

HONEY LAKE VALLEY RECREATION AUTHORITY

**GOVERNING BOARD**

BRIAN WILSON, PRESIDENT  
DAVID TEETER, VICE PRESIDENT  
JEFF HEMPHILL, BOARD MEMBER  
BRIAN MOORE, BOARD MEMBER  
DAVID MESERVE, BOARD MEMBER

**STAFF**

DAN NEWTON, EXECUTIVE OFFICER  
HEIDI WHITLOCK, SECRETARY  
REESA RICE, POOL MANAGER  
DIANA WEMPLE, AUDITOR  
NANCY CARDENAS, TREASURER

**HONEY LAKE VALLEY RECREATION AUTHORITY  
GOVERNING BOARD MEETING**

City Council Chambers  
66 North Lassen Street, Susanville, CA 96130

**February 19, 2019 - 3:00 p.m.**

Addressing the Board

- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the public at a time provided in the Agenda under Public Comment
- The Board of Directors will not take action on any subject that is not on the Agenda

Call meeting to Order

Roll Call of Board of Directors present

- 1 **AGENDA APPROVAL:** (Additions and/or Deletions)
- 2 **APPROVAL OF MINUTES:** Approval of minutes from the December 18, 2018 meeting.
- 3 **CORRESPONDENCE:**
- 4 **PUBLIC COMMENT:** Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an items not on the agenda other than to direct staff to agendize the matter at a future meeting.
- 5 **MATTERS FOR BOARD CONSIDERATION:**
  - A. Appointment of President and Vice President for 2019
  - B. Financial Reports through February 13, 2019
  - C. Consider Approval of City Reimbursement Request through January 11, 2019
- 6 **BOARD MEMBER ISSUES/REPORTS:**

***The next regular meeting to be held on March 19, 2019 at 3:00 p.m.***

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for February 19, 2019 in the areas designated on February 15, 2019.



Heidi Whitlock, Secretary

## FUTURE MEETINGS & ITEMS

### **Upcoming Meetings:**

March 19, 2019

April 16, 2019

May 21, 2019

June 18, 2019

### **Upcoming Items to be Considered:**

Continuation of Log-Term Plan

Discussion Regarding Financial Findings of other (enclosed) Facilities

Monthly Financials

City Reimbursement Request

Update on Pool Operations

Capital Improvement Plan

Update on Landscaping Options

**Submitted By:** Heidi Whitlock, Secretary

**Action Date:** February 19, 2019

**HLVRA AGENDA ITEM**

**SUBJECT:** Minutes of the HLVRA December 18, 2018 meeting.

**SUMMARY:** Attached for the Board's review are the minutes of the HLVRA December 18, 2018 meeting.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to waive oral reading and approve minutes of HLVRA December 18, 2018 meeting.

**ATTACHMENTS:** Minutes: December 18, 2018

**HONEY LAKE VALLEY RECREATION AUTHORITY**  
**GOVERNING BOARD MEETING**  
**Regular Meeting Minutes**  
**December 18, 2018 – 3:00 p.m.**  
**City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:00 p.m. by President Wilson.

Roll Call of Board members present: Moore, Teeter, Hemphill and Wilson. Absent: Meserve.

Staff Present: Dan Newton, Executive Officer, Heidi Whitlock, Secretary, and Reesa Rice, Pool Director.

**1 APPROVAL OF AGENDA:** Motion by Board member Hemphill, second by Vice President Teeter, to approve the agenda. Motion carried. Ayes: Moore, Hemphill, Teeter and Wilson. Absent: Meserve.

**2 APPROVAL OF MINUTES:** None.

**3 CORRESPONDENCE:** None.

**4 PUBLIC COMMENT:** No comments.

**5 MATTERS FOR BOARD CONSIDERATION:**

**5A Financial Reports through December 12, 2018**

Mr. Newton stated that the most recent financials were attached for the Board's consideration and review. He listed the reports provided and inquired as to whether or not anyone had questions prior to his moving to the budget worksheet.

No comments.

Mr. Newton stated that in reviewing the projected budget excel sheet, it looks a though we are a little under budget. He continued that the revenues are approximately \$1,000 under budget, so we appear to be on track to take in more than we expend this fiscal year.

President Wilson responded that it is good to know and thanked Mr. Newton for going over the spreadsheet.

**5B Approve City Reimbursement Request through November 30, 2018**

Mr. Newton stated that the city reimbursement request was for the period of November 3, 2018 through November 30, 2018. He added that the pool is now closed so the operating costs will be lower; however, the Pool Director and Assistant Pool Manager were still on board for maintenance.

Mr. Newton continued that, during the down time, the Pool Director should be working on the operations manual but there will still be some costs for himself and Ms. Whitlock.

Motion by Vice President Teeter, second by Board member Moore to approve the reimbursement request. Motion carried unanimously. Aye: Teeter, Moore, Hemphill and Wilson. Absent: Meserve.

**5C Discussion Regarding Long-Term Plan**

Mr. Newton stated that the HLVRA was starting to look into a long-term plan for the pool as it is needed, as well as mentioned by the Grand Jury. He continued that, as City staff, there is no recommendation at this time, but he wanted

to bring the item to the Board to obtain a few parameters to know what should be included and to start brainstorming. He added that he has a few rudimentary items and it will be a lot of work but, it would be worth it to also have the long-term financial plan. He concluded that there is a need to identify who would do the plan and what should be included.

President Wilson responded that he did not feel that the Board or staff had to get into it today; however, if they had it, they could review it.

Mr. Newton inquired as to whether the Board has considered reaching out to Mr. Egan, Ms. Cardenas or Ms. Wemple to come up with information to provide to the Board.

President Wilson inquired as to how much longer the HLVRA would be receiving contributions from the City and County to which Mr. Newton responded approximately 10 years.

Board member Hemphill responded that the Board has 10 years to figure out how to make up that difference.

President Wilson responded that, from the very beginning, it was told to the Board that recreational elements such as diving boards, water slides, or a therapy pool, would be needed to make up the revenue. He continued that the budget does not show any money in a capital improvement fund and he did not recall the Board talking much about going after grants as the JPA entity, without the City or County staff stepping in to write them. He added that, now that the pool is built, the Board should be more proactive in seeing what is available. If we start putting money aside, we can start thinking about what it would go toward. He added that, when Aquatic Design Group came in, they stated the pool would need the elements to be closer to 80% recovery.

Mr. Newton responded that that was very good insight regarding the future options of the facility. He added that, when we see budget over a years' time, we see how much we lose in the shoulder seasons and one of our first responses is, maybe we shouldn't be open during that time. And, while that may be a business decision that has to be made, we should probably always be working at how to keep the pool open longer. He continued that he remembered hearing about a structure over the pool, allowing for year-round operation; however, it would drive up costs.

President Wilson stated that we also needed to recognize the difference in one-time costs versus ongoing costs. One-time costs may be bad but, it would assist in increasing revenues over time as the additional revenue being generated could go towards operational costs if we increase the usage. He added that if other pools were looked into, like Minden or Carson City, what do their budgets look like. He continued that, even though a facility is covered, it does not mean that it would make enough in revenue during the winter seasons. Even if we must look back at the Roosevelt Pool, it was not always open just because it had a roof on it so, it may not be a logical expense.

Ms. Rice stated that the Lassen Community College, at that time, utilized the Roosevelt Pool and helped with shoulder season revenue. She added that, unfortunately, it doesn't mean that those programs would run the same way as there would be limited usage, about half, as a lot of programming clientele leave during the winter months now.

Vice President Teeter asked if the long-term plan would be an actual written document.

Mr. Newton responded that it should be a written document.

President Wilson added that the document needed to address at least the next ten years.

Mr. Newton responded that it should address how it would grow, the elements, and the overall goal of the facility. He added that there should also be a financial plan. He continued that Ms. Rice had mentioned that the HLVRA may want to look more closely at partnering with other agencies. However, every agreement that is made will also, potentially, take time away from public swim. He concluded by stating that the plan would be a very significant endeavor.

President Wilson responded that it would also help new members if a plan could be provided to them.

Board member Moore inquired as to whether or not insurance costs would go up if elements were added.

Ms. Rice responded that it was her understanding that no, the pool is 13 feet deep and most types of elements would already be covered with a pool of that depth.

President Wilson suggested that a wish list be drafted. The list should include how items would affect income, so they could pick the best elements. He continued, for instance, the additional of a therapy pool may allow for more free-swim in the regular pool if lessons were in the held in it. He continued that it needs to be looked at logistically, as we will also need to acquire more employees if there are more elements.

President Wilson inquired as to whether a diving board would affect usage. For instance, would 30-40 people be told to relocate to the other end so 1-2 could dive.

Vice President Teeter inquired as to whether Mr. Newton would be the best person to do this after the Board just complemented staff for keeping costs down.

Mr. Newton thanked the Board but added that he did not know if he would be the best option to complete the plan. He added that Ms. Rice may be a good choice but he would like Board input on who they would feel would be the best person to tackle the plan.

Vice President Teeter offered that Mr. Newton could possible do it, or the next City Administrator. No further comment on who the Board would prefer.

Board member Hemphill responded that the main thing he would like to see if the numbers for other pools as it could be busier now for programming as the summer could be more for recreational usage.

Ms. Rice stated that winter season, or the shoulder seasons, are a struggle due to low public usage. She added that she was not convinced that a cover would bring in more customers but added that it could be the slide etc.

President Wilson responded that perhaps she should contact other enclosed pools to find out whether there is a difference in attendance. He added that, in the next 10 years, we need to be to recoup as much as possible. He continued that whether there is a city tax or if the City or County continues to contribute or if the pool is only seasonal, we need a plan and we need to consider capital improvement to get closer to our 80%.

President Wilson discussed the potential cost of the therapy pool being estimated at \$300,000-\$400,000, including a new mechanical room, and asked if a splashpad added to Riverside Park would pull people away from the pool.

Ms. Rice responded that it absolutely would.

President Wilson responded that the splash pad at the pool would open more options for families at the pool since small children may prefer the splash pad when older siblings use the pool.

Vice President Teeter responded that there has already been input from the public that the splash pad is wanted but maintenance must be considered as well.

President Wilson responded that, if the elements are different enough, they may not pull from each other.

Mr. Newton thanked the Board for their input. He added that staff can come up with an idea for the plan and how we can roll it out but, the scope may need to be scaled down to make it manageable as well as identifying who the Board wants to work on it. He added, if the Board wanted him or Ms. Whitlock to work on it, obviously there would be the cost associated with it but, maybe we can come up with ideas on how to proceed staffing wise as well with putting it together.

Mr. Newton continued that the plan, once started, could be brought back every month for review.

President Wilson responded that the Board may not need to see it every month, just when needed.

