81,810.12
1/8/2018	3001200	Frontier		\$	214.59	\$	81,595.53
1/9/2018	3003030	SSD		\$	156.00	\$	81,439.53
1/10/2018	3002701	US Bank - Chemicals		\$	215.40	\$	81,224.13
1/11/2018	3006100	BOE Payment		\$	944.00	\$	80,280.13
1/16/2018	3001500	CAPRI - Insurance Premium		\$	4,070.00	\$	76,210.13
1/16/2018	3003050	City (nat gas \$22.44 & geo \$379.09)		\$	401.53	\$	75,808.60
1/16/2018	3002300	KMTG		\$	337.50	\$	75,471.10
1/17/2018	3006100	Modern Building		\$	20,250.00	\$	55,221.10
1/24/2018	3002701	US Bank - Chemicals		\$	129.24	\$	55,091.86
1/24/2018	3002200	CAPRI - (shipping costs - free CPR Mannequin)		\$	25.80	\$	55,066.06
1/30/2018	3002701	Ace Hardware		\$	14.45	\$	55,051.61
2/1/2018	3003050	City (nat gas \$8.93 and geo \$379.09)		\$	388.02	\$	54,663.59
2/6/2018	3001200	Frontier Communications (Fire alarm)		\$	205.60	\$	54,457.99
2/6/2018	3002807	Martin Security		\$	25.00	\$	54,432.99
2/6/2018	3003010	LMUD		\$	880.12	\$	53,552.87
2/8/2018	3002801	County Allocation		\$	452.84	\$	53,100.03
2/13/2018	3001705	Lee Joseph		\$	58.31	\$	53,041.72

	Date	2017/2018 Budget	spent	Budgeted Amounts	
3001150		Safety Equipment and ***		\$ 5,000.00	
	10/23/2017	City - Zoll electrodes	\$ 361.77		
	10/23/2017	City - Gamut - Safety wall mounts	\$ 7.61		
				\$ 369.38	\$ 369.38
				\$ 4,630.62	
3001200		Communications		\$ 2,400.00	
	7/20/2017	Frontier	\$ 306.20		
	8/9/2017	Frontier	\$ 213.35		
	9/12/2017	Frontier	\$ 204.32		
	10/11/2017	Frontier	\$ 205.19		
	11/7/2017	Frontier	\$ 214.22		
	12/11/2017	Frontier	\$ 205.19		
	1/8/2017	Frontier	\$ 214.59		
	2/6/2018	Frontier	\$ 205.60		
	3/9/2018	Frontier	\$ 206.20		
	4/10/2018	Frontier	\$ 205.62		
				\$ 2,180.48	\$ 2,180.48
				\$ 219.52	
3001400		Janitorial Supplies		\$ 4,000.00	
	8/23/2017	Office Depot	\$ 73.22		
	8/23/2017	Office Depot	\$ 12.03		
	8/29/2017	Uline	\$ 74.71		
	9/1/2017	Office Depot	\$ 76.37		
	10/11/2017	Office Depot	\$ 134.84		
	10/23/2017	City - Ace	\$ 100.57		
				\$ 471.74	\$ 471.74
				\$ 3,528.26	
3001500		Insurance		\$ 8,140.00	
	8/1/2017	CAPRI	\$ 4,070.00		
	1/16/2018	CAPRI	\$ 4,070.00		
				\$ 8,140.00	\$ 8,140.00
				\$ -	
3001705		Maintenance - Pool		\$ 42,000.00	
	7/25/2017	Lee Joseph	\$ 1,451.25		
	7/25/2017	Lee Joseph	\$ 88.33		
	7/28/2017	Lee Joseph	\$ 2,073.77		
	8/2/2017	Lee Joseph	\$ 1,201.38		
	8/2/2017	Lee Joseph	\$ 1,668.90		
	8/2/2017	Lincoln Aquatics	\$ 6,676.11		
	8/9/2017	Lincoln Aquatics	\$ 254.92		
	8/9/2017	Lee Joseph	\$ 733.99		
	8/23/2017	Lee Joseph	\$ 50.31		
	9/1/2017	Ace Hardware	\$ 751.68		
	9/1/2017	Lee Joseph	\$ 1,793.36		
	9/1/2017	Ace Hardware	\$ 1,012.27		
	9/26/2017	Ace Hardware	\$ 1,057.73		
	10/3/2017	Reesa - reimbursement	\$ 20.27		
	10/11/2017	Lincoln Aquatics	\$ 6,380.14		
	10/23/2017	City - Ace Hardware	\$ 8.68		

	10/23/2017	Ace Hardware	\$	1,006.61		
	10/23/2017	Ace Hardware	\$	28.42		
	10/27/2017	Lee Joseph	\$	429.23		
	10/27/2017	Ace Hardware	\$	54.01		
	11/2/2017	Ace Hardware	\$	13.74		
	11/28/2017	Ace Hardware	\$	833.05		
	12/1/2017	Lee Joseph	\$	752.94		
	2/13/2018	Lee Joseph	\$	58.31		
					\$	28,399.40
					\$	13,600.60
3002200		Office Expenses			\$	4,800.00
	7/19/2017	Office Depot	\$	502.68		
	7/25/2017	Office Depot	\$	260.67		
	8/2/2017	Office Depot	\$	524.57		
	8/3/2017	Office Depot	\$	100.88		
	8/3/2017	Office Depot	\$	12.86		
	8/9/2017	Office Depot	\$	671.12		
	8/18/2017	Office Depot	\$	44.36		
	8/23/2017	Office Depot	\$	56.41		
	8/23/2017	Office Depot	\$	24.31		
	9/19/2017	US Bank - Printer Ink	\$	42.89		
	10/23/2017	City - Office supplies	\$	300.00		
	10/23/2017	City- staples Office supplies	\$	148.00		
	1/24/2018	CAPRI - shipping free CPR Mannequin	\$	25.80		
					\$	2,714.55
					\$	2,085.45
3002250		Bank & Credit Card Fees			\$	100.00
	8/24/2017	cc fees	\$	61.63		
	9/7/2017	cc fees	\$	157.98		
	9/25/2017	cc fees	\$	22.28		
	10/19/2017	cc fees	\$	126.13		
					\$	368.02
					\$	(268.02)
3002251		Cash Over/Short			\$	100.00
		over	\$	(46.00)		
	9/7/2017	short	\$	1.00		
	10/19/2017	over	\$	(15.00)		
					\$	(60.00)
					\$	40.00
3002300		Prof. & Spec. Services (City Staff, Auditors, Legal)			\$	21,000.00
	9/1/2017	CARPD- dues	\$	400.00		
	9/19/2017	Attorney	\$	405.00		
	10/23/2017	City - staffing (through 9/22/17)	\$	14,151.43		
	10/23/2017	Attorney	\$	135.00		
	11/7/2017	Attorney	\$	607.50		
	11/28/2017	City - staffing (through 11/3/17)	\$	3,576.89		
	12/7/2017	Price Paige & Company (auditors)	\$	1,680.00		
	12/13/2017	Attorney	\$	607.50		
	1/8/2018	Price Paige & Company (auditors)	\$	1,010.00		
	1/16/2018	Attorney	\$	337.50		
	2/21/2018	City (pending)	\$	3,930.67		
	3/7/2018	Price Paige & Company (auditors)	\$	500.00		
	3/27/2018	Attorney	\$	168.13		

