



City Attorney Jessica Ryan provided the Thought of the Day.

**5      BUSINESS FROM THE FLOOR:**

**Curtis Bortle** explained that he has been speaking with the Lassen County Board of Supervisors for a few years now, and wanted to speak with the City Council regarding Measure M which is on the upcoming ballot. He stated that he just completed his second tour of duty with the military, and while he understands that the sale of marijuana can be a sensitive and controversial topic, he is interested in opening a reputable cannabis shop. While businesses of this type can become a problem in the community, he would like to work with the City to operate a clean, legal business. Passage of Measure M would mean that the business would be taxed which in turn would increase revenues to the City. He added that he was interested in opening the dialog with the City.

Mayor Stafford thanked him for his comments, and for his service to the Country.

**9B      Consider approval of Resolution No. 18-5579 authorizing the ball field located at Memorial Park to be named "Frank Ernaga Ball Field at Memorial Park"** Mr. Newton explained that the City received a request on September 5, 2018 to name the ball field that is adjacent to Memorial Park in honor of Frank Ernaga. Mr. Ernaga participated in sports through a young age, playing baseball with the Lassen Cougars, with UCLA and then as a draftee for the Chicago Cubs. His first at-bat with the Cubs resulted in a home run followed by a triple which to date, has not been beat by any other player for the Cubs. Mr. Ernaga passed away earlier this year, and the community wishes to honor his contributions to the community by naming the field the Fran Ernaga Ball Field at Memorial Park.

**David Ernaga and Jim Ernaga** both spoke in support of the honor that would be shown to their father by renaming the ball field. They were approached by a community member and the family is proud to have their father remembered by the community for his accomplishments and contributions.

Motion by Councilmember Moore, second by Councilmember Schuster, to approve Resolution No. 18-5579; motion carried unanimously. Ayes: Moore, Schuster, Wilson, Franco and Stafford.

Councilmember Wilson requested separate consideration of Item 6A.

**6      CONSENT CALENDAR:**

- A      Approve minutes from the City Council's September 19 and October 3, 2018 meetings
- B      Approve **Resolution No. 18-5577** approving and authorizing Mayor to execute MOU with the Miscellaneous Bargaining Unit
- C      Approve **Resolution No. 18-5578** approving and authorizing Mayor to execute MOU with the Public Works Bargaining Unit
- D      Approve **Resolution No. 18-5583** finding that no amendments to the City of Susanville Conflict of Interest Code are necessary
- E      Approve **Resolution No. 18-5584** approving and authorizing Mayor to submit Grand Jury response letter

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve minutes from the September 19, 2018 meeting; motion carried unanimously. Ayes: Wilson, Franco, Moore, Schuster and Stafford.

Motion by Councilmember Moore, second by Councilmember Schuster, to approve minutes from the October 3, 2018 meeting; motion carried. Ayes: Moore, Schuster and Stafford. Abstain: Franco and Wilson.

Motion by Mayor pro tem Franco, second by Councilmember Wilson, to approve Consent Calendar Items 6B through 6E; motion carried unanimously. Ayes: Franco, Wilson, Moore, Schuster and Stafford.

## **7 PUBLIC HEARINGS:**

**7A Consider approval of Resolution No. 18-5581 accepting 2017-2018 Annual Report of Development/Mitigation Fees** Ms. Savage explained that the Mitigation Fee Act authorizes local agencies to charge development impact fees for new development, and to provide an annual report as outlined in Government Code Section 6600(b) regarding the purpose and use of the fees. The Susanville Municipal Code outlines the use of Public Facilities Impact Fees for Police, Fire, Street and Traffic Facility and Maintenance, and the use of Parkland Dedication Fees. Ms. Savage reviewed three public facilities development funds related to the Skyline Development, including the Skyline Drive/Numa Signal Traffic Signal Fund, the Class 1 Bicycle Lane Construction Fund for Skyline Road, and the Traffic Signal Fund which was established by combining the Skyline/Numa and Skyline/139 Funds. The funds are restricted and expenditures are made only for the purpose that the fee was collected.