Mr. Newton responded that it would show the Board that staff is reviewing it.

Board member Hemphill reiterated that the Board would like to see the numbers for other agencies.

**6     BOARD MEMBER ISSUES/REPORTS:**

Meeting adjourned at 3:42 p.m.

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Brian Wilson, President

Respectfully Submitted by

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Heidi Whitlock, Secretary HLVRA

**Submitted By:** Heidi Whitlock, Secretary

**Action Date:** February 19, 2019

**HLVRA AGENDA ITEM**

**PRESENTED BY:** Dan Newton, Executive Officer

**SUBJECT:** Appointment of the President and Vice President for the 2019 calendar year.

**SUMMARY:** The Honey Lake Valley Recreation Authority will consider the appointment of a President and Vice President to serve during the 2019 calendar year.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Appointment of the President and Vice President for the 2019 calendar year.

**ATTACHMENTS:** None.

**Submitted By:** Heidi Whitlock, Secretary

**Action Date:** February 19, 2019

**HLVRA AGENDA ITEM**

**PRESENTED BY:** Dan Newton, Executive Officer

**SUBJECT:** Receive and File Financial Reports through February 13, 2019 and 2018/2019 Budget Discussion

**SUMMARY:** The financial reports for revenue and expenses through February 13, 2019 have been provided for the Board's review.

**FISCAL IMPACT:** None.

**ACTION  
REQUESTED:** Information Only.

**ATTACHMENTS:** General Ledger through February 13, 2019  
Budget Status Report through February 13, 2019  
Expenditure Detail through February 13, 2019  
Revenue Account Detail through February 13, 2019  
Revenue Status Report through February 13, 2019  
Chronological Expense Detail through February 13, 2019  
Expense Detail by Line Item through February 13, 2019

<b>HLVRA</b> <b>General Ledger Summary</b> <b>with Revenues and Expenditures</b>
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Fund	B/U	Account	Account Name	Opening Balance	YTD Activity	Balance
536		0100000	HONEY LAKE VALLEY RECREATION	\$75,666.47	\$28,391.85	\$104,058.32
536		0104000	POOL US BANK DEPOSITORY	\$0.00	\$33,319.78	\$33,319.78
536		0161000	LAND	\$2,721.50	\$0.00	\$2,721.50
536		0162000	BUILDINGS AND IMPROVEMENTS	\$3,168,736.64	\$0.00	\$3,168,736.64
536		0163000	ACCUMULATED DEPRE-BLDGS & IMPR	(\$79,616.00)	\$0.00	(\$79,616.00)
536		0164000	EQUIPMENT	\$14,412.92	\$0.00	\$14,412.92
536		0165000	ACCUMULATED DEPRE - EQUIPMENT	(\$2,883.00)	\$0.00	(\$2,883.00)
536		0205000	DUE TO OTHER GOVERNMENTS	(\$19,777.56)	\$0.00	(\$19,777.56)
536		0221000	DEFERRED REVENUE	\$0.00	(\$20,031.66)	(\$20,031.66)
536		7100000	RESERVE FOR ENCUMBRANCES	\$0.00	(\$4,295.00)	(\$4,295.00)
536		7244000	INVESTMENTS IN NET ASSETS	(\$3,090,032.46)	(\$10,620.46)	(\$3,100,652.92)
536		7500000	FUND BALANCE AVAILABLE	(\$69,228.51)	(\$2,667.66)	(\$71,896.17)
536		9100000	ESTIMATED REVENUES	\$0.00	\$277,700.00	\$277,700.00
536		9300000	APPROPRIATIONS	\$0.00	(\$277,700.00)	(\$277,700.00)
536		9500000	ENCUMBRANCES	\$0.00	\$4,295.00	\$4,295.00
536	0950	2003000	INTEREST		(\$863.46)	
536	0950	2003203	DAILY PASSES		(\$21,464.00)	
536	0950	2003206	SWIM TEAM ACADEMY		(\$1,200.00)	
536	0950	2003214	SUMMER PASSES		(\$12,460.00)	
536	0950	2007400	OTHER-GOVERNMENTAL AGENCIES		(\$80,000.00)	
536	0950	2010611	SWIM LESSONS		(\$15,600.00)	
536	0950	2010660	DAILY PROGRAMS		(\$2,688.00)	
536	0950	2010661	PARTYS AND SPECIAL EVENTS		(\$2,180.00)	
536	0950	2010662	CONSESSIONS		(\$2,720.00)	
536	0950	2010663	SCHOOL RENTALS		(\$5,093.00)	
536	0950	2010664	LHS SWIM TEAM		(\$4,200.00)	
536	0950	2010665	10 PUNCH CARDS		(\$4,960.00)	
536	0950	2010667	MONTHLY PROGRAMS		(\$11,050.00)	
536	0950	2010668	LCC ADAPTIVE PE CLASSES		(\$848.00)	
536	0950	2011300	CONTRIBUTIONS AND DONATIONS		(\$5,000.00)	
			<b>TOTAL REVENUES</b>			<b>(\$170,326.46)</b>
536	0950	3001150	SAFETY EQUIPMENT AND CLOTHING		\$38.50	
536	0950	3001200	COMMUNICATIONS		\$1,480.04	
536	0950	3001400	JANITORIAL SUPPLIES		\$315.21	
536	0950	3001500	INSURANCE		\$8,761.00	
536	0950	3001705	MAINTENANCE - POOL		\$10,331.12	
536	0950	3002200	OFFICE EXPENSE		\$429.78	
536	0950	3002250	BANK AND CREDIT CARD FEES		\$14.80	
536	0950	3002251	CASH SHORT/OVER		(\$225.00)	
536	0950	3002300	PROFESSIONAL & SPECIALIZED SV		\$11,716.74	
536	0950	3002359	CONTRACT FOR POOL STAFF		\$85,478.73	
536	0950	3002400	PUBLICATIONS AND LEGAL NOTICES		\$27.35	
536	0950	3002701	NON-CAPITALIZED EQUIPMENT		\$784.78	
536	0950	3002801	COUNTY WIDE COST ALLOCATION PL		\$1,228.00	
536	0950	3002807	ELECTRONIC SURVEILANCE		\$503.00	
536	0950	3003010	ELECTRICITY		\$9,624.52	
536	0950	3003030	SEWER		\$624.00	
536	0950	3003040	GARBAGE		\$742.40	
536	0950	3003050	NATURAL GAS		\$807.82	
536	0950	3003060	GEO THERMAL		\$8,400.00	
536	0950	3005500	STORE/CONSESSION PURCHASES		\$743.50	
536	0950	3005501	RECREATION ACTIVITY SUPPLIES		\$108.32	
			<b>TOTAL EXPENDITURES</b>			<b>\$141,934.61</b>
			<b>FUND TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Fiscal Year 2019 As of 2/13/2019  
Fund 536 HONEY LAKE VALLEY RECREATION  
Budget Unit 0950 COMMUNITY POOL  
Cost Center NONE

**County of Lassen  
Budget Status**

User: dwemple

Percent of Year Elapsed 62 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
<b>3020</b>	<b>SERVICES AND SUPPLIES</b>						
3001150	SAFETY EQUIPMENT AND CLOTHING	\$1,000.00	\$1,000.00	\$38.50	\$0.00	\$961.50	4%
3001200	COMMUNICATIONS	\$2,400.00	\$2,400.00	\$1,480.04	\$0.00	\$919.96	62%
3001400	HOUSEHOLD EXPENSES	\$2,000.00	\$2,000.00	\$315.21	\$0.00	\$1,684.79	16%
3001500	INSURANCE	\$8,200.00	\$8,200.00	\$8,761.00	\$0.00	(\$561.00)	107%
3001705	MAINTENANCE - POOL	\$30,000.00	\$30,000.00	\$10,331.12	\$0.00	\$19,668.88	34%
3002200	OFFICE EXPENSE	\$2,500.00	\$2,500.00	\$429.78	\$0.00	\$2,070.22	17%
3002250	BANK AND CREDIT CARD FEES	\$0.00	\$0.00	\$14.80	\$0.00	(\$14.80)	0%
3002251	CASH SHORT/OVER	\$0.00	\$0.00	(\$225.00)	\$0.00	\$225.00	0%
3002300	PROFESSIONAL & SPECIALIZED SV	\$30,000.00	\$30,000.00	\$11,716.74	\$4,295.00	\$13,988.26	53%
3002359	CONTRACT FOR STAFF SERVICES	\$157,000.00	\$157,000.00	\$85,478.73	\$0.00	\$71,521.27	54%
3002400	PUBLICATIONS AND LEGAL NOTICES	\$1,600.00	\$1,600.00	\$27.35	\$0.00	\$1,572.65	2%
3002701	NON-CAPITALIZED EQUIPMENT	\$8,000.00	\$8,000.00	\$784.78	\$0.00	\$7,215.22	10%
3002801	COUNTY WIDE COST ALLOCATION PL	\$2,000.00	\$2,000.00	\$1,228.00	\$0.00	\$772.00	61%
3002807	ELECTRONIC SURVEILANCE	\$1,000.00	\$1,000.00	\$503.00	\$0.00	\$497.00	50%
3002901	CONFERENCES AND TRAINING	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	0%
3003010	UTILITIES-LIGHTS	\$12,000.00	\$12,000.00	\$9,624.52	\$0.00	\$2,375.48	80%
3003030	UTILITIES-SEWER	\$1,400.00	\$1,400.00	\$624.00	\$0.00	\$776.00	45%
3003040	UTILITIES-GARBAGE	\$1,600.00	\$1,600.00	\$742.40	\$0.00	\$857.60	46%
3003050	UTILITIES-NATURAL GAS	\$5,000.00	\$5,000.00	\$807.82	\$0.00	\$4,192.18	16%
3003060	GEOTHERMAL	\$2,700.00	\$2,700.00	\$8,400.00	\$0.00	(\$5,700.00)	311%
	<b>Major Object Total</b>	<b>\$270,200.00</b>	<b>\$270,200.00</b>	<b>\$141,082.79</b>	<b>\$4,295.00</b>	<b>\$124,822.21</b>	<b>54 %</b>

Fiscal Year 2019 As of 2/13/2019  
 Fund 536 HONEY LAKE VALLEY RECREATION  
 Budget Unit 0950 COMMUNITY POOL  
 Cost Center NONE

<b>County of Lassen</b> <b>Budget Status</b>
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User: dwemple