	4/10/2018 Attorney	\$	94.00		
	payout to Lassen Aquatics	\$	2,780.00		
	4/18/2018 City Staff Time (pending)	\$	3,867.21		
	4/18/2018 Professional Services - Technical (pending)	\$	42.50		
				\$	34,293.33
				\$	(13,293.33)
3002359	Contract Staff Services (Pool Employees)			\$	134,000.00
	10/23/2017 City - staffing (through 9/22/17)	\$	66,494.54		
	11/28/2017 City - staffing (through 11/3/17)	\$	15,642.53		
	2/21/2018 City - staffing (through 12/18/17)	\$	4,464.99		
	4/18/2018 City - staffing (through 4/6/18) (pending)	\$	13,285.40		
				\$	99,887.46
				\$	34,112.54
3002400	Publications/Legal Notices			\$	5,100.00
	10/23/2017 City - ad in paper - pool schedules	\$	786.90		
	2/21/2018 City - ad in paper - recruitments	\$	336.40		
	4/18/2018 City - ad in paper - recruitments	\$	258.50		
				\$	1,381.80
				\$	3,718.20
3002701	Non-Capitalized Equipment (under \$5,000)			\$	8,000.00
	7/19/2017 Gamut Supply	\$	17.45		
	7/19/2017 Lincoln Aquatics	\$	559.93		
	8/2/2017 SCP	\$	359.75		
	8/9/2017 Office Depot	\$	623.02		
	8/11/2017 Global Equipment	\$	247.70		
	8/18/2017 Office Depot	\$	952.35		
	9/1/2017 Lincoln Aquatics	\$	1,011.90		
	9/6/2017 Lincoln Aquatics	\$	678.24		
	9/19/2017 Lincoln Aquatics	\$	461.16		
	9/19/2017 US Bank Card (various pool items)	\$	383.74		
	10/6/2017 Global Equipment	\$	351.67		
	10/11/2017 Global Equipment	\$	187.20		
	10/11/2017 Nobles - benches	\$	380.00		
	10/23/2017 City - uniforms - swim outlet	\$	462.96		
	10/23/2017 City - uniforms - kiefer	\$	209.45		
	10/23/2017 City - Square - receipt printer	\$	331.36		
	10/23/2017 City - Square - cash drawer	\$	150.30		
	10/23/2017 City - Programming Supplies	\$	408.91		
	10/23/2017 US Bank Card (Shower Mats)	\$	990.63		
	12/11/2017 Ace Hardware	\$	139.93		
	12/20/2017 Ace Hardware	\$	83.49		
	1/10/2018 US Bank - Spa-mart	\$	215.40		
	1/24/2018 US Bank - Spa-mart	\$	129.24		
	1/30/2018 Ace Hardware	\$	14.45		
				\$	9,350.23
				\$	(1,350.23)
3002800	Till and Safe Money				
	7/3/2017 till money	\$	200.00		
	11/9/2017 HLVRA - till money deposited back to County	\$	(200.00)		
	3/30/2018 till money	\$	200.00		
				\$	200.00
				\$	(200.00)
3002801	County Wide Allocations (Quarterly)			\$	2,300.00

	9/22/2017	County of Lassen	\$	452.84		
	12/7/2017	County of Lassen	\$	452.84		
	2/8/2018	County of Lassen	\$	452.84		
		County of Lassen (pending)	\$	452.84		
					\$	1,811.36
					\$	488.64
3002807		Electronic Surveillance	\$		1,200.00	
	7/25/2017	Martin Security	\$	25.00		
	8/2/2017	Martin Security	\$	230.00		
	8/23/2017	Martin Security	\$	169.00		
	10/3/2017	Martin Security	\$	25.00		
	11/2/2017	Martin Security	\$	25.00		
	12/1/2017	Voltage Specialists	\$	328.00		
	12/1/2017	Martin Security	\$	25.00		
	12/8/2017	Martin Security	\$	25.00		
	2/6/2018	Martin Security	\$	25.00		
	3/7/2018	Martin Security	\$	25.00		
	4/10/2018	Martin Security	\$	25.00		
					\$	927.00
					\$	273.00
3002901		Conferences/Training	\$		1,400.00	
					\$	-
					\$	1,400.00
3003010		Utilities - Electric	\$		10,000.00	
	9/1/2017	LMUD	\$	921.63		
	10/4/2017	LMUD	\$	1,391.54		
	11/7/2017	LMUD	\$	1,414.78		
	12/5/2017	LMUD	\$	1,228.81		
	1/8/2018	LMUD	\$	973.10		
	2/6/2018	LMUD	\$	880.12		
	3/8/2018	LMUD	\$	973.10		
	4/2/2018	LMUD	\$	694.15		
					\$	8,477.23
					\$	1,522.77
3003020		Utilities - Water	\$		10,000.00	
					\$	-
					\$	10,000.00
3003030		Utilities - Sewer	\$		5,000.00	
	7/17/2017	SSD (July and August)	\$	156.00		
	11/7/2017	SSD (Sept. Oct. Nov. Dec. & late fee)	\$	327.60		
	11/1/2017	SSD (extra billing - over EED)	\$	312.00		
	1/9/2018	SSD (january & february)	\$	156.00		
	3/5/2018	SSD (March - April)	\$	156.00		
					\$	1,107.60
					\$	3,892.40
3003040		Utilities - Trash Service	\$		10,000.00	
	7/25/2017	C&S Waste	\$	302.83		

	8/9/2017 C&S Waste	\$	202.98		
	9/7/2017 C&S Waste	\$	198.44		
	10/11/2017 C&S Waste	\$	198.44		
	4/10/2018 C&S Waste	\$	263.21		
				\$	1,165.90
				\$	8,834.10
3003050	Utilities - Natural Gas/Geothermal			\$	16,000.00
	8/2/2017 City of Susanville	\$	191.80		
	9/1/2017 City of Susanville	\$	9.14		
	10/3/2017 City of Susanville	\$	296.75		
	11/2/2017 City of Susanville Nat Gas	\$	13.18		
	Geo	\$	9,391.31		
	12/1/2017 City of Susanville Nat Gas	\$	10.86		
	Geo	\$	379.09		
	1/16/2018 City Natural Gas	\$	22.44		
	City Geo	\$	379.09		
	2/1/2018 City Natural Gas	\$	8.93		
	City Geo	\$	379.09		
	3/5/2018 City Natural Gas	\$	8.54		
	City Geo	\$	379.09		
	4/2/2018 City Natural Gas	\$	8.93		
	City Geo	\$	379.09		
				\$	11,857.33
				\$	4,142.67
3004900	Depreciation			\$	5,000.00
				\$	-
				\$	5,000.00
3005500	Store Concessions			\$	19,200.00
				\$	-
				\$	19,200.00
3005501	Recreation Activity Supplies			\$	13,700.00
				\$	-
				\$	13,700.00
3006050	Landscaping & Improvements			\$	36,000.00
	8/2/2017 Every Bloomin' Thing	\$	1,467.70		
	8/3/2017 Global	\$	2,809.45		
	10/23/2017 City - JW Wood/Western -Irrigation	\$	307.03		
	11/28/2017 City - WNS - backflow maintenance	\$	492.35		
	12/18/2017 Hat Creek - top soil from June	\$	412.91		
	4/18/2018 City - lawn hydrant (pending)	\$	2.40		
				\$	5,491.84
				\$	30,508.16
3006100	Building & Equipment			\$	44,300.00
	9/6/2017 knorr	\$	14,412.92		
	12/1/2017 Recreonics - starter blocks (not City)	\$	13,022.19		
	1/17/2018 Modern Building	\$	20,250.00		
	3/21/2018 Modern - final payment on contract	\$	7,250.00		
	1/11/2018 BOE Payment	\$	944.00		
				\$	55,879.11
				\$	(11,579.11)

