

**SUSANVILLE CITY COUNCIL
Special Meeting Minutes
March 22, 2017 – 10:00 a.m.**

Meeting was called to order at 10:03 a.m. by Mayor Garnier.

Roll call of Councilmembers present: Brian Wilson, Kevin Stafford, Joseph Franco and Kathie Garnier.
Absent: Rod E. De Boer

Staff present: Jared G. Hancock, City Administrator, James Moore, Fire Chief and Gwenna MacDonald, City Clerk.

1 APPROVAL OF THE AGENDA:

Motion by Councilmember Wilson, second by Councilmember Stafford, to approve the agenda as submitted; motion carried. Ayes: Wilson, Stafford, Franco and Garnier. Absent: De Boer.

2 PUBLIC COMMENT: No comments.

3 CLOSED SESSION: No business.

4 SCHEDULED MATTERS

A Consider approval of Resolution No. 17-5365 authorizing the City Administrator, and Fire Chief to act as representatives and agents for the City of Susanville in all matters pertaining to state disaster assistance Mr. Hancock explained that the item for consideration is a three-year authorization that allows the City Administrator or Fire Chief to submit requests to the State on behalf of the City for reimbursement as part of the disaster relief funding program that is available through the State and Federal government. The disaster was first declared at the local level by the Office of Emergency Services, then it is declared a state of emergency by Governor Brown, and then the request is submitted to the Federal Government for approval by the President. The President declared a major disaster on February 14, related to the January 2017 winter storms. The current approval process is pending presidential approval for the second set of storms in February 2017.

There were no questions or comments.

Motion by Councilmember Stafford, second by Mayor pro tem Franco, to approve Resolution No. 17-5365; motion carried. Ayes: Wilson, Stafford, Franco and Garnier. Absent: De Boer.

B Consider approval of Resolution No. 17-5366 Authorizing Mayor to Execute 2017 Loan Agreement with NMUSAF for static display Phantom Jet F-4C (RF) Mr. Hancock explained that at a recent Council meeting, the City Council reviewed and approved agreements with the US Army for equipment on static display at the Airport and Memorial Park. The agreement with the US Air Force for the Phantom Jet had not been received, and the City received a request for updating the agreement by the end of March. The paperwork includes providing pictures of the equipment to prove that it is being maintained in the proper condition and staff put the information together for Council review and approval to and with their request. He noted that the Fire Department assists in keeping the equipment clean and maintained at a level required by the agreement.

Motion by Councilmember Stafford, second by Mayor pro Tem Franco, to approve Resolution No. 17-5366; motion carried. Ayes: Wilson, Stafford, Franco and Garnier. Absent: De Boer.

C Consider approval of Fire Hall facility use for Small Business Administration's Disaster Field Operations Outreach Effort Mr. Hancock explained that this item is related to a request that came in right after the distribution of the March 15, 2017 agenda packet and it was shared with the Council that a fee waiver request had been received. The SBA has requested to use the Fire Hall as a field operations center for community members that have been impacted by storms. The council provided verbal authority to proceed, and this item is a ratification of that direction.

Mayor pro tem Franco asked if the assistance is available for commercial business only.

Mr. Hancock responded that they have funding sources available to set up low interest loans for people who qualify and who do not have homeowners insurance to do repairs for the damages sustained in the storm event.

Chief Moore added that the SBA Public Information Officer is on site today, and is ready to share a lot of information with the community and ready to reach out to various public and private agencies. They will make a declaration regarding eligibility for home loans, businesses, non-profit agencies, and cover economic injury and loss claims. The loans will also be available for renters whose losses have exceeded the limits of rental insurance policies, providing an additional option for renters. The Public Information Officer will be in town for approximately two to three weeks but will extend if necessary.

Mayor pro tem Franco asked what is required for notification to the public.

Chief Moore stated that the information will be distributed county wide by the Public Information Officer, and the department has assisted as much as possible by providing contact information for all of the local media sources.

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to authorize the fee waiver for use of the Fire Department as the field operations center for the SBA; motion carried. Ayes: Wilson, Stafford, Franco and Garnier. Absent: De Boer.

5 ADJOURNMENT:

Motion by Councilmember Wilson, second by Councilmember Stafford, to adjourn; motion carried. Ayes: Wilson, Stafford, Franco and Garnier. Absent: De Boer.

Meeting adjourned at 10:18 a.m.

Respectfully submitted by

Kathie Garnier, Mayor

Gwenna MacDonald, City Clerk

Approved on: May 3, 2017