Percent of Year Elapsed 62 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
<b>3030</b>	<b>OTHER CHARGES</b>						
3004900	DEPRECIATION	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0%
3005500	STORE/CONSESSION PURCHASES	\$2,000.00	\$2,000.00	\$743.50	\$0.00	\$1,256.50	37%
3005501	RECREATION ACTIVITY SUPPLIES	\$500.00	\$500.00	\$108.32	\$0.00	\$391.68	22%
	<b>Major Object Total</b>	<b>\$7,500.00</b>	<b>\$7,500.00</b>	<b>\$851.82</b>	<b>\$0.00</b>	<b>\$6,648.18</b>	<b>11 %</b>
	<b>Cost Center Total</b>	<b>\$277,700.00</b>	<b>\$277,700.00</b>	<b>\$141,934.61</b>	<b>\$4,295.00</b>	<b>\$131,470.39</b>	<b>53 %</b>
	<b>Budget Unit Total</b>	<b>\$277,700.00</b>	<b>\$277,700.00</b>	<b>\$141,934.61</b>	<b>\$4,295.00</b>	<b>\$131,470.39</b>	<b>53 %</b>
	<b>Fund Total</b>	<b>\$277,700.00</b>	<b>\$277,700.00</b>	<b>\$141,934.61</b>	<b>\$4,295.00</b>	<b>\$131,470.39</b>	<b>53 %</b>

<b>HLVRA</b>	
<b>Expenditure Detail with Account Totals</b>	

Date	FD	BU	Acct	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
07/19/18	536	0950	3001150	14816	ADOLPH KIEFER & ASSOCIATES,LLC	748473 6/25/18 GUARD TEE	01129566	CL735268	\$7.70	
08/02/18	536	0950	3001150	14816	ADOLPH KIEFER & ASSOCIATES,LLC	752780 7/16/18 WHT-L	01130122	CL735997	\$30.80	
							<b>Account 5360950 3001150</b>	<b>Total:</b>	<b>\$38.50</b>	
07/19/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	7/1-7/31/18 2510235 HLVR	01129565	CL735267	\$214.65	
08/09/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	8/1-8/31/18 2510235	01130285	CL736347	\$207.40	
09/20/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	9/1-9/30/18 2510235 HLVR	01131719	CL737715	\$207.10	
10/18/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	10/1-10/31/18 2510235 HLVR	01132728	CL738751	\$208.22	
11/29/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	11/1-11/30/18 251-0235	01134137	CL740288	\$208.22	
12/20/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	12/1-12/31/18 251-0235	01135097	CL741191	\$217.25	
01/17/19	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	1/1-1/31/19 2510235 HLVR	01135864	CL742239	\$217.20	
							<b>Account 5360950 3001200</b>	<b>Total:</b>	<b>\$1,480.04</b>	
07/19/18	536	0950	3001400	4104	OFFICE DEPOT	155288193001 6/22/18 HLVR	01129497	CL735756	\$148.65	
08/02/18	536	0950	3001400	4104	OFFICE DEPOT	159735747001 7/6/18 HLVR	01130116	CL736142	\$52.83	
08/02/18	536	0950	3001400	4104	OFFICE DEPOT	161646867001 7/10/18 HLVR	01130116	CL736141	\$53.36	
09/20/18	536	0950	3001400	4104	OFFICE DEPOT	185400731001 8/15/18 HLVR	01131685	CL737769	\$60.37	
							<b>Account 5360950 3001400</b>	<b>Total:</b>	<b>\$315.21</b>	
08/09/18	536	0950	3001500	14113	CA ASSOC FOR PARKS & REC INS	7/1/18-6/30/19 LIABILITY COVER	01130316	CO190063	\$4,380.50	
01/17/19	536	0950	3001500	14113	CA ASSOC FOR PARKS & REC INS	2ND HALF 7/1/18-6/30/19 LIABIL	01135792	CO190063	\$4,380.50	
							<b>Account 5360950 3001500</b>	<b>Total:</b>	<b>\$8,761.00</b>	
08/09/18	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	SN009678 7/27/18 SOLUTION	01130286	CL736349	\$30.42	
08/09/18	536	0950	3001705	193	ARLIN BILLINGTON	416756 6/28/18 CLARIFIER	01130283	CL736344	\$40.51	
08/09/18	536	0950	3001705	193	ARLIN BILLINGTON	417141 7/3/18 CLARIFIER	01130283	CL736344	\$120.72	
08/09/18	536	0950	3001705	193	ARLIN BILLINGTON	417581 7/9/18 PIPE	01130283	CL736344	\$5.78	
08/09/18	536	0950	3001705	193	ARLIN BILLINGTON	417930 7/13/18 FASTNERS	01130283	CL736344	\$10.51	
08/09/18	536	0950	3001705	193	ARLIN BILLINGTON	418694 7/23/18 FASTNERS	01130283	CL736344	\$16.44	
08/09/18	536	0950	3001705	193	ARLIN BILLINGTON	K17720 7/11/18 KEY	01130283	CL736344	\$48.84	
08/30/18	536	0950	3001705	14515	LEE JOSEPH INC.	8/14/18 SODIUM BICRAB HLVR	01131051	CL737013	\$1,035.51	
09/20/18	536	0950	3001705	193	ARLIN BILLINGTON	419504 8/1/18 BITS	01131717	CL737718	\$34.04	
09/20/18	536	0950	3001705	193	ARLIN BILLINGTON	420678 8/14/18 CONE	01131717	CL737718	\$47.25	
09/20/18	536	0950	3001705	193	ARLIN BILLINGTON	421388 8/22/18 ACID	01131717	CL737718	\$1,110.60	
10/04/18	536	0950	3001705	193	ARLIN BILLINGTON	423573 9/18/18 LINK	01132181	CL738431	\$8.71	
11/15/18	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	AWC-50-6501 30045 16/PLT PULSR	01133694	PO195026	\$3,155.00	
11/15/18	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	SALES TAX	01133694	PO195026	\$228.74	
11/29/18	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	SN009757 7/30/18 CHLORINE	01134138	CL740289	\$33.56	
12/20/18	536	0950	3001705	193	ARLIN BILLINGTON	426613 10/30/18 ACID	01135095	CL741189	\$555.36	
01/17/19	536	0950	3001705	15012	JAMES R. DOUGHERTY	7/25/17 RMB POOL CHEMICALS	01135865	CL742237	\$3,849.13	
							<b>Account 5360950 3001705</b>	<b>Total:</b>	<b>\$10,331.12</b>	
08/02/18	536	0950	3002200	4104	OFFICE DEPOT	162275946001 7/11/18 HLVR	01130116	CL736143	\$174.38	
08/30/18	536	0950	3002200	9407	US BANK	7/13-8/3/18 HLVR MISC SUPPLIES	01131053	CL737014	\$182.89	
09/20/18	536	0950	3002200	193	ARLIN BILLINGTON	419754 8/3/18 CLOCK	01131717	CL737718	\$19.29	
01/23/19	536	0950	3002200	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT	00000002	DP129074	\$53.22	
							<b>Account 5360950 3002200</b>	<b>Total:</b>	<b>\$429.78</b>	
09/18/18	536	0950	3002250	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT	00000002	DP126833	\$14.80	
							<b>Account 5360950 3002250</b>	<b>Total:</b>	<b>\$14.80</b>	
08/27/18	536	0950	3002251	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT	00000002	DP126497	(\$25.00)	
11/08/18	536	0950	3002251	0	UNASSIGNED VENDOR	HLVRA petty cash deposit	00000002	DP127748	(\$200.00)	
							<b>Account 5360950 3002251</b>	<b>Total:</b>	<b>(\$225.00)</b>	
07/19/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	6/5/18 LEGAL SERVICES	01129537	CO190027	\$94.00	
07/26/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 6/29/18	01129882	CL735774	\$1,775.36	
08/02/18	536	0950	3002300	99998	CA ASSOC OF REC&PARK DISTRICTS	7/1/18-6/30/19 MEMBERSHIP DUES	01130120	CL735995	\$400.00	
08/30/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 7/27/18	01131052	CL737015	\$1,044.00	
10/04/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 8/24/18	01132247	CL738430	\$1,170.69	
10/04/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	291718 8/8-8/16/18 LEGAL SERVI	01132239	CO190027	\$305.50	
10/25/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 10/5/18	01133021	CL739088	\$1,971.85	
10/25/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	291968 9/13/18 LEGAL SERVICES	01132991	CO190027	\$117.50	
11/29/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 11/2/18	01134139	CL740290	\$1,122.99	
11/29/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	292256 9/28-10/17/18 LEGAL SER	01134116	CO190027	\$94.00	
12/20/18	536	0950	3002300	12933	PRICE PAIGE & CO ACCOUNTANCY	11/30/18 HLVR AUDIT FINANCIAL	01135100	CL741194	\$2,800.00	