3010000

Appropriation For Contingencies

\$ 10,000.00

\$	
\$	10,000.00

\$ 274,413.76

2017/2018 HLVRA PROJECTED BUDGET REVENUES AND EXPENSES

Sum of Expense Row Labels	Column Labels 2017						2017 Total	2018						2018 Total	Grand Total	Budget	% EXPENDED
	Jul	Aug	Sep	Oct	Nov	Dec		Jan	Feb	Mar	Apr	May	Jun				
3001150 - Safety Equipment and Clothing				\$ 369.38			\$ 369.38								\$ 369.38	\$ 5,000.00	7.4%
3001200 - Communications		\$ 213.35	\$ 204.32	\$ 205.19	\$ 214.22	\$ 205.19	\$ 1,042.27	\$ 214.59	\$ 205.60	\$ 205.19	\$ 205.19	\$ 205.19	\$ 204.32	\$ 1,240.08	\$ 2,282.35	\$ 2,400.00	95.1%
3001400 - Household Expenses		\$ 159.96	\$ 76.37	\$ 134.84			\$ 371.17				\$ 134.84	\$ 134.84	\$ 76.37	\$ 346.05	\$ 717.22	\$ 4,000.00	17.9%
3001500 - Insurance	\$ 4,470.00						\$ 4,470.00	\$ 4,070.00						\$ 4,070.00	\$ 8,540.00	\$ 8,140.00	104.9%
3001705 - Maintenance - Pool	\$ 3,613.35	\$ 1,985.68	\$ 4,615.04	\$ 7,927.36	\$ 846.79	\$ 752.94	\$ 19,741.16				\$ 4,697.22	\$ 4,697.22	\$ 4,615.04	\$ 14,009.48	\$ 33,750.64	\$ 42,000.00	80.4%
3002200 - Office Expenses	\$ 763.35	\$ 909.94		\$ 448.00			\$ 2,121.29	\$ 25.80			\$ 448.00	\$ 448.00		\$ 921.80	\$ 3,043.09	\$ 4,800.00	63.4%
3002250 - Bank & Credit Card Fees		\$ 61.63	\$ 180.26	\$ 126.13			\$ 368.02				\$ 126.13	\$ 126.13	\$ 180.26	\$ 432.52	\$ 800.54	\$ 100.00	800.5%
3002251 - Cash Over/Short			\$ (45.00)	\$ (15.00)	\$ (200.00)		\$ (260.00)				\$ (15.00)	\$ (15.00)	\$ (45.00)	\$ (75.00)	\$ (335.00)	\$ 100.00	-335.0%
3002300 - Prof. & Spec. Services (City Staff, Auditors, Legal)			\$ 805.00	\$ 14,286.43	\$ 4,184.39	\$ 3,645.34	\$ 22,921.16	\$ 3,009.27	\$ 1,080.88	\$ 3,091.74	\$ 2,080.32	\$ 2,080.32	\$ 3,890.32	\$ 15,232.85	\$ 38,154.00	\$ 21,000.00	181.7%
3002359 - Contract Staff Services (Pool Employees)				\$ 66,494.54	\$ 17,875.03	\$ 2,232.50	\$ 86,602.07	\$ 1,827.76	\$ 2,182.40	\$ 13,434.60	\$ 15,613.56	\$ 15,613.56	\$ 29,937.87	\$ 78,609.75	\$ 165,211.82	\$ 134,000.00	123.3%
3002400 - Publications/Legal Notices				\$ 786.90			\$ 786.90		\$ 336.40	\$ 1,500.00				\$ 1,836.40	\$ 2,623.30	\$ 5,100.00	51.4%
3002701 - Non-Capitalized Equipment (under \$5,000)	\$ 17.45	\$ 1,823.07	\$ 844.90	\$ 3,472.48		\$ 139.93	\$ 6,297.83	\$ 359.09		\$ 139.93	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,999.02	\$ 8,296.85	\$ 8,000.00	103.7%
3002800 - Special Departmental Expense	\$ 200.00						\$ 200.00							\$ 200.00	\$ 200.00	\$ -	N/A
3002801 - County Wide Allocations (Quarterly)			\$ 452.84				\$ 452.84	\$ 452.84	\$ 452.84	\$ 452.84			\$ 452.84	\$ 1,358.52	\$ 1,811.36	\$ 2,300.00	78.8%
3002807 - Electronic Surveillance	\$ 25.00	\$ 399.00		\$ 25.00	\$ 25.00	\$ 353.00	\$ 827.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00		\$ 125.00	\$ 952.00	\$ 1,200.00	79.3%
3002901 - Conferences/Training	\$ 1,770.72						\$ 1,770.72			\$ 2,500.00				\$ 2,500.00	\$ 4,270.72	\$ 1,400.00	305.1%
3003000 - Utilities - Trash Service	\$ 302.83	\$ 202.98	\$ 198.44	\$ 198.44			\$ 902.69				\$ 198.44	\$ 198.44	\$ 198.44	\$ 595.32	\$ 1,498.01	\$ -	N/A
3003010 - Utilities - Electric			\$ 921.63	\$ 1,391.54	\$ 1,414.78	\$ 1,228.81	\$ 4,956.76	\$ 973.10	\$ 938.43	\$ 1,228.81	\$ 1,391.54	\$ 1,391.54	\$ 1,400.00	\$ 7,323.42	\$ 12,280.18	\$ 10,000.00	122.8%
3003020 - Utilities - Water														\$ 10,000.00	\$ 10,000.00	\$ -	0.0%
3003030 - Utilities - Sewer	\$ 156.00				\$ 327.60	\$ 312.00	\$ 795.60	\$ 156.00		\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 476.00	\$ 1,271.60	\$ 5,000.00	25.4%
3003040 - Utilities- Geothermal					\$ 9,391.31		\$ 9,391.31	\$ 379.09	\$ 379.09	\$ 379.09	\$ 379.09	\$ 379.09	\$ 2,100.00	\$ 3,995.45	\$ 13,386.76	\$ 10,000.00	133.9%
3003050 - Utilities - Natural Gas			\$ 9.14	\$ 296.75	\$ 13.18	\$ 389.95	\$ 709.02	\$ 22.44	\$ 388.02	\$ 50.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 1,510.46	\$ 2,219.48	\$ 6,000.00	37.0%
3003206 - Swim Team													\$ 2,610.00	\$ 2,610.00	\$ 2,610.00	\$ -	N/A
3004900 - Depreciation	\$ -						\$ -							\$ -	\$ -	\$ 5,000.00	0.0%
3005500 - Store Concessions	\$ -						\$ -							\$ -	\$ -	\$ 19,200.00	0.0%
3005501 - Recreation Activity Supplies	\$ -						\$ -							\$ -	\$ -	\$ 13,700.00	0.0%
3006050 - Landscaping & Improvements		\$ 1,467.70		\$ 307.03	\$ 492.35		\$ 2,267.08						\$ 10,000.00	\$ 10,000.00	\$ 12,267.08	\$ 36,000.00	34.1%
3006100 - Building & Equipment	\$ 577.38	\$ 6,931.03	\$ 16,564.22		\$ 2,232.50	\$ 13,435.10	\$ 39,740.23	\$ 20,250.00					\$ 22,500.00	\$ 42,750.00	\$ 82,490.23	\$ 44,300.00	186.2%
3010000 - Appropriation For Contingencies	\$ -						\$ -							\$ -	\$ -	\$ 10,000.00	0.0%
Grand Total	\$ 11,896.08	\$ 14,154.34	\$ 24,827.16	\$ 96,455.01	\$ 36,817.15	\$ 22,694.75	\$ 206,844.49	\$ 31,312.14	\$ 5,988.66	\$ 23,087.20	\$ 26,214.33	\$ 26,214.33	\$ 79,050.46	\$ 191,867.12	\$ 398,711.61	\$ 408,740.00	
Revenue Projections																	% REVENUE
Pool Operations	\$ 51,000	\$ 30,000	\$ 8,500	\$ 3,000	\$ -	\$ -	\$ 92,500	\$ 466	\$ -	\$ -	\$ 3,000	\$ 8,500	\$ 51,000	\$ 62,966	\$ 155,466	\$ 245,000.00	63%
City / County	\$ 80,000					\$ 80,000								\$ 160,000	\$ 160,000	\$ 160,000.00	100%
Carry Over	\$ 119,753													\$ 119,753		\$ -	
Other Trust Transfers													\$ 412	\$ 412	\$ 10,412.00	\$ 10,412.00	4%
Grand Total	\$ 250,753.20	\$ 30,000	\$ 8,500	\$ 3,000	\$ -	\$ 80,000	\$ 92,500	\$ 466	\$ -	\$ -	\$ 3,000	\$ 8,500	\$ 51,412	\$ 435,632	\$ 415,412.00		

