

**SUSANVILLE CITY COUNCIL
Special Meeting Minutes
June 20, 2018 – 5:30 p.m.**

Meeting was called to order at 5:30 p.m. by Mayor Garnier.

Roll call of Councilmembers present: Brian Wilson, Kevin Stafford, Mayor pro tem Franco, Mendy Schuster and Mayor Garnier.

Staff present: Dan Newton, Interim City Administrator; Daniel Gibbs, City Engineer and Gwenna MacDonald, City Clerk.

1 APPROVAL OF THE AGENDA:

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to approve the agenda as submitted; motion carried unanimously. Ayes: Franco, Stafford, Wilson, Schuster and Garnier.

2 PUBLIC COMMENT: No comments.

3 SCHEDULED MATTERS:

3A Consider Resolution No. 18-5531 Declaring Election Results for the General Municipal Election; June 5, 2018 Ms. MacDonald reported that City Council consolidated its election with Lassen County and The County Clerk has issued the certified canvass of the election results. Councilmember Schuster was elected to a four year term, and Brian Moore has been elected to serve a four year term. It is customary for the City Clerk to administer the Oaths of Office to those elected to serve, and after the Councilmembers are seated, the Council reorganizes by nomination of a Mayor and Mayor pro tem.

Motion by Commissioner Stafford, second by Commissioner Wilson, to approve Resolution No. 18-5531; motion carried unanimously. Ayes: Stafford, Wilson, Franco, Schuster and Garnier.

Mayor pro tem Franco presented outgoing Councilmember and Mayor Garnier with a plaque, and expressed his appreciation for her leadership and guidance. He stated that it was an honor to serve on the City Council with her.

Mayor Garnier thanked those present for the opportunity to serve the community, and thanked staff for their support and assistance during her term on the City Council.

3B Administer Oath of Office and Reorganization of Council Ms. MacDonald administered the Oath of Office to Councilmember Schuster and Councilmember Moore.

Councilmember Wilson nominated Mayor pro tem Franco to serve as the Mayor.

Councilmember Schuster nominated Councilmember Stafford to serve as the Mayor.

Councilmember Stafford was appointed to serve as Mayor by a 3-2 vote: Ayes: Schuster, Moore and Stafford. No: Wilson and Franco.

Motion by Councilmember Schuster, second by Mayor Stafford, to appointment Councilmember Franco Mayor pro tem; motion carried. Ayes: Schuster, Stafford, Moore, Wilson and Franco.

3C Consider Resolution No. 18-5532 approving appointments to various boards, commissions and committees Mr. Newton reported that the City Councilmembers serve on various boards and commissions, and the appointments are made by the Mayor and approved by the City Council. Staff has prepared the Committee List for the Council's review, and as tentatively assigned Councilmember Moore to serve in place of former Councilmember Garnier.

Mayor pro tem Franco requested additional time to review the appointments and provide a choice to the newly elected Councilmember to identify where he may be interested to serve.

Mr. Newton remarked that the upcoming LCTC meeting is covered by the alternate, so there is time to review the list prior to making a decision for final appointments.

It was the consensus of the City Council to postpone the item for consideration until the next meeting.

Motion by Mayor pro tem Franco, second by Councilmember Wilson, to adjourn the meeting.

Meeting adjourned at 5:45 p.m.

Respectfully submitted by

Kevin Stafford, Mayor

Gwenna MacDonald, City Clerk

Approved on: August 1, 2018