**HLVRA**  
**Expenditure Detail with Account Totals**

12/20/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	292557 11/7-11/20/18 LEGAL SER	01135047	CO190027	\$94.00
01/03/19	536	0950	3002300	186	CITY OF SUSANVILLE	12/18/18 CITY STAFF TIME HLVR	01135326	CL741564	\$726.85
						<b>Account 5360950 3002300</b>		<b>Total:</b>	<b>\$11,716.74</b>
07/26/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 6/29/18	01129882	CL735774	\$18,002.20
08/30/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 7/27/18	01131052	CL737015	\$28,686.27
10/04/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 8/24/18	01132247	CL738430	\$20,319.23
10/25/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 10/5/18	01133021	CL739088	\$13,412.06
11/29/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 11/2/18	01134139	CL740290	\$4,499.89
01/03/19	536	0950	3002359	186	CITY OF SUSANVILLE	12/18/18 CITY POOL STFFNG HLVR	01135326	CL741564	\$559.08
						<b>Account 5360950 3002359</b>		<b>Total:</b>	<b>\$85,478.73</b>
01/03/19	536	0950	3002400	14776	JAMES LOUIS CHAPMAN	29656 8/1/18 HLVR	01135320	CL741565	\$27.35
						<b>Account 5360950 3002400</b>		<b>Total:</b>	<b>\$27.35</b>
07/19/18	536	0950	3002701	1255	SHARON MCBRIDE	2851 5/24/18 POOL SIGN	01129567	CL735269	\$216.65
07/19/18	536	0950	3002701	14816	ADOLPH KIEFER & ASSOCIATES,LLC	750017 7/2/18 SOLAR UMBRELLA	01129566	CL735268	\$244.80
07/26/18	536	0950	3002701	9407	US BANK	6/15/18 ULINE PMT SQUEEGEE	01129884	CL735775	\$236.47
09/20/18	536	0950	3002701	193	ARLIN BILLINGTON	421314 8/21/18 STRIP	01131717	CL737718	\$86.86
						<b>Account 5360950 3002701</b>		<b>Total:</b>	<b>\$784.78</b>
10/17/18	536	0950	3002801	0	UNASSIGNED VENDOR	18/19 COST PLAN 1ST HALF	00000001	JE000440	\$1,228.00
						<b>Account 5360950 3002801</b>		<b>Total:</b>	<b>\$1,228.00</b>
07/19/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	6/30/18 HLVR 800 SOUTH	01129569	CL735271	\$25.00
08/09/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	7/31/18 HLVR 800 SOUTH	01130288	CL736353	\$25.00
09/20/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	9/26/18 HLVR 800 SOUTH	01131721	CL737719	\$25.00
10/04/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	10/26/18 HLVR 800 SOUTH	01132246	CL738432	\$25.00
11/15/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	11/26/18 HLVR 800 SOUTH	01133708	CL739718	\$25.00
12/20/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	12/26/18 HLVR 800 SOUTH	01135099	CL741193	\$25.00
12/20/18	536	0950	3002807	14648	WILLIAM L. BUNCH, JR	12/22/18-12/21/19 MONITOR FEE	01135101	CL741195	\$328.00
01/17/19	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	1/26/19 HLVR 800 SOUTH	01135868	CL742241	\$25.00
						<b>Account 5360950 3002807</b>		<b>Total:</b>	<b>\$503.00</b>
07/19/18	536	0950	3003010	515	LMUD	5/22-6/26/18 390772 HLVRA	01129568	CL735270	\$1,763.48
08/09/18	536	0950	3003010	515	LMUD	6/26-7/25/18 390772 HLVR	01130287	CL736352	\$1,484.52
09/20/18	536	0950	3003010	515	LMUD	7/25-8/27/18 390772 HLVR	01131720	CL737720	\$1,693.74
10/04/18	536	0950	3003010	515	LMUD	8/27-9/25/18 390772 HLVR	01132245	CL738433	\$1,507.77
11/15/18	536	0950	3003010	515	LMUD	9/25-10/23/18 390772 HLVR	01133707	CL739717	\$1,414.78
12/20/18	536	0950	3003010	515	LMUD	10/23-11/28/18 390772	01135098	CL741192	\$996.35
01/17/19	536	0950	3003010	515	LMUD	11/28-12/23/18 390772	01135867	CL742238	\$763.88
						<b>Account 5360950 3003010</b>		<b>Total:</b>	<b>\$9,624.52</b>
07/19/18	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	7/1-8/31/18 3204 HLVR	01129572	CL735273	\$156.00
09/20/18	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	9/1-10/31/18 3204 HLVR	01131723	CL737721	\$156.00
11/15/18	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	11/1-12/31/18 3204 HLVR	01133711	CL739721	\$156.00
01/17/19	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	1/1-2/28/19 3204 HLVR	01135869	CL742240	\$156.00
						<b>Account 5360950 3003030</b>		<b>Total:</b>	<b>\$624.00</b>
08/09/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	8/1/18 30-118569 HLVR	01130284	CL736345	\$108.30
09/20/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	9/1/18 30-11856-9 HLVR	01131718	CL737717	\$180.29
10/18/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	10/1/18 30-11856-9 HLVR	01132727	CL738750	\$182.54
11/29/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	11/1/18 30-11856-9 HLVR	01134136	CL740287	\$182.54
12/20/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	12/1/18 30-118569 HLVR	01135096	CL741190	\$88.73
						<b>Account 5360950 3003040</b>		<b>Total:</b>	<b>\$742.40</b>
07/19/18	536	0950	3003050	186	CITY OF SUSANVILLE	5/7-6/7/18 105-0022 HLVR	01129571	CL735272	\$118.17
08/09/18	536	0950	3003050	186	CITY OF SUSANVILLE	6/7-7/10/18 105-0022 HLVR	01130289	CL736354	\$152.14
10/18/18	536	0950	3003050	186	CITY OF SUSANVILLE	10/1-10/31/18 105-0022 HLVR	01132729	CL738749	\$528.58
11/15/18	536	0950	3003050	186	CITY OF SUSANVILLE	9/10-10/5/18 105.0022 HLVR	01133710	CL739720	\$8.93
						<b>Account 5360950 3003050</b>		<b>Total:</b>	<b>\$807.82</b>
07/19/18	536	0950	3003060	186	CITY OF SUSANVILLE	5/7-6/7/18 105-0022 HLVR	01129571	CL735272	\$379.09
08/09/18	536	0950	3003060	186	CITY OF SUSANVILLE	6/7-7/10/18 105-0022 HLVR	01130289	CL736354	\$379.09
10/18/18	536	0950	3003060	186	CITY OF SUSANVILLE	10/1-10/31/18 105-0022 HLVR	01132729	CL738749	\$5,541.82
11/15/18	536	0950	3003060	186	CITY OF SUSANVILLE	9/10-10/5/18 105.0022 HLVR	01133710	CL739720	\$2,100.00
						<b>Account 5360950 3003060</b>		<b>Total:</b>	<b>\$8,400.00</b>
07/19/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	47856 6/29/18 CONCESSION	01129564	CL735266	\$310.60
08/02/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	48637 7/13/18 CONCESSION	01130119	CL735994	\$231.40
08/09/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	49606 8/1/18 CONCESSION	01130282	CL736343	\$133.70
09/20/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	51634 9/10/18 CONCESSION	01131716	CL737716	\$67.80
11/08/18	536	0950	3005500	0	UNASSIGNED VENDOR	REFUND ALPINE FIRE PMT 182853	00000002	DPI27747	(\$67.80)
11/15/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	51634 9/10/18 CONCESSION	01133713	CL739724	\$67.80
						<b>Account 5360950 3005500</b>		<b>Total:</b>	<b>\$743.50</b>

For Fiscal Year 2019  
 From 7/1/2018 To 6/30/2019

<b>HLVRA</b>
<b>Expenditure Detail with Account Totals</b>

User: dwempe  
 Addendum = \*

08/30/18	536	0950	3005501	9407	US BANK	7/13-8/3/18 HLVR MISC SUPPLIES	01131053	CL737014	\$108.32
						Account 5360950 3005501		<b>Total:</b>	<b>\$108.32</b>
07/01/18	536	0950	3006050	11742	RICHARD L. WILLIAMS	AP 16/17 LANDSCAPING	00000001	JE000104	\$831.19
07/01/18	536	0950	3006050	11742	RICHARD L. WILLIAMS	AP 16/17 LANDSCAPING	00000001	JE000104	\$1,261.26
07/01/18	536	0950	3006050	5231	MELISSA L MCCOY	AP 16/17 LANDSCAPING	00000001	JE000104	\$1,467.70
08/17/18	536	0950	3006050	0	UNASSIGNED VENDOR	REVERSE JE 104- ENTRY ERROR	00000001	JE000129	(\$1,467.70)
08/17/18	536	0950	3006050	0	UNASSIGNED VENDOR	REVERSE JE 104- ENTRY ERROR	00000001	JE000129	(\$1,261.26)
08/17/18	536	0950	3006050	0	UNASSIGNED VENDOR	REVERSE JE 104- ENTRY ERROR	00000001	JE000129	(\$831.19)
						Account 5360950 3006050		<b>Total:</b>	<b>\$0.00</b>
<b>Total Budget Year Expenditures:</b>									<b>\$141,934.61</b>
<b>Grand Total:</b>									<b>\$141,934.61</b>

**HLVRA**  
**Revenue Account Detail**

Date	FD	B/U	Account	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
10/01/2018	536	0950	2003000	0	UNASSIGNED VENDOR	JUL-SEP INTEREST		JE000331	(\$324.10)
01/01/2019	536	0950	2003000	0	UNASSIGNED VENDOR	OCT-DEC INTEREST		JE000874	(\$539.36)
			<b>2003000 Total</b>						(\$863.46)
08/27/2018	536	0950	2003203	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$8,524.00)
09/18/2018	536	0950	2003203	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$8,857.00)
10/05/2018	536	0950	2003203	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$3,562.00)
01/23/2019	536	0950	2003203	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$521.00)
			<b>2003203 Total</b>						(\$21,464.00)
08/27/2018	536	0950	2003206	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$1,200.00)
			<b>2003206 Total</b>						(\$1,200.00)
08/27/2018	536	0950	2003214	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$10,210.00)
09/18/2018	536	0950	2003214	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$2,250.00)
10/29/2018	536	0950	2003214	0	UNASSIGNED VENDOR	17/18 DEFERRED REVENUE		JE000518	\$7,406.66
12/12/2018	536	0950	2003214	0	UNASSIGNED VENDOR	cor je 777		JE000781	(\$7,406.66)
			<b>2003214 Total</b>						(\$12,460.00)
09/17/2018	536	0950	2007400	0	UNASSIGNED VENDOR	POOL/CITY CONTRACTUAL		DP126828	(\$80,000.00)
			<b>2007400 Total</b>						(\$80,000.00)
07/26/2018	536	0950	2010611	99998	HEIDI VAN GIESEN	6/29/18 RMB SWIM LESSONS	01129885	CL735771	\$120.00
07/26/2018	536	0950	2010611	99998	HILARY TREVIZU	5/29/18 RMB SWIM LESSONS	01129883	CL735773	\$60.00
07/26/2018	536	0950	2010611	99998	ROBIN HERNDON	4/20/18 RMB SWIM LESSONS	01129881	CL735772	\$60.00
08/02/2018	536	0950	2010611	99998	ASHLEY GOLBRANSEN	4/16/18 RMB SWIM LESSONS	01130121	CL735996	\$60.00
08/27/2018	536	0950	2010611	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$7,080.00)
08/30/2018	536	0950	2010611	99998	KAYLA HANNER	4/18/18 RMB SWIM LESSONS	01131050	CL737012	\$60.00
09/18/2018	536	0950	2010611	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$6,540.00)
09/20/2018	536	0950	2010611	99998	JENN STONE	6/27/18 RMB SWIM LESSONS	01131722	CL737714	\$60.00
10/05/2018	536	0950	2010611	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$2,220.00)
10/29/2018	536	0950	2010611	0	UNASSIGNED VENDOR	17/18 DEFERRED REVENUE		JE000518	\$12,000.00
11/15/2018	536	0950	2010611	99998	KELSEY VANECK	5/11/18 REFUND SWIM LESSON	01133714	CL739723	\$120.00
12/12/2018	536	0950	2010611	0	UNASSIGNED VENDOR	cor JE518 17/18 Deferred Rev		JE000777	(\$12,000.00)
01/23/2019	536	0950	2010611	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$300.00)
			<b>2010611 Total</b>						(\$15,600.00)
08/27/2018	536	0950	2010660	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$784.00)
09/18/2018	536	0950	2010660	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$904.00)
10/05/2018	536	0950	2010660	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$466.00)
01/23/2019	536	0950	2010660	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$534.00)
			<b>2010660 Total</b>						(\$2,688.00)
08/27/2018	536	0950	2010661	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$675.00)
09/18/2018	536	0950	2010661	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$750.00)
10/05/2018	536	0950	2010661	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$1,000.00)
10/25/2018	536	0950	2010661	99998	AMBER HEDGES	9/13/18 RMB PARTY RENTAL	01133020	CL739087	\$125.00
10/25/2018	536	0950	2010661	99998	PRAIRIE BURT	8/2/18 RMB SWIM LESSONS	01133019	CL739086	\$120.00
10/25/2018	536	0950	2010661	99998	RUDY ALKIRE	7/17/18 RMB PARTY RENTAL	01133018	CL739085	\$125.00
10/29/2018	536	0950	2010661	0	UNASSIGNED VENDOR	17/18 DEFERRED REVENUE		JE000518	\$625.00
12/12/2018	536	0950	2010661	0	UNASSIGNED VENDOR	cor je 777		JE000781	\$7,406.66
12/12/2018	536	0950	2010661	0	UNASSIGNED VENDOR	cor JE518 17/18 Deferred Rev		JE000777	(\$7,406.66)
12/12/2018	536	0950	2010661	0	UNASSIGNED VENDOR	cor JE518 17/18 Deferred Rev		JE000777	(\$625.00)
01/23/2019	536	0950	2010661	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$125.00)
			<b>2010661 Total</b>						(\$2,180.00)
08/27/2018	536	0950	2010662	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$803.00)
09/18/2018	536	0950	2010662	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$1,001.00)
10/05/2018	536	0950	2010662	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$657.00)
01/23/2019	536	0950	2010662	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$259.00)
			<b>2010662 Total</b>						(\$2,720.00)
08/27/2018	536	0950	2010663	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$1,550.00)
10/05/2018	536	0950	2010663	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$1,100.00)