DATE PREPARED: 3/12/18

PROJECTED ENDING CASH BALANCE (INCLUDES ADDITIONAL CAPITAL PROJECTS) \$ 36,920.08

2017/2018 HLVRA PROJECTED BUDGET REVENUES AND EXPENSES

Sum of Expense Row Labels	Column Labels 2017						2017 Total	2018						2018 Total	Grand Total	Budget	% EXPENDED
	Jul	Aug	Sep	Oct	Nov	Dec		Jan	Feb	Mar	Apr	May	Jun				
3001150 - Safety Equipment and Clothing				\$ 369.38			\$ 369.38								\$ 369.38	\$ 5,000.00	7.4%
3001200 - Communications		\$ 213.35	\$ 204.32	\$ 205.19	\$ 214.22	\$ 205.19	\$ 1,042.27	\$ 214.59	\$ 205.60	\$ 206.20	\$ 205.19	\$ 205.19	\$ 204.32	\$ 1,241.09	\$ 2,283.36	\$ 2,400.00	95.1%
3001400 - Household Expenses		\$ 159.96	\$ 76.37	\$ 134.84			\$ 371.17				\$ 134.84	\$ 134.84	\$ 76.37	\$ 346.05	\$ 717.22	\$ 4,000.00	17.9%
3001500 - Insurance	\$ 4,470.00						\$ 4,470.00	\$ 4,070.00						\$ 4,070.00	\$ 8,540.00	\$ 8,140.00	104.9%
3001705 - Maintenance - Pool	\$ 3,613.35	\$ 1,985.68	\$ 4,615.04	\$ 7,927.36	\$ 846.79	\$ 752.94	\$ 19,741.16				\$ 4,697.22	\$ 4,697.22	\$ 4,615.04	\$ 14,009.48	\$ 33,750.64	\$ 42,000.00	80.4%
3002200 - Office Expenses	\$ 763.35	\$ 909.94		\$ 448.00			\$ 2,121.29	\$ 25.80			\$ 448.00	\$ 448.00		\$ 921.80	\$ 3,043.09	\$ 4,800.00	63.4%
3002250 - Bank & Credit Card Fees		\$ 61.63	\$ 180.26	\$ 126.13			\$ 368.02				\$ 126.13	\$ 126.13	\$ 180.26	\$ 432.52	\$ 800.54	\$ 100.00	800.5%
3002251 - Cash Over/Short			\$ (45.00)	\$ (15.00)	\$ (200.00)		\$ (260.00)				\$ (15.00)	\$ (15.00)	\$ (45.00)	\$ (75.00)	\$ (335.00)	\$ 100.00	-335.0%
3002300 - Prof. & Spec. Services (City Staff, Auditors, Legal)			\$ 805.00	\$ 14,286.43	\$ 4,184.39	\$ 3,645.34	\$ 22,921.16	\$ 3,863.36	\$ 2,764.34	\$ 4,623.09	\$ 2,080.32	\$ 2,080.32	\$ 3,890.32	\$ 19,301.75	\$ 42,222.91	\$ 21,000.00	201.1%
3002359 - Contract Staff Services (Pool Employees)				\$ 66,494.54	\$ 17,875.03	\$ 2,232.50	\$ 86,602.07	\$ 1,788.18	\$ 817.87	\$ 5,111.11	\$ 15,613.56	\$ 15,613.56	\$ 29,937.87	\$ 68,882.15	\$ 155,484.22	\$ 134,000.00	116.0%
3002400 - Publications/Legal Notices				\$ 786.90			\$ 786.90		\$ 336.40					\$ 336.40	\$ 1,123.30	\$ 5,100.00	22.0%
3002701 - Non-Capitalized Equipment (under \$5,000)	\$ 17.45	\$ 1,823.07	\$ 844.90	\$ 3,472.48		\$ 139.93	\$ 6,297.83	\$ 359.09			\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,859.09	\$ 8,156.92	\$ 8,000.00	102.0%
3002800 - Special Departmental Expense	\$ 200.00						\$ 200.00			\$ 200.00				\$ 200.00	\$ 400.00	\$ -	N/A
3002801 - County Wide Allocations (Quarterly)			\$ 452.84				\$ 452.84		\$ 452.84				\$ 452.84	\$ 905.68	\$ 1,358.52	\$ 2,300.00	59.1%
3002807 - Electronic Surveillance	\$ 25.00	\$ 399.00		\$ 25.00	\$ 25.00	\$ 353.00	\$ 827.00	\$ 25.00	\$ 25.00		\$ 25.00	\$ 25.00		\$ 100.00	\$ 927.00	\$ 1,200.00	77.3%
3002901 - Conferences/Training	\$ 1,770.72						\$ 1,770.72							\$ 1,770.72	\$ 1,400.00	\$ 1,400.00	126.5%
3003000 - Utilities - Trash Service	\$ 302.83	\$ 202.98	\$ 198.44	\$ 198.44			\$ 902.69				\$ 198.44	\$ 198.44	\$ 198.44	\$ 595.32	\$ 1,498.01	\$ -	N/A
3003010 - Utilities - Electric			\$ 921.63	\$ 1,391.54	\$ 1,414.78	\$ 1,228.81	\$ 4,956.76	\$ 973.10	\$ 938.43	\$ 973.00	\$ 1,391.54	\$ 1,391.54	\$ 1,400.00	\$ 7,067.61	\$ 12,024.37	\$ 10,000.00	120.2%
3003020 - Utilities - Water															\$ -	\$ 5,000.00	0.0%
3003020 - Utilities - Water															\$ -	\$ 10,000.00	0.0%
3003030 - Utilities - Sewer	\$ 156.00				\$ 327.60	\$ 312.00	\$ 795.60	\$ 156.00		\$ 156.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 552.00	\$ 1,347.60	\$ 5,000.00	27.0%
3003040 - Utilities- Geothermal					\$ 9,391.31		\$ 9,391.31	\$ 379.09	\$ 379.09	\$ 379.99	\$ 379.09	\$ 379.09	\$ 2,100.00	\$ 3,996.35	\$ 13,387.66	\$ 10,000.00	133.9%
3003050 - Utilities - Natural Gas			\$ 9.14	\$ 296.75	\$ 13.18	\$ 389.95	\$ 709.02	\$ 22.44	\$ 388.02	\$ 8.54	\$ 350.00	\$ 350.00	\$ 350.00	\$ 1,469.00	\$ 2,178.02	\$ 6,000.00	36.3%
3003206 - Swim Team													\$ 2,610.00	\$ 2,610.00	\$ 2,610.00	\$ -	N/A
3004900 - Depreciation	\$ -						\$ -							\$ -	\$ -	\$ 5,000.00	0.0%
3005500 - Store Concessions	\$ -						\$ -							\$ -	\$ -	\$ 19,200.00	0.0%
3005501 - Recreation Activity Supplies	\$ -						\$ -							\$ -	\$ -	\$ 13,700.00	0.0%
3006050 - Landscaping & Improvements		\$ 1,467.70		\$ 307.03	\$ 492.35		\$ 2,267.08						\$ 10,000.00	\$ 10,000.00	\$ 12,267.08	\$ 36,000.00	34.1%
3006100 - Building & Equipment	\$ 577.38	\$ 6,931.03	\$ 16,564.22		\$ 2,232.50	\$ 13,435.10	\$ 39,740.23	\$ 20,250.00		\$ 7,250.00			\$ 15,000.00	\$ 42,500.00	\$ 82,240.23	\$ 44,300.00	185.6%
3010000 - Appropriation For Contingencies	\$ -						\$ -							\$ -	\$ -	\$ 10,000.00	0.0%
Grand Total	\$ 11,896.08	\$ 14,154.34	\$ 24,827.16	\$ 96,455.01	\$ 36,817.15	\$ 22,694.75	\$ 206,844.49	\$ 32,126.65	\$ 6,307.59	\$ 18,907.93	\$ 26,214.33	\$ 26,214.33	\$ 71,550.46	\$ 181,321.29	\$ 388,165.78	\$ 408,740.00	
Revenue Projections																	% REVENUE
Pool Operations	\$ 51,000	\$ 30,000	\$ 8,500	\$ 3,000	\$ -	\$ -	\$ 92,500	\$ 466	\$ -	\$ -	\$ 3,000	\$ 8,500	\$ 51,000	\$ 62,966	\$ 155,466	\$ 245,000.00	63%
City / County	\$ 80,000					\$ 80,000								\$ 160,000	\$ 160,000.00	\$ 160,000.00	100%
Carry Over	\$ 119,753												\$ 412	\$ 412	\$ 10,412.00	\$ 10,412.00	4%
Other Trust Transfers																	
Grand Total	\$ 250,753.20	\$ 30,000	\$ 8,500	\$ 3,000	\$ -	\$ 80,000	\$ 92,500	\$ 466	\$ -	\$ -	\$ 3,000	\$ 8,500	\$ 51,412	\$ 435,632	\$ 415,412.00	\$ 415,412.00	

