

**HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Regular Meeting Minutes
March 21, 2017 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:00 p.m. by President Wilson.

Roll Call of Board of Directors present: Dave Meserve, Tom Hammond, David Teeter, Kathie Garnier and Brian Wilson.

Staff Present: Jared G. Hancock, Executive Officer and Heidi Whitlock, Project Manager/Secretary.

APPROVAL OF AGENDA: Motion by Vice President Garnier, second by Board member Hammond, to approve the agenda. Motion carried unanimously.

2 APPROVAL OF MINUTES:

Motion by Vice President Garnier, second by Board member Teeter, to approve minutes from the February 14, 2017 meeting. Motion carried unanimously.

3 CORRESPONDENCE: None.

4 PUBLIC COMMENT: None.

5 MATTERS FOR BOARD CONSIDERATION:

5A Approve and Adopt Mid-year Budget Amendment

Mr. Hancock stated that the items before the Board were those that were presented at the last meeting for review and approval with the exception of Resolution No. 17-10 which is attached. He continued by reviewing the projected revenues and expenses once again and stated that this budget will take the HLVRA through June 30th this year and as of July 1st, it would be a new fiscal year and annual contributions would be coming in from both the City and the County.

Tony Jonas (public) inquired about the addition of "City Engineer Time" that was now included in the Building and Improvements line.

Mr. Hancock responded that the Treasurer requested that the Engineer Time be included in that line as it is related to the construction of the project. He added that yes, we need to mention that we increased that line by \$10,000 and decreased the Professional and Specialized Services line by \$10,000 as that is where it used to coded.

Mr. Jonas inquired as to whether or not it would continue to be lumped into one line item once it goes to the County.

Mr. Hancock confirmed.

Motion by Vice President Garnier, second by Board member Meserve, approving Resolution No. 17-10 amending the HLVRA fiscal year 2016/2017 budget. Motion carried unanimously.

5B Consider Donation Request from Lassen Family Services CHAT Program

Mr. Hancock stated that Tori French, of the Lassen Family Services CHAT Program has submitted a request for five 1-day passes to use as awards for four (4) children for winning an art contest and for one (1) nominated individual for going above and beyond their role to look out for the needs of students.

Vice President Garnier stated that donation requests are coming in earlier than expected.

Mr. Hancock agreed and stated that it is even to too early to assign a fiscal impact as the price for a daily pass has yet to be determined.

Vice President Garnier requested that a certificate, or something similar, be created for the winners.

Mr. Hancock agreed that staff could do so.

Motion by Vice President Garnier, second by Board member Meserve, to approve the donation of five (5) 1-day passes to the CHAT Program.

6 BOARD MEMBER ISSUES/REPORTS: None.

7 PUBLIC COMMENT ON CLOSED SESSION ITEMS:

Sam Williams (Lassen County Times) inquired as to whether or not the Board will be making a determination during closed session and if the Board knew how long it could take.

Mr. Hancock responded that he did not believe there would be any reportable action. He added that, if Mr. Williams wanted to leave, he could let him know is there is anything to report.

Recess to closed session at 3:13 p.m.

8 CLOSED SESSION:

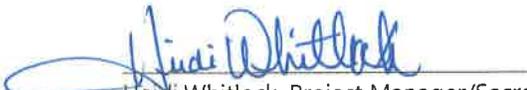
9 RETURN TO OPEN SESSION:

The Board went into closed session at 3:15 p.m. and reconvened to open at 4:48 p.m. direction was given to staff with no reportable action taken.

ADJOURNMENT: Meeting adjourned at 4:49 p.m.


Brian R. Wilson, President

Respectfully Submitted by:


Heidi Whitlock, Project Manager/Secretary

Approved on April 18, 2017