

**HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Special Meeting Minutes
March 13, 2018 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:00 p.m. by President Wilson.

Roll Call of Board members present: Dave Meserve, Kathie Garnier, David Teeter and Brian Wilson. Absent: Hemphill.

Staff Present: Dan Newton, Executive Officer, Heidi Whitlock, Secretary.

APPROVAL OF AGENDA: Motion by Board member Garnier, second by Vice President Teeter, to approve the agenda. Motion carried unanimously. Absent: Hemphill.

2 APPROVAL OF MINUTES: None.

3 PUBLIC COMMENT:

Bill Feierabend (Public) stated that he would like to promote the idea of a diving board again. He stated that he has two checks, totaling \$225 to turn over to Board member Garnier as he is aware that the Rotary Club also has \$5,000 in funds set aside for the diving board and she is the President of Rotary.

Board member thanked Mr. Feierabend for the contributions and stated that she would love it to be more and would like to get others more involved, such as the morning Rotary Club.

President Wilson suggested a thermometer be placed at the pool site showing progress of donations received.

Conversation occurred on how to get the money in a specific account for the diving board only while tracking the donors. Ms. Whitlock offered that she could talk with Ms. Wemple as she may be able to create a line item if there is not one already and she can create a deposit slip showing the amounts, and from who, to deposit at the County office.

4 MATTERS FOR BOARD CONSIDERATION:

4A Financial Reports through March 7, 2018 and 2014/2018 budget Update

Mr. Newton presented the financial reports through March 7, 2018 stating they are in the typical format provided. He added that the reports that Ms. Whitlock also keeps on a more daily basis are also included for review. He continued that, according to her chronological expense detail it looks like the Board has approximately \$119,900 in cash at this time.

President Wilson inquired about the payment to Modern as only \$7,250 is still owed.

Mr. Newton confirmed that yes, a payment was made in January and the last payment will be made once the final repair is finalized.

4B General Operations Update

Mr. Newton stated that he will be filling in on this one for Ms. Rice but he will try to answer any questions the Board may have. He continued that they are getting ready to start the season. Items have been purchased, schools have been contacted for the scheduling of end-of-year parties, and one has even been booked. He added that security cameras are also getting finalized as he recently signed a PO for them.

President Wilson inquired about the stanchions purchased, where staff was on the Susanville School District Agreement, diving board placement options. It was stated that the stanchions were for the back ends, we do not yet have an agreement with the School District but staff is working on it and discussion occurred on the placement of the diving board.

President Wilson also inquired about landscaping options. Discussion occurred on previous discussions referring to grass types.

Mr. Newton responded that the new Assistant Pool Manager may be able to assist in that area.

Board member Garnier asked if the final grass choice would come back to the Board.

Mr. Newton agreed.

President Wilson then asked about the swim team and if there was a contract yet.

Ms. Whitlock responded that Ms. Rice wanted to have that item on this agenda but, due to the shorter timeline, it was not yet completed. Ms. Rice plans on having that item on the April 17th agenda.

Camille Buehler (Swim Team) stated that they are getting everything in order on her side. They are set liability wise and are finalizing their non-profit status.

President Wilson stated he would be okay with them starting prior to the contract coming back then.

Discussion occurred on upcoming staff training. Ms. Buehler offered that Ms. Rice has been working with Janiska for training options.

Mr. Feierabend stated that he will be writing another letter to the editor regarding the diving board fund and requesting the community to make donations.

Unidentified Female (Public) offered feedback on swim lessons and how her grandkids did last season. She added that she is concerned with the schedule she saw in the paper as there did not appear to be enough open swim time. She added that another area of concern for her was the lack of available shade.

Mr. Feierabend inquired as to whether or not the proposed schedule was based on last year's numbers and does the Board believe the pool is going to be viable.

President Wilson responded that there has been a big learning curve and what we do not know now is just how much the usage drops off after school is back in session. We will need to close earlier this season as we do not want to bleed money.

Board member Garnier stated that she is still not happy amount the amount of public swim time that is being proposed during the summer months. She continued that, in regards to the landscaping option, we may want to use the old style tetherball posts. They drop down into the ground so they can be mowed over with ease.

Mr. Feierabend inquired about whether or not there will be shade trees.

Board member Garnier offered that was an option; however, umbrellas can be used and stored when not needed. She concluded with the suggestion of placing the umbrellas in the "tetherball" holes.

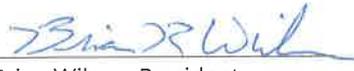
5 **BOARD MEMBER ISSUES/REPORTS:** None.

6 **CLOSED SESSION:** None.

Meeting adjourned at 3:37 p.m.

Respectfully Submitted by


Heidi Whitlock, Secretary HLVRA


Brian Wilson, President

Approved on April 17, 2018