DATE PREPARED: 4/13/18

PROJECTED ENDING CASH BALANCE (INCLUDES ADDITIONAL CAPITAL PROJECTS) \$ 47,465.90

Submitted By: Heidi Whitlock, Secretary

Action Date: April 17, 2018

HLVRA AGENDA ITEM

PRESENTED BY: Dan Newton, Executive Officer

SUBJECT: Approve City Reimbursement Request through April 6, 2018.

SUMMARY: The HLVRA has contracted with the City of Susanville to perform Administrative, Management and Operational services. The City has submitted a reimbursement request for both administrative and pool staff services and other direct costs related to the pool.

FISCAL IMPACT: \$17,650.32

ACTION REQUESTED: Motion to approve City reimbursement request.

ATTACHMENTS: Reimbursement Request with documentation

December 30, 2017 through April 6, 2018

	Hours	Wage	
Administrative			
Executive Officer	4.25	\$ 86.36	\$ 367.03
Administrative	65.75	\$ 56.19	\$ 3,694.49
			\$ 4,061.52
Professional Services			
Computer Technical Assistance			\$ 42.50
			\$ 42.50
Pool Employees		Wage	
Pool Manager	307.25	\$ 31.06	\$ 9,543.19
Overtime - Manager	0.00	\$ 38.89	\$ -
			\$ -
Assistant Pool Manager	80.00	\$ 25.33	\$ 2,026.40
Overtime - Asst. Manager	0.00	\$ 31.93	\$ -
			\$ -
Head Swim Instructor	13.00	18.83	\$ 244.79
			\$ -
Head Program Instructor	0.00	18.38	\$ -
			\$ -
Head Lifeguard	29.00	18.38	\$ 533.02
			\$ -
Lifeguards/Swim Instructors	67.00	14.00	\$ 938.00
			\$ -
			\$ 13,285.40
Landscaping			
Ace hardware - pool hydrant			\$ 2.40
			\$ 2.40
Publishing			
Employment Advertisements -			\$ 258.50
			\$ 258.50
			<u><u>\$ 17,650.32</u></u>



**City of Susanville
Administrative Services Department**

66 North Lassen Street
Susanville, CA 96130
(530) 252-5115

INVOICE

Invoice Date: April 17, 2018

Account #: 4493

Honey Lake Valley Recreation Authority
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

TOTAL DUE: \$17,650.32
Payment Due: UPON RECEIPT

SUBJECT: Reimbursement for Administrative, Management & Operational Services and Associated Direct Costs through April 6, 2018.

Description:

Reimbursement for Administrative Services (through 4/6/18)	\$ 4,061.52
Reimbursement for Pool Employees (through 4/6/18)	\$ 13,285.40
Reimbursement for Publishing Costs	\$ 258.50
Reimbursement for Landscaping Cost	\$ 2.40
Reimbursement for Professional Services	\$ 42.50

TOTAL DUE **\$ 17,650.32**

**PLEASE REMIT THE BOTTOM PORTION OF THIS INVOICE WITH YOUR
PAYMENT TO THE ABOVE ADDRESS.**



Please Detach and Mail With Your Payment

PLEASE REMIT PAYMENT TO THE ADDRESS BELOW...THANK YOU

City of Susanville Administrative Services Department
66 North Lassen Street Susanville, CA 96130
(530) 252-5115 Fax (530) 257-4725

Account #4493

HLVRA
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

Amount Due: \$17,650.32
Payment Due: UPON RECEIPT

Amount Paid: \$

Date of Invoice: April 17, 2018

City Account Code # (see Debi)

Submitted By: Heidi Whitlock, Secretary

Action Date: April 17, 2018

HLVRA AGENDA ITEM

PRESENTED BY: Reesa Rice, Pool Director/Manager

SUBJECT: Approve Agreement with Lassen Aquatics

SUMMARY: Staff have been working with Camille Buehler, with Lassen Aquatics to finalize an agreement for the use of the Honey Lake Valley Community Pool. The Agreement permits Lassen Aquatics to utilize the pool as referenced in the agreement for a cost of \$25.00 per enrolled swimmer per month, not to be less than \$1,200 a month. Attached is the proposed agreement for review and adoption.

FISCAL IMPACT: \$25.00 per enrolled swimmer but not less than \$1,200 a month during the term of the agreement

ACTION

REQUESTED: Motion to approve Agreement with Lassen Aquatics for the use of the Honey Lake Valley Community Pool.

ATTACHMENTS: Agreement with Lassen Aquatics

**AGREEMENT BETWEEN
THE HONEY LAKE VALLEY RECREATION AUTHORITY
AND
LASSEN AQUATICS**

This Agreement (“Agreement”) is made and entered into by and between the Honey Lake Valley Recreation Authority (“JPA”), a California joint powers authority, and Lassen Aquatics (“Swim Team”), a California non-profit corporation, collectively the “Parties.”