Mayor pro tem Franco asked what the estimated timeline was to install a traffic light at Numa and Skyline, and that it would be good to have it installed to handle the increased traffic to the area with the planned improvements at Skyline Park.

Ms. Savage responded that the installation requirements for the signal would be triggered by commercial development in the area.

Mr. Newton added that traffic light installation is based on certain volumes of traffic and installation without the proper studies and level of volume could be problematic. With the increase in activities at Skyline Park, it is likely that the City would see an increase in traffic that would meet the necessary thresholds.

Councilmember Wilson asked if the balance in the Skyline traffic signal fund had been returned to the County, and what the final cost was to install the signal.

Ms. Savage responded that the County provided local match, but the majority of funding came from the Transportation funding.

At 7:18 p.m. Mayor Stafford opened the public hearing and requested comments from the public.

There being no comments, Mayor Stafford closed the public hearing at 7:19 p.m.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Resolution No. 18-5581; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Moore and Stafford.

## **8 COUNCIL DISCUSSION/ANNOUNCEMENTS: Commission/Committee reports:**

**9**      **NEW BUSINESS:**

**9A**      **Consider approval of vendor warrants numbered 202159 through 202358 for a total of \$1,193,464.12 including \$144,328.10 in payroll warrants** Ms. Savage reviewed the vendor warrants for the period of September 8 through October 5, 2018.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve the vendor warrants; motion carried. Ayes: Wilson, Franco and Stafford. Abstain: Moore and Schuster.

*9B*      *Consider approval of Resolution No. 18-5579 authorizing the ball field located at Memorial Park to be named "Frank Ernaga Ball Field at Memorial Park"*

**9C**      **Consider approval of Resolution No. 18-5580 approving the closure of Main Street on November 11, 2018 for the annual Veterans Parade** Mr. Newton reported that the VFW has requested City Council support for the Annual Veterans Day Parade which is scheduled for November 11, 2018. The street closure would extend from Fair Drive to the Veterans Memorial Building from 11:00 a.m. to 12:00 p.m. and require staff time for six Public Works employees and seven Police Officers. A Caltrans Encroachment Permit is required, but the fee is waived, and staffing costs are estimated to be \$3,075 for street sweeping before and after the event and traffic control efforts.

Councilmember Moore asked if the street closure would end at the Veterans' building or extend to Weatherlow.

Mr. Newton confirmed that it would, and that traffic is usually diverted on Weatherlow.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Resolution No. 18-5580; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Moore and Stafford.

**10**      **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

**11**      **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

**12**      **CONTINUING BUSINESS:** No business.

**13**      **CITY ADMINISTRATOR'S REPORTS:**

**13A**      **Administrative Services Department Update** Mr. Newton reviewed the activities and services provided by the Administrative Services Department. The Department includes the Administration and Finance Divisions, Community Development which is Building and Planning, and Community Services. In addition, the Administrative Services Department is responsible for overseeing operations at the Airport, Golf Course, and provides executive and operational services for the Community Swimming Pool. Mr. Newton reviewed the list of the routine work performed by the Department, and reviewed an extensive list of current and upcoming projects, and projects that have been completed by the department. He discussed issues related to Code Enforcement, the utilization of community volunteers and workforce development labor, and the intern program.

The City Council thanked Mr. Newton for his report.

**14**      **COUNCIL ITEMS:**

**14A**      **AB1234 travel reports:**

**15     ADJOURNMENT:**

Motion by Mayor pro tem Franco second by Councilmember Schuster, to adjourn; motion carried. Ayes: Franco, Schuster, Moore, Wilson and Stafford.

Meeting adjourned at 7:40 p.m.

Respectfully submitted by

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Kevin Stafford, Mayor

*Approved on: November 7, 2018*