For Fiscal Year 2019  
From 7/1/2018 to 6/30/2019

<b>HLVRA</b> <b>Revenue Account Detail</b>
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User: dwemple

01/23/2019	536	0950	2010663	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT	DP129074	(\$2,443.00)
			<b>2010663 Total</b>					(\$5,093.00)
09/18/2018	536	0950	2010664	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT	DP126833	(\$1,200.00)
01/23/2019	536	0950	2010664	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT	DP129074	(\$3,000.00)
			<b>2010664 Total</b>					(\$4,200.00)
08/27/2018	536	0950	2010665	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT	DP126497	(\$2,176.00)
09/18/2018	536	0950	2010665	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT	DP126833	(\$1,808.00)
10/05/2018	536	0950	2010665	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT	DP127159	(\$544.00)
01/23/2019	536	0950	2010665	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT	DP129074	(\$432.00)
			<b>2010665 Total</b>					(\$4,960.00)
08/27/2018	536	0950	2010667	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT	DP126497	(\$3,500.00)
09/18/2018	536	0950	2010667	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT	DP126833	(\$2,950.00)
10/05/2018	536	0950	2010667	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT	DP127159	(\$2,475.00)
01/23/2019	536	0950	2010667	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT	DP129074	(\$2,125.00)
			<b>2010667 Total</b>					(\$11,050.00)
01/28/2019	536	0950	2010668	0	UNASSIGNED VENDOR	HLVRA NOVEMBER 2018 DEPOSIT	DP129140	(\$848.00)
			<b>2010668 Total</b>					(\$848.00)
09/14/2018	536	0950	2011300	0	UNASSIGNED VENDOR	DIVING BOARD DONATION -	DP126811	(\$5,000.00)
			<b>2011300 Total</b>					(\$5,000.00)
			<b>Grand Total</b>					(\$170,326.46)
								<b>(\$170,326.46)</b>

Fiscal Year 2019 As of 2/13/2019

User: dwemple

Fund 536 HONEY LAKE VALLEY RECREATION  
 Budget Unit 0950 COMMUNITY POOL  
 Cost Center NONE

**County of Lassen  
 Revenue Status**

Percent of Year Elapsed 62 %

Account	Account Name	Adopted Estimated Revenue	Adjusted Estimated Revenue	Revenue Realized	Unrealized	Percent Revenue
<b>2040</b>	<b>REVENUE FR USE OF MONEY &amp; PROP</b>					
2003000	INTEREST	\$0.00	\$0.00	(\$863.46)	(\$863.46)	0%
2003203	DAILY PASSES	\$27,000.00	\$27,000.00	(\$21,464.00)	\$5,536.00	79%
2003206	SWIM TEAM ACADEMY	\$5,200.00	\$5,200.00	(\$1,200.00)	\$4,000.00	23%
2003214	SUMMER PASSES	\$10,000.00	\$10,000.00	(\$12,460.00)	(\$2,460.00)	125%
	<b>Major Object Total</b>	<b>\$42,200.00</b>	<b>\$42,200.00</b>	<b>(\$35,987.46)</b>	<b>\$6,212.54</b>	<b>85%</b>
<b>2052</b>	<b>INTERGOVT REVENUE-OTHER</b>					
2007400	OTHER-GOVERNMENTAL AGENCIES	\$160,000.00	\$160,000.00	(\$80,000.00)	\$80,000.00	50%
	<b>Major Object Total</b>	<b>\$160,000.00</b>	<b>\$160,000.00</b>	<b>(\$80,000.00)</b>	<b>\$80,000.00</b>	<b>50%</b>
<b>2060</b>	<b>CHARGES FOR SERVICES</b>					
2010611	SWIM LESSONS	\$33,000.00	\$33,000.00	(\$15,600.00)	\$17,400.00	47%
2010660	DAILY PROGRAMS	\$2,000.00	\$2,000.00	(\$2,688.00)	(\$688.00)	134%
2010661	PARTYS AND SPECIAL EVENTS	\$3,400.00	\$3,400.00	(\$2,180.00)	\$1,220.00	64%
2010662	CONSESSIONS	\$3,000.00	\$3,000.00	(\$2,720.00)	\$280.00	91%
2010663	SCHOOL RENTALS	\$3,000.00	\$3,000.00	(\$5,093.00)	(\$2,093.00)	170%
2010664	LHS SWIM TEAM	\$3,000.00	\$3,000.00	(\$4,200.00)	(\$1,200.00)	140%
2010665	10 PUNCH CARDS	\$8,000.00	\$8,000.00	(\$4,960.00)	\$3,040.00	62%
2010667	MONTHLY PROGRAMS	\$20,000.00	\$20,000.00	(\$11,050.00)	\$8,950.00	55%
2010668	LCC ADAPTIVE PE CLASSES	\$0.00	\$0.00	(\$848.00)	(\$848.00)	0%
	<b>Major Object Total</b>	<b>\$75,400.00</b>	<b>\$75,400.00</b>	<b>(\$49,339.00)</b>	<b>\$26,061.00</b>	<b>65%</b>
<b>2070</b>	<b>MISCELLANEOUS</b>					
2011200	MISCELLANEOUS	\$100.00	\$100.00	\$0.00	\$100.00	0%
2011300	CONTRIBUTIONS AND DONATIONS	\$0.00	\$0.00	(\$5,000.00)	(\$5,000.00)	0%
	<b>Major Object Total</b>	<b>\$100.00</b>	<b>\$100.00</b>	<b>(\$5,000.00)</b>	<b>(\$4,900.00)</b>	<b>5,000%</b>
	<b>Cost Center Total</b>	<b>\$277,700.00</b>	<b>\$277,700.00</b>	<b>(\$170,326.46)</b>	<b>\$107,373.54</b>	<b>61%</b>
	<b>Budget Unit Total</b>	<b>\$277,700.00</b>	<b>\$277,700.00</b>	<b>(\$170,326.46)</b>	<b>\$107,373.54</b>	<b>61%</b>
	<b>Fund Total</b>	<b>\$277,700.00</b>	<b>\$277,700.00</b>	<b>(\$170,326.46)</b>	<b>\$107,373.54</b>	<b>61%</b>

Chronological Expense Detail

July 1, 2018 through June 30, 2019

Honey Lake Valley Recreation Authority

Date	Fund	Description	Revenue	Expenses	Total
		Fund Balance Transfer			\$ 107,441.50
					\$ 107,441.50
7/3/2018	3003050	City gas		\$ 118.17	\$ 107,323.33
7/3/2018	3003060	City geo		\$ 379.09	\$ 106,944.24
7/3/2018	3001400	Office Depot		\$ 148.65	\$ 106,795.59
7/3/2018	3005500	Alpine		\$ 310.60	\$ 106,484.99
7/5/2018	3003030	SSD		\$ 156.00	\$ 106,328.99
7/5/2018	3003010	LMUD		\$ 1,763.48	\$ 104,565.51
7/5/2018	3002807	Martin Security		\$ 25.00	\$ 104,540.51
7/5/2018	3001150	Kiefer		\$ 7.70	\$ 104,532.81
7/9/2018	3001200	Frontier		\$ 214.65	\$ 104,318.16
7/17/2018	3002300	City Staff		\$ 1,775.36	\$ 102,542.80
7/17/2018	3002359	City - Pool employees		\$ 18,002.20	\$ 84,540.60
7/12/2018	3002701	Keifer (umbrellas)		\$ 244.80	\$ 84,295.80
7/12/2018	3002300	KMTG		\$ 94.00	\$ 84,201.80
7/12/2018	3002701	Lasco		\$ 216.65	\$ 83,985.15
7/16/2018	3001400	Office Depot		\$ 52.83	\$ 83,932.32
7/16/2018	2010611	Refund for Swimming Lessons	\$ (240.00)		\$ 83,692.32
7/17/2018	3002701	Uline		\$ 236.47	\$ 83,455.85
7/23/2018	3002200	Office Depot		\$ 174.38	\$ 83,281.47
7/23/2018	3001400	Office Depot		\$ 53.36	\$ 83,228.11
7/23/2018	3001150	Kiefer - uniforms		\$ 30.80	\$ 83,197.31
7/23/2018	3002300	CARPD - Dues		\$ 400.00	\$ 82,797.31
7/25/2018	2010611	Refund for Swimming Lessons	\$ (60.00)		\$ 82,737.31
7/25/2018	3005500	Alpine		\$ 231.40	\$ 82,505.91
6/28/2018	3001705	Ace Hardware		\$ 40.51	\$ 82,465.40
7/3/2018	3001705	Ace Hardware		\$ 120.72	\$ 82,344.68
7/9/2018	3001705	Ace Hardware		\$ 5.78	\$ 82,338.90
7/11/2018	3001705	Ace Hardware		\$ 48.84	\$ 82,290.06
7/13/2018	3001705	Ace Hardware		\$ 10.51	\$ 82,279.55
7/23/2018	3001705	Ace Hardware		\$ 16.44	\$ 82,263.11
8/2/2018	3003010	LMUD		\$ 1,484.52	\$ 80,778.59
8/3/2018	3001705	Lincoln		\$ 30.42	\$ 80,748.17
8/3/2018	3002807	Martin Security		\$ 25.00	\$ 80,723.17
8/3/2018	3005500	Alpine		\$ 133.70	\$ 80,589.47
8/3/2018	3003050	City Natural Gas		\$ 152.14	\$ 80,437.33
8/3/2018	3003060	City Geo		\$ 379.09	\$ 80,058.24
8/6/2018	3001500	CAPRI - Insurance		\$ 4,380.50	\$ 75,677.74
8/6/2018	3001200	Frontier		\$ 207.40	\$ 75,470.34
8/6/2018	3003040	C&S Waste		\$ 108.30	\$ 75,362.04