RECITALS

A. The JPA owns and operates the Honey Lake Valley Community Pool (“Pool”) located at 800 South Street, Susanville, CA 96130; and

B. The Swim Team, including its coaches, swimmers, and visitors seeks to use the Pool for various purposes, including swim instruction and swim meets; and

C. The JPA wishes to accommodate the use of the Pool by the Swim Team by providing the Swim Team access to the Pool.

The Parties now wish to formalize this Agreement according to the following terms:

MUTUAL UNDERSTANDING

1. Access: The JPA agrees to provide the Pool, including restroom and shower facilities, for use by the Swim Team before, during, and after scheduled swim instruction. The Swim Team’s access to the Pool is limited to the following dates, times, and portions of the Pool:

A. **Spring Season (April 2, 2018 – June 10, 2018).** Swim team shall have, Monday through Friday from 3:30pm to 5:15pm, full access to the 25-yard section of the Pool. Access to the shallow end of the pool during that time will only be permitted when other pool programming is not scheduled.

B. **Summer Season (June 11, 2018 – August 12, 2018).** Swim team shall have, Monday through Friday from 8:00am to 9:45am, full access to the 25-yard section of the Pool. Access to the shallow end of the pool during that time will only be permitted when other pool programming is not scheduled.

C. **Notice of Non-Use.** If the Swim Team intends to not make use of the Pool during any of the above-described times, the Swim Team shall provide the Pool Manager twenty-four (24) hours’ advance notice via telephone 530-310-1696 or email rrice@cityofsusanville.org.

D. **Requests for Additional Access.** Requests for access to the Pool at times outside of those specified above shall be made in writing to Pool Manager at least fourteen (14) calendar days in advance of the desired date. The Pool Manager may, but is in no way obligated to, grant such access. Additionally, the JPA will work to accommodate swim meets. All costs associated with swim meets will be billed to the Swim Team separately from and in addition to the monthly fee described in Section 1.F., below. Such additional costs will be determined based on the length and time of the swim meet. Access to the Pool for any swim meet shall be negotiated with the Pool Manager at least thirty (30) calendar days prior to swim meet date(s).

E. **Lifeguards.** The Pool Manager will provide required lifeguards during all times described in paragraphs A and B of this section unless the Swim Team has given notice that it intends to not use the Pool on a given date pursuant to Section 1.C., above. Lifeguards for any swim meet shall be negotiated with the Pool Manager at least thirty (30) calendar days prior to swim meet date(s). Additional fees w

F. **Fee.** The Swim Team shall pay the JPA a fee of twenty-five dollars (\$25.00) per enrolled swimmer per month, but in no event less than one thousand two hundred dollars (\$1,200.00) per month during the months of April through August for access to the Pool during the times described in paragraphs A and B of this section. This fee shall be prorated during the first and last months of this Agreement based on usage; the fee in the first and last months will be calculated by multiplying the days of usage by sixty dollars (\$60.00), regardless of the number of enrolled swimmers. Monthly payments shall be made to the JPA by the 10th of each month.

G. **Preconditions.**

i. Those entering the Pool under the terms of this Agreement must agree to abide by the Pool's operating rules and procedures as established by the JPA.

ii. The Swim Team shall be registered with USA Swimming and be a current member of the Sierra Nevada Local Swimming Committee prior to the start of the 2018 Spring season.

iii. All coaches for the Swim Team shall be registered with USA Swimming and be able to provide proof by the deck pass app or they will not be allowed to interact with the team.

iv. All members of the Swim Team shall be registered with USA Swimming prior to accessing the Pool.

2. Term and Termination: This Agreement shall be effective upon execution by the Swim Team and the JPA, following approval by the JPA governing board. This Agreement shall automatically terminate at the end of the 2018 swim season. In the event the JPA contracts with a private operator to manage Pool operations, this Agreement shall immediately terminate without any further action by either Party.

Either Party may terminate this Agreement at any time on thirty (30) days' written notice. However, the Parties shall make good faith efforts to avoid terminating this Agreement during the 2018 swim season.

3. Non-Assignability: The rights and obligations conferred and imposed on the Parties by this Agreement shall not be assigned or delegated under any circumstances whatsoever.

4. Entire Agreement: This Agreement constitutes the sole and entire agreement between the Parties with respect to the subject matter dealt with in this Agreement, and all understandings, oral or written, with respect to the subject matter of this Agreement are hereby superseded.

5. Amendment of Agreement: No modification of, deletion from, or addition to this Agreement shall be effective unless made in writing and executed by the Parties.

6. Indemnification: The Swim Team agrees to indemnify, defend and hold harmless the JPA, its board, authorized agents, officers, representatives, and employees from and against any and all liability or loss resulting from claims or court actions whether civil or equity and arising directly out of negligent acts or omissions of the Swim Team, its agents, officers, representatives, employees, guests, or users of the Pool as part of the Swim Team's activities under this Agreement.

7. General Liability Insurance: The Swim Team shall maintain in full force and effect throughout the term of this Agreement, at its own expense, a policy of comprehensive liability insurance, which will insure the JPA against liability for injury or death of persons and damage to the Pool, arising from the Swim Team's use of the Pool under this Agreement. The policy shall be for not less than \$1,000,000 for any one person injured or killed, and not less than \$1,000,000 for property damage, and shall be maintained on an occurrence basis. The Swim Team shall provide the JPA with a copy of the policy, including an endorsement that states that the policy shall not be reduced or cancelled without ten (10) business days' written notice to the JPA. The JPA shall be named as an additional insured, and a certificate of insurance shall be provided to the JPA. The Swim Team may satisfy the insurance requirements of this Agreement through either commercial insurance or through its membership in USA Swimming, provided that such coverage meets the minimum requirements set forth herein.

8. Severability: It is expressly agreed and understood by the Parties hereto that if any provision of this Agreement is held to be invalid under any applicable statute or rule of law, it is deemed to that extent to be omitted. However, the balance of this Agreement shall remain in full force and effect.

9. Board Approval; Ratification: The effectiveness of this Agreement shall be contingent upon approval or ratification by the JPA governing board and the Swim Team governing board.

10. Notices: Any notice or communication required or desired to be given pursuant to this Agreement shall be in writing, duly addressed to the Parties below. By written notice in conformance herewith, either Party may change the address to which notices to said Party must be delivered. Any notice deposited with the United States Postal Service shall be deemed to have been duly given when so deposited by certified or registered, postage prepaid, addressed as set forth below or as changed as set forth herein. Notice sent by any other manner shall be effective only upon actual receipt thereof.

JPA:

Honey Lake Valley Recreation Authority
66 North Lassen Street
Susanville, CA 96130

Attention: Reesa Rice
Telephone: 530-310-1696

Swim Team:

Lassen Aquatics
P.O. Box 763
Susanville, CA 96130

Attention: Camille Buehler
Telephone: 530-310-2157

[SIGNATURE PAGE FOLLOWS]

AGREED:

HONEY LAKE VALLEY RECREATION AUTHORITY

By: _____ Date _____

APPROVED AS TO FORM:

Maggie W. Stern
Legal Counsel, Honey Lake Valley Recreation Authority

LASSEN AQUATICS

By: _____ Date _____

Submitted By: Heidi Whitlock, Secretary

Action Date: April 17, 2018

HLVRA AGENDA ITEM

PRESENTED BY: Dan Newton, Executive Officer

SUBJECT: Update on Natural Gas Heating Costs

SUMMARY: Staff has calculated the estimated cost to heat the pool with natural gas for the months of May through taking into consideration both the pool being covered and uncovered at night as reflected in the attached calculations.

FISCAL IMPACT: As reflected on attached document

**ACTION
REQUESTED:** Information only

ATTACHMENTS: Natural Gas Calculations

HLVRA Pool Heating Calculations - Covered at Night

Heater Size	1.825 (MMBTU/Hr)	Flush Rate	600 (GPM)	Wind Speed	5 (mph)
Heater Efficiency	80	Flush Time	6 (Min)	Vapor Pressure	26.168 (mmHG)
Price of Gas	0.386 (\$/Therm)	Frequency	1 (Flush/Week)	Heat Loss Factor	7 (BTU/hr ft ² °F)
Pool Volume	277303 (gal)	Supply Temp:	50 (F°)	Relative Humidity	25 (%)
Pool Area	5140 (ft ²)			Pool Covered	10 (Hours/Day)

Pool Heating Costs for Natural Gas - Using Heat Loss Factor

Month	Water Temp. (°F)	Ambient Temp. (°F)	Evaporation Loss (gal/day)	Water Added (gal)	Heater Run Time (hr/day)	Surface Heat Loss (Btu/hr)	Heat-Up Load (MMBtu)	Total Heat Loss (MMBtu)	Natural Gas (Therm)	Natural Gas Expense (\$)
May-18	80.0	59.5	2749	101156	8.14	737,590	83	460	5,755	\$ 2,221.45
Jun-18	80.0	67.7	2706	96611	4.44	442,554	24	243	3,040	\$ 1,173.61
Jul-18	80.0	74.9	2670	98701	2.10	183,498	25	119	1,482	\$ 572.02
Aug-18	80.0	73.2	2678	98965	2.65	244,664	25	150	1,874	\$ 723.30
Sep-18	80.0	65.2	2719	96998	5.26	532,504	24	288	3,598	\$ 1,388.92
Oct-18	80.0	53.6	2780	102136	9.04	949,872	26	511	6,393	\$ 2,467.57
Total									1,771	\$ 8,546.88

Pool Heating Costs for Natural Gas - Convection Loss Method

Month	Water Temp. (°F)	Ambient Temp. (°F)	Evaporation Loss (gal/day)	Water Added (gal)	Heater Run Time (hr/day)	Surface Heat Loss (Btu/hr)	Heat Gain (MMBtu)	Heat-Up Load (MMBtu)	Total Heat Loss (MMBtu)	Natural Gas (Therm)	Natural Gas Expense (\$)
May-18	80.0	59.5	2749	101156	6.05	913,462	208	83	342	4,275	\$ 1,650.18
Jun-18	80.0	67.7	2706	96611	4.12	814,741	202	24	226	2,823	\$ 1,089.65
Jul-18	80.0	74.9	2670	98701	2.50	709,980	246	25	142	1,770	\$ 683.27
Aug-18	80.0	73.2	2678	98965	3.47	742,904	208	25	196	2,455	\$ 947.63
Sep-18	80.0	65.2	2719	96998	4.27	830,124	202	24	234	2,919	\$ 1,126.86
Oct-18	80.0	53.6	2780	102136	6.37	988,207	170	26	361	4,507	\$ 1,739.65
Total									1,500	\$ 7,237.24	

HLVRA Pool Heating Calculations - Not Covered at Night

Heater Size	1.825 (MMBTU/Hr)	Flush Rate	600 (GPM)	Wind Speed	5 (mph)
Heater Efficiency	80	Flush Time	6 (Min)	Vapor Pressure	26.168 (mmHG)
Price of Gas	0.386 (\$/Therm)	Frequency	1 (Flush/Week)	Heat Loss Factor	7 (BTU/hr ft ² °F)
Pool Volume	277303 (gal)	Supply Temp:	50 (F°)	Relative Humidity	25 (%)
Pool Area	5140 (ft ²)			Pool Covered	0 (Hours/Day)

Pool Heating Costs for Natural Gas - Using Heat Loss Factor

Month	Water Temp. (°F)	Ambient Temp. (°F)	Evaporation Loss (gal/day)	Water Added (gal)	Heater Run Time (hr/day)	Surface Heat Loss (Btu/hr)	Heat-Up Load (MMBtu)	Total Heat Loss (MMBtu)	Natural Gas (Therm)	Natural Gas Expense (\$)
May-18	80.0	59.5	3590	127232	11.28	737,590	90	638	7,980	\$ 3,080.37
Jun-18	80.0	67.7	3534	121453	6.37	442,554	30	349	4,363	\$ 1,684.05
Jul-18	80.0	74.9	3487	124026	2.96	183,498	31	168	2,094	\$ 808.45
Aug-18	80.0	73.2	3498	124371	3.77	244,664	31	213	2,664	\$ 1,028.44
Sep-18	80.0	65.2	3551	121958	7.56	532,504	31	414	5,174	\$ 1,997.15
Oct-18	80.0	53.6	3631	128512	13.06	949,872	32	739	9,236	\$ 3,564.99
Total								2,521	31,512	\$ 12,163.45

Pool Heating Costs for Natural Gas - Convection Loss Method

Month	Water Temp. (°F)	Ambient Temp. (°F)	Evaporation Loss (gal/day)	Water Added (gal)	Heater Run Time (hr/day)	Surface Heat Loss (Btu/hr)	Heat Gain (MMBtu)	Heat-Up Load (MMBtu)	Total Heat Loss (MMBtu)	Natural Gas (Therm)	Natural Gas Expense (\$)
May-18	80.0	59.5	3590	127232	9.91	913,462	208	90	561	7,011	\$ 2,706.39
Jun-18	80.0	67.7	3534	121453	7.59	814,741	202	30	415	5,192	\$ 2,004.14
Jul-18	80.0	74.9	3487	124026	5.53	709,980	246	31	313	3,913	\$ 1,510.31
Aug-18	80.0	73.2	3498	124371	6.64	742,904	208	31	375	4,694	\$ 1,811.70
Sep-18	80.0	65.2	3551	121958	7.79	830,124	202	31	427	5,332	\$ 2,058.19
Oct-18	80.0	53.6	3631	128512	10.55	988,207	170	32	597	7,461	\$ 2,880.07
Total									2,688	33,603	\$ 12,970.81

Reno, NV Historical Weather Data

Time Period	2013 Avg. Monthly Temperature (°F)	2014 Avg. Monthly Temperature (°F)	2015 Avg. Monthly Temperature (°F)	2016 Avg. Monthly Temperature (°F)	2017 Avg. Monthly Temperature (°F)	5 Year Avg. Monthly Temperature (°F)	Historical Avg. Monthly Temperature (°F)	Daily Solar Radiation (BTU/ft ² day)
(Month)								
May	61.1	62	59.9	60.2	62.1	62.1	59.5	1743
June	71.8	71.5	74.1	73	72.5	72.5	67.7	1743
July	80.2	80.5	75.2	76.3	80.5	80.5	74.9	2060
August	74.3	73.9	76	75.8	78.7	78.7	73.2	1743
September	66.6	68.9	69.5	66.5	65.9	65.9	65.2	1743
October	51.3	58.4	59.9	55.5	53.8	53.8	53.6	1426

Physical Properties of Water at Atmospheric Pressure (US Units)