PENDING 2018/2019 ITEMS	
Auditors	\$ 1,700.00
Staff Time (County)	\$ 1,228.00
CAPRI - dues	\$ -
CAPRI - Insurance	\$ -
<hr/>	
Total Pending	<u>\$ 2,928.00</u>

\$ 84,782.05	Balance forward
\$ 80,000.00	County (pending)
\$ -	
\$ 2,928.00	Pending (above)
<u>\$ 161,854.05</u>	Cash Available
<hr/>	
\$ 6,225.00	Diving Board Fund (deposited)
<u>\$ 6,225.00</u>	

8/13/2018	2010611 Refund for Swimming Lessons	\$ (60.00)	\$	75,302.04
8/13/2018	3001705 Lincoln Aquatics		\$ 33.56	\$ 75,268.48
	July revenue - pending	\$ 26,245.20		\$ 101,513.68
8/21/2018	3002300 City Staff		\$ 1,044.00	\$ 100,469.68
8/21/2018	3002359 City - Pool employees		\$ 28,686.27	\$ 71,783.41
8/23/2018	3001705 Lee Joseph		\$ 1,035.51	\$ 70,747.90
8/23/2018	3002200 US Bank		\$ 182.89	\$ 70,565.01
8/23/2018	3005501 US Bank		\$ 108.32	\$ 70,456.69
8/27/2018	3001400 Office Depot		\$ 60.37	\$ 70,396.32
9/5/2018	3003030 SSD		\$ 156.00	\$ 70,240.32
9/5/2018	3003010 LMUD		\$ 1,693.74	\$ 68,546.58
9/5/2018	3002807 Martin Security		\$ 25.00	\$ 68,521.58
9/5/2018	2007400 City Contribution	\$ 80,000.00		\$ 148,521.58
9/5/2018	3001705 Ace Hardware		\$ 34.04	\$ 148,487.54
9/5/2018	3002200 Ace Hardware		\$ 19.29	\$ 148,468.25
9/5/2018	3001705 Ace Hardware		\$ 47.25	\$ 148,421.00
9/5/2018	3002701 Ace Hardware		\$ 86.86	\$ 148,334.14
9/5/2018	3001705 Ace Hardware		\$ 1,110.60	\$ 147,223.54
9/10/2018	3003040 C&S Waste		\$ 180.29	\$ 147,043.25
9/12/2018	2010611 Refund for Swimming Lessons	\$ (60.00)		\$ 146,983.25
9/12/2018	3001200 Frontier		\$ 207.10	\$ 146,776.15
9/12/2018	3005500 Alpine		\$ 67.80	\$ 146,708.35
9/18/2018	3002300 City Staff		\$ 1,170.69	\$ 145,537.66
9/18/2018	3002359 City - Pool employees		\$ 20,319.23	\$ 125,218.43
	August Revenue	\$ 12,024.00		\$ 137,242.43
9/26/2018	3002300 KMTG		\$ 305.50	\$ 136,936.93
10/2/2018	3001705 Ace Hardware		\$ 8.71	\$ 136,928.22
10/2/2018	3002807 Martin Security		\$ 25.00	\$ 136,903.22
10/2/2018	3003010 LMUD		\$ 1,507.77	\$ 135,395.45
10/8/2018	3003050 City Natural Gas (July)		\$ 12.79	\$ 135,382.66
10/8/2018	3003060 City Geo (July)		\$ 379.09	\$ 135,003.57
10/8/2018	3003050 City Natural Gas (August)		\$ 136.70	\$ 134,866.87
10/8/2018	3003060 City Geo Adjustment (June)		\$ 1,720.91	\$ 133,145.96
10/8/2018	3003060 City Geo Adjustment (July)		\$ 1,720.91	\$ 131,425.05
10/8/2018	3003060 City Geo (August)		\$ 2,100.00	\$ 129,325.05
10/9/2018	3003040 C&S Waste		\$ 182.54	\$ 129,142.51
10/9/2018	3001200 Frontier		\$ 208.22	\$ 128,934.29
10/29/2018	3001705 Lincoln Aquatics		\$ 3,383.74	\$ 125,550.55
10/16/2018	3002300 City Staff		\$ 1,971.85	\$ 123,578.70
10/16/2018	3002359 City - Pool employees		\$ 13,412.06	\$ 110,166.64
10/17/2018	3002801 County Cost Allocation		\$ 1,228.00	\$ 108,938.64
10/17/2018	2010611 Refund for Swimming Lessons	\$ (120.00)		\$ 108,818.64
10/17/2018	2010611 Refund for Party Rental x2	\$ (250.00)		\$ 108,568.64
10/17/2018	3002300 KMTG		\$ 117.50	\$ 108,451.14
	September Revenue	\$ 5,381.00		\$ 113,832.14
11/1/2018	2010611 Refund for Swimming Lessons	\$ (120.00)		\$ 113,712.14

11/1/2018	3003010 LMUD	\$ 1,414.78	\$ 112,297.36
11/5/2018	3003050 City Natural Gas (Sept)	\$ 8.93	\$ 112,288.43
11/5/2018	3003060 City Geo (September)	\$ 2,100.00	\$ 110,188.43
11/5/2018	3002807 Martin Security	\$ 25.00	\$ 110,163.43
11/5/2018	3003030 Susanville Sanitary District	\$ 156.00	\$ 110,007.43
11/6/2018	3002200 US Bank - Deposit slips	\$ 53.22	\$ 109,954.21
11/20/2018	3001200 Frontier	\$ 208.22	\$ 109,745.99
11/20/2018	3003040 C&S Waste	\$ 182.54	\$ 109,563.45
11/20/2018	3002300 City Staff	\$ 1,122.99	\$ 108,440.46
11/20/2018	3002359 City - pool employees	\$ 4,499.89	\$ 103,940.57
11/20/2018	3002300 KMTG	\$ 94.00	\$ 103,846.57
12/5/2018	3002807 Martin Security	\$ 25.00	\$ 103,821.57
12/5/2018	3001705 Ace Hardware	\$ 555.36	\$ 103,266.21
12/7/2018	3003040 C&S Waste	\$ 88.73	\$ 103,177.48
12/7/2018	3003010 LMUD	\$ 996.35	\$ 102,181.13
12/7/2018	3001200 Frontier	\$ 217.25	\$ 101,963.88
12/11/2018	3002807 Voltage Specialists	\$ 328.00	\$ 101,635.88
12/11/2018	3002300 PP&C - Auditors	\$ 2,800.00	\$ 98,835.88
12/14/2018	3002300 KMTG	\$ 94.00	\$ 98,741.88
12/19/2018	3002300 City Staff	\$ 726.85	\$ 98,015.03
12/19/2018	3002359 City - pool employees	\$ 559.08	\$ 97,455.95
12/20/2018	3002400 Lassen Addressing	\$ 27.35	\$ 97,428.60
1/9/2019	3002807 Martin Security	\$ 25.00	\$ 97,403.60
1/9/2019	3003030 SSD	\$ 156.00	\$ 97,247.60
1/9/2019	3001200 Frontier	\$ 217.20	\$ 97,030.40
1/9/2019	3003010 LMUD	\$ 763.88	\$ 96,266.52
1/9/2019	3001705 Holiday Pools	\$ 3,849.13	\$ 92,417.39
1/10/2019	3001500 CAPRI - Insurance	\$ 4,380.50	\$ 88,036.89
2/5/2019	3003010 LMUD	\$ 669.30	\$ 87,367.59
2/5/2019	3002807 Martin Security	\$ 25.00	\$ 87,342.59
2/13/2019	3001200 Frontier	\$ 208.17	\$ 87,134.42
2/19/2019	3002300 City Staff - pending	\$ 938.39	\$ 86,196.03
2/19/2019	3002359 City - pool Employees	\$ 1,413.98	\$ 84,782.05
		\$	\$ 84,782.05
		<u>\$ 122,740.20</u>	<u>\$ 145,399.65</u>

	Date	2018/2019 Budget	spent	Budgeted Amounts	
<b>3001150</b>		<b>Safety Equipment and Supplies</b>		<b>\$ 1,000.00</b>	
	7/5/2018	Kiefer - uniforms	\$ 7.70		
	7/23/2018	Kiefer - uniforms	\$ 30.80		
				\$ 38.50	\$ 38.50
				\$ 961.50	
<b>3001200</b>		<b>Communications</b>		<b>\$ 2,400.00</b>	
	7/9/2018	Frontier	\$ 214.65		
	8/6/2018	Frontier	\$ 207.40		
	9/12/2018	Frontier	\$ 207.10		
	10/9/2018	Frontier	\$ 208.22		
	11/20/2018	Frontier	\$ 208.22		
	12/7/2018	Frontier	\$ 217.25		
	1/9/2019	Frontier	\$ 217.20		
	2/13/2019	Frontier	\$ 208.17		
				\$ 1,688.21	\$ 1,688.21
				\$ 711.79	
<b>3001400</b>		<b>Janitorial Supplies</b>		<b>\$ 2,000.00</b>	
	7/3/2018	Office Depot	\$ 148.65		
	7/16/2018	Office Depot	\$ 52.83		
	7/23/2018	Office Depot	\$ 53.36		
	8/27/2018	Office Depot	\$ 60.37		
				\$ 315.21	\$ 315.21
				\$ 1,684.79	
<b>3001500</b>		<b>Insurance</b>		<b>\$ 8,200.00</b>	
	8/6/2018	CAPRI	\$ 4,380.50		
	1/10/2019	CAPRI	\$ 4,380.50		
				\$ 8,761.00	\$ 8,761.00
				\$ (561.00)	
<b>3001705</b>		<b>Maintenance - Pool</b>		<b>\$ 30,000.00</b>	
	6/28/2018	Ace Hardware	\$ 40.51		
	7/3/2018	Ace Hardware	\$ 120.72		
	7/9/2018	Ace Hardware	\$ 5.78		
	7/11/2018	Ace Hardware	\$ 48.84		
	7/13/2018	Ace Hardware	\$ 10.51		
	7/23/2018	Ace Hardware	\$ 16.44		
	8/2/2018	Lincoln	\$ 30.42		
	8/13/2018	Lincoln	\$ 33.56		
	8/23/2018	Lee Joseph	\$ 1,035.51		
	9/5/2018	Ace Hardware	\$ 34.04		
	9/5/2018	Ace Hardware	\$ 47.25		
	9/5/2018	Ace Hardware	\$ 1,110.60		
	10/2/2018	Ace Hardware	\$ 8.71		
	10/29/2018	Lincoln	\$ 3,383.74		
	12/5/2018	Ace Hardware	\$ 555.36		
	1/9/2019	Holiday Pools	\$ 3,849.13		
				\$ 10,331.12	\$ 10,331.12
				\$ 19,668.88	
<b>3002200</b>		<b>Office Expenses</b>		<b>\$ 2,500.00</b>	

7/23/2018	office Depot	\$	174.38
8/23/2018	US Bank	\$	182.89
9/5/2018	Ace Hardware	\$	19.29
11/6/2018	US Bank - deposit slips (direct withdrawl)	\$	53.22

\$	429.78	\$	429.78
\$	2,070.22		

**3002250 Bank & Credit Card Fees**

\$	-	\$	-
\$	-		

**3002251 Cash Over/Short**

\$	-	\$	-
\$	-		

**3002300 Prof. & Spec. Services (City Staff, Auditors, Legal)**

\$ 30,000.00

7/17/2018	City - Staffing	\$	1,775.36
7/12/2018	KMTG	\$	94.00
7/23/2018	CARPD - dues	\$	400.00
8/21/2018	City - Staffing	\$	1,044.00
9/18/2018	City - Staffing	\$	1,170.69
9/26/2018	KMTG	\$	305.50
10/16/2018	City - staffing	\$	1,971.85
10/17/2018	KMTG	\$	117.50
11/20/2018	City - Staffing	\$	1,122.99
11/20/2018	KMTG	\$	94.00
12/11/2018	PP&C	\$	2,800.00
12/14/2018	KMTG	\$	94.00
12/19/2018	City - Staffing	\$	726.85
2/19/2019	City - Staffing (pending)	\$	938.39

\$	12,655.13	\$	12,655.13
\$	17,344.87		

**3002359 Contract Staff Services (Pool Employees)**

\$ 157,000.00

7/17/2018	City Reimbursement	\$	18,002.20
8/21/2018	City Reimbursement	\$	28,686.27
9/18/2018	City Reimbursement	\$	20,319.23
10/18/2018	City Reimbursement	\$	13,412.06
11/20/2018	City Reimbursement	\$	4,499.89
12/19/2018	City Reimbursement	\$	559.08
2/19/2018	City Reimbursement (pending)	\$	1,413.98

\$	86,892.71	\$	86,892.71
\$	70,107.29		

**3002400 Publications/Legal Notices**

\$ 1,600.00

12/20/2018	Lassen Addressing	\$	27.35
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\$	27.35	\$	27.35
\$	1,572.65		

**3002701 Non-Capitalized Equipment (under \$5,000)**

\$ 8,000.00

7/12/2018	Kiefer	\$	244.80
7/12/2018	Lasco - signage	\$	216.65
7/17/2018	Uline	\$	236.47

9/5/2018 Ace Hardware

\$ 86.86

				\$ 784.78	\$ 784.78
				\$ 7,215.22	
<b>3002800</b>	<b>Till and Safe Money</b>			\$ -	
				\$ -	\$ -
				\$ -	
<b>3002801</b>	<b>County Wide Allocations (Quarterly)</b>			\$ 2,000.00	
	10/17/2018 County 1st Half allocation	\$ 1,228.00			
				\$ 1,228.00	\$ 1,228.00
				\$ 772.00	
<b>3002807</b>	<b>Electronic Surveillance</b>			\$ 1,000.00	
	7/5/2018 Martin	\$ 25.00			
	8/2/2018 Martin	\$ 25.00			
	9/5/2018 Martin	\$ 25.00			
	10/2/2018 Martin	\$ 25.00			
	11/5/2018 Martin	\$ 25.00			
	12/5/2018 Martin	\$ 25.00			
	12/11/2018 Voltage Specialists	\$ 328.00			
	1/9/2019 Martin	\$ 25.00			
	2/5/2019 Martin	\$ 25.00			
				\$ 528.00	\$ 528.00
				\$ 472.00	
<b>3002901</b>	<b>Conferences/Training</b>			\$ 1,800.00	
				\$ -	\$ -
				\$ 1,800.00	
<b>3003000</b>	<b>General Utilities</b>			\$ -	
<b>3003010</b>	<b>Utilities - Electric</b>			\$ 12,000.00	
	7/5/2018 LMUD	\$ 1,763.48			
	8/2/2018 LMUD	\$ 1,484.52			
	9/5/2018 LMUD	\$ 1,693.74			
	10/2/2018 LMUD	\$ 1,507.77			
	11/1/2018 LMUD	\$ 1,414.78			
	12/7/2018 LMUD	\$ 996.35			
	1/9/2019 LMUD	\$ 763.88			
	2/5/2019 LMUD	\$ 669.30			
				\$ 10,293.82	\$ 10,293.82
				\$ 1,706.18	
<b>3003020</b>	<b>Water</b>			\$ -	\$ -
				\$ -	
<b>3003030</b>	<b>Utilities - Sewer</b>			\$ 1,400.00	

7/5/2018 SSD	\$	156.00
9/5/2018 SSD	\$	156.00
11/5/2018 SSD	\$	156.00
1/9/2019 SSD	\$	156.00

\$	624.00	\$	624.00
\$	776.00		

**3003040 Utilities - Trash Service**

8/6/2018 C&S	\$	108.30
9/10/2018 C&S	\$	180.29
10/9/2018 C&S	\$	182.54
11/20/2018 C&S	\$	182.54
12/7/2018 C&S	\$	88.73

\$	742.40	\$	742.40
\$	857.60		

**3003050 Utilites - Natural Gas**

7/3/2018 City (June)	\$	118.17
8/2/2018 City (July)	\$	152.14
10/8/2018 City (for August)	same	\$ 12.79
10/8/2018 City (for Sept)	bill	\$ 136.70
11/5/2018 City (for Sept 10-Oct 5)	\$	8.93

\$	428.73	\$	428.73
\$	4,571.27		

**3003060 Utilities - Geothermal**

7/3/2018 City (May)	\$	379.09
8/2/2018 City (June)	\$	379.09
adjustment 10/8/18	\$	1,720.91
10/8/2018 City (July)	\$	379.09
adjustment 10/8/18	\$	1,720.91
10/8/2018 City (August)	\$	2,100.00
11/5/2018 City (Sept)	\$	2,100.00

\$	8,779.09	\$	8,779.09
\$	(6,079.09)		

**3004900 Depreciation**

\$	5,000.00		
\$	5,000.00		

**3005500 Store Concessions**

7/3/2018 Alpine	\$	310.60
7/25/2018 Alpine	\$	231.40
8/2/2018 Alpine	\$	133.70
9/12/2018 Alpine	\$	67.80

\$	743.50	\$	743.50
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## 2018/2019 HLVRA PROJECTED BUDGET REVENUES AND EXPENSES

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	
EXPENSES																			
1 Sum of Expense		Column Labels																	
2		2018																	
3 Row Labels		Jul	Aug	Sep	Oct	Nov	Dec	2018 Total	2019	Jan	Feb	Mar	Apr	May	Jun	2019 Total	Grand Total	Budget	Projected % to be % EXPENDED by June 30th
4 3001150 - Safety Equipment and Clothing	\$	38.50						\$ 38.50						\$ 542.23	\$ 859.48	\$ 1,401.71	\$ 1,440.21	\$ 1,000.00	144.0%
5 3001200 - Communications	\$	214.65	\$ 207.40	\$ 207.10	\$ 208.22	\$ 208.22	\$ 217.25	\$ 1,262.84	\$ 217.20	\$ 208.17	\$ 206.20	\$ 205.62	\$ 205.62	\$ 205.62	\$ 205.62	\$ 1,248.43	\$ 2,511.27	\$ 2,400.00	104.6%
6 3001400 - Household Expenses	\$	254.84	\$ 60.37					\$ 315.21						\$ 313.73	\$ 103.98	\$ 417.71	\$ 732.92	\$ 2,000.00	36.6%
7 3001500 - Insurance	\$		\$ 4,380.50					\$ 4,380.50	\$ 4,380.50							\$ 4,380.50	\$ 8,761.00	\$ 8,200.00	106.8%
8 3001705 - Maintenance - Pool	\$	242.80	\$ 1,099.49	\$ 1,191.89	\$ 3,392.45		\$ 555.36	\$ 6,481.99	\$ 3,849.13				\$ 2,162.42	\$ 1,183.82	\$ 8,307.76	\$ 15,503.13	\$ 21,985.12	\$ 30,000.00	73.3%
9 3002200 - Office Expenses	\$	174.38	\$ 182.89	\$ 19.29	\$ 53.22	\$ 53.22		\$ 483.00					\$ 656.74	\$ 87.82	\$ 122.21	\$ 866.77	\$ 1,349.77	\$ 2,500.00	54.0%
10 3002250 - Bank & Credit Card Fees	\$							\$ -								\$ -	\$ -	\$ -	N/A
11 3002251 - Cash Over/Short	\$							\$ -								\$ -	\$ -	\$ -	N/A
12 3002300 - Prof. & Spec. Services (City Staff, Auditors, Legal)	\$	2,269.36	\$ 1,044.00	\$ 1,476.19	\$ 2,089.35	\$ 1,216.99	\$ 3,620.85	\$ 11,716.74	\$ 1,987.99	\$ 297.90	\$ 668.13	\$ 4,198.02	\$ 1,168.02	\$ 1,095.52	\$ 9,415.58	\$ 21,132.32	\$ 30,000.00	70.4%	
13 3002359 - Contract Staff Services (Pool Employees)	\$	18,002.20	\$ 28,686.27	\$ 20,319.23	\$ 13,412.06	\$ 4,499.89	\$ 559.08	\$ 85,478.73	\$ 792.78	\$ 621.20			\$ 13,285.40	\$ 13,351.74	\$ 14,529.58	\$ 42,580.70	\$ 128,059.43	\$ 157,000.00	81.6%
14 3002400 - Publications/Legal Notices	\$						\$ 27.35	\$ 27.35					\$ 258.50	\$ 150.15	\$ 53.63	\$ 462.28	\$ 489.63	\$ 1,600.00	30.6%
15 3002701 - Non-Capitalized Equipment (under \$5,000)	\$	697.92		\$ 86.86				\$ 784.78					\$ 2,869.80	\$ 2,258.93	\$ 2,237.50	\$ 7,366.23	\$ 8,151.01	\$ 8,000.00	101.9%
16 3002800 - Special Departmental Expense	\$							\$ -								\$ -	\$ -	\$ -	N/A
17 3002801 - County Wide Allocations (Quarterly)					\$ 1,228.00			\$ 1,228.00				\$ 452.84			\$ 452.84	\$ 1,680.84	\$ 2,000.00	84.0%	
18 3002807 - Electronic Surveillance	\$	25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 353.00	\$ 478.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 150.00	\$ 628.00	\$ 1,000.00	62.8%	
19 3002901 - Conferences/Training	\$							\$ -								\$ -	\$ 1,800.00	\$ -	0.0%
20 3003010 - Utilities - Electric	\$	1,763.48	\$ 1,484.52	\$ 1,693.74	\$ 1,507.77	\$ 1,414.78	\$ 996.35	\$ 8,860.64	\$ 763.88	\$ 669.30	\$ 973.00	\$ 694.15	\$ 1,693.74	\$ 1,391.54	\$ 6,185.61	\$ 15,046.25	\$ 12,000.00	125.4%	
21 3003020 - Utilities - Water	\$							\$ -								\$ -	\$ -	\$ -	N/A
22 3003030 - Utilities - Sewer	\$	156.00		\$ 156.00		\$ 156.00		\$ 468.00	\$ 156.00		\$ 156.00		\$ 156.00		\$ 468.00	\$ 936.00	\$ 1,400.00	66.9%	
23 3003040 - Utilities - Trash			\$ 108.30	\$ 180.29	\$ 182.54	\$ 182.54	\$ 88.73	\$ 742.40				\$ 263.21	\$ 172.48	\$ 172.48	\$ 608.17	\$ 1,350.57	\$ 1,600.00	84.4%	
24 3003050 - Utilities - Natural Gas	\$	118.17	\$ 152.14	\$ 12.79	\$ 136.70	\$ 8.93	\$ 9.70	\$ 438.43	\$ 8.93	\$ 9.32	\$ 8.54	\$ 8.93	\$ 501.47	\$ 861.99	\$ 1,399.18	\$ 1,837.61	\$ 5,000.00	36.8%	
25 3003060 - Utilities - Geothermal	\$	2,100.00	\$ 1,416.24	\$ 1,689.48	\$ 1,568.81	\$ 1,147.24	\$ 379.09	\$ 8,300.86	\$ 379.09	\$ 379.09	\$ 379.09	\$ 379.09	\$ 379.09	\$ 379.09	\$ 379.09	\$ 2,274.54	\$ 10,575.40	\$ 2,700.00	391.7%
26 3003206 - Swim Team														\$ -	\$ -	\$ -	\$ -	\$ -	N/A
27 3004900 - Depreciation																	\$ 5,000.00	\$ -	0.0%
28 3005500 - Store Concessions	\$	542.00	\$ 133.70	\$ 67.80				\$ 743.50						\$ 348.30	\$ 265.50	\$ 613.80	\$ 1,357.30	\$ 2,000.00	67.9%
29 3005501 - Recreation Activity Supplies			\$ 108.32					\$ 108.32						\$ 263.57	\$ 1,368.86	\$ 1,632.43	\$ 1,740.75	\$ 500.00	348.2%
30 3006050 - Landscaping & Improvements												\$ 2.40			\$ -	\$ 2.40	\$ 2.40	\$ -	N/A
31 3006100 - Building & Equipment	\$							\$ -			\$ -				\$ -	\$ -	\$ -	\$ -	N/A
32 3010000 - Appropriation For Contingencies								\$ -							\$ -	\$ -	\$ -	\$ -	N/A
33 Grand Total	\$	26,599.30	\$ 39,089.14	\$ 27,125.66	\$ 23,804.12	\$ 8,912.81	\$ 6,806.76	\$ 132,337.79	\$ 12,560.50	\$ 2,209.98	\$ 2,415.96	\$ 25,462.12	\$ 22,801.71	\$ 31,979.74	\$ 97,430.01	\$ 229,767.80	\$ 277,700.00	\$ 277,700.00	
35 Budgeted Expenses*	\$	30,490.06	\$ 45,590.60	\$ 31,563.98	\$ 26,052.92	\$ 21,703.44	\$ 6,210.68	\$ 161,611.67	\$ 9,036.20	\$ 12,301.74	\$ 2,769.35	\$ 29,186.54	\$ 26,136.98	\$ 36,657.51	\$ 116,088.33	\$ 277,700.00			
36																			
37 REVENUES																			
38 Budgeted Operational Revenue	\$	35,700.00	\$ 25,000.00	\$ 8,000.00	\$ 2,000.00	\$ -	\$ -	\$ 70,700.00	\$ -	\$ -	\$ -	\$ 9,000.00	\$ 9,000.00	\$ 29,000.00	\$ 47,000.00	\$ 117,700.00			
39 Actual Operational Revenue **	\$	36,744.37	\$ 23,935.17	\$ 7,005.00	\$ 2,170.00	\$ 848.00	\$ -	\$ 70,702.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,702.54			
40																			
41 Projected Operational Revenue	\$	36,744.37	\$ 23,935.17	\$ 7,005.00	\$ 2,170.00	\$ 848.00	\$ -	\$ 70,702.54	\$ -	\$ -	\$ -	\$ 9,000.00	\$ 9,000.00	\$ 29,000.00	\$ 47,000.00	\$ 117,702.54			
42 City / County				\$ 80,000.00				\$ 80,000.00							\$ -	\$ 160,000.00			
43 Grand Total (Projected revenue & Agency contributions)																\$ 277,702.54			
44																			
45 Fund Balance Carry Over ***																	\$ 86,002.00		
46																			
47																			
48																			
49																			
50 DATE PREPARED: 2/13/19																			
51																			
52 * Budgeted Expenses monthly values are calculated based on the Grand Total month to year ratio each month, multiplied by the total expense budget (\$277,700); Calculation completed 10/12/18																			
53 **Actual Operational Revenue includes revenue received last fiscal year to be allocated to this fiscal year																			
54 ***Fund Balance has been reduced from previous reports to reflect the reallocation of revenue from fiscal year 17/18 to fiscal year 18/19																			

PROJECTED ENDING CASH BALANCE \$ 47,934.74  
 PROJECTED ENDING CASH BALANCE INCLUDING PREVIOUS CARRY OVER \$ 133,936.74

**Submitted By:** Heidi Whitlock, Secretary

**Action Date:** February 19, 2019

**HLVRA AGENDA ITEM**

**PRESENTED BY:** Dan Newton, Executive Officer

**SUBJECT:** Approve City Reimbursement Request through January 25, 2019.

**SUMMARY:** The HLVRA has contracted with the City of Susanville to perform Administrative, Management and Operational services. The City has submitted a reimbursement request for both administrative and pool staff services related to the pool.

**FISCAL IMPACT:** \$2,352.37

**ACTION  
REQUESTED:** Motion to approve City reimbursement request.

**ATTACHMENTS:** Reimbursement Request with documentation



**City of Susanville  
Administrative Services Department**

66 North Lassen Street  
Susanville, CA 96130  
(530) 252-5115

**INVOICE**

**Invoice Date: February 20, 2019**

**Account #: 4493**

Honey Lake Valley Recreation Authority  
c/o Lassen County  
221 S. Roop St., Suite 1  
Susanville, CA 96130

**TOTAL DUE: \$2,352.37**  
**Payment Due: UPON RECEIPT**

**SUBJECT: Reimbursement for Administrative, Management & Operational Services and Associated Direct Costs through January 25, 2019.**

**Description:**

Reimbursement for Administrative Services (through 1/25/19)	\$ 938.39
Reimbursement for Pool Employees (through 1/25/19)	\$ 1,413.98

**TOTAL DUE** **\$ 2,352.37**

**PLEASE REMIT THE BOTTOM PORTION OF THIS INVOICE WITH YOUR  
PAYMENT TO THE ABOVE ADDRESS.**



Please Detach and Mail With Your Payment

PLEASE REMIT PAYMENT TO THE ADDRESS BELOW...THANK YOU

**City of Susanville Administrative Services Department**  
66 North Lassen Street Susanville, CA 96130  
(530) 252-5115 Fax (530) 257-4725

**Account #4493**

**HLVRA**  
**c/o Lassen County**  
**221 S. Roop St., Suite 1**  
**Susanville, CA 96130**

Date of Invoice: February 20, 2019

**Amount Due: \$ 2,352.37**  
**Payment Due: UPON RECEIPT**

Amount Paid: \$

City Account Code # (see Debi)

December 1, 2018 through December 28, 2018

December 29, 2018 through January 25, 2019

Administrative	Hours	Wage		
Executive Officer (meeting, agenda review, grand jury response)	0.00	\$ 86.36	\$	-
Administrative  (meeting, drafting of minutes, agenda prep, processing invoices, balancing month end financials for transfer, etc.)	10.75	\$ 59.58	\$	640.49
			\$	640.49

Administrative	Hours	Wage		
Executive Officer (meeting, agenda review, grand jury response)	0.00	\$ 86.36	\$	-
Administrative  (meeting, drafting of minutes, agenda prep, processing invoices, balancing month end financials for transfer, etc.)	5.00	\$ 59.58	\$	297.90
			\$	297.90

Pool Employees	Hours	Wage		
Pool Manager	19.00	\$ 31.06	\$	590.14
Overtime - Manager		\$ 38.89	\$	-
Assistant Pool Manager	8.00	\$ 25.33	\$	202.64
Overtime - Asst. Manager		\$ 31.93	\$	-
Head Swim Instructor	0.00	18.83	\$	-
Head Program Instructor	0.00	18.38	\$	-
Head Lifeguard	0.00	18.38	\$	-
Lifeguards/Swim Instructors	0.00	14.00	\$	-
			\$	792.78
Publishing			\$	-

Pool Employees	Hours	Wage		
Pool Manager	20.00	\$ 31.06	\$	621.20
Overtime - Manager		\$ 38.89	\$	-
Assistant Pool Manager	0.00	\$ 25.33	\$	-
Overtime - Asst. Manager		\$ 31.93	\$	-
Head Swim Instructor	0.00	18.83	\$	-
Head Program Instructor	0.00	18.38	\$	-
Head Lifeguard	0.00	18.38	\$	-
Lifeguards/Swim Instructors	0.00	14.00	\$	-
			\$	621.20
Publishing			\$	-

\$ 1,433.27

\$ 919.10

\$ 2,352.37