Temperature	Density	Specific Weight	Dynamic Viscosity	Kinematic Viscosity	Vapor Pressure	Vapor Pressure
°F	slugs/ft ³	lbf/ft ³	lbf-s/ft ²	ft ² /s	psia	mmHG
40	1.94	62.43	3.23E-05	1.66E-05	0.122	6.309
50	1.94	62.4	2.73E-05	1.41E-05	0.178	9.205
60	1.94	62.37	2.36E-05	1.22E-05	0.256	13.239
70	1.94	62.3	2.05E-05	1.06E-05	0.363	18.773
80	1.93	62.22	1.80E-05	9.30E-06	0.506	26.168
100	1.93	62	1.42E-05	7.39E-06	0.949	49.077
120	1.92	61.72	1.17E-05	6.09E-06	1.69	87.398
140	1.91	61.38	9.81E-06	5.14E-06	2.89	149.456
160	1.9	61	8.38E-06	4.42E-06	4.74	245.129
180	1.88	60.58	7.26E-06	3.85E-06	7.51	388.379
200	1.87	60.12	6.37E-06	3.41E-06	11.53	596.273
212	1.86	59.83	5.93E-06	3.19E-06	14.7	760.209

Pool Heating Calculations

$$h_{total} = h_{surface} + h_{heat-up}$$

h_{total} = total heat load (btu/hr, W)

$h_{surface}$ = heat loss from pool through the surface - mainly evaporation of water (btu/hr, W)

$h_{heat-up}$ = heat load required to increase the pool temperature (btu/hr, W)

Heat-Up Load

$$V = 7.48052 l w d$$

V = volume (Gal)

l = length (ft)

w = width (ft)

d = depth (ft)

$$h_{heat-up} = 8.34 V dT_w / dt$$

dT_w = difference between initial temperature and the final temperature of the water in the pool (°F)

dt = heat pick-up time (hr)

Surface Heat Loss Due to Temperature Difference

$$h_{surface} = k_s dT_{aw} A$$

k_s = surface heat loss factor - for sheltered positions with average wind velocity 2 to 5 (mph), the surface heat loss factor is in the range 4 to 7 (Btu/hr ft² °F)

dT_{aw} = temperature difference between the air and surface water in the pool (°F)

A = surface area of the pool (ft²)

Submitted By: Reesa Rice, Pool Director/Manager

Action Date: April 17, 2018

HLVRA AGENDA ITEM

PRESENTED BY: Reesa Rice, Pool Director/Manager

SUBJECT: Update on Pool Operations

SUMMARY: Prior to the opening of the pool on April 2, 2018, staff hand delivered roughly 3000 fliers to all the schools in Lassen County and one school in Plumas County. The morning show was visited, and Sam Williams with Lassen County times was kind enough to put a front-page article in the newspaper announcing that we are officially up and running. The pool kicked off its opening day with free swimming for everyone; this included all programs and public swim. Public Swim was a huge success with over 100 swimmers in the water and just as many on deck to watch. To date the pool has booked 6 parties, sold 12 punch cards and have 50 people enroll in our classes. We had 90 paying customers for public swim, which is good considering the weather we had at the end of the week. The credit card convenience fees have been very well received by the public as well as the adjusted fees schedule and the Spring schedule. The Lassen Aquatic Swim Team had over 40 children register and have officially begun their practices. Swim Lesson Registrations began yesterday; they have had a lot of interest to date and we anticipate them being very successful.

To date the pool has had 9 staff members return for a second year and anticipates that two more members of the original team will be back for the Summer Season. The city has received 11 new applications. The applicants are currently in various stages of the interview process. The pool is coordinating the Life Guard training to be done by Maria Damos the director of Camp Ronald McDonald. The training will be offered to all applicants at cost which will be roughly \$35/student. The cost will cover the materials needed for the class. In exchange for training the city applicants, Maria will be granted Sunday usage at the pool in which she will train the counselors for Camp Ronald McDonald. The dates for training and the finite details of the agreement are currently being finalized.

FISCAL IMPACT: None.

ACTION REQUESTED: Information Only.

ATTACHMENTS: None.

Submitted By: Reesa Rice, Pool Director/Manager

Action Date: April 17, 2018

HLVRA AGENDA ITEM

PRESENTED BY: Reesa Rice, Pool Director/Manager

SUBJECT: General Update Regarding Concession Items

SUMMARY: A single door fridge has been delivered to the pool by Alpine Beverage and we will begin selling drinks out of it this week. The fridge was provided for no cost in exchange the drinks will be purchased from Alpine Beverage. We will buy the drinks for list price through the company and determine our own mark-up.

FISCAL IMPACT: Revenue may vary based on units sold – see attached spreadsheet

**ACTION
REQUESTED:** Information Only.

ATTACHMENTS: Cost sheet.

Items	Units	Cost	Revenue	Profit
Soda	100	\$ 100.83	\$ 201.66	\$ 100.83
	200	\$ 201.66	\$ 403.22	\$ 201.66
	500	\$ 504.16	\$ 1,008.33	\$ 504.16
Body Armour	100	\$ 163.00	\$ 275.00	\$ 112.00
	200	\$ 326.00	\$ 550.00	\$ 224.00
	500	\$ 815.00	\$ 1,375.00	\$ 560.00
Snapple	100	\$ 100.41	\$ 200.82	\$ 100.41
	200	\$ 200.82	\$ 401.64	\$ 200.82
	500	\$ 502.05	\$ 1,004.10	\$ 502.05
Water	100	\$ 22.00	\$ 100.00	\$ 78.00
	200	\$ 44.00	\$ 200.00	\$ 156.00
	500	\$ 110.00	\$ 500.00	\$ 390.00

Submitted By: Reesa Rice, Pool Director/Manager

Action Date: April 17, 2018

HLVRA AGENDA ITEM

PRESENTED BY: Reesa Rice, Pool Director/Manager

SUBJECT: Discussion Regarding Summer Pool Schedule

SUMMARY: Attached is the approved summer pool schedule. The schedule allows access to several community stakeholders and it is also fiscally responsible. Members of the community and Board members have expressed concern that the schedule does not offer adequate time for open swim. Staff will provide information regarding the merits of the approved schedule at the meeting.

FISCAL IMPACT: Unknown at this time.

**ACTION
REQUESTED:** Direction to staff.

ATTACHMENTS: 2018 Summer Schedule

Summer Schedule 2018

Monday/Wednesday

6:00 am – 7:00 am Adult Lap Swim/ Adult Water Walking
8:00 am – 9:45 am Swim Team
8:30 am – 9:30 am Aqua Aerobics
10:00 am – 12:45 pm Swim Lessons/Adult Lap Swim (2 lanes)
2:00 pm – 6:00 pm Open Public Swim
6:00 pm – 7:15 pm Adult Lap Swim/ Aqua Aerobics

Tuesday/Thursday

6:00 am – 7:00 am Adult Lap Swim/ Adult Water Walking
8:00 am – 9:45 am Swim Team
10:00 am – 12:45 pm Swim Lessons
2:00 pm – 6:00 pm Open Public Swim
6:00 pm – 7:15 pm Lap Swim/ Water Yoga

Friday

6:00 am – 7:00 am Adult Lap Swim/ Adult Water Walking
8:00 am – 9:45 am Swim Team
8:30 am – 9:30 am Aqua Aerobics
10:00 am – 2:00 pm Programming TBA
2:00 pm – 6:00 pm Open Public Swim
6:00 pm – 7:15 pm Lap Swim/ Aqua Aerobics

Saturday

8:45 am – 9:45 am Adult Lap Swim/ Adult Water Walking
10:00 am – 12:00 pm Pool Rental
12:15 pm – 5:15 pm Open Public Swim
5:30 pm – 7:30 pm Pool Rental

Sunday

1:00 pm – 6:00 pm Open